

Ryan White Planning Council of the Dallas Area

Office of Support

Memorandum

To: Members, Evaluation Committee
Interested Parties

From: RWPC Office of Support

Date: June 15, 2021

Re: Evaluation Committee Meeting Announcement

Please note that there will be an:

Evaluation Committee Meeting – Tuesday, June 22, 2021 at 3:00 p.m.

Please join from your computer, tablet or smartphone.

gotomeeting.com platform

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify the RWPC Office of Support at 214-819-1857 on or before Monday, June 21, 2021. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

<https://www.youtube.com/channel/UCsej0mq91GN6d51VIVlp9ZA>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry Grants Manager - Programmatic
Wanda Scott, Grants Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Carla Jackson, Program Monitor
David Kim, Program Monitor
Vacant, RWPC Office of Support
Claudy Jean-Pierre, RWPC Office of Support
Kofi Bissah, ADAP Coordinator
Building Security

EVALUATION COMMITTEE

The Evaluation Committee ensures that service categories set out are being met and that conflict of interest standards are upheld; Conduct an annual evaluation of the effectiveness of the administrative Agency and the Ryan White Planning Council and provide that evaluation to the CEO and Dallas County Commissioners Court; Evaluate the effectiveness of services, categorically and system-wide.

AGENDA

Tuesday, June 22, 2021
3:00 p.m.

- | | |
|--|-----------------|
| I. Call to Order | John Dornheim |
| II. Certification of Quorum | John Dornheim |
| III. Introduction & Announcement | |
| IV. Approval of the May 25, 2021 Meeting Minutes | Action Item |
| V. Office of Support Report | Discussion Item |
| • RWPC Membership Representation and Reflectiveness | |
| VI. HIV Taskforce Presentation Presenter: Venton Hill-Jones | Discussion Item |
| VII. New Business | |
| VIII. Adjournment | John Dornheim |

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Tuesday, July 27, 2021 3:00 PM
Will be held via TELE-CONFERENCE

| EVALUATION COMMITTEE May 25, 2021 Meeting Minutes CQM Presentation | | |
|--|----------------------------------|------------------------------|
| Charge: Evaluates whether sub-recipient services coincide with set service priorities, and evaluates the performance of the Administrative Agency and the Planning Council according to the goals of the Council. | | |
| MEMBERS PRESENT | | |
| John Dornheim, Chair Darius Ahmadi | Del Wilson, Leonardo Zea | Helen E. Turner, CCC Liaison |
| MEMBERS ABSENT | | |
| LaShaun Shaw | Pamela J. Green RN | |
| Glenda Blackmon Johnson RWPC Manager | Claudy Jean-Pierre, RWPC Staff | |
| GRANTS MANAGEMENT STAFF PRESENT | | |
| Oscar Salinas, CQM | Regina Waits, CQM Health Advisor | Angie Jones, CQM |
| OTHERS PRESENT | | |
| Joni Wysocki, AHF | Hosea Crowell, AHF | Kellie Norcott |

- I. **Call to Order:** John Dornheim, Evaluation Committee Chair, called the meeting to order at 3:03 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim and certified by Claudy Jean-Pierre, RWPC Staff.
- III. Introduction and Announcements:
 - None
- IV. **Approval of April 27, 2021 Minutes:** Darius Ahmadi motioned to approve the minutes. Del Wilson seconded the motion. The motion passed.
- V. **Office of Support Report:** The Office of Support reported the following regarding the Evaluation Committee Membership Reflectiveness: Evaluation Committee (15 seats): 7 members (8 seats vacant). The 1st group impacted by HIV epidemic with the highest numbers is Black at 10,111 or 42% representation; the Evaluation Committee membership consists of 11 people of whom 2 are Black with representation of 28% reflectiveness. The 2nd group impacted by the HIV epidemic with the highest numbers are Whites at 6,598 or 27% representation; the Evaluation Committee membership consists of 7 people of whom 4 are White with representation at 57% reflectiveness. The 3rd group impacted by the HIV epidemic with the next highest numbers are Latin/Hispanic at 5,039 or 24% representation; the Evaluation Committee consists of 7 people of whom 1 is Latino/Hispanic with representation at 14% reflectiveness.
- VI. **FY 2021 Continuous Quality Management- Clinical Quality Management Presentation; Regina Waity, AA Health Advisor and Oscar Salinas, AA CQM supervisor** provided a brief overview of the pilot survey. She introduced a series of questions reflected on the survey. She explained that subrecipient agencies work collaborative with the AA to obtain data. They explained the interactive mechanisms that can be used to assist to improve clinical service delivery. The Qualtrics system communicates with the provider and the AA. They introduced service category dashboards and explained the distinction between the use of quantitative and qualitative data collection. The service categories discussed included but was not Dental Care; Ambulatory/Outpatient Medical Care and non-medical case management. They discussed various controls which could be added and removed as applicable to services and service delivery.
- VII. **New Business: None**

VIII. Adjournment: Helen E. Turner motioned to adjourn. Del Wilson seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:50 p.m.

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Draft Certified by:

Claudy Jean-Pierre, RWPC Planner

Date

Final Approval by:

John Dornheim, Chairperson or
Vacant, Vice-Chairperson

Date

Due to COVID-19

Until Further Notice

NEXT SCHEDULED MEETING

Tuesday, June 22, 2021 3:00 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207