

# Ryan White Planning Council of the Dallas Area Office of Support

## Memorandum

To: Members, Consumer Council Committee  
Interested Parties

From: RWPC Support Staff

Date: September 16, 2021

Re: Meeting Announcement

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Please note that there will be a:

**Consumer Council Committee Meeting  
Thursday, September 23, 2021 at 12:00 PM**

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.zoom.us/j/9201111111)

Attached, please find the meeting packet for your review. Members, if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support Coordinator at [Logane.Brazile@dallascounty.com](mailto:Logane.Brazile@dallascounty.com), on or before Wednesday, September 22, 2021. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager Programmatic  
Wanda Scott, Grants Manager Fiscal  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Angi Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Logane Brazile, RWPC Office of Support Coordinator  
Vacant, RWPC Office of Support  
Kofi Bissah, ADAP Coordinator Building  
Security


# CONSUMER COUNCIL COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.  
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community*  
Charge: *Empower consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery.*

## AGENDA

September, 23 2021

12:00 PM

- |            |   |                                     |
|------------|---|-------------------------------------|
| I.         | Call to Order   | Donna Wilson or Sattriona Nyachwaya |
| II.        | Certification of Quorum   | Donna Wilson or Sattriona Nyachwaya |
| III.       | Introductions/Announcements   | Donna Wilson or Sattriona Nyachwaya |
| <b>IV.</b> | <b>Approval of the August 26, 2021 Minutes</b>  | <b>Action Item</b>                  |
| V.         | Office of Support   | Discussion Item                     |
|            |  RWPC Membership Representation and Reflectiveness |                                     |
| <b>VI.</b> | <b>CCC Forum Planning</b>   | <b>Discussion/Action Item</b>       |
|            | <b>• Topic #2 HIV &amp; Youth</b>   |                                     |
| VII.       | Committee Liaison Reports:  |                                     |
|            | a. Allocations Committee  | Lionel Hillard                      |
|            | b. Planning & Priorities Committee  | John Dornheim                       |
|            | c. Evaluation Committee   | John Dornheim/Helen Turner          |
|            | d. Needs Assessment Committee   | Hosea Cowell                        |
|            | e. Dallas HIV Taskforce   | Helen E Turner                      |
| VIII.      | New Business  |                                     |
| IX.        | Adjournment   | Donna Wilson or Sattriona Nyachwaya |

**Due to COVID-19,  
Until Further Notice**

NEXT SCHEDULED MEETING

**Thursday, October 28, 2021 12:00 PM**

**Will be held by TELE-CONFERENCE**  
via GoToMeeting

**CONSUMER COUNCIL COMMITTEE MEETING MINUTES**

**August 26, 2021  
Meeting Minutes**

**Charge:** Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

**MEMBERS PRESENT**

Donna Wilson, Chair	Linda Freeman	Helen Zimba
Helen E. Turner	David C. Becker	Lionel Hillard
Kevin Chadwin Davis	Alleah McWilson	Ricky Tyler
Alexander Deets	Kristy Halyburton	John Dornheim
Sattriona Nyachwaya, Vice Chair		

**MEMBERS ABSENT**

Virilinda Stanton

**COUNCIL STAFF PRESENT**

Logane Brazile  
RWPC Office of Support

**GRANTS MANAGEMENT STAFF PRESENT**

Sonya Hughes, AD                      Kaitlyn Malec, AA

**OTHERS PRESENT**

Shelby Cefoldo, HSNT

- I. **Call to Order:** Donna Wilson, chair opened and called the meeting to order at 12:00 p.m.
- II. **Certification of Quorum:** Quorum was established by Donna Wilson, chair and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:**
  - Helen E. Turner announced that the Medication Advisory Committee has extended their deadline to September 1, 2021. She mentioned that any comments should be directed to either herself or to the Texas State Department of Health website.
  - Sattriona Nyachwaya, CCC Vice Chair, announced that Prism Health North Texas is combining a study with Merck about women on Pre-Exposure Prophylaxis (PrEP). Prism Health North Texas is currently seeking cisgender females between the ages of 18-45 who are HIV negative but are currently sexually active. Incentives include free birth control of the participant's choice, \$75 for each visit, as well as complimentary transportation.
  - Donna Wilson, CCC Chair, announced that the Afiya Center is conducting a series centered on Medicaid expansion. The center will host Medicaid Jeopardy via Facebook Live on September 9, 2021 at 6 p.m.
  - The 2022 National Ryan White conference will be held on August 23-26, 2022. The conference will tentatively be held virtually.
- IV. **Approval of the July 22, 2021 Minutes:** Helen E. Turner motioned to approve the minutes. Linda Freeman seconded the motion. The motion passed.
- V. **Office of Support Report:**
  - ✚ **Membership Representation & Reflectiveness:** Logane Brazile, RWPC Office of Support reported the consumer committee's Black representation at 57%; White representation at 29% and Hispanic representation is 24%. There are 17 committee seats available; of those seats, 16 seats filled. The agency

affiliation for the committee has one representative from Prism Health; one from Parkland Hospital Systems and one from AIDS Services of Dallas.

**VI. CCC Forum Planning:** Donna Wilson, Chair, open the discussion for the forum planning status update. She deferred to Sattriona Nyachwaya, CCC Vice Chair for further discussion. Inquiries were made in regards to selection of co-captains, the forum date, as well as logistics of flier communication. After discussion, the committee agreed to host the forum tentatively on October 7, 2021 at 12 p.m. Sattriona Nyachwaya and Kevin Chadwin Davis will be spearheading the upcoming HIV & Youth Forum. Helen E. Turner expressed concern in regards to the proper vetting of speakers for the forum. Ms. Turner suggested that efforts be made to make sure selected speakers understand the audience and can represent Dallas County in the best way possible.

**VII. Committee Liaison Reports:**

**a. Allocations Committee** - Lionel Hillard, Allocations Chair, reported that the committee met on 8/23/2021 and discussed the FY 2021 Part A/MAI/Part B/SS State Rebate Re-Allocation. Mr. Hillard initiated the overview by sharing the screen showing committee members the FY 2021 Re-Allocations Spreadsheet. Divided into separate sheets for Part A/MAI/Part B/Dallas State Rebate/Sherman State Rebate, each spreadsheet listed service categories such as Outpatient/Ambulatory Medical Care, Oral Healthcare, Medical Case Management, etc. He made mention of the *Total Returned Part A Funds* column, as well as the *Total Requested for Increase per Service Category* column. The *Total Returned Part A Funds* column reflected the number of dollars returned to the Administrative Agency for reallocation. The *Total Requested for Increase per Service Category* column reflected the number of dollars requested in FY 2021. Brief explanations were subsequently given in regards to rationale behind the recent re-allocation decisions.

**b. Planning and Priorities Committee** - Logane Brazile, RWPC Coordinator reported that the committee members received a Standards of Care briefing via Glenda Blackmon-Johnson, RWPC Manager. She presented an overview of the FY 2020 Standards of Care and Service Delivery Guidelines while reviewing specific sub-sections and elaborated about ways the Standards should be used to garner better outcomes within the community.

The floor was then opened to the committee for immediate suggestions or changes to the document. P&P committee members provided multiple suggestions for revisions under each sub-section.

The committee reviewed the following sub-sections:

*Standards of Care for Client Rights and Confidentiality*

*Standard for Access, Care, and Provider Continuity*

*Provider Rights for Service Delivery in the Dallas Planning Area*

*Planning Council Expectations for the Service Provider/Client Relationship\**

*Confidentiality*

*Equal Access to Programs and Services\**

*Impartial Treatment*

*Filing a Complaint or Grievance\**

*Service Provider Rights When Dealing With a Client\**

*Modifying, Suspending, or Terminating Client Services*

*Notification of the Decision to Modify, Suspend, or Terminate Services*

*Technical Assistance*

*Self-Referrals*

*AIDS Pharmaceutical Assistance*

\*- sections modified during 8/18 P&P meeting

**c. Evaluation Committee** - Helen E. Turner reported that committee members received an informative 340-B

Panel Discussion provided by Kevin Chadwin Davis, Kelly Richter, and Rhiannon Marshall Klein. Ms. Turner deferred to Kevin Chadwin Davis to gage his thoughts about the panel discussion. Mr. Davis expressed that he believed the discussion went exceptionally well, was insightful, and informative. Ms. Turner expressed that she appreciated the informative session and hopes that the committee will be able to effectively relay their knowledge to others.

**d. Needs Assessment Committee** - Helen E. Turner reported that the committee met on August 17, 2021. The Needs Assessment committee received a PowerPoint presentation discussing Dr. Susan Wolfe's high-level preliminary findings for both providers as well as consumers. Dr. Wolfe discussed challenges providers have faced in the wake of COVID-19 such as shifting practices to virtual, safeguards, adapted meal programs, etc.; Impact on Organization and Services; Impact on medication timelines; Intake and recertification; Processes and policies changed; Service delivery lessons; Impact on response to specific groups. Challenges of consumers such as, negative impacts on prevention and care, access to care, medications, and vaccines were also discussed. Ms. Turner reported that in the coming weeks, Dr. Wolfe be working on a full report to present to the council.

**e. Dallas HIV Taskforce** – Helen E. Turner reported that the Fast-Track Cities met in July. The Dallas HIV Taskforce seeks to align the taskforce's goals with the *Achieving Together Texas HIV Affinity Groups*. This will promote meetings that are more productive.

**VIII. New Business: None.**

**IX. Adjournment:** Donna Wilson, chair called for a motion to adjourn. Helen Turner made a motion to adjourn. Helen Zimba seconded the motion. The meeting adjourned at 12:58 p.m.

Submitted by:

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Logane Brazile, RWPC Coordinator

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Date

Draft Certified by:

\_\_\_\_\_  
Logane Brazile, RWPC Coordinator

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
Donna Wilson, Chair  
Sattriona Nyachwaya, Vice Chair

\_\_\_\_\_  
Date

**Due to COVID-19**  
Until Further Notice  
NEXT SCHEDULED MEETING  
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