

EXECUTIVE COMMITTEE MEETING

July 3, 2018

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Lionel Hillard, RWPC Vice Chair, Allocations Vice Chair
John Dornheim, Needs Assessment, Chair
Yolanda Jones, Allocations Chair
Auntjuan Wiley, RWPC Vice Chair, CCC Chair

Gary Benecke, Evaluation Chair
Del Wilson, Evaluation Vice Chair
Lynn Smith-Clay, GMO

MEMBERS ABSENT

Evany Turk, RWPC Vice Chair
Donna Wilson, CCC Vice Chair

Stacie McNulty, Planning & Priorities Chair
Kyle Talkington, Judges Representative

RWPC STAFF PRESENT

Glenda Blackmon-Johnson, RWPC Manager
Annie Sawyer-Williams, RWPC Coordinator

Justin M. Henry, RWPC Health Planner

GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

- I. **Call to Order:** Lionel Hillard, RWPC Chair called the meeting to order at 2:04 PM.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard, and certified by RWPC Program Manager, Glenda Blackmon-Johnson.
- III. **Introductions/Announcements:**
 - a. Lionel Hillard announced he has been in conversation with Community Based Organizations (CBO) who has shown interest in signing a Memorandum of Understanding (MOU), and collaborating with the RWPC.
- IV. **Approval of May 2, 2018 Minutes:** *John Dornheim motioned to accept the minutes as written. Gary Benecke seconded the motion. The motion passed unanimously.*
- V. **Call for Executive Session:** In adherence to the Texas Open Meetings Handbook 2014 Section 551, the Committee deliberated potential appointee(s) and member(s). The Executive Session was called at 2:07 PM for the purpose of reviewing council and committee vacancies, interview, and reviewing applications.
- VI. **Reconvene:** The committee reconvened at 2:31 PM.
- VII. **Recommendations for Appointments:** The Executive Committee interviewed one candidate for appointment to the Needs Assessment Committee.

Motion: John Dornheim motioned to nominate Oscar Salinas to be seated on the Needs Assessment Committee and forward a recommendation to the Judge's Office for RWPC appointment. Gary Benecke seconded the motion. The motion passed unanimously.
- VIII. **Office of Support:** Ms. Glenda Blackmon-Johnson announced the MOU between the Ryan White Planning Council of the Dallas Area & External Organizations Ryan White and Non-Ryan White Agencies has been

approved.

She introduced the “Parking Lot” which is applicable to the RWPC. She explained at the RWPC meeting a consent form for focus groups was presented and there were concerns from members about recording the participants. The RWPC bylaws verbiage regarding the special committees will be added at a later date. She announced that the Early Intervention Clinic discontinued Ryan White funding for Early Intervention Services (EIS), she noted the Planning Council needs to be aware of this information the service category. The Early Intervention Services program units delivered and clients served is data currently recorded in the AIDS Regional Information and Evaluation System (ARIES) that will no longer exist through the sole provider. She stated the program will be absorbed into the STD clinic. A member asked if the EIS funds were returned to the AA and if a Request for Proposal (RFP) will be submitted. Ms. Smith-Clay indicated that an RFP allocate the funds. Ms. Blackmon-Johnson note the EIS service category has not been removed from the list of funded categories; also to make interested parties aware to apply for those funds. Funding will be discontinued for the program year 2019-2020 Substance Abuse and Mental Health (SAMHSA). Ms. Blackmon-Johnson gave an update regarding the Integrated Prevention and Care Plan from January-June 2018; and that some areas are under performing which means no data has been reported. There needs to be more discussion regarding the Early Identification of Individuals with HIV/AIDS (EIIHA) strategy. Ms. Smith-Clay stated she will forward a copy of the EIIHA strategy that was used in the grant application in 2017.

Ms. Blackmon-Johnson gave an overview of the Core Medical Waiver that the RWPC applied for in FY2017, impacting the Emergency Financial Assistant (EFA) and Local Pharmacy Assistance Program (LPAP) service categories. She asked the committee about considerations to apply for another waiver for FY 2019. A member asked has the Advisory Board been formed for the Dallas EMA? Ms. Smith-Clay stated the Quality Management staff and she have met with Fort Worth TGA and have scheduled a conference call regarding their Advisory Board meetings. They are in the process of gathering members: Physicians, Pharmacies, Case Managers and various disciplines to represent Dallas EMA.

IX. Leadership Report: Ms. Smith-Clay stated the Memorandum of Understanding (MOU) between the Ryan White Planning Council Part A Recipient Dallas County’s Administrative Agency, the Planning Council Office of Support, & the Ryan White Planning Council of the Dallas Area has been approve and ready to be sign. It was agreed to be signed on Thursday, 7.5.18.

X. Committee Reports

a. Planning & Priorities: John Dornheim, Planning & Priorities Committee Vice Chair, reported the committee met on June 20th, and quorum was established. The committee voted on the Priority Setting ranking for the FY 2019 Core Medical Services for Part A, B & State Services, Support Services, Core Medical Services for the Minority AIDS Initiative (MAI) and Support Services for MAI. He reviewed the final ranking with the committee.

<i>Core Medical Services: Parts A, B, State Services</i>	FY2019 Rankings
Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
Mental Health	3
Medical Case Management	4
AIDS Pharmaceutical Assistance	5
Health Insurance and Cost Sharing Assistance	6(t)
Substance Abuse	6(t)
Early Intervention Services	8
Home Community Based Health Care	9
Home Health Care	10
Medical Nutrition Therapy	11

Hospice	12
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<i>Support Services: Parts A, B, State Services</i>	FY2019 Rankings
Food Bank	1
Case Management (Non-medical)	2
Medical Transportation	3
Housing-Based Case Management	4
Emergency Financial Assistance	5
Outreach-Lost to Care	6
Congregate Housing	7
Legal Services	8
Home Delivered Meals Health	9
Education/Risk Reduction	10
Respite Care for Adults	11
Day Respite Care for Children/Youths/Adolescents	12
Child Care-Services	13
Linguistic Services	14

<i>Core Medical Services: Minority AIDS Initiative (MAI)</i>	FY2019 Rankings
Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
AIDS Pharmaceutical Assistance	3
Medical Case Management	4
Substance Abuse	5

<i>Support Services: Minority AIDS Initiative (MAI)</i>	FY2019 Rankings
Food Bank	1
Non-Medical Case Management	2
Medical Transportation	3

Motion: *John Dornheim motioned to approve the FY 2019 Priority Rankings. Del Wilson seconded the motion. The motion passed unanimously.*

The committee discussed the 2019-2020 Substance Abuse and Mental Health (SAMHSA) funding being discontinued and how the data would look for Ryan White Substance Abuse service category. The committee requested from the AA data showing if the discontinuation will affect the Dallas EMA.

- b. Allocations Committee:** Lionel Hillard, Allocations Committee Vice Chair, reported the committee did not meet.
- c. Consumer Council Committee:** Justin M. Henry, RWPC Planner, reported the committee met on June 28th, and quorum was established. Announcements and committee reports were given. The committee discussed and scheduled tentative dates for the upcoming forums.

The committee scheduled tentative dates for the upcoming forums:

- HIV Community Involvement- July 19th or 25th, 2-4PM
- HIV& Substance Abuse – August 21st, 23rd or 30th 2-4PM

- How will Affordable Care Act impact- September 6th, 13th or 20th, 2-4PM

The committee discussed CCC community events involvement where they tabled the Get Tested and Grab a Bite event.

- d. **Evaluation Committee:** Gary Benecke, Evaluation Committee Chair, reported the committee met on June 26th and quorum was established. The committee reviewed and discussed, voted and approved the FY 2017 Committee Recommendations to be sent to the AA.

Motion: *Gary Benecke motioned to approve the FY2017 EAM Recommendations. Del Wilson seconded the motion. The motion passed unanimously.*

- e. **Needs Assessment Committee:** John Dornheim, Needs Assessment Committee Chair, reported the committee met on June 19th and quorum was established. The committee discussed the approval of the surveys for the transgender populations. The survey was submitted to the AA and to be distributed to all the Ryan White sub-recipients. The sample size is 150 for the transgender community survey. The committee will follow up the sub-recipients for collection within a month of submission. The next priority population will be youths and the committee is working on the survey questions.

- f. **Care Coordination Ad Hoc Committee:** Auntjuan Wiley, Care Coordination Ad Hoc Committee Vice Chair, reported the committee did not met.

- XI. **Approval of the July 11 2018 RWPC Agenda:** *John Dornheim made a motion to approve the July 11, 2018 RWPC meeting agenda with corrections (name change and addition to new business). Yolanda Jones seconded the motion. The motion passed unanimously.*

- XII. **New Business:** A member requested a copy of the report from HRSA Site Visit. Mr. Wiley questioned training on July 12th, which may affect quorum for the Care Coordination Ad Hoc Committee. Mr. Wiley will poll committee members for establishment of quorum.

- XIII. **Adjournment:** *John Dornheim motioned to adjourn. Del Wilson seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 3:13 PM.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Lionel Hillard, Chair
Auntjuan Wiley, Vice Chair
Evany Turk, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, August 1, 2018 @ 2:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207