

Ryan White Planning Council of the Dallas Area
Office of Support

Memorandum

To: Members and Liaisons, Needs Assessment
Committee

From: RWPC Support Staff

Date: April 18, 2023

Re: Meeting Announcement

Please note that there will be a:
Needs Assessment Committee Meeting
Tuesday, April 18, 2023, 2:00 p.m.
Please join from your computer, tablet or smartphone.
[Teleconference/gotomeeting.com](https://www.gotomeeting.com)
Dallas, Texas 75207

Attached, please find the meeting packet for your review. Committee members, if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 on or before Monday, April 17, 2023. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin M. Henry, Grants Manager - Programmatic
Wanda Scott, Grants Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Carla Jackson, Program Monitor
David Kim, Program Monitor
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Vacant, Program Monitor
Marlen Rivera, Fiscal
Kofi Bissah, ADAP Liaison
Jasmine Sanders, RWPC Health Planner
Logane Brazile, RWPC Office of Support
Building Security

Needs Assessment Committee

Charge: *To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.*

AGENDA April 18, 2023 2:00 p.m.

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|--|-------------------------------------|
| I. Call to Order | Lionel Hillard, Chair |
| II. Certification of Quorum | Lionel Hillard, Chair |
| III. Introductions/Announcements | Lionel Hillard, Chair |
| IV. Approval of the March 21, 2023, Minutes | Action Item |
| V. Office of Support Report <ul style="list-style-type: none">• RWPC Membership Representation and Reflectiveness | Office of Support |
| VI. (Cont.) FY 2022 Needs Assessment Project Planning and Implementation | Michael Hager, NA Consultant |
| VII. EHE/ Taskforce/ Integrated Plan Updates | Miranda Grant, EHE |
| VIII. FY 2022 Needs Assessment Crosswalk <ul style="list-style-type: none">- Work Plan Alignment | Jasmine Sanders, Office of Support |
| IX. New Business <ul style="list-style-type: none">- FY 2022 Needs Assessment Recommendations- May NA Meeting Next Steps | Action Item /Discussion Item |
| X. Adjournment | Lionel Hillard, Chair |

**Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Tuesday, May 16, 2023, 2:00 p.m.
Will be held via TELE-CONFERENCE**

Needs Assessment Committee
Tuesday, March 21, 2023, Meeting Minutes

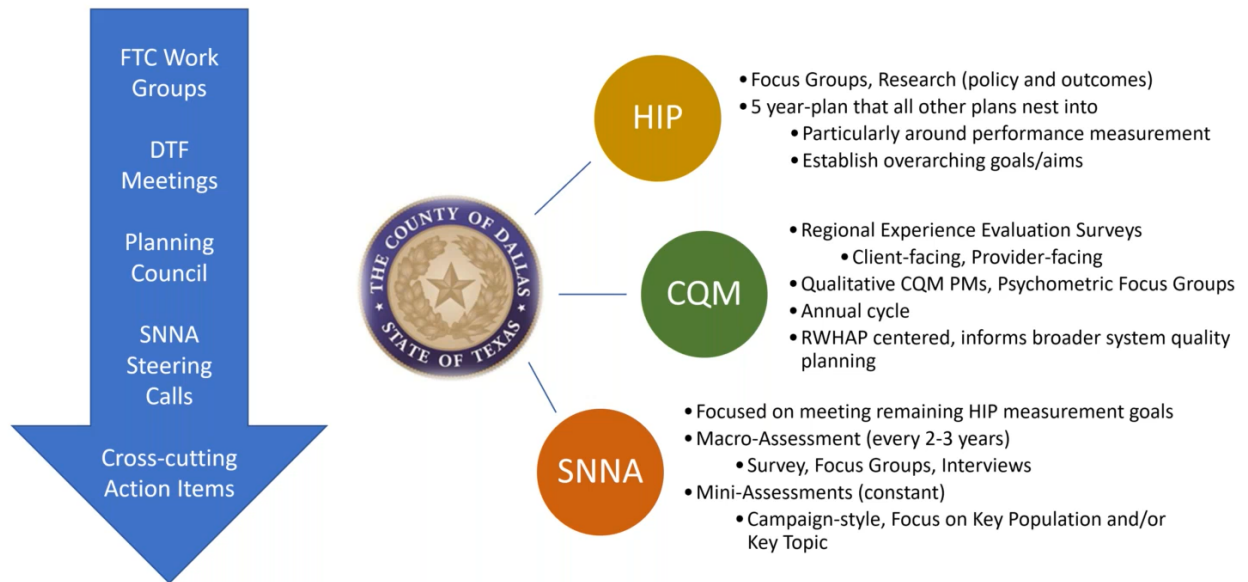
Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

MEMBERS PRESENT		
Amanda Evans Donna Wilson Dan Nguyen	Helen Turner Miranda Grant Nisa Ortiz	Lionel Hillard, Chair Sattie Nyachwaya John Dornheim, RWPC Chair
MEMBERS ABSENT		
Hosea Crowell La’Paul Fulsom	Jonathan Ford Chris Walker	Helen Zimba Nathaniel Holley
RWPC STAFF PRESENT		
Logane Brazile Office of Support	Glenda Blackmon-Johnson Office of Support	Jasmine Sanders Office of Support
GRANTS MANAGEMENT STAFF PRESENT		
Justin Henry, GM	LeShaun Murphy, AA	
OTHERS PRESENT		
Joni Wysocki, AIN/AHF Erica Washington	Kevin Chadwin Davis, Artitude Katrina Balenkov, NA Consultant	Shannon Walker, Nu Trans Movement Michael Hager, NA Consultant

- I. **Call to Order:** Lionel Hillard, Chair, opened the meeting at 2:00 pm and called the meeting to order at 2:14 pm.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Jasmine Sanders, Office of Support, announced the Ryan White Membership orientation would be held on April 12, 2023, at 9 am.
 Helen Turner announced the Texas HIV Syndicate meeting would resume in June.
 Miranda Grant, EHE, announced a Fast Track Counties and EHE alignment workshop in Dallas, TX, on Friday, April 7, 2023, from 8a-4p. There will be representation from Ryan White and EHE sub-recipients and other community voices. This meeting will be in-person with lunch included. Contact Mirand.Grant@dallascounty.org for an invitation.
 John Dornheim, RWPC Chair, announced the Grace Project National Conference would be hosted on May 19-21, 2023, at the Westin Park Central.
 Kevin Chadwin Davis announced HIV Advocacy Day at the capital will be on Monday, March 27, 2023.
- IV. **Approval of February 21, 2023, Meeting Minutes:** The motion to approve the Needs Assessment Committee minutes was made by John Dornheim and seconded by Donna Wilson, CCC Chair. The motion passed.
- V. **Office of Support:** The Needs Assessment Committee membership = 25 seats; 15 members and 10 vacancies; RWPC membership = 33 seats; 28 members and 33% non-aligned members.
- VI. **FY 2022 Needs Assessment Project Planning and Implementation:** Katrina Balenkov and Michael Hager, Needs Assessment consultants, requested that members share any questions/comments about the information presented on the FY 2022 Status Neutral Needs Assessment.
 The Needs Assessment key results and findings were discussed. Committee members presented the following concerns:
 - U=U
 - Reaching youth demographics

- *Lack of social media presence*
- *Ongoing mentorship*
- *Messaging/ Verbiage*
- *United front amongst HIV service providers*
- *Expanding our reach to hospital agencies not often worked with*
- *Targeted advertising*

Building Knowledge, Building Consensus



Recommendations included:

- *Leveraging social media*
- *Continuous Needs Assessments*
- *Sweeps process*

The committee elected to continue the conversation in the April Needs Assessment meeting.

VII. EHE Updates: N/A

VIII. New Business: N/A

IX. Adjournment: Lionel Hillard called for a motion to adjourn. Miranda Grant seconded the motion. The meeting was adjourned at 3:02 pm.

Submitted by: _____
Logane Brazile, RWPC Office of Support

Date

Draft Certified by: _____
Glenda Blackmon-Johnson, RWPC Office of Support

Date

Final Approval by: _____
Lionel Hillard, Chair, or John Dornheim, RWPC Vice- Chair

Date

Due to COVID-19; until further notice

NEXT SCHEDULED MEETING

April 18, 2022, 2:00 pm.

Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX