Ryan White Planning Council of the Dallas Area Office of Support

Memorandum

To: Members, Executive Committee

From: RWPC Office of Support

Date: June 30, 2021

Re: RWPC - Executive Committee Meeting Announcement

Please note that there will be an:

Executive Committee Meeting

Wednesday, July 7, 2021 at 2:00 p.m. held via Tele-Conference via the Go-to-Meeting platform.

Attached, please find meeting materials for your review. Members if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 by Tuesday, July 6, 2021. Otherwise, we look forward to seeing you at the meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/

https://www.youtube.com/channel/UCsej0mg91GN6d51VlVlp9ZA

cc: Philip Huang, MD, MPH, Director

Dallas County Judge's Office

Sonya M. Hughes, Assistant Director

Justin Henry, Grants Manager - Programmatic

Wanda Scott, Grants Manager - Fiscal

Glenda Blackmon-Johnson, RWPC Manager

Oscar Salinas, Quality Assurance Administrator

Angela Jones, Quality Assurance Advisor

Regina Waits, Health Advisor

Carla Jackson, Program Monitor

David Kim, Program Monitor

Vacant, RWPC Office of Support

Claudy Jean-Pierre, RWPC Office of Support

Kofi Bissah, ADAP Coordinator

Building Security

EXECUTIVE COMMITTEE

It is our vision to promote the improvement of health and quality of life for all clients. The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community.

AGENDA Wednesday, July 7, 2021 - 2:00 p.m. **Executive Committee Meeting**

I. Call to Order John Dornheim or Helen Zimba or Auntjuan Wiley

II. Certification of Quorum John Dornheim or Helen Zimba or Auntjuan Wiley

John Dornheim or Helen Zimba or Auntjuan Wiley III. Introductions/Announcements

IV. Approve the June 2, 2021 Meeting Minutes **Action Item**

V. Office of Support Report **RWPC Support Staff**

• RWPC Membership Representation and Reflectiveness

VI. Leadership Report John Dornheim or Helen Zimba or Auntjuan Wiley

VII. Administrative Agency Report Sonya Hughes, AA Representative

VIII. Committee Reports and FY 2021 Deliverables:

A. Allocations Committee Lionel Hillard or Auntjuan Wiley

• Approve to forward the FY 2020 State Services Reallocations for Dallas/Sherman Denison HSDAs

Auntjuan or Wiley John Dornheim or Helen Zimba B. Needs Assessment Committee C. Planning and Priorities Committee John Dornheim or Helen Zimba or Auntjuan Wiley John Dornheim or Helen Zimba or Auntjuan Wiley

Action Item

Donna Wilson or Sattie Nyachwaya

D. Evaluation Committee E. Consumer Council Committee

IX. Approve the RWPC July 14, 2021 Meeting Agenda

Action Item

X. New Business

XI. Executive Session (CLOSED) For purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.074, Interview of Candidates 92); Discuss Council And Committee Membership and Vacancies

XII. Adjournment John Dornheim or Helen Zimba or Auntjuan Wiley

> **Due to COVID-19 Until Further Notice NEXT SCHEDULED MEETING** Wednesday, August 4, 2021 2:00 PM Will be held via TELE-CONFERENCE

EXECUTIVE COMMITTEE MEETING June 2, 2021

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Donna Wilson, CCC Chair John Dornheim, RWPC, Chair

Helen Zimba, RWPC Vice-Chair, P&P Vice Chair Sattriona Nyachway, CCC Vice-Chair Lionel Hillard, Allocations Chair

Auntjaun Wiley, RWPC Vice-Chair, NA Chair, Allocations Vice-Chair

MEMBERS ABSENT

RWPC STAFF PRESENT

DWDCM Classian Discuss DWDC Office of Car

Glenda Blackmon Johnson, RWPC	Manager	Claudy Jean Pierre, RWPC Office of Support		
GRANTS MANAGEMENT ST.	AFF PRESENT			
Sonya Hughes, AD, RW Grants	Justin Henry, GPM	Nevin Eapen		
OTHERS PRESENT				
Traswell Livingston	Joni Wysocki	Annie Williams		
Virlinda Stanton				

- I. Call to Order: John Dornheim, Chair called the meeting to order at 2:02 p.m.
- II. Certification of Quorum: Quorum was established by John Dornheim, and certified by Claudy Jean-Jean Pierre, RWPC Planner.
- III. Introductions/Announcements: None
- IV. Approval of May 5, 2021 Minutes: Lionel Hillard motioned to approve the minutes. Donna Wilson seconded the motion. The motion passed.

V. Office of Support Report:

RWPC membership, 33 seats 20 seats are filled. 42% of the membership is non-aligned consumers. Three mandatory seat categories: State Medicare/Medicaid; recently incarcerated; and federally recognized Indian Tribes. The RWC is seeking women of Color/Transgender/Youth/Hispanic and Indian Tribe representation. Discussed the standing committee seat status.

- 1. Allocation Committee (15 seats): 7 members (8 seats open)
- 2. Evaluation Committee (15 seats): 9 members (6 seats open)
- 3. Planning & Priorities Committee (15 seats): 7 members (8 seats open)
- 4. Consumer Council Committee (20 seats): 15 members (5 seats open)
- 5. Needs Assessment Committee (25 seats): 11 members (14 seats open)
- MEMBERSHIP REFLECTIVENESS: At the end of 2019 the State reported 24,076 People Living with HIV
 - The 1st group impacted with the highest numbers is Blacks at 10,111 or 42% representation; the RWPC membership consists of 20 people of whom 12 are Black with representation at 55.00% reflectiveness.
 - The 2nd group impacted with the next highest numbers is White at 6,598 or 27% representation; the RWPC membership consists of 20 people of whom 6 are White with representation at 35.00% reflectiveness.
 - The 3rd group impacted with the next highest numbers is Latinx/Hispanic at 5,839 or 24% representation; the RWPC membership consists of 20 people of whom 2 are Latino/Hispanic with representation at 10.00% reflectiveness.

- VI. <u>Leadership Report:</u> John Dornheim, Chair reported that we are half way through the program year and hopefully, we will be meeting in person soon.
- VII. <u>Administrative Agency Report:</u> Sonya Hughes reported that the AA's program and fiscal monitoring team will be starting program monitoring this month. The work on the AA's Annual Reports for the DSHS and HRSA report requirements are underway. The HHS Ending the HIV Epidemic site visit is underway. Community member stakeholder meeting are scheduled for 9 & 10:00 am Thursday, 6/3/2021. The inter-local agreement between Dallas and Tarrant County was approved in court for the ADAP coordinator to work with Tarrant County.

VIII. Committee Reports:

- A. Allocations Committee: Lionel Hillard, chair reported the committee met on 5/24/2021; established quorum; introductions and announcements; approved 5/3/2021 minutes. Wanda provided gave a great presentation regarding the FY 2020 Part A, State Services and Rebate Expenditures. Expenditure goals were achieved in several categories; HRSA waiver the 95% non-expenditure penalty.
 - FY 2021 Part A Expenditure Report
 - FY 2021 State Service and State Rebate Expenditure Report
 - Reallocations are anticipated for June 2021.
- B. Needs Assessment Committee: Auntjuan Wiley, report that the needs assessment committee met on May 18, 2021; established quorum. Reviewed the letter from the Project officer; discussed a contract or part-time person to work on the project; since COVID restrictions have not been lifted, if a dinner took place it could in no way be associate with the Dallas County or the Planning Council/standing committees. The committee discussed the needs assessment chart. Members were asked to help streamline the process.
- C. Planning & Priorities Committee: John Dornheim, chair reported the committee has two action items on the meeting agenda. Claudy Jean Pierre, RWPC planner, explained that the committee has completed the How Best To Meet the Need Recommendations and the committee complete the FY 2022 Priority Service ranking process. Each document is ready to be approved to forward to the RWPC for the final approval.
 - John Dornheim presented the HBTMTN action item from the P&P committee and called for a second. Donna Wilson seconded the motion. There were two abstentions. The motion passed. John Dornheim presented the FY 2022 Priority Setting Recommendation action item from the P&P committee and called for a second. Donna Wilson seconded the motion. There were two abstentions. The motion passed.
- D. Evaluation Committee: John Dornheim, chair reported that the committee met 5/25/2021. The committee discussed and approved the FY 2020 Evaluation of the Administrative Mechanism Report to forward to the RWPC.
- E. Consumer Council Committee: Donna Wilson, chair reported that the committee met on 5/27/2021. Quorum was established; the committee received the PSRA training presentation. The committee discussed the Mental Health Forum on June 15, 2021 from 12:00 noon to 2:00 pm. The committee reports were presented and the meeting adjourned at 12:50.
- IX. <u>Approval of the May 12, 2021 Agenda:</u> John Dornheim opened the floor for a motion to accept the agenda for the PC meeting with the amended action item for the planning and priority's PSRA. Lionel Hillard made the motion. Helen Zimba seconded the motion. The motion passed.
- X. New Business: NA

XI. <u>Executive Session</u>: John Dornheim, the chair, presented the Call for Executive Session at 2:24 p.m. For purposes permitted by Chapter 551,
Open Meetings, Texas Government Code, Section 551.074,
Interview of Candidates 92); Discuss Council
And Committee Membership and Vacancies

(Review application (1) for standing committee appointment)

The committee closed the Executive Session at 2:55 p.m. and reconvened the Executive meeting at 3:05 pm. The Executive Committee interviewed one (1) candidate for a standing committee appointment. The committee unanimously assigned Virlinda Stanton to the Consumer Council Committee and recommended that the candidate participate with the Ryan White Planning Council/Standing committee meeting(s).

XII. <u>Adjournment</u>: Auntjuan Wiley made a motion to adjourn. Donna Wilson seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:15 p.m.

Submitted by:		
Glenda Blackmon Johnson, RWPC Manager	Date	
Draft Certified by:		
Glenda Blackmon Johnson, RWPC Manager	Date	
Final Approval by:		
John Dornheim, RWPC Chair Auntjuan Wiley, RWPC Vice-Chair	Date	

Due to COVID-19 Until Further Notice

NEXT SCHEDULED MEETING

Wednesday, July 7, 2021 @ 2:00 PM Will be held via TELE-Conference

Dallas County Health and Human Services Building

Helen Zimba, RWPC Vice-Chair

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA ALLOCATIONS COMMITTEE RECOMMENDATION

FY 2020 State Services Re-allocations Plan – Dallas HSDA: 6/21/2021

Executive Committee: 7/07/2021 Ryan White Planning Council: 7/14/2021

1. Background

State Services funds are for use in States and Territories for HIV Care. These funds are issued by the Department of State Health Services in Texas. State Services funds both the Dallas Health Services Delivery Area (HSDA) and the Sherman/Dennison HSDA. The **Dallas HSDA** includes Collin, Dallas, Denton, Ellis, Hunt, Kaufman, Navarro, and Rockwall Counties while the Sherman/Dennison HSDA includes Cooke, Fannin, and Grayson Counties.

According to the Part A Manual: 2602 (b)(4)(C) of the CARE Act (now the Treatment Extension Act) requires planning councils to establish priorities for the allocation of funds within the eligible area, including how best to meet such priority and additional factors that a grantee should consider in allocating funds under grants based on (1) size and demographics of a population and the needs of the population; (2) demonstrated cost effectiveness and outcome effectiveness of proposed strategies and interventions, to the extent that data are reasonably available; (3) priorities of the community with HIV disease for whom the services are intended; (4) coordination in the provision of services with programs for HIV prevention and for prevention and treatment of substance abuse; (5) availability of other governmental and nongovernmental resources, including the State Medicaid plan; and (6) capacity development needs resulting from disparities in the availability of HIV-related services in historically underserved communities. The Administrative Agency (Dallas County) notified the committee that *Sherman Denison HSDA returned \$16,384.00 unobligated funds to the AA* for a grand total of \$148,892.37 available for reallocation.

2. Rationale

Under FY 2020 State Services **Dallas HSDA**, a total fund amount of \$132,508.37 was returned from the following service categories: Non-Medical Case Management, Ambulatory Outpatient Medical Care, Food Bank, Medical Transportation, Day Respite Care and Referral for Healthcare. The AA's SS unobligated funds totaled \$16,384.00. The Allocations Committee was tasked with reallocating an aggregate total of \$148,892.37 from FY 2020 State Services funds back into services. The committee reviewed the justification for funding increases & expenditure data. The Committee decided to reallocate State Services funds to the following category: Ambulatory Outpatient Medical Care, Congregate Housing and Referral for Healthcare totaling \$148,892.37.

3. Recommendation

The Allocations Committee recommends that the Ryan White Planning Council of the Dallas Area to reallocate FY 2020 State Services **Dallas HSDA** funds in the amount of \$148,892.37 is the categories as shown on the FY 2020 SS Dallas HSDA Spreadsheet.

Allocations Committee Chair, Lionel Hillard or RWPC Vice Chair, Auntjuan Wiley	Date		
Executive Committee Chair, John Dornheim Or Vice Chair, Auntjuan Wiley or Helen Zimba	Date		
RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley or Helen Zimba	Date		

Statement of Conflict: Conflicted members are those providing services in the following categories: **All funded providers**.

	FY 20		ices Dallas HSI						
(PAINT)		FY 2020		FY 2020	FY 2020	FY 2020	FY 2020	EX 2004 11-15	FY 2020
FY 2020 RANK	Service Category	New % Allocated	State Services Allocation Awards	Total Return for State Services Per Service Category	Total Increase for State Services Per Service Category	Approve/Deny Base on Need	Reallocation Recommendation for State Services	State Services Allocation Awards	New % Allocated
	Core Medical								
1	Outpatient/Ambulatory Medical Care	1.63%	\$23,665.00	\$4,970.00	\$134,546.00				
2	Oral Health Care	0.00%							
3	Medical Case Management	4.61%	\$66,930.00						
4	Mental Health Services	1.43%	\$20,761.00						
5	AIDS Pharmaceutical Assistance	11.88%	\$172,478.00						
	Early Intervention Services		<i>\$212,110.00</i>		\	ACCOUNTS OF THE SECOND			
7	Health Ins Cost Sharing Assistance	0.00%							
8	Substance Abuse Outpatient Care	0.00%							
9	Home and Community Based HS	0.00%						,	
10	Home Health Care	0.00%							
11	Medical Nutrition Therapy	0.00%							
12	Hopsice Services	0.00%							
	Support Services								
1	Food Bank	8.49%	\$123,261.00	\$63,261.00				Part of the second	
2	Case Management (non- medical)	19.75%	\$286,738.00	\$21,999.37					
3	Medical Transportation	15.94%	\$231,423.00	\$15,000.00					
4	Outreach Services	0.00%							
5	Housing-based Case Management	0.00%							
6	Emergency Financial Assistance	0.00%							
7	Congregate Housing	16.76%	\$243,328.00		\$20,567.37				
8	Home Delivered Meals	0.00%							
9	Legal Services/Other Prof Sevices	2.63%	\$38,183.00						
10	Health Education / Risk Reduction	0.00%					姚 罗达·特		
	Day Respite Care for	N-6-2000 Ten	Ć4 355 00						
11	Children/Youth Day Respite Care for Adults	0.30%	\$4,355.00 \$10,163.00	\$23,996.00					
12	Child Care Services	0.70%	\$10,103,00	<i>\$23,330,00</i>	Name of the last o				
14	Linguistic Services	0.00%							
15	Referral for Healthcare	15.88%	\$230,551.00	\$19,666.00	\$10,163.00				
-13	Total Obligated for Service	20,000					¢n nn		
	Delivery Total Unobligated - Funds	Sherman HSDA - \$11,034 (OAHS);	\$1,451,836.00	\$148,892.37	\$165,276.37		\$0.00		
101		\$5,350 (LPAP)							
1281225	ADMIN. Agency (AA)							De Sterry Constitution	
	ADMIN. Total			\$0.00					
	Core Services	19.55%				A SERVICE OF THE SERV		ESSANTEN ESTATES	
	Support Services	80.45%							
	Total Available for								
00 17	Reallocation	100.00%	\$1,451,836.00	\$148,892.37	\$165,276.37	\$0.00	\$0.00	\$0.00	\$1,468,220.00

Chair, Lionel Hillard or RWPC Vice Chair, Auntjuan Wiley	Date
Executive Committee Chair, John Dornheim Or Vice Chair, Auntjuan Wiley or Helen Zimba	Date
RWPC Chair, John Dornheim or Vice Chair,	Date

77864E	11 2020		Sherman/Denisor	FY 2020	FY 2020	EV 2020	EV 2020		EV 2020
FY 2020 RANK	Service Category	FY 2020 New % Allocated	State Services Allocation Awards	Total Return for State Services Per Service Category	Total Increase for State Services Per Service Category	Approve/Deny Base on Need	Reallocation Recommendation for State Services	State Services Allocation Awards	FY 2020 New % Allocate
	Core Medical							THE REAL PROPERTY.	
	Outpatient/Ambulatory				75 77 10 15			SEE SEE	
1	Medical Care	36.29%	\$27,219.00	\$11,034.00	\$0.00				
2	Oral Health Care	0.00%							
3	Medical Case Management	0.00%							
4	Mental Health Services	0.00%							
ARREN	AIDS Pharmaceutical				HIR ZEMB				
5	Assistance	12.37%	\$9,278.00	\$5,350.00	\$0.00		CARLO CONTROL CONTROL		
6	Early Intervention Services	0.00%							
7	Health Ins Cost Sharing Assistance	0.00%							
8	Substance Abuse Outpatient Care	0.00%							
10000	Home and Community	MATERIAL AND ADDRESS OF A PARTY O			Charles and the				
9	Based HS	0.00%			meterantice of				(5-2), Major (6-1)
10	Home Health Care	0.00%							
11	Medical Nutrition Therapy	0.00%							
12	Hopsice Services	0.00%						The state of	
	Support Services	0.00%	LED SECTION		57/202		Edin Editor Seli		
68/0/5		(1) (2) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4		ama waysawa			MICHAEL CONTRACT	1050PHA	
1	Food Bank	0.00%	Section 201						
2	Case Management (non- medical)	40.12%	\$30,092.00						
3	Medical Transportation	0.00%							
	Outreach Services								
4	Housing-based Case	0.00%							
5	Management	0.00%							
6	Emergency Financial Assistance	0.00%							
7	Congregate Housing	0.00%		*					
UTE COL	Home Delivered Meals					001000000000000000000000000000000000000	Secretary and the		
8	Legal Services/Other Prof	0.00%			21/21/E2/USE/2				
9	Sevices	0.00%							
10	Health Education / Risk Reduction	0.00%			TO STATE				
11	Day Respite Care for Children/Youth	0.00%							
NEW TOTAL	Day Respite Care for Adults	THE RESERVE							ALC: N
12		0.00%		是在原料的 国际影响					
13	Child Care Services	0.00%							KKE HE
14	Linguistic Services	0.00%							
15	Referral for Healthcare	11.22%	\$8,415.00						
15	Total Obligated for Service	22.22/0							
87745	Delivery Total Unobligated -		\$75,004.00	\$16,384.00	\$0.00		\$0.00		THE REAL PROPERTY.
	Funds			\$0.00					
	ADMIN. Agency (AA)			\$0.00					
	ADMIN. Total			\$0.00					
	Core Services			\$0.00					
(1) (1) (1) (1)		48.66%			140 X 140 X 141 X 1	Ala college of			erective part
ANE	Support Services	51.34%					ENDINE HE		
	Total Available for Reallocation	100.00%	\$75,004.00	\$16,384.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,620.00

^{**}Sherman/Denison HSDA \$16, 384.00 is reallocated to Dallas HSDA**

Allocations Committee Chair, Lionel Hillard or RWPC Vice Chair, Auntjuan Wiley	Date		
Executive Committee Chair, John Dornheim Or Vice Chair, Auntjuan Wiley or Helen Zimba	Date		
RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley	Date		

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.

AGENDA

Wednesday, July 14, 2021 9:00 a.m.

Call to Order John Dornheim or Helen Zimba or Auntjuan Wiley

II. Certification of Quorum John Dornheim or Helen Zimba or Auntjuan Wiley

III. Introduction/Announcements John Dornheim or Helen Zimba or Auntjuan Wiley

IV. Approval of the June 9, 2021 Minutes **Action Item**

V. Administrative Agency Report Sonya Hughes - Administrative Agency

• AA Updates

VI. Committee Meeting Update:

a. Executive Committee John Dornheim or Helen Zimba or Auntjuan Wiley b. Allocations Committee John Dornheim or Lionel Hillard or Auntjuan Wiley

• Approve the FY 2020 State Services Reallocations

for Dallas/Sherman Denison HSDAs

c. Needs Assessment Committee

d. Planning and Priorities Committee

e. Evaluation Committee

f. Consumer Council Committee

VII. New Business

John Dornheim or Auntjuan Wiley VIII. Adjournment

Action Item

Donna Wilson or Sattie Nyachwaya

John Dornheim or Helen Zimba or Auntjuan Wiley

John Dornheim or Helen Zimba or Auntjuan Wiley

John Dornheim or Helen Zimba or Auntjuan Wiley

Due to COVID-19 Until Further Notice NEXT SCHEDULED MEETING Wednesday, August 11, 2021 9:00 AM Will be held via TELE-CONFERENCE