

EXECUTIVE COMMITTEE MEETING
Emergency Meeting
September 9, 2019

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

John Dornheim, P&P, Needs Assessment, Chair
Yolanda Jones, Allocations Chair
Lionel Hillard, RWPC Chair

Del Wilson, Evaluation Vice Chair
Auntjuan Wiley, RWPC Vice Chair, CCC Chair
Darius Ahmadi, Evaluation Chair

MEMBERS ABSENT

Robert Lynn, P&P Vice Chair
Sonya Hughes, Assistant Director
Christopher Webb, Needs Assessment Vice Chair

Donna Wilson, CCC Vice Chair
James Wright, Allocations Vice Chair
Kyle Talkington, Judges Representative

RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator
Glenda Blackmon-Johnson, RWPC Manager

Justin M. Henry, RWPC Planner

GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

Helen E. Turner

- I. **Call to Order:** Lionel Hillard, Chair called the meeting to order at 3:00 p.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard, and certified by Glenda Blackmon-Johnson, RWPC Manager.
- III. **Introductions/Announcements:**
 - a. Helen E. Turner announced she had a wonderful time and multiple challenges at the United States Conference on AIDS (USCA).
 - b. Annie Sawyer-Williams presented candidates interested to present at the Planning Council meeting in October. The committee approved both candidates for presentation.
 - c. Lionel Hillard announced Sonya Hughes had a baby boy.
- IV. **Committee Reports**
 - a. **Evaluation Committee:** An overview was given from the Executive Committee meeting held on 9.4.19; sharing concerns regarding the wording with the Recommendations to be submitted to the Administrative Agency. After a lengthy discussion the committee agreed to add language to the recommendations.

***Motion:** Darius Ahmadi motioned for approval of the Recommendations to be submitted to the Administrative Agency. John Dornheim seconded the motion. The motion passed unanimously.*

***Motion:** Darius Ahmadi motioned for approval of the FY 2018 Evaluation of the Administrative Mechanism. John Dornheim seconded the motion. The motion passed unanimously.*
- V. **New Business:** Mr. Hillard asked committee members to review the leadership training material in their leadership binders for change consideration.
- VI. **Adjournment:** John Dornheim motioned to adjourn. Yolanda Jones seconded the motion. The motion

passed unanimously.

The meeting was adjourned at 3:34 p.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Lionel Hillard, Chair
Auntjuan Wiley, Vice Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, October 2, 2019 @ 2:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207