

EXECUTIVE COMMITTEE MEETING
October 2, 2019

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Auntjuan Wiley, RWPC Vice Chair, CCC Chair
Del Wilson, Evaluation Vice Chair

John Dornheim, Needs Assessment, Chair
Christopher Webb, Needs Assessment Vice Chair

MEMBERS ABSENT

Robert Lynn, P&P Vice Chair
Lionel Hillard, RWPC Chair
James Wright, Allocations Vice Chair

Yolanda Jones, Allocations Chair
Donna Wilson, CCC Vice Chair
Kyle Talkington, Judges Representative

RWPC STAFF PRESENT

Glenda Blackmon-Johnson, RWPC Manager
Justin M. Henry, RWPC Planner

Annie Sawyer-Williams, RWPC Coordinator

GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

Miranda Grant, AIN Inc.

- I. Call to Order:** Auntjuan Wiley, Vice-Chair called the meeting to order at 2:01 p.m.
- II. Certification of Quorum:** Quorum was established by Auntjuan Wiley, and certified by Glenda Blackmon-Johnson, RWPC Program Manager.
- III. Introductions/Announcements:** N/A
- IV. September 9, 2019 Minutes:** *John Dornheim made a motioned to accept the minutes as written. Del Wilson seconded the motion. The motion passed with one abstention.*
- V. September 4, 2019 Minutes:** *John Dornheim made a motioned to accept the minutes as written. Del Wilson seconded the motion. The motion passed with one abstention.*
- VI. Call for Executive Session:** In adherence to the Texas Open Meetings Handbook 2014 Section 551, the Committee deliberated regarding the applicant. The Executive Session was called at 2:04 p.m.
- VII. Reconvene:** The committee reconvened at 2:24 p.m.
- VIII. Recommendations for Appointments:** The Executive Committee interviewed one candidate for appointment to the Ryan White Planning Council, and Planning & Priorities Committee.

John Dornheim made a motioned to nominate Laticcia M. Riggins to be seated on the Planning & Priorities Committee and to forward a recommendation to the Judge's Office for appointment to the RWPC. Del Wilson seconded the motion. The motion passed unanimously.
- IX. Media Presentation (Robbyn Kistler):** The Executive Committee met via skype, with Robbyn Kistler a consultant with the Kaiser Family Foundation. The focus of Kaiser Family Foundation is being a trusted information resource for national health issues in the United States. Her role is to support the Greater Than AIDS

Program at Kaiser Family Foundation as a liaison for Health Department relationships. She shared information with the committee regarding their Greater Than AIDS media campaign. After a lengthy discussion she agreed to present at the November 13th Ryan White Planning Council meeting to give the council an overview of the programs available for the Dallas Area.

Office of Support: Mrs. Blackmon-Johnson reported the Part A/MAI Grant Application was submitted on September 28th. The committee received an update regarding the RWPC membership reflectiveness and the committee representation. Mrs. Sawyer-Williams reminded the chairs FY 2019 Year-End report status.

X. Leadership Report: The committee discussed the agenda and date for the leadership training. They agreed to schedule the training for Friday, October 18th from 9-11:30 a.m.

XI. Committee Reports

a. Planning & Priorities: John Dornheim reported, the committee met on September 18th and established quorum and opened the floor for announcements. The committee discussed and finalized the Draft of the Dallas EMA FY 2020 Standards of Care for distribution, and feedback from members and community partners.

The committee discussed the self-referral process and included the following criteria:

- *Client must be in care for a year.*
- *Client must be trained on the services- Education HIV 101/Resources Training, Eligibility requirement.*
 - *Standardize Curriculum in Multiple Formats in English and Spanish.*
- *Client must be undetectable.*

b. Allocations Committee: Committee did not meet.

c. Consumer Council Committee: Auntjuan Wiley reported the committee met on September 26th and established quorum and opened the floor for announcements. The committee discussed the CCC forum HIV Under 30 on September 16th at Amelia Court (Auditorium) from 1:30-3:30 p.m. and Trauma-Informed Care on October 31st at Meadows Conference Center from 2:00-4:00 p.m. The committee discussed the CCC members tabling the Life Walk Event on Sunday, October 6, 2019.

d. Evaluation Committee: Committee did not meet.

e. Needs Assessment Committee: Committee did not meet.

XII. Approval of the October 9, 2019 RWPC Agenda: *John Dornheim made a motion to approve the October 9, 2019 RWPC meeting agenda with correction (Presenter name). Del Wilson seconded the motion. The motion passed unanimously.*

XIII. New Business: N/A.

XIV. Adjournment: *John Dornheim made a motioned to adjourn. Christopher Webb seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 3:45 p.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Lionel Hillard, Chair
Auntjuan Wiley, Vice Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, November 6, 2019 @ 2:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207