

**EXECUTIVE COMMITTEE MEETING**

**July 9, 2019**

**Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.**

**MEMBERS PRESENT**

Lionel Hillard, RWPC Chair  
Del Wilson, Evaluation Vice Chair  
Auntjuan Wiley, RWPC Vice Chair, CCC Chair  
Kyle Talkington, Judges Representative

John Dornheim, P&P, Needs Assessment, Chair  
Christopher Webb, Needs Assessment Vice Chair  
Robert Lynn, P&P Vice Chair

**MEMBERS ABSENT**

Donna Wilson, CCC Vice Chair  
James Wright, Allocations Vice Chair

Sonya Hughes, Assistant Director  
Yolanda Jones, Allocations Chair

**RWPC STAFF PRESENT**

Glenda Blackmon-Johnson, RWPC Manager  
Justin M. Henry, RWPC Planner

Annie Sawyer-Williams, RWPC Coordinator

**GRANTS MANAGEMENT STAFF PRESENT**

**OTHERS PRESENT**

Helen E. Turner                      Joni Wysocki, AIN

**I. Call to Order:** Lionel Hillard, Chair called the meeting to order at 2:03 p.m.

**II. Certification of Quorum:** Quorum was established by Lionel Hillard, and certified by Glenda Blackmon-Johnson, RWPC Program Manager.

**III. Introductions/Announcements:**

- a. Del Wilson announced the Resource's Center Health Campus is having an Open House on Thursday, July 25<sup>th</sup> from 5:30 p.m.-6:30 p.m. They will tour the facility and refreshment will be served.
- b. Helen E. Turner announced she attend the HIV Taskforce meeting.

**IV. June 5, 2019 Minutes:** *Robert Lynn motioned to accept the minutes as written. John Dornheim seconded the motion. The motion passed with three abstentions.*

**V. Administrative Agency Report:** N/A

**VI. Office of Support:** Glenda Blackmon-Johnson reported the RWPC will send three representatives to attend the United State Conference on AIDS Conference (USCA) Jamie Collins, John Dornheim and Helen E. Turner.

She spoke with the Health Resources and Services Administration Project Officer (PO) and she has indicated that the RWPC should develop their own Standards of Care. The PO gave a distinction to fill the Incarceration Seat.

The HRSA Part A application was released on July 1<sup>st</sup> and is due on September 30<sup>th</sup>.

There have been no changes in the RWPC Membership Reflectiveness.

Mr. Henry announced on Thursday, July 11<sup>th</sup> Support Staff will visit the Houston Ryan White Planning Council.

**VII. Leadership Report:** Mr. Hillard announced the Care Coordination Ad Hoc committee on Friday, July 19<sup>th</sup> at 11:30 a.m. will be the last meeting for that committee.

**VIII. Committee Reports**

**a. Planning & Priorities:** Mr. Dornheim reported the committee met on June 19<sup>th</sup> and established quorum. The committee discussed with the Department of State and Health Services (DSHS) letter via conference call regarding a request to add Referral for Health Care service category. On April 5<sup>th</sup> a letter was sent to the RWPC from DSHS stating, “In order for the AA to be responsive and efficiently meet emergent client needs and implement essential system of care projects, and more specifically as it relates to funding the service category ‘Referral for Health Care’ to fully implement the ADAP Eligibility Workers (AEWs), DSHS RWHAP Part B, State Services, and State-R funds are immediately excluded from the planning council priorities and allocations process so that the Dallas County AA can make decisions and fund services as they are approved by DSHS.” After further discussion DSHS representative agreed to revise the letter giving the Planning Council back the authority to the priorities and allocations process.

The committee also met on June 28<sup>th</sup> to discuss the revised Ryan White HIV/AIDS Part B Program Service Category Allocations letter from the Department of State and Health Services (DSHS) received on June 27<sup>th</sup>. Mr. Dornheim opened the floor for question(s). After a lengthy discussion the committee had to table the conversation until the next meeting due to lack of quorum.

**b. Allocations Committee:** Justin Henry reported the committee met on June 24<sup>th</sup>, July 1<sup>st</sup> and July 8<sup>th</sup> and established quorum. Opened the floor for announcements. Charles Henley the AA consultant joined the meetings via conference call. The committee reviewed the FY 2020 Allocation Guide including client utilization, and dash board for the Dallas EMA.

**The committee discussed a dollar amount to level, decreasing, and increasing funding for the Core Medical Services:**

- Oral Health Care: After reviewing the data, they agreed to keep level funding \$1,730,478.
- Early Intervention Services: After reviewing the data, they agreed zero the service category.
- Substance Abuse: After reviewing the data, they agreed to keep level funding \$89,682.
- Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals: After reviewing the data, they agreed to keep level funding \$1,434,909.
- Mental Health Service: After reviewing the data, they agreed to decrease funding. The committee agreed the decrease will be \$199,704.
- AIDS Pharmaceutical Assistance: After reviewing the data, they agreed to decrease funding. After a lengthy discussion and reviewing new data the committee agreed to fund the service category at level funding \$1,911,956.
- Medical Case Management: After reviewing the data, they agreed to increase funding \$143,253.
- Outpatient/Ambulatory Health Services: After reviewing the data, they agreed to increase funding \$144,806.

**The committee discussed a dollar amount to level funding, decreasing, and increasing for the Supportive Services:**

- Food Bank: After reviewing the data, they agreed to level funding \$937,128.
- Non-Medical Case Management Services: After reviewing the data, they agreed to level funding \$2,223,235.  
Includes: N-MCM Housing/Other
- Outreach Services: After reviewing the data, and a discussion with the AA they agreed to level funding

\$146,185.

- Housing-Based Case Management: After reviewing the data, they agreed to level funding \$386,776.
- Home Delivered Meals: After reviewing the data, they agreed to level funding \$937,128.
- Other Professional Services: After reviewing the data, they agreed to level funding \$149,938.
- Respite Care for Adults: After reviewing the data, they agreed to level funding \$79,806.
- Day Respite Care for Children/Youth/Adults: After reviewing the data, they agreed to level funding \$79,806.

Respite care for adults and Day respite care for children/youth/adults are within the same service category and funding will be broken out to 70% for adults and 30% for children.

- Linguistic Services: After reviewing the data, they agreed to level funding \$77,724.
- Congregate Housing: After reviewing the data, and clarification from the AA they agreed to level funding \$386,776.
- Health Education/Risk Reduction: After reviewing the data, they agreed to keep level funding \$8,464.
- Emergency Financial Assistance: After reviewing the data, and a lengthy discussion with the AA, they agreed to fund the service category with \$50,000.
- Child Care Services: After reviewing the data, they agreed to zero the service category.
- Medical Transportation: After reviewing the data, they agreed to increase funding by \$100,000.

*Motion: John Dornheim motioned to forward the Allocations Committee recommendations for approval of the FY 2020 Part A Allocations Plan. Robert Lynn seconded the motion. The motion passed unanimously.*

*Motion: John Dornheim motioned to forward the Allocations Committee recommendations for approval of the FY 2020 MAI Allocations Plan. Kyle Talkington seconded the motion. The motion passed unanimously.*

*Motion: John Dornheim motioned to forward the Allocations Committee recommendations for approval of the FY 2020 HSDA Part B Allocations Plan. Robert Lynn seconded the motion. The motion passed unanimously.*

*Motion: John Dornheim motioned to forward the Allocations Committee recommendations for approval of the FY 2020 Part B Sherman/Dennison Allocations Plan. Robert Lynn seconded the motion. The motion passed unanimously.*

*Motion: John Dornheim motioned to forward the Allocations Committee recommendations for approval of the FY 2020 State Services Rebate Allocations Plan. Kyle Talkington seconded the motion. The motion passed unanimously.*

- c. **Consumer Council Committee:** Auntjuan Wiley reported the committee met on June 26<sup>th</sup> and established quorum. The committee discussed the Ryan White Planning Council Retreat Strategic Planning. Mr. Wiley and Mrs. Caldwell gave a presentation to the Medical City Dallas; Social Work department.

The committee scheduled a date for the upcoming forums:

- HIV & Faith Based on August 1<sup>st</sup> from 2 p.m. – 4 p.m. (*location: tentatively Cornerstone Church Dallas*)
- Community engagement for ending AIDS as an Epidemic/How can we help on August 29<sup>th</sup> from 2 p.m. – 4 p.m.

- d. **Evaluation Committee:** Committee did not meet.
- e. **Needs Assessment Committee:** Mr. Dornheim reported the committee met on June 18<sup>th</sup> and established quorum. The committee discussed the Sherman-Denison focus group and how well it went. They agreed to increase the dollar amount for incentives for those who participate in the Needs Assessment survey process.
- f. **Care Coordination Ad Hoc Committee:** Auntjuan Wiley reported the committee met on June 13<sup>th</sup> and June 17<sup>th</sup> and established quorum s. They discussed the Care Coordination Criteria and Core Components recommendations submitted to the AA for approval. The AA representative via conference call answered questions the committee may have regarding the specific item that were outlined in the recommendations.

The committee meeting on June 17<sup>th</sup> they reviewed the recommendations and comments from the AA and set up the criterion to be recommended to the Planning & Priorities committee for approval to be included in the Request for Proposal (RFP).

- IX. **Approval of the July 10, 2019 RWPC Agenda:** *Kyle Talkington made a motion to approve the July 10, 2019 RWPC meeting agenda. John Dornheim seconded the motion. The motion passed unanimously.*
- X. **New Business:** N/A.
- XI. **Adjournment:** *Kyle Talkington motioned to adjourn. John Dornheim seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 3:35 p.m.

Submitted by:

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Annie Sawyer-Williams, RWPC Coordinator

\_\_\_\_\_  
Date

Draft Certified by:

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
Lionel Hillard, Chair  
Auntjuan Wiley, Vice Chair  
John Dornheim, Vice Chair

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING  
Wednesday, August 7, 2019 @ 2:00 PM  
Hickman Conference Room, 2nd floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207