

Ryan White Planning Council of the Dallas Area
Office of Support

Memorandum

To: Members and Liaisons, Needs Assessment
Committee

From: RWPC Support Staff

Date: August 13, 2020

Re: Meeting Announcement

Please note that there will be a:

Needs Assessment Committee Meeting

Tuesday, August 18, 2020 2:00 p.m.

2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor
Dallas County Health and Human Services Building
Dallas, Texas 75207

Attached, please find the meeting packet for your review.

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1857 or (gblackmonjohnson@dallascounty.org), on or before Monday, August 17, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Vacant, Grants Management Officer
Wanda Scottt, Grants Manager
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Justin M. Henry, RWPC Health Planner
Annie Sawyer-Williams, RWPC Coordinator
Building Security

NEEDS ASSESSMENT COMMITTEE

Charge: *To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.*

AGENDA

August 18, 2020

2:00 p.m.

- | | |
|--|-----------------------------------|
| I. Call to Order | Christopher Webb or Karin Petties |
| II. Certification of Quorum | Christopher Webb or Karin Petties |
| III. Introductions/Announcements | Christopher Webb or Karin Petties |
| IV. Approval of the July 21, 2020 Minutes | Action Item |
| V. Office of Support Report | |
| • RWPC Membership Representation and Reflectiveness | Discussion Item |
| VI. Needs Assessment Recommendation Chart Update/ Review | Discussion Item |
| VII. Consumer Leadership Workshop Recommendation to CCC | Discussion Item |
| VIII. Evaluation Committee Collaboration | Discussion Item |
| IX. Reducing Stigma | Discussion Item |
| • Helen Turner Report Update | |
| X. Community Conversations – Next Steps | Discussion Item |
| XI. New Business | |
| XII. Adjournment | Christopher Webb or Karin Petties |

Due to COVID-19

Until Further Notice

NEXT SCHEDULED MEETING

Tuesday, September 15, 2020 2:00 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

Needs Assessment Committee

July 21, 2020 Meeting Minutes

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

MEMBERS PRESENT

Christopher Webb, Chair	Lionel Hillard	Gary Benecke
Karin Petties, Vice Chair	John Dornheim	Amanda S. Evans M.D.
Hosea Crowell	Shirley Rivers	Linda Freeman

MEMBERS ABSENT

Kendra Tevis	Jacobi Hunter-Wright	Helen E. Turner
Donna Wilson		

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner Manager	Glenda Blackmon-Johnson, RWPC
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GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, Assistant Director, Oscar Salinas, QM Supervisor, David Kim, Program Monitor

OTHERS PRESENT

Miranda Grant, AIN	Dwight Harry , ASD
Latonjala Moffat	Chrissy Gilliam, DCHHS EHE
Donaija Moore, DCHHS EHE	Dominick Taylor, DCHHS EHE

- I. **Call to Order:** Christopher Webb, Needs Assessment Chair, opened the meeting at 2:01 p.m.
- II. **Certification of Quorum:** Quorum was established at 2:09 by Christopher Webb, Chair and certified by Glenda Blackmon Johnson, RWPC Manager.
 - a. GoToMeeting-Housekeeping rules:
 - Mute volume unless speaking
 - Vote in the chat box for the formal record
 - Identify yourself before speaking
- III. **Introductions/Announcements:**
 - a. For information regarding the emergency housing assistance program check the Dallas County website under the COVID-19 link.
 - b. Resource Center Dallas has opened its Breakfast and To-Go-Meals program
 - c. The committee mourns the loss of Isaiah Henry and sends condolences to his family.
- IV. **Approval of May 19, 2020 Meeting Minutes:** The motion to approve the Needs Assessment Committee minutes was made by John Dornheim; seconded by Lionel Hillard. The motion passed unanimously.
- V. **Office of Support:** Needs Assessment Committee membership = 13 members and 12 vacancies; RWPC membership = 24 members and 50% non-aligned members. Jonathan Thorne relinquished his membership with the committee due to personal pursuits.

VI. Reducing Stigma: *Cultural Humility Online Curriculum.* Karen Petties, vice chair, mentioned the most recent Needs Assessment from which the committee could develop actionable items. She referred to the section about stigma and to tangible efforts such as trainings, and meaningful opportunities to address stigma. She deferred to the handbook put out by (AETC) which includes videos and lessons to be used for training; there is an online curriculum. The committee created a chart of actionable items from the 2019 Needs Assessment Report. The document is supposed to be a living document and the goal is to track accomplishments and gage what needs to be done. She mentioned that HRSA released an application stemming around technical assistance and recommended committee engagement with the recipient of the Award. She recommended the committee re-engage with the committee’s chart; take a look at stigma, and to hear from people who experience stigma. She offered to obtain tool kits by the next meeting. She asked the members to discuss the topic of stigma.

The discussion was expanded regarding prevention needs identified and opportunities to collaborate:

- The committee identified eight providers in the Dallas EMA receiving prevention funds.
- The committee outlined the services provided by the eight providers.

Transgender needs identified and opportunities to collaborate and methods to approach the priority population:

- Suggested the committee make recommendations for consideration for the “How Best to Meet the Need” document. The committee suggested incorporating specialty clinics into service delivery and best practices; provider representation, hyper-masculinity conversations when making contact with the transgender community. Stigma within the family household and its impact with underlying mental illness; increased rates of sexual abuse and trafficking (*ref to page 17 of the Cultural Humility & Reducing Stigma*); increased rate of abuse and STIs in children.

It was suggested to revisit Stigma-Messaging-Social Media: to allow further discussion.

- *Helen Turner optioned to collect some data regarding stigma in the community. The committee discussed the new look of stigma being associated with COVID-19. Messaging needs to be tailored to audiences with the highest rates of transmission: the committee agreed it will collective effort. Dissuasion continued regarding Addressing racial disparities: Mr. Webb reported he contacted the Houston EMA regarding their Project (Learning, Empowerment, Advocacy, and Participation) LEAP program. The Project LEAP curriculum addresses stigma. The committee discussed partnering with the Consumer Council Committee to have ongoing consumer training and conducting forums.*

VII. The Community as an Entire Voice: *African American Women; Transgender; Target populations feel marginalized; there is a lack of sensitivity. The committee option to maintain this topic on the agenda; highlighted distinctions between transgender and black women; the discussion incorporated diversity training needs for organizational culture, program staff and the transgender client; outreach to UT Southwestern. Discussion included suggestion to identify trainings or institutions that have employed diversity initiatives regarding the transgender population.*

VIII. New Business: Isaac Henry, former participant with the RWPC passed away.

IX. Adjournment: *Lionel Hillard motioned to adjourn. Karen Petties seconded the motion. The motion passed unanimously. The meeting ended at 3:15 p.m.*

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Christopher Webb, Chair
Karin Petties, Vice Chair

Date

Due to COVID-19; until further notice
NEXT SCHEDULED MEETING
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Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX