

**Ryan White Planning Council of the Dallas Area
Office of Support**

Memorandum

To: Members, Executive Committee

From: RWPC Office of Support

Date: September 27, 2023

Re: RWPC - Executive Committee Meeting Announcement

Please note that there will be an:

Executive Committee Meeting
Wednesday, October 4, 2023, at 2:00 p.m. held via
Tele-Conference via the Go-to-Meeting platform.

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support Coordinator at Logane.Brazile@dallascounty.com, on or before **Tuesday, October 3, 2023**. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager - Programmatic
Wanda Scott, Grants Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Carla Jackson, Program Monitor
David Kim, Program Monitor
Melody Lee, Fiscal
Marlen Rivera, Fiscal
Tyreece Stephens, Fiscal
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

2377 N. Stemmons Freeway, Suite 200, Dallas, Texas 75207
214 819-1840 Telephone; 214 819-6023 Fax

EXECUTIVE COMMITTEE

*It is our vision to promote the improvement of health and quality of life for all clients.
The RWPC of the Dallas Area is a caring community of consumers, volunteers and providers who responsibly plan to address the evolving needs of the HIV/AIDS community.*

AGENDA

**Wednesday, October 4, 2023 - 2:00 p.m.
Executive Committee Meeting**

- | | |
|---|---|
| I. Call to Order | Helen Zimba or John Dornheim |
| II. Certification of Quorum | Helen Zimba or John Dornheim |
| III. Introductions/Announcements | Helen Zimba or John Dornheim |
| IV. Approve the September 6, 2023, Meeting Minutes | Action Item |
| V. Office of Support Report | RWPC Support Staff |
| VI. Leadership Report | Helen Zimba or John Dornheim |
| VII. Administrative Agency Report <ul style="list-style-type: none">• AA Updates• CQM Updates | Sonya Hughes, AA Representative |
| VIII. Committee Reports and FY 2023 Deliverables: <ul style="list-style-type: none">A. Planning & Priorities CommitteeB. Needs Assessment CommitteeC. Allocations CommitteeD. Evaluation CommitteeE. Consumer Council Committee | Helen Zimba or John Dornheim
Lionel Hillard
James Kleitches or Naomi Green
Helen Zimba or John Dornheim
Donna Wilson or Kevin Davis |
| IX. Approve the RWPC October 11, 2023, Meeting Agenda | Action Item |
| X. New Business | |
| XI. Executive Session (CLOSED)
<i>For purposes permitted by Chapter 551,
Open Meetings, Texas Government Code, Section 551.074,
Interview of Candidates 92); Discuss Council
And Committee Membership and Vacancies
Interviews (2)</i> | |
| XII. Adjournment | Helen Zimba or John Dornheim |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Wednesday, November 1, 2023, 2:00 PM

Will be held via TELE-CONFERENCE

EXECUTIVE COMMITTEE MEETING
September 6, 2023

Charge: Ensures the orderly and integrated progression of work of the Ryan White Planning Council Committees. Plans future activities.

MEMBERS PRESENT

Donna Wilson John Dornheim, RWPC Vice-Chair Kevin Chadwin Davis	Lionel Hillard	James Kleitches
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MEMBERS ABSENT

Helen Zimba, RWPC Chair	Naomi Green	
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RWPC STAFF PRESENT

Jasmine Sanders, RWPC Planner	Glenda Blackmon-Johnson, RWPC Manager	Logane Brazile, RWPC Coordinator
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GRANTS MANAGEMENT STAFF

Sonya Hughes, AA Wanda Scott, AA	Justin Henry, AA Nariah Webster, AA	D'Angelo Doctor, CQM Oscar Salinas, CQM
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OTHERS PRESENT

Andrew Wilson, PHNTX Thomas Baxley	Joni Wysocki, AIN/AHF	Karla Obasi, EHE
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- I. **Call to Order:** John Dornheim, RWPC Vice-Chair, opened the meeting at 2:00 p.m. and called the meeting to order at 2:03 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, Vice-Chair, and certified by Jasmine Sanders, RWPC Planner.
- III. **Introductions/Announcements:** Jasmine Sanders, Office of Support, announced that the Office of Support is working on leadership training for current Planning Council members interested in an FY 2024 Leadership position within the Planning Council. The training will be held on October 5, 2023, from 10 a.m.-12 p.m. Further details are forthcoming.
Donna Wilson, the Afiya Center, announced on September 19, 2023, that the Afiya Center will host a voter registration day at Pan-African Connection from 4 p.m.-7 p.m. The Afiya Center is currently seeking vendors for the event.
- IV. **Approval of August 2, 2023, Minutes:** Donna Wilson, CCC Vice-Chair, motioned to approve the minutes. Kevin Davis, CCC Vice-Chair, seconded the motion. The motion passed unanimously.
- V. **Office of Support Report:**
RWPC membership, 33 seats in total, 26 seats are filled, and 35% of the membership is non-aligned consumers. Three mandatory seat categories are State Medicare/Medicaid, recently incarcerated, and federally recognized Indian Tribes. The RWC seeks representation of women of Color/Transgender/Youth/Hispanic and Indian tribes. Discussed the standing committee seat status.
 1. Allocation Committee (15 seats): 9 members (6 seats open)
 2. Evaluation Committee (15 seats): 7 members (8 seats open)
 3. Planning & Priorities Committee (15 seats): 10 members (5 seats open)
 4. Consumer Council Committee (20 seats): 12 members (8 seats open)
 5. Needs Assessment Committee (25 seats): 19 members (6 seats open)

MEMBERSHIP REFLECTIVENESS: At the end of 2021, the State reported that 24,076 People Living with HIV

- The 1st group impacted with the highest numbers is Blacks at 8,405 or 42.22% representation; the RWPC membership consists of 26 people, of whom 17 are Black with representation at 65.00% reflectiveness.
- The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation; the RWPC membership consists of 26 people, of whom 2 are Latino/Hispanic with representation at 8.00% reflectiveness.
- The 3rd group impacted with the next highest numbers is White at 5,738 or 26.60% representation; the RWPC membership consists of 26 people, of whom 5 are White with representation at 19.00% reflectiveness.
- The 4th group impacted with the following highest numbers is Asian/ Pacific Islander at 29 or *less than* 1% Representation: RWPC membership consists of 26 people, of whom 2 is Asian/ Pacific Islander with representation at 8% reflectiveness.

VI. **Leadership Report:** John Dornheim, RWPC Vice-Chair, detailed the meeting platform etiquette, and general announcements were made regarding access to Emergency Housing Assistance Program; Comprehensive Energy Assistance Program; the HIV Taskforce, Dallas County Fast Trace Cities, COVID-19 Updates, and vaccine announcements on the Dallas County website <https://www.dallascounty.org/>; RWPC new membership interviews; recruitment.

VII. **Administrative Agency Report:** Sonya Hughes, AA, made the following announcements:

- Dallas County received the Part C Capacity Grant and met with its Project Officer last week for an initial meeting. Funding was requested to expand the E2 system, implement an E2 MyCare app for consumers, and add an E2 Linkage to Care module. Throughout this process, consumers will be recruited. Information regarding how to get involved is forthcoming.
- The Administrative Agency meets with the Purchasing department weekly to finalize RFP plans for 2024 Service Delivery. One important component will be Medical Benefit Management to ensure clients' co-pays are paid.
- The AA recently concluded its DSHS Fiscal audit.
- The AA team is working on the non-competing continuation with HRSA to renew Part A funding.
- The Administrative Agency and the Office of Support currently have three employment vacancies posted on the Dallas County website.

ADAP: *N/A*

Stigma Team: *N/A*

Fiscal: Wanda Scott, AA, announced she provided the Executive Committee with the 2024 non-compete continuation budget to be negotiated with the committee via email. This information was shared to comply with HRSA's recommendation to build a collaborative negotiation discussion regarding the upcoming Planning Council budget. All questions regarding the budget should be sent directly to the GMD Fiscal Team.

PART A PLANNING COUNCIL/PLANNING BODY BUDGET				
RECIPIENT:				
FISCAL YEAR: PROPOSED 2024-2025				
Personnel				
Salary <i>[Insert total annual salary]</i>	FTE <i>[Insert as decimal]</i>	Name, Position <i>[Insert name, position title]</i>	Budget Impact Justification <i>[Description of duties, impact on program goals and outcomes, payment source for balance of FTE.]</i>	Amount
\$ 288,343	3.00	RW Planning Council Coordinator RW Planning Council Planner RW Planning Council Manager RW Planning Council Coordinator	Description of Duties: Coordinates the activities of the Planning Council's seven standing committees and ad hoc committees. Performs administrative duties for the Council such as coordinating allocations meetings that allocates funds across all grants to include Part A and MAI funds. Plans the activities of the Dallas area Planning Council and assists the PC Manager in various tasks. Reviews and edits the minutes of the meetings. Performs administrative duties such as allocating across all grants through allocations. Develops and presents annual timeline initiatives to ensure the fulfillment of program goals. Support and carry out all RWPC-approved mandates and initiatives in accordance with funding source agencies/grantors and local county regulations. Assists the RWPC and/or its committees in responding to funding source recommendations; develops processes for implementing changes, including interpretations of law, regulations, and policy.	\$ 288,343
\$ 288,343	3.00			\$ 288,343
Personnel Total				\$ 216,257
Fringe Benefits				
Percentage <i>[Insert as %]</i>	Components <i>[List components that comprise the fringe benefit rate.]</i>			Amount
				\$ -
3.00%*9700	Insurance (Medical/Life)			\$ 29,100
7.65%	Social Security			\$ 18,544
13.36%	Retirement			\$ 28,892
0.50%	Workers Compensation			\$ 1,081
Fringe Benefit Total				\$ 78,617
Travel				
Local				
Mileage Rate	Number of Miles	Name, Position of Traveler(s)	Travel Expenses/Budget Impact Justification <i>[Lodging, parking, per diem, etc., and the impact of the travel on program objectives/goals.] Show breakdown of costs.</i>	Amount
Local Travel Sub-Total				\$ -
Long Distance				
Type of Travel	Name, Position of Traveler(s)	Travel Expenses/Budget Impact Justification <i>[Lodging, parking, per diem, etc., and the impact of the travel on program objectives/goals.] Show breakdown of costs.</i>		Amount

			<i>Local Travel Sub-Total</i>
			\$ -
Long Distance			
Type of Travel	Name, Position of Traveler(s)	Travel Expenses/Budget Impact Justification <i>[Lodging, parking, per diem, etc., and the impact of the travel on program objectives/goals.] Show breakdown of costs.</i>	Amount

		Long Distance Travel Sub-Total	\$ -
		Travel Total	\$ -
Equipment			
<i>[Equipment is defined as a unit cost of \$5,000 or more and a useful life of 1 or more years. (If your agency uses a different definition, please defer to your agency's definition.) Show breakdown of costs.</i>			
List of Equipment	Budget Impact Justification <i>[Description of need to carry out the program's objectives/goals.]</i>		Amount
	Equipment Total		\$ -
Supplies			
<i>[Supplies is defined as property with a unit cost under \$5,000. Note: Items such as laptops, tablets, and desktop computers are classified as a supply if the value is under the \$5,000 threshold.] Show breakdown of costs.</i>			
List of Supplies	Budget Impact Justification <i>[Description of need to carry out the program's objectives/goals].</i>		Amount
Office supplies - consumable office supplies like pens,			
Computer Software - software's Go-to-Meeting subscription, Docu-Sign license			
Compute Hardware - dual Monitor, Tower			
	Supplies Total		\$ -
Contractual			
List of Contracts	Deliverables	Budget Impact Justification <i>[Description of how the contract impacts the program's objectives/goals and how the costs were estimated.] Show breakdown of costs.</i>	Amount

			Contracts Total
			\$ -
Other			
<i>[List all costs that do not fit into any other category.] Show breakdown of costs.</i>			
List of Other		Budget Impact Justification <i>[Impact on the program's objectives/goals.]</i>	Amount
Annual professional development and functional skills training for four (4) Planning Council staff members (i.e., Manager, Planner, and 2 Coordinators)	Planned trainings include: Texas Health Equity, Federal Management Concepts Grants training.	Professional enhancement of PC staff and continuing Education of staff members Total cost: \$5,000 (\$1,250/person x 4 PC staff). 100% PC Support	
Cellular phone subscription.	Support PC-AA activities	Estimated monthly expenditures - \$533 per month Total cost: \$6,396 Support RW PC Staff and committee members through Cellular subscriptions 100% PC Support (12 WIFI Boxes) to allow for log to meetings and access to Wifi the equipment is designated for PC Members living with HIV; The annual subscription is for the virtual hub GoToMeetings the HOT Spots are for consumers to use to boost the WIFI signals that they are using. The basis came from the fact that everyone does not have disposable cash to buy ink for printers/afford paper; to afford wifi technology needed to participate with the meetings to help establish quorum.	
Snacks and beverages provided to participants of PC activities	Nourishment provided during meetings, focus group discussions and technical assistance activities for consumers	Support RWPC Consumers with nourishment during morning, lunch or evening activities. Estimated 32 PC committee meetings x 20 participants = 640 snacks @ ~\$5/snack). Total cost: \$3,200. 100%PC Support	
Catered food provided to consumers, RWPC, and standing committee members who participate in monthly committee meetings, focus groups, RWPC community service needs, and other activities	Catered food provided during standard meal times (breakfast, lunch and dinner) for consumers	Support RWPC Consumers with nourishment during morning, lunch or evening activities. Estimated 12 participants/meeting @ 32 meetings = 384 meals @ \$13.38/meal. Total cost: \$5,138. 100%PC Support	
Lyft Concierge Corporate Account, ride-sharing account, and mileage reimbursement paid to PC volunteers for travel to meetings and events.	Provide access to PC consumers to attend meetings, events and other activities	Support RWPC members (10) to designated meeting venues. Estimated 10 RWPC members at 200miles each per year. Estimated mileage @ .625/mile x 2,000 miles = \$1,250. Lyft is estimated (5) RWPC Members at 10 trips per year. \$58.88/round-trip x ~50 trips/year = \$2,944. Total cost \$4,194. 100% PC Support	
Conduct five (5) trainings for Ryan White Planning Council Committee members on the Texas Open Meeting Act	Enhance knowledge of PC committee members	Support RWPC members on the Statutory Requirement on the Texas Open Meeting Act. Estimated 5 sessions @ \$250.00 each = \$1,250. Total cost \$1,250. 100% PC Support Yes, please consider that some people would not be able to participate during their work hours but would be able to participate with an evening session and the sessions will be recorded however a face to face encounter maybe preferred	

RWPC Consumer Incentives	Enhance the Dallas EMA planning and Needs Assessment	To support community planning surveys, the strategic planning and needs assessment participation. 120 gift cards for \$30 each with 6 focused groups of 20 People total of \$3,600. 100% PC Support There is a distinction with contractual for needs assessment verse incentive for training completion/Town Halls and serving as subject matter experts on panels for Consumer Forums/trainings.	
Special Community Outreach Programs	Awareness of the RWPC Body	Awareness of the various programs under the RWPC within the communities in hopes to have new members to meet the obligation of the RWPC Reflectiveness requirements. Estimated 6 outreach events \$755 per event, Total Cost is \$4,530. 100% PC Support. The outreach will be a series of activities with the Priority Populations; the costs to be covered include supplies; take home materials; meals/beverages; grab-n-go assortments. I look to host evening activities to solicit community engagement.	
Postage and Freight	Mail Certificates and other communications to committee members and attendees	Support the RWPC in Communications with members and community stakeholders. Estimated at \$42/mo.x12, total Cost \$504. 100% PC Support.	
			Other Costs Total \$ -
			Total Direct Cost \$ 291,874
			Indirect Cost
Type of Indirect Cost [Select from dropdown list]	Rate (Insert rate below)	Insert Base	Total [Insert Indirect]
			Part A Planning Council/Planning Body Total \$ 291,874

CQM: N/A

Program Team: N/A

VIII. Committee Reports:

A. Allocations Committee: The Allocations Committee met on August 28, 2023. Quorum was met. The committee chair, James Klietches open the allocation discussion with commentaries regarding COVID’s impact to the services and service delivery during the fiscal year 2020, and the service & delivery adaptations which follow the EMA’s efforts to get back on post COVID. For preparation to conduct the 2024 allocations, the committee received the following attachments:

- 2021 Mini Needs Assessment;
- 2022 Unmet Needs Report; [Ryan White Planning Council of the Dallas Area Results from the 2021 Interim Needs Assessment](#);
- AA’s Level Funding Attachment;
- Emerging Trends-Data Sources 2022-23- 2022 Needs Assessment

The members had a robust discussion about the core medical and support services and briefly discussed one or more of the aforementioned attachments. Members optioned to allocate FY 2024 Part A Formula and MAI funding Resources for the FY 2024 Priority Core Medical and Support Services. **And, tabled the Part B, State Services and Rebate funds until October’s allocation meeting**

FY 23-24 PART A Level Funding Expenditure Percentages

1. AIDS Pharm. Asst.: 7.79%
 2. Health Ins. Prem. & Cost Sharing Asst.: 10.14%
 3. Medical Case Management: 6.90%
 4. Mental Health: 2.37%
 5. Oral Health Cae: 11.80%
 6. Outpatient/ Ambulatory Health Svcs: 36.31%
 7. Substance Abuse: 0.71%
- Core Services: 76.01%**
1. Food Bank/Home Delivered Meals: 4.19%

- 2. Housing: 2.38%
- 3. Linguistic Services: 0.05%
- 4. Medical Transportation: 6.96%
- 5. Non-Medical Case Management: 7.07%
- 6. Other Prof. Svcs – Legal: 1.16%
- 7. Outreach Lost to Care: 0.36%
- 8. Referral for Healthcare: 1.80%
- 9. Respite Care: 0.03%

Support Services: 23.99%

Grand total: \$16,015,605.35

PART A-FORMULA and SUPPLEMENTAL

Resource Allocation Scenarios

Period under consideration FY2024-25

	SERVICE CATEGORY	FY2023-24		FY2023-24		FY2023-24	
		Level Funding		5% decrease		5% increase	
		%	\$	\$ diff	\$	\$ diff	\$
1	AIDS Drug Asst. Program (ADAP)		\$ -		\$ -		\$ -
2	AIDS Pharm. Asst.	7.79%	1,246,863.78	(62,389.65)	1,184,474.13	62,291.84	1,309,155.62
3	Early Intervention Services		-				
4	Health Ins. Prem.& Cost Sharing Asst.	10.14%	1,623,683.90	(81,204.93)	1,542,478.97	81,161.27	1,704,845.17
5	Home and Comm. Based Health Care		-				
6	Home Healthcare		-				
7	Hospice Care		-				
8	Medical Case Management	6.90%	1,105,370.85	(55,243.62)	1,050,127.23	55,296.09	1,160,666.94
9	Medical Nutrition Therapy		-				
10	Mental Health	2.37%	378,784.72	(18,954.11)	359,830.61	18,922.80	397,707.52
11	Oral Health Care	11.80%	1,889,924.50	(94,422.99)	1,795,501.51	94,577.17	1,984,501.67
12	Outpatient/Ambulatory Health Svcs	36.31%	5,814,843.55	(290,797.01)	5,524,046.54	290,681.58	6,105,525.13
13	Substance Abuse	0.71%	113,687.28	(5,662.02)	108,025.26	5,709.06	119,396.34
14	Child Care		-				
15	Emergency Financial Asst.		-				
	Core Services	76.01%	\$ 12,173,158.58	\$ (608,674.33)	\$ 11,564,484.25	\$ 608,639.80	\$ 12,781,798.38
16	Food Bank/Home Delivered Meals	4.19%	670,452.34	(33,559.76)	636,892.58	33,481.56	703,933.90
17	Health Edu./Risk Reduction		-				
18	Housing	2.38%	381,525.04	(19,107.91)	362,417.13	19,041.27	400,566.31
19	Linguistic Services	0.05%	8,276.72	(365.01)	7,911.71	467.80	8,744.52
20	Medical Transportation	6.96%	1,114,754.89	(55,803.06)	1,058,951.83	55,665.55	1,170,420.44
21	Non-Medical Case Management	7.07%	1,132,137.22	(56,601.23)	1,075,535.99	56,613.08	1,188,750.30
22	Other Prof. Svcs - Legal	1.16%	184,939.00	(9,207.77)	175,731.23	9,290.25	194,229.25
23	Outreach Lost to Care	0.36%	57,792.00	(2,866.48)	54,925.52	2,915.15	60,707.15
24	Referral for Healthcare	1.80%	287,868.91	(14,458.50)	273,410.41	14,321.54	302,190.45
25	Respite Care	0.03%	4,700.65	(288.35)	4,412.30	176.10	4,876.75
	Support Services	23.99%	\$ 3,842,446.77	\$ (192,258.08)	\$ 3,650,188.69	\$ 191,972.30	\$ 4,034,419.07

	Unobligated					
	Oral Health, Substance Abuse, Emergency		\$ -		\$ -	\$ -
26	Financial, Housing		-		-	-
27	Housing		-		-	-
28	Unobligated ?		-	#VALUE!	#VALUE!	#VALUE!
29			-			
30			-			
	Unobligated	0.00%	-	#VALUE!	#VALUE!	#VALUE!
	GRAND TOTAL	100.00%	\$ 16,015,605.35	\$ (800,780.27)	\$ 15,214,825.08	\$ 800,780.27
	check totals			#VALUE!	#VALUE!	#VALUE!
		1.00%	160,156.05			
		0.50%	80,078.03			
		0.25%	40,039.01			
			16015605.35			

FY 23-24 MAI Level Funding Expenditure Percentages

- AIDS Pharm. Asst.: 9.96%**
- Medical Case Management: 12.18%
- Oral Health Cae: 6.79%
- Outpatient/ Ambulatory Health Svcs: 53.99%
- Core Services: 82.92%**
- Non-Medical Case Management: 17.09%
- Support Services: 17.09%**

Grand total: \$1,541,964.30

PART A-FORMULA and SUPPLEMENTAL

Resource Allocation Scenarios

Period under consideration FY2024-25

	SERVICE CATEGORY	FY2023-24		FY2023-24		FY2023-24	
		Level Funding		5% decrease		5% increase	
		%	\$	\$ diff	\$	\$ diff	\$
1	AIDS Drug Asst. Program (ADAP)		\$ -		\$ -		\$ -
2	AIDS Pharm. Asst.	9.96%	153,526.50	(7,625.84)	145,900.66	7,732.13	161,258.63
3	Early Intervention Services		-		-		-
4	Health Ins. Prem. & Cost Sharing Asst.		-		-		-
5	Home and Comm. Based Health Care		-		-		-
6	Home Healthcare		-		-		-
7	Hospice Care		-		-		-
8	Medical Case Management	12.18%	187,836.15	(9,415.46)	178,420.69	9,365.66	197,201.81
9	Medical Nutrition Therapy		-		-		-
10	Mental Health		-		-		-
11	Oral Health Care	6.79%	104,627.00	(5,162.59)	99,464.41	5,307.35	109,934.35
12	Outpatient/Ambulatory Health Svcs	53.99%	832,515.15	(41,633.95)	790,881.20	41,616.70	874,131.85
13	Substance Abuse		-		-		-
14	Child Care		-		-		-
15	Emergency Financial Asst.		-		-		-
	Core Services	82.92%	\$ 1,278,504.80	\$ (63,837.84)	\$ 1,214,666.96	\$ 64,021.84	\$ 1,342,526.64
16	Food Bank/Home Delivered Meals		\$ -	\$ -	\$ -	\$ -	\$ -
17	Health Edu./Risk Reduction		-	-	-	-	-

**PART A-FORMULA and SUPPLEMENTAL
Resource Allocation Scenarios
Period under consideration FY2024-25**

SERVICE CATEGORY	FY2023-24		FY2023-24		FY2023-24	
	Level Funding		5% decrease		5% increase	
	%	\$	\$ diff	\$	\$ diff	\$
18 Housing		-	-	-	-	-
19 Linguistic Services		-	-	-	-	-
20 Medical Transportation		-	-	-	-	-
21 Non-Medical Case Management	17.09%	263,459.50	(13,113.89)	250,345.61	13,238.28	276,697.78
22 Other Prof. Svcs - Legal		-	-	-	-	-
23 Outreach Lost to Care		-	-	-	-	-
24 Referral for Healthcare		-	-	-	-	-
25 Respite Care		-	-	-	-	-
Support Services	17.09%	\$ 263,459.50	\$ (13,113.89)	\$ 250,345.61	\$ 13,238.28	\$ 276,697.78
Unobligated						
26 Oral Health, Substance Abuse, Emergency Financial, Housing		\$ -		\$ -		\$ -
27 Housing		-		-		-
28 Unobligated ?		-	#VALUE!	#VALUE!	#VALUE!	#VALUE!
29		-				
30		-				
Unobligated	0.00%	-	#VALUE!	#VALUE!	#VALUE!	#VALUE!
GRAND TOTAL	100.010%	\$ 1,541,964.30	\$ (77,098.21)	\$ 1,464,866.09	\$ 77,098.22	\$ 1,619,062.52
<i>check totals</i>			#VALUE!	#VALUE!	#VALUE!	#VALUE!
		1.00%		15,419.64		
		0.50%		7,709.82		
		0.25%		3,854.91		

The Allocations Committee motioned to use the FY 2023-24 Part A level funding expenditure percentages as the FY 2024 Part A proposed allocation percentages for the Dallas EMA. James Kleitches, Allocations Chair, seconded the motion. The motion passed with 4 abstentions.

The Allocations Committee motioned to use the FY 2023-24 MAI level funding expenditure percentages as the FY 2024 MAI proposed allocation percentages and add the unobligated funds to the AIDS Pharm. Asst. category for the Dallas EMA. James Kleitches, Allocations Chair, seconded the motion. The motion passed with 4 abstentions.

B. Needs Assessment Committee: Quorum not met.

C. Planning & Priorities Committee: Did not meet.

D. Consumer Council Committee: Did not meet.

E. Evaluation Committee: Jasmine Sanders, Office of Support, reported that Evaluation Committee met on August 22, 2023. The CQM provided a presentation to Committee members.

IX. **Approval of the RWPC Agenda for September 13, 2023:** Lionel Hillard, NA Chair, motioned for the approval of the agenda. Donna Wilson, CCC Vice-Chair, seconded the motion. The motion passed unanimously.

X. **New Business:** N/A

XI. **Executive Session:** For purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.074,
The candidate interviewed in the Executive session was appointed to the Allocations Committee and recommended by the Executive Committee to the Judge's office for appointment to the Planning Council committee.

(2) Interview

Andrew Wilson was appointed to the Evaluation Committee and was recommended to the Judge for placement on the Planning Council.

Thomas Baxley was appointed to the Planning and Priorities Committee and CCC and was recommended for placement on the Planning Council.

Lionel Hillard, Needs Assessment Chair, motioned to accept the placements. Kevin Daivs, CCC Vice-Chair, seconded the motion. The motion passed unanimously.

XII. **Adjournment:** John Dornheim, RWPC Vice-Chair, adjourned the meeting at 3:26 p.m.

Submitted by:

Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

Helen Zimba, RWPC Chair
John Dornheim RWPC Vice-Chair

Date

Due to COVID-19
Until Further Notice

NEXT SCHEDULED MEETING

Wednesday, October 4, 2023, @ 2:00 p.m.

Will be held via TELE-Conference

Dallas County Health and Human Services Building