

Ryan White Planning Council of the Dallas Area
Office of Support

Memorandum

To: Members, Evaluation Committee
Interested Parties

From: RWPC Office of Support

Date: May 21, 2020

Re: Meeting Announcement

Please note that there will be an:

Evaluation Committee Meeting – Tuesday, May 26, 2020 at 3:00 p.m.

Please join from your computer, tablet or smartphone.

[Teleconference/gotomeeting.com](https://www.gotomeeting.com)

Dallas, Texas 75207

Attached, please find the meeting packet for your review.

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 on or before Monday, May 25, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Vacant, Grants Management Officer
Wanda Scott, Grants Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Carla Jackson, Program Monitor
David Kim, Program Monitor
Justin Henry, RWPC Planner
Annie Sawyer-Williams, RWPC Coordinator
Building Security

EVALUATION COMMITTEE

The Evaluation Committee ensures that service categories set out are being met and that conflict of interest standards are upheld; Conduct an annual evaluation of the effectiveness of the Administrative Agency and the Ryan White Planning Council and provide that evaluation to the CEO and Dallas County Commissioners Court; Evaluate the effectiveness of services, categorically and system-wide.

AGENDA

Tuesday, May 26, 2020

- | | | |
|------|---|----------------------------|
| I. | Call to Order | Pamela Green or Del Wilson |
| II. | Certification of Quorum | Pamela Green or Del Wilson |
| III. | Approval of April 28, 2020 Minutes | Action Item |
| IV. | Office of Support Report | Discussion Item |
| | • RWPC Membership Representation and Reflectiveness | |
| V. | Next steps for the Outcome Evaluation Model | Discussion Item |
| VI. | New Business | |
| VII. | Adjournment | Pamela Green or Del Wilson |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Tuesday, June 23, 2020 3:00 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

EVALUATION COMMITTEE April 28, 2020 Minutes		
Charge: Evaluates whether sub recipient services coincide with set service priorities, and evaluates the performance of the Administrative Agency and the Planning Council according to the goals of the Council.		
MEMBERS PRESENT		
Gary Benecke	Del Wilson, Vice Chair	Louise Weston-Ferrill
Darius Ahmadi	Helen E. Turner, CCC Liaison	Louvenia Freeman
Jonathan Thorne	Pamela J. Green RN, Chair	Leonardo Zea
MEMBERS ABSENT		
Phillip Scheldt	LaShaun Shaw	
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson, RWPC Manager	Justin M. Henry, Health Planner	Annie Sawyer-Williams, RWPC Coordinator
GRANTS MANAGEMENT STAFF PRESENT		
Carla Jackson, Program Monitor Oscar Salinas,	Regina Waits,	Angi Jones
OTHERS PRESENT		
Hosea Crowell, AIN	James Wright, RWPC	Joni Wysocki, AIN

- I. **Call to Order:** Pamela Green RN, Evaluation Committee Chair, called the meeting to order at 3:03 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, Ryan White Planning Council (RWPC) Planner, and certified by Pamela Green RN.
- III. **Introductions and Announcements:** N/A.
- IV. **Approval of March 24, 2020 Minutes:** *Del Wilson motioned to approve the March 24, 2020 minutes. Leonardo Zea seconded the motion. The motion passed unanimously.*
- V. **Office of Support Report:** Glenda Blackmon-Johnson reported the Evaluation Committee membership reflectiveness is at 11 members and the RWPC membership reflectiveness is at 24 members.
- VI. **Template for Outcome Evaluation Model:** Pam Green, RN stated the committee will discuss building a template that would be an evaluation model for the outcome and collaborating with the CQM department. The committee members shared their homework assignment, regarding how to improve some of the client's outcomes.
 - How can we get people to move on away from housing subsidy, without all the expensive supportive services that's funded by Ryan White.
 - How do we help people along the continuum of achieving real-life stability in areas like mental health and physical health adherence and functionality, moving away from a life of substance misuse and generally just making better decisions that will allow them to reenter mainstream society?

- How many populations are newly diagnosed that have been coming to our agency regarding medical care, housing or any other support services. How many of those have been retained in those services?
- The importance of data unmet needs, surface gaps, availability of services, geographic disparities, which with that peer support, and then act on vulnerable populations.

Ms. Green stated she wanted to make some action items, so the committee could move forward. She referenced the 2018 HIV Statistic Report regarding late diagnosis and five new zip codes and the 2019 Needs Assessment report.

VII. Oscar Salinas Clinical Quality Management Presentation: Justin Henry gave an overview of how the framework can be developed to establish a model for evaluating outcomes. He started working the CQM department can help develop that baseline of information available based on the data available and develop a working model to determine if clients are reaching viral suppression. Dr. Salinas explained it is difficult to determine how many people got tested, because there is only the ARIES reporting the data. Oscar Salinas and Justin Henry reviewed the Service Utilization vs. Viral Suppression: A Model to Evaluate Effectiveness Service Categories. The committee discussed the model. Mrs. Jones explained that the CQM department is working with a consultant to obtain data from providers other than Ryan White providers. Ms. Blackmon-Johnson suggested to the committee to review the Ending the Epidemic document, and the Community Health Needs Assessment (CHNA) for the geographical map that outlines the referenced zip codes. The baseline is already established regarding the zip codes. And, evaluate how to get the services to the people to get to viral suppression. The committee had a lengthy discussion regarding gathering data and viral suppression. They agreed to continue using the Service Utilization vs. Viral Suppression model that was presented.

VIII. New Business: Glenda Blackmon-Johnson announced Dallas County awarded the COVID-19 CARES Act Grant and the Allocations Committee met and made recommendations.

Motion: *Del Wilson motioned to accept the Administrative Agency response to the FY 2018 Recommendation. Leonardo Zea seconded the motion. The motion passed unanimously.*

IX. Adjournment: *Leonardo Zea motioned to adjourn. Del Wilson seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 4:53 p.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

**Pamela Green RN, Chairperson or
Del Wilson, Vice-Chairperson**

Date

NEXT SCHEDULED MEETING

Tuesday, May 26, 2020 3:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207