

Ryan White Planning Council of the Dallas Area
Office of Support

Memorandum

To: Members and Liaisons, Needs Assessment
Committee

From: RWPC Support Staff

Date: May 15, 2020

Re: Meeting Announcement

Please note that there will be a:

Needs Assessment Committee Meeting

Tuesday, May 19, 2020 2:00 p.m.

2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor
Dallas County Health and Human Services Building
Dallas, Texas 75207

Attached, please find the meeting packet for your review.

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 or (Annie.Williams@dallascounty.org), on or before Monday, May 18, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Vacant, Grants Management Officer
Wanda Scottt, Grants Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Justin M. Henry, RWPC Health Planner
Annie Sawyer-Williams, RWPC Coordinator
Building Security

NEEDS ASSESSMENT COMMITTEE

AGENDA
May 19, 2020
2:00 p.m.

- | | | |
|------------|---|-----------------------------------|
| I. | Call to Order | Christopher Webb or Karin Petties |
| II. | Certification of Quorum | Christopher Webb or Karin Petties |
| III. | Introductions/Announcements | Christopher Webb or Karin Petties |
| IV. | Approval of the March 31, 2020 Minutes | Action Item |
| V. | Office of Support Report | |
| | • RWPC Membership Representation and Reflectiveness | Discussion Item |
| VI. | Needs Assessment Debrief | Discussion Item |
| | • Review Needs Assessment Recommendation Chart | |
| VII. | New Business | Discussion Item |
| VIII. | Adjournment | Christopher Webb or Karin Petties |

Due to COVID-19
Until Further Notice

NEXT SCHEDULED MEETING

Tuesday, June 16, 2020 2:00 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

Needs Assessment Committee

April 21, 2020

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

MEMBERS PRESENT

Lionel Hillard	Helen E. Turner	John Dornheim, Chair
Gary Benecke	Christopher Webb, Chair	Jacobi Hunter-Wright
Karin Petties, Vice Chair	Hosea Crowell	Jonathan Thorne
Donna Wilson	Shirley Rivers	Linda Freeman

MEMBERS ABSENT

Kendra Tevis	Amanda S. Evans M.D.
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RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator	Glenda Blackmon-Johnson, RWPC Manager
Justin M. Henry, RWPC Planner	

GRANTS MANAGEMENT STAFF PRESENT

Wanda Scott, Grants Manager	Sonya Hughes, Assistant Director
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OTHERS PRESENT

Robert Lynn, P&P Chair

- I. **Call to Order:** Christopher Webb, Needs Assessment Chair, called the meeting to order at 2:05 p.m.
- II. **Certification of Quorum:** Quorum was established by Christopher Webb and certified by Justin M. Henry, RWPC Planner.
- III. **Introductions/Announcements:**
 - a. Donna Wilson announced Afiya Center hosted a Zoom call to petition, "Keeping Texas Closed".
 - b. Glenda Blackmon-Johnson announced the Health Resources Services Administration (HRSA) hosted a conference call regarding Part A COVID-19 CARES Act funding.
 - c. Sonya Hughes announced a Notice of Award was disseminated for the funding received in the Dallas EMA for the COVID-19 Response. Dallas EMA received funds and the funding should be used for: prepare for, prevent, and respond to the COVID-19 pandemic.

GoToMeeting-Housekeeping rules:

 - Mute volume unless speaking
 - Vote in the chat box for recording keeping
 - Identify yourself before speaking
- IV. **Approval of the March 31, 2020 Minutes:** *John Dornheim motioned to approve the Needs Assessment Committee minutes. Karin Petties seconded the motion. The motion passed with correction (Resource Center announcement: drive thru pantry).*
- V. **Needs Assessment Debrief:** The committee discussed the Needs Assessment recommendation chart.

Prevention Needs Identified:

- Pg. 4- Rising rates with MSM indicate need to increase prevention efforts and messaging focused on MSM. *The committee discussed the timeframe to work on the initiative and agreed to table the discussion.*
- Pg. 6- Prevention services are not available throughout the EMA. *Recommendation: Step one to address the prevention needs within the needs assessment.*
- Pg. 7- Prevention. *Recommendation: Reach out to prevention agencies in the Dallas EMA.*

Transgender Needs Identified:

- Pg. 4- Lack of data for transgender individuals.
 - Pg. 61- Transgender persons.
- The committee discussed conducting a mini needs assessment regarding the transgender community. They agree to work on this through the year.*

System and Psychosocial Barriers to Care:

- Pg. 4- Barriers identified to HIV care cited by survey participants.
 - Barriers to successful linkage to care.
 - Paperwork burden on consumer and providers can be reduced.
- The committee discussed partnering with the Consumer Council Committee (CCC) to have ongoing consumer training. They agree to develop a model to present to the CCC. The workgroup will consist of some of the needs assessment committee members: Lionel, Helen, Jacobi, Christopher and Karen.*

Linkage to care concerns:

- Pg. 6 Focused efforts are needed to link PLWH into medical care.
- Most prevalent needs funding for outreach, peer support and navigation.

Retention in care concerns:

- Pg. 5 Retention in care impacted.
- Substance misuse is reported as the reason for 26% of clients dropping out of care (consumer reports).

After a lengthy discussion it was suggested the committee could work with the Clinical Quality Management department to focus on why clients drop out of care and come back. The committee discussed recommending to the P&P committee to consider expanding transportation funding.

Motion: *John Dornheim motioned to ask the Planning & Priorities to expand transportation funding to include Uber/Lyft rides and gas vouchers for eligible clients. Helen Turner seconded the motion.*

Education/Advocacy Needs:

After a brief discussion regarding legislation, that planning council members are prohibited from getting involved in advocacy groups. The committee agreed to disregard.

Evaluation/Effectiveness Needs:

- Pg. 7 Take a deep dive into analyzing the entire system of care.
- Pg. 8 Plan more time for contracting the next needs assessment.
- Pg. 17 Key finding: HIV mortality rates for Black PLWH in the Dallas service area are over 5 times the rate for non-Hispanics white PLWH. Identify reasons for higher death rate and address them.

The committee members discussed assistant the Executive Committee with recruitment for the RWPC.

Motion: Karin Petties motioned to support the Executive Committee to specifically look at a concentrated effort, collectively with to identify potential recruits. Helen Turner seconded the motion. The motion passed unanimously.

Justin Henry stated the CQM is working with the Evaluation Committee regarding the effectiveness needs.

Motion: Karin Petties motioned that the evaluation committee evaluates the effectiveness needs in real time and identifies gaps. Lionel Hillard seconded the motion. The motion passed unanimously.

The committee discussed working in conjunction with the Fast Track Committee to address high rates of mortality for African American persons living with HIV in the Dallas EMA and identify reasons for this, and then identifying needs. Jacobi Hunter-Wright volunteered to be the liaison for the needs assessment committee.

Motion: Karin Petties motioned to work in conjunction with the HIV Task Force. Lionel Hillard seconded the motion. The motion passed unanimously.

VI. New Business: Annie Sawyer-Williams reviewed the Needs Assessment and RWPC membership reflectiveness.

VII. Adjournment: Lionel Hillard motioned to adjourn. Karin Petties seconded the motion. The motion passed unanimously.

The meeting ended at 3:53 p.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Christopher Webb, Chair
Karin Petties, Vice Chair

Date

NEXT SCHEDULED MEETING

Tuesday, May 19, 2020 2:00 PM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX