

EXECUTIVE COMMITTEE MEETING

August 14, 2018

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Lionel Hillard, RWPC Vice Chair, Allocations Vice Chair
John Dornheim, Needs Assessment, Chair
Yolanda Jones, Allocations Chair

Kyle Talkington, Judges Representative
Del Wilson, Evaluation Vice Chair
Auntjuan Wiley, RWPC Vice Chair, CCC Chair

MEMBERS ABSENT

Evany Turk, RWPC Vice Chair
Lynn Smith-Clay, GMO
Donna Wilson, CCC Vice Chair

Stacie McNulty, Planning & Priorities Chair
Gary Benecke, Evaluation Chair

RWPC STAFF PRESENT

Justin M. Henry, RWPC Health Planner
Annie Sawyer-Williams, RWPC Coordinator

GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

Skylar Lange, AIN

- I. Call to Order: Lionel Hillard, RWPC Chair called the meeting to order at 2:05 PM.
- II. Certification of Quorum: Quorum was established by Lionel Hillard, and certified by RWPC Health Planner, Justin Henry.
- III. Introductions/Announcements:
 - a) Mrs. McNulty delivered a baby boy.
- IV. Approval of July 3, 2018 Minutes: *John Dornheim motioned to accept the minutes as written. Del Wilson seconded the motion. The motion passed unanimously.*
- V. Office of Support: Tom Emanuel requested medical leave of absence. It was motioned to approve the medical leave request. *Kyle seconded the motion. The motion passed unanimously.*
- VI. Leadership Report: No Report.
- VII. Committee Reports
 - a. Planning & Priorities: John Dornheim, P&P Vice Chair; committee did not meet, no report.
 - b. Allocations Committee: Lionel Hillard, Allocations Committee Vice Chair; committee met on July 30th Justin discussed the Allocations, made reference to the Part A/MAI expenditures, utilization details. The committee set the percentage allocations for the FY 2019. The previous year's allocation was briefly re-capped to explain that FY 2017 and FY 2018 allocations were approved for the Core Medical Services Waiver however based on the expenditure data, new information regarding emergency financial assistance and LPAP services; the programming changes & economic trends pricing spikes and service needs anticipated the committee established the allocations for Part A/MAI for FY 2019. The committee discussed each service category's percentage allocation to include comparison to the previous year's allocation and the justification presented included new developments within the 2018 program year to date. The discussion highlighted the option to apply for the Core Medical services waiver should there be a need to do so once the new program year is

underway. Also, the categories reflecting the most significant percentage allocation change included LPAP, emergency financial assistance, food bank and medical transportation; early intervention was zeroed out for FY 2019 due to program restructuring within Dallas County. ***The Motion for the FY 2019 Part A Allocation Recommendation based on the FY 2019 Priority Ranking passed unanimously. The Motion for the FY 2019 MAI Allocation Recommendation based on the FY 2019 Priority Ranking passed unanimously.***

- c. **Consumer Council Committee:** Auntjuan Wiley, CCC Chair; committee did not meet, no report.
- d. **Evaluation Committee:** Del Wilson, Evaluation Committee Vice Chair; committee did not meet, no report.
- e. **Needs Assessment Committee:** John Dornheim, Needs Assessment Committee Chair, reported comment met on 7/17/18; update on transgender survey. Mr. Henry is having difficulty getting responses back on whether the surveys have been administered to folks by community partners. The committee has started working on the survey questions for the youth population; chair disseminated survey samples to members to determine important questions to include on the survey; member responded with input. Chair will have a compilation of the selected survey questions at the next meeting to be reviewed as the survey for the youth population.
- f. **Care Coordination Ad Hoc Committee:** Auntjuan Wiley, Care Coordination Ad Hoc Committee Vice Chair, reported the committee met on 7/12/18; Chair reported 7 participants at the MSM focus group at Amelia Court 7/16/18; and reported 9 participants at the Hispanic/Latino focus group on 7/31/18 at the Hillcrest House. The entire session was conducted in Spanish. Chair reported dates scheduled for the youth focus groups 13-24 as 8/7/18 and 18-24 as 8/17/18. The Chair reported receipt of response from the AA regarding the list of Recommendations for the Care Coordination System submitted by the committee to the AA; and discussed the Care Coordination timeline. Next meeting will be 9/6/18.

II. **Approval of the August 18 2018 RWPC Agenda:** *Lionel Hillard made a motion to approve the August 15, 2018 RWPC meeting agenda. John Dornheim seconded the motion. The motion passed unanimously.*

III. **New Business:**

IV. **Adjournment:** *John Dornheim motioned to adjourn. Kyle Talkington seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 2:33 PM.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Lionel Hillard, Chair

Date

Auntjuan Wiley, Vice Chair
Evany Turk, Vice Chair

NEXT SCHEDULED MEETING
Wednesday, September 5, 2018 @ 2:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207