

**Ryan White Planning Council of the Dallas Area
Office of Support**

Memorandum

To: Members, Executive Committee

From: RWPC Office of Support

Date: July 28, 2021

Re: RWPC - Executive Committee Meeting Announcement

Please note that there will be an:

Executive Committee Meeting
Wednesday, August 4, 2021 at 2:00 p.m. held via
Tele-Conference via the Go-to-Meeting platform.

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support Coordinator at Logane.Brazile@dallascounty.com, on or before Wednesday, July 21, 2021. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:
<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grants Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Carla Jackson, Program Monitor
David Kim, Program Monitor
Logane Brazile, RWPC Office of Support
Claudy Jean-Pierre, RWPC Office of Support
Kofi Bissah, ADAP Coordinator
Building Security

2377 N. Stemmons Freeway, Suite 200, Dallas, Texas 75207
214 819-1840 telephone; 214 819-6023 fax

EXECUTIVE COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community.*

AGENDA

**Wednesday, August 4, 2021 - 2:00 p.m.
Executive Committee Meeting**

- | | |
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| I. Call to Order | John Dornheim or Helen Zimba or Auntjuan Wiley |
| II. Certification of Quorum | John Dornheim or Helen Zimba or Auntjuan Wiley |
| III. Introductions/Announcements | John Dornheim or Helen Zimba or Auntjuan Wiley |
| IV. Approve the July 7, 2021 Meeting Minutes | Action Item |
| V. Standing Committee Membership Attendance & Recommendations | Action Item |
| VI. Office of Support Report | RWPC Support Staff |
| • RWPC Membership Representation and Reflectiveness | |
| VII. Leadership Report | John Dornheim or Helen Zimba or Auntjuan Wiley |
| VIII. Administrative Agency Report | Sonya Hughes, AA Representative |
| IX. Committee Reports and FY 2021 Deliverables: | |
| A. Allocations Committee | Lionel Hillard or Auntjuan Wiley |
| • FY 2022-23 Part A/MAI/Part B/SS Resource Allocation Recommendations | Action Item |
| B. Needs Assessment Committee | Auntjuan or Wiley John Dornheim or Helen Zimba |
| C. Planning and Priorities Committee | John Dornheim or Helen Zimba or Auntjuan Wiley |
| D. Evaluation Committee | John Dornheim or Helen Zimba or Auntjuan Wiley |
| E. Consumer Council Committee | Donna Wilson or Sattie Nyachwaya |
| X. Approve to forward the FY 2021 Letter from the Chair | Action Item |
| XI. Approve the RWPC August 11, 2021 Meeting Agenda | Action Item |
| XII. New Business | |
| XIII. Executive Session (CLOSED) | |
| <i>For purposes permitted by Chapter 551,
Open Meetings, Texas Government Code, Section 551.074,
Interview of Candidates 92); Discuss Council
And Committee Membership and Vacancies
(1) Interview</i> | |
| XIV. Adjournment | John Dornheim or Helen Zimba or Auntjuan Wiley |

**Due to COVID-19
Until Further Notice**
NEXT SCHEDULED MEETING
Wednesday, September 1, 2021 2:00 PM
Will be held via TELE-CONFERENCE

EXECUTIVE COMMITTEE MEETING

July 7, 2021

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

John Dornheim, RWPC, Chair	Donna Wilson, CCC Chair
Helen Zimba, RWPC Vice-Chair, P&P Vice Chair	Lionel Hillard, Allocations Chair

MEMBERS ABSENT

Auntjaun Wiley, RWPC Vice-Chair, NA Chair, Allocations Vice-Chair
Sattriona Nyachway, CCC Vice-Chair

RWPC STAFF PRESENT

Glenda Blackmon Johnson, RWPC Manager	Claudy Jean Pierre, RWPC Office of Support
Logane Brazile, RWPC Coordinator	


GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, AD, RW Grants	Wanda Scott	Nariah Webster
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OTHERS PRESENT

Joni Wysocki	Chadwin Davis	Del Wilson
Pete Fibres	Crystal Curtis	Annie Williams

- I. **Call to Order:** John Dornheim, Chair called the meeting to order at 2:06 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Claudy Jean-Jean Pierre, RWPC Planner.
- III. **Introductions/Announcements:** Donna Wilson notified the committee that the CCC Mental Health Forum will take place on either July 29th or August 5th.
Helen Zimba added that the Grace Project dates will be from November 12th thru November 14th for this year. More information on the event will be coming soon.
- IV. **Approval of June 3, 2021 Minutes:** Lionel Hillard motioned to approve the minutes. Helen Zimba seconded the motion. The motion passed.
- V. **Office of Support Report:**
RWPC membership, 33 seats 19 seats are filled 45% of the membership is non-aligned consumers. Three mandatory seat categories: State Medicare/Medicaid; recently incarcerated; and federally recognized Indian Tribes. The RWC is seeking women of Color/Transgender/Youth/Hispanic and Indian Tribe representation. Discussed the standing committee seat status.
 1. Allocation Committee (15 seats): 7 members (8 seats open)
 2. Evaluation Committee (15 seats): 8 members (7 seats open)
 3. Planning & Priorities Committee (15 seats): 7 members (8 seats open)
 4. Consumer Council Committee (20 seats): 17 members (3 seats open)
 5. Needs Assessment Committee (25 seats): 11 members (14 seats open)

-  **MEMBERSHIP REFLECTIVENESS:** At the end of 2019 the State reported 24,076 People Living with HIV
- The 1st group impacted with the highest numbers is Blacks at 10,111 or 42% representation; the RWPC membership consists of 19 people of whom 12 are Black with representation at 55.00% reflectiveness.
 - The 2nd group impacted with the next highest numbers is White at 6,598 or 27% representation; the RWPC membership consists of 19 people of whom 6 are White with representation at 35.00% reflectiveness.

- The 3rd group impacted with the next highest numbers is Latinx/Hispanic at 5,839 or 24% representation; the RWPC membership consists of 19 people of whom 2 are Latino/Hispanic with representation at 10.00% reflectiveness.

VI. **Leadership Report:** John Dornheim, Chair reported that we will be losing more PC members within the next six months. He hopes that everyone on the committee can be doing their due diligence in regards to seeking new members. The HIV epidemic is not yet over, and it is more important than ever to have strong voices on the council.

VII. **Administrative Agency Report:** Sonya Hughes reported that they have the Part A application, and will be working with Germane Solutions this year. Instead of being required to complete the application annually, there will be a non-competing continuation similar to the “Ending the HIV Epidemic” grant. The EHE call triggered the idea that it would be helpful to offer a cultural humility training for all sub recipients. A poll will be sent out for sub recipients to engage; however, everyone is encouraged to participate.

VIII. **Committee Reports:**

A. Allocations Committee: Lionel Hillard, Chair reported the committee met on 6/30/2021, established quorum, and went over spreadsheets that were presented. After reviewing the spreadsheets, the committee agreed that more clarification was needed in order to continue conversation. The meeting was adjourned until Monday July 25, 2021.

- FY 2021 Part A Expenditure Report
- FY 2021 State Service and State Rebate Expenditure Report
- Reallocations

B. Needs Assessment Committee: John Dornheim, noted that there was a mini assessment report along with the introduction of the consultant; discussion of strategies behind the priority populations and demographic disparities; Empower Dallas material review; and curriculum recommendations for training program development.

Claudy added that the needs assessments are going on now, and the committee is seeking eligible participants.

C. Planning & Priorities Committee: John Dornheim, Chair reported that the committee had a presentation by Shelly Cabrerra about ending the HIV epidemic, “Plan for America.”

D. Evaluation Committee: John Dornheim, Chair reported that the committee had a presentation by Vinton Hill Jones on the integrated HIV taskforce.

E. Consumer Council Committee: Glenda Blackmon-Johnson reported that during the last meeting, the CCC discussed the Mental Health Forum. The forum was scheduled for June 15th, 2021; however, when a speaker became unavailable, the committee reached out to Melissa Grove who offered to be a presenter. Two committee members also offered to sit as panelists for the next session. The CCC is waiting to receive updates to the flyer for the forum as well as a confirmed date (see Introductions/Announcements for more information).

IX. **Approval of the July 14, 2021 Agenda:** John Dornheim opened the floor for a motion to accept the agenda for the PC. Helen Zimba made the motion. Donna Wilson seconded the motion. The motion passed.

X. **New Business:** N/A

XI. **Adjournment:** Lionel Hillard made a motion to adjourn. Helen Zimba seconded the motion. The motion

passed unanimously. The meeting was adjourned at 2:41 p.m.

Submitted by:



Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

John Dornheim, RWPC Chair
Auntjuan Wiley, RWPC Vice-Chair
Helen Zimba, RWPC Vice-Chair

Date

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Wednesday, August 4, 2021 @ 2:00 PM

Will be held via TELE-Conference

Dallas County Health and Human Services Building