

Ryan White Planning Council of the Dallas Area Office of Support

Memorandum

To: Members, Consumer Council Committee
Interested Parties

From: RWPC Support Staff

Date: April 19, 2021

Re: Meeting Announcement

Please note that there will be a:

Consumer Council Committee Meeting - Thursday, April 22, 2021 at 12:00 PM

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Wednesday, April 21, 2021. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

<https://www.youtube.com/channel/UCsej0mq91GN6d51VIVIp9ZA>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager Programmatic
Wanda Scott, Grants Manager Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Vacant, RWPC Office of Support
Claudy Jean-Pierre, RWPC Office of Support
Kofi Bissah, ADAP Coordinator Building
Security

CONSUMER COUNCIL COMMITTEE



*It is our vision to promote the improvement of health and quality of life for all clients.
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to
address the evolving needs of the HIV/AIDS community*

Charge: *Empower consumers through education by providing the tools and knowledge to interact with those
individuals and committees that affect categorical service delivery.*

AGENDA

April 22, 2021

12:00 PM

- | | | |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| I. | Call to Order | Donna Wilson or Sattriona Nyachwaya |
| II. | Certification of Quorum | Donna Wilson or Sattriona Nyachwaya |
| III. | Introductions/Announcements | Donna Wilson or Sattriona Nyachwaya |
| IV. | Approval of the March 25, 2021 Minutes | Action Item |
| V. | Office of Support | Discussion Item |
| |  RWPC Membership Representation and Reflectiveness | |
| |  Training: FY 2021 PRSA Ranking Process-Core Medical & Support Service Categories Ballot Introduction | |
| VI. | Committee Liaison Reports: | |
| | a. Allocations Committee | Lionel Hillard |
| | b. Planning & Priorities Committee | John Dornheim |
| | c. Evaluation Committee | John Dornheim/Helen Turner |
| | d. Needs Assessment Committee | Hosea Cowell |
| | e. Dallas HIV Taskforce | Helen E Turner |
| VII. | CCC Forum Planning | Discussion/Action Item |
| | • Mental Health Flyer | |
| VIII. | New Business | |
| IX. | Adjournment | Donna Wilson or Sattriona Nyachwaya |

**Due to COVID-19,
Until Further Notice**

NEXT SCHEDULED MEETING

Thursday, May 27, 2020 12:00 PM

Will be held by TELE-CONFERENCE

via GoToMeeting

CONSUMER COUNCIL COMMITTEE MEETING MINUTES

March 25, 2021

Meeting Minutes

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Donna Wilson, Chair	Sattriona Nyachwaya, Vice Chair	Helen Zimba
Helen E. Turner	David C. Becker	Lionel Hillard
John Dornheim	Kristy Halyburton	Shannon Walker
Kevin Davis		

MEMBERS ABSENT

Alexander Deets	Linda Freeman	Robert. L McGee II
Ricky Tyler	Jamie Collins	

COUNCIL STAFF PRESENT

Glenda Blackmon Johnson	Claudy Jean Pierre
RWPC Office of Support	RWPC Office of Support

GRANTS MANAGEMENT STAFF PRESENT

Justin Henry, GPM

OTHERS PRESENT

Anthony Snipes	Hosea Crowell, AHF	Starr Britt, AFIYA Center
Tamera Garrett	Piper Duarte, PHHS	Miranda Grant, AIN
Kellie Norcott, PHHS	Manuel Duran, PHTX	Jena Benik-AHF
Christina Whitworth, HSNT	Greg Town	Shelby Cefoldo

- I. Call to Order:** Donna Wilson, chair, called the meeting to order at 12:05 p.m.
- II. Certification of Quorum:** Quorum was established by Donna Wilson, chair and certified by Claudy Jean-Pierre, RWPC planner.
- III. Introductions/Announcements:**
 - Donna Wilson announced the Community Food Give Away on March 28, 2021 3:00-6:00 pm.
 - Helen Turner and John Dornheim announced their participation with the DSHS Town Hall Meeting on 3/24/2021. She indicated that she provide information for the next meeting to the office of support for distribution.
 - Claudy Jean-Pierre announced that the RW Planning Council will not meet April 14, 2021. The RWPC Leadership/Standing Committee Member Orientation will be hosted on April 14, 2021.
 - Kellie announced that Parkland Health and Hospital Systems will host a vaccine appointment drive, Sunday, March 28, 2021 from 10:00 – 2:00 pm Holy Cross Catholic Church 4910 Bonnie view Road, 75241 to qualify candidates must be 50 years of age and have a valid ID. Applicant will be provided the first and second appointment.
 - Parkland received the 2020 Excellence in Community Service Award from the Texas Hospital Association for reducing disparities; testing and treatment during the COVID pandemic.
 - Helen Zimba introduced Starr Britt the new director of staff at the AFIYA Center
- IV. Approval of the January 28, 2020 Minutes:** Lionel Hillard motioned to accept the minutes. Helen Tuner seconded the motion. Motion passed unanimously.

V. Office of Support Report-Membership Representation & Reflectiveness: Claudy Jean Pierre reported the consumer committee's Black representation at 73%; White representation at 20% and Hispanic representation is 6%. There are 20 seats available of those seats 15 are filled. The agency affiliation for the committee with 1 representative from Prism Health and 1 from Parkland Hospital Systems. Glenda Blackmon Johnson provided a power point training regarding potential topics for 2021 forum.

VI. Committee Liaison Reports:

a. Allocations Committee- Lionel Hillard reported that the committee met on March 22, 2021; established quorum; received the FY 2020 Expenditure Report and the FY 2021 Part A, Part B, MAI, State Rebate Partial Award Allocation information. The committee review and discussed the letter to endorse the FY 2021 partial Award Allocation. By consensus, the committee agreed to forward a recommendation to the planning council to approve the endorsement letter. Additionally, Lionel reported that concerns were presented at the meeting about service category allocation. Also, that those concerns were agency specific and should be differed to the Administrative Agency for a response.

b. Planning and Priorities Committee – John Dornheim reported that the committee met on March17, 2021 established quorum; they continued the HBTMTN discussion and selected the following service categories: Non-medical case management Housing based; Transportation, also committee members received the 2019 HIV Data training.

c. Evaluation Committee- John Dornheim and Helen Turner reported that the committee met and established quorum on March 23, 2021. Committee Member received a comprehensive overview of the FY 2020 Assessment/Evaluation of the Administrative Mechanism. The committee discussed the report content and made a request for the office of support to follow up with the AA to obtain additional information about the reimbursement for the FY 2020 program year.

d. Needs Assessment Committee- Hosea Crowell provided an update to the CCC committee. Members met on March 16, 2021. The committee named the learning project Empowerment, Advocacy (LEAP) program for the Dallas EMA/HSDA: *Empower Dallas*. Members agreed on the Weeks 1-3 learning criterion other topics are forthcoming.

e. Dallas HIV Taskforce – Helen Tuner and Miranda Grant provided an update regarding the taskforce meeting. The taskforce has a 90-day work plan; seeking more structure and to re-engage the community.

VII. CCC Forum Planning – Claudy Jean-Pierre, provided the committee with the methodology used to determine the top 10 topics. The committee engaged in a comprehensive discuss about topics that could be combined for subject matter presentation. The committee by consensus agreed that the top ten topics would best be presented separately. Suggestions for combined topics should be forwarded to the committee chairs. The committee decided in the interest of time to develop its first forum. HIV and Mental Health; John Dornheim and Hosea Crowell opted to Chair and Co-chair the Forum development. There will be a speaker panel. The date for the first Forum was set for Tuesday, May 11, 2021 from 2:00 pm to 3:30 pm.

VIII. New Business: N/A.

IX. Adjournment: The chair call for a motion to adjourn. John Dornheim made the motion. Helen Zimba seconded the motion. The meeting was adjourned at 1:05.

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

Donna Wilson Wiley, Chair
Sattriona Nyachwaya, Vice Chair

Date

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Thursday, April 22, 2021 12:00 PM
Will be held via Tele-Conference