

EXECUTIVE COMMITTEE MEETING

May 1, 2019

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Lionel Hillard, RWPC Chair
Auntjuan Wiley, RWPC Vice Chair, CCC Chair
Robert Lynn, P&P Vice Chair

Kyle Talkington, Judges Representative
Yolanda Jones, Allocations Chair
Sonia Hughes, Assistant Director

MEMBERS ABSENT

John Dornheim, Needs Assessment, Chair
Donna Wilson, CCC Vice Chair
James Wright, Allocations Vice Chair

Del Wilson, Evaluation Vice Chair
Christopher Webb, Needs Assessment Vice Chair

RWPC STAFF PRESENT

Glenda Blackmon-Johnson, RWPC Manager
Justin M. Henry, RWPC Planner

Annie Sawyer-Williams, RWPC Coordinator

GRANTS MANAGEMENT STAFF PRESENT

Wanda Scott, Program Monitor

OTHERS PRESENT

Philip Huang, DCCHS Director

Joni Wysocki, AIN

Kellie Norcott, PHHS

- I. **Call to Order:** Lionel Hillard, Chair called the meeting to order at 2:00 p.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard, and certified by Glenda Blackmon-Johnson, RWPC Program Manager.
- III. **Introductions/Announcements:**
 - a. Lionel Hillard announced the Consumer Council Committee will participate with the National Alliance on Mental Illness (NAMI) walk on Saturday, May 4, 2019 at the Dr. Pepper Ballpark Frisco, TX.
- IV. **April 3, 2019 Minutes:** *Robert Lynn motioned to accept the minutes as written. Kyle Talkington seconded the motion. The motion passed with one abstention.*
- V. **Call for Executive Session:** In adherence to the Texas Open Meetings Handbook 2014 Section 551, the Committee deliberated potential appointee(s) and member(s). The Executive Session was called at 2:02 p.m.
- VI. **Reconvene:** The committee reconvened at 2:38 p.m.
- VII. **Recommendations for Appointments:** The Executive Committee interviewed one candidate.

Robert Lynn motioned to nominate Venton C. Hill-Jones to be seated on the Planning & Priorities Committees and to forward a recommendation to the Judge's Office for RWPC appointment. Kyle Talkington seconded the motion. The motion passed unanimously.
- VIII. **Administrative Agency Report:** N/A
- IX. **Office of Support:** Glenda Blackmon-Johnson reminded members about the Administrative Agency (AA); request to convene the Workgroup meeting on 5.2.19. She reported on the Ryan White Part A Service Category Programming & Resource Allocations training was conducted on April 18th; there will be an encore presentation

on Monday, May 20th at the Allocations Committee meeting in Hickman Conference at 5:15 p.m.

Mrs. Sawyer-Williams reported Debbe Velasquez resigned from the RWPC and Allocations committee and Christopher Grimes resigned from the Consumer Council Committee.

The committee discussed multiple applications from multiple candidates from the same provider and candidates applying for membership on the Consumer Council Committee. They agreed in a situation like that the application would be reviewed on a case by case basis. Support Staff will send the candidate a letter stating there is no space at the time.

X. Leadership Report: N/A.

XI. Committee Reports

a. Planning & Priorities: Robert Lynn, Vice Chair reported the committee met on April 17th and established quorum. The committee received an update regarding the Priority Setting Guide.

Support Staff reported on the plan for the Regional Launch of the Achieving Together Plan which is a Community Based Plan created by the Texas HIV Syndicate in conjunction with UT Austin.

They discussed the Non-Medical Case Management (Federal Poverty Level Eligibility Requirement) being the most utilized service category according to the AIDS Regional Information and Evaluation System (ARIES). Mr Lynn quoted Mr. Henley comment, “The State has a 500% maximum eligibility. He sated whatever the financial eligibility is for Outpatient Ambulatory Health Services then the other services that are affiliated with that service like Medical Case Management and Non-Medical Case Management the percentages could be the same.” Mr. Henry suggested the P&P committee to pose questions to the Executive Committee on how to move forward.

On May 15th from 9:00 – 11:00 a.m. a joint meeting will be held with Planning & Priorities and Consumer Council Committees.

The Executive Committee had an in depth discussion regarding the Non-Medical Case Management service category. Support Staff has been tracking the data for the Federal Poverty Level individuals that fall within the income eligibility were about 262% and those that exceed the 300% were 16 individuals. Mr. Lynn stated this conversation will be on going.

b. Allocations Committee: Yolanda Jones, Chair reported the committee met on April 29th and established quorum. They reviewed and discussed the Allocations Expenditure report.

Discussion Item:

- FY 2018 Part A Formula and Part A Supplemental
- FY 2019 Part A Formula and Part A Supplemental
- FY 2018 MAI
- FY 2019 MAI
- FY 2019 Part B and Part B Supplemental
- FY 2019 State Services
- FY 2019 State Rebate and ADAP

Programmatic Expenditure Update:

- The Administrative Agency has completed the Allocations for FY 2019-2020 for Part A Formula, Part A Supplemental, MAI awards, and Part B Formula/Supplemental.
- The Administrative Agency has re-allocated State Services and State Rebate amounts.
- The Administrative Agency has not received all the requests for reimbursement from the largest agencies.

The committee reviewed the letter from the Texas Department of State Health Services (DSHS), on March 19, 2019 regarding Ryan White HIV/AIDS Part B Program Service Category Allocations. DSHS has decided to immediately exclude State Rebate fund from the planning council priorities and allocations process so that the Dallas County Administrative Agency can make decisions and fund services. This will allow for new service categories to be funded such as referral for healthcare. The AIDS Drug Assistance Program (ADAP) application and referrals can be served in the event non-medical and medical case management services (as required by the standard) are not needed.

The next Allocations Committee meeting is on May 20, 2019; with a training provided by Charles Henley.

- c. **Consumer Council Committee:** Auntjuan Wiley, Chair reported the committee met on April 25th and established quorum. The committee welcomed one new member Sattriona Nyachwaaya.

Support Staff did an overview of the FY 2020 Service Category Mapping & Service Justification Worksheet for Each Service Category.

The committee reviewed the RWPC Retreat Strategic Plan discussing the CCC 2019 Community Outreach List for Emergency Rooms. They would like to have a community outreach to Emergency Rooms, doctor offices that are not receiving RW funding. The committee compiled their list of ER locations and assigned members as leads to obtain information.

- **Charlton Methodist Health System/ER**
- **Methodist Dallas Medical Center**
- **Baylor University Medical Center/ER**
- **Medical City Dallas**
- **North Texas Behavioral Health Authority (NTBHA)**
- **Greater Dallas Community Council**
- **City Hospital on Garland Rd**

The committee will participate in the NAMI walk on Saturday, May 4th. Also, there is a CCC forum titled HIV & Stigma at Prism Health North Texas 2019 Sun Set Blvd.

- d. **Evaluation Committee:** Darius Ahmadi, Chair reported the committee met on April 23rd and established quorum. The committee received a template for the Evaluation of the Administrative Mechanism survey. They had a lengthy discussion regarding the EAM process and made several suggestions. The committee agreed to use the same process from last year.

The committee had a brief discussion regarding the training conducted by Consultant Charles Henley and some of his the recommendations regarding Service Category bundling of and the Standards of Care.

- e. **Needs Assessment Committee:** Justin M. Henry, RWPC Planner reported the committee met on April 16th, and established quorum. The committee discussed the Request for Proposal (RFP) that will be submitted for the 2019 Legislative Requirement for a Needs Assessment. It is currently with the Purchasing Department; the Office of Support is conversing for clarity on the budget, scope of the work, and the deliverables. The

committee organized a focus group on Monday, April 29th at Access Information Network (AIN) and introduced the pilot of the Spanish Survey.

The tablets to be used for the Needs Assessment process.

f. **Care Coordination Ad Hoc Committee:** Committee did not meet.

XII. **Approval of the May 8, 2019 RWPC Agenda:** *Auntjuan Wiley made a motion to approve the May 8, 2019 RWPC meeting agenda. Robert Lynn Kyle Talkigton seconded the motion. The motion passed unanimously.*

XIII. **New Business:**

XIV. **Adjournment:** *Robert Lynn motioned to adjourn. Kyle Talkington seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 3:13 p.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Lionel Hillard, Chair
Auntjuan Wiley, Vice Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, June 5, 2019 @ 2:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207