

Needs Assessment Committee
May 21, 2018
Unofficial Minutes

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

MEMBERS PRESENT

John Dornheim, Chair
Lionel Hillard

Brad Walsh

Donna Wilson

MEMBERS ABSENT

Gary Benecke
Norma J. Piel-Brown

Helen E. Turner

Ricky Tyler

RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator
Glenda Blackmon-Johnson, RWPC Program Manager

Justin M. Henry, RWPC Health Planner

GRANTS MANAGEMENT STAFF PRESENT

Sonia Contreras, Health Advisor

OTHERS PRESENT

Dwight Harry, ASD

Kelley Norcott, PHHS

- I. **Call to Order:** John Dornheim, Chair, called the meeting to order at 2:08 PM.
- II. **Certification of Quorum:** Quorum was not established.
- III. **Introductions/Announcements:**
 - a. Brad Walsh announced Parkland will host a focus group on 5.22.18 at Cathedral of Hope from 6-7:30PM. They are hosting a needs assessment to focus on LGBTQ health care needs in Dallas County.
 - b. Annie Sawyer-Williams, RWPC Coordinator, reminded the committee members to check the calendar for changes regarding the meetings.
 - c. Glenda Blackmon-Johnson announced Ricky Tyler request for a leave of absence to further his education.
 - d. Mr. Lionel Hillard announced he recently attended the 2018 National Latino HIV and Hepatitis C Conference. A national survey of young adults with HIV/AIDS was distributed. Mr. Hillard stated a panel of youth explained before they can have a discussion about their medication regiments with their doctors or providers they need to address their mental health.
- IV. **Update of Timeline:** In the absence of quorum, the committee agreed to review the Ryan White Needs Assessment Committee 2018 Transgender Health Survey. Mr. Dornheim stated the committee needs to collect information on how transgender individuals identify themselves. The survey questions will consist of:
 - Demographics
 - Age
 - Partnership status

- Employment
- Zip Code
- Health Status
- Health Days - Health Related Quality of Life
- Hormone Replacement Therapy
- Transition Related Surgery
- Health Care Access
- Oral Health
- Disability

Mr. Henry asked will there be any questions on mental health. Mr. Dornheim replied if someone is going through transition, mental health services are provided. The question to ask is, if they are receiving mental health, have the services been helpful?

The committee discussed revising the language in the Hormone Replacement Therapy section to language that is used more common in the transgender committee. Mr. Dornheim stated he reviewed similar language and he would follow up with the committee on what is commonly used.

Mr. Walsh recommended revising the section to read, “We recognize that not every transgender person requires surgery to feel like they have transitioned.” The committee agreed to add the verbiage.

- V. **Needs Assessment Questions:** The committee discussed survey planning and indicated that they would like to see individuals of all ages represent the priority populations for the focus groups. The committee also compiled a list of organizations they would like to contact to assist to administer the survey. The following organizations were placed on the list:

- United Black Ellument
- Resource Center Dallas
- Black Trans, Inc.
- Abounding Prosperity
- Transgender Health Clinic @ Parkland
- American Institute for Plastic Surgery (AI4PS)
- Transcendint.org
- North Texas Trans Youth

The committee discussed and agreed on a sample size of 100-250 individuals.

The committee was asked what they would like to measure. What information is expected to be obtained from the survey and what is being measured? Mr. Dornheim stated the committee would like to look at transgender community health care needs. They discussed considerations for hypothesis testing for subsequent surveys. Mr. Hillard stated most of the questions will stay in the scope of the Integrated Prevention and Care Plan.

The committee agreed that the timeline for the transgender survey will be conducted in the month of June. Mr. Hillard stated that a memorandum of understanding (MOU) has to be completed and signed with the various organizations.

Ms. Blackmon-Johnson stated that the Integrated Prevention and Care Plan contains activities centered around risk reduction, reducing stigma, and access to care. She suggested to the committee that a question regarding safe sex practices be added to the survey. She asked how the finished product would fit in with the needs assessment that will take place in 2019. Mr. Henry stated that the idea was to include more information on the priority populations and the relationship created with these organizations may be helpful in the future. Ms. Blackmon-Johnson asked if the committee had any recommendations of what information to include in the MOU with each organization. The primary purpose for the MOU would be to have access to the client on site and to effectively share information with each organization.

Mr. Walsh question if a survey question can be added regarding pre-exposure prophylaxis (PrEP).

The next priority population to be surveyed will be the youth aged 13-24.

VI. New Business: N/A.

The meeting ended at 3:06PM

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

John Dornheim, Chair
Vacant, Vice Chair

Date

NEXT SCHEDULED MEETING
Tuesday, June 19, 2018 2:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX