

PLANNING AND PRIORITIES (P&P) COMMITTEE

May 24, 2018

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

COUNCIL MEMBERS PRESENT

John Dornheim, Vice Chair
Robert Lynn
Robert L. McGee II
Christopher Webb

Donna Wilson
Stacie McNulty, Chair
Woldu Ameneshoa

COUNCIL MEMBERS ABSENT

Evany Turk

Lori Davidson

RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator
Glenda Blackmon-Johnson, Program Manager

Justin M. Henry, RWPC Health Planner

GRANTS MANAGEMENT STAFF PRESENT

Kima S.E. Letcher, Program Manager

Angi Jones, Quality Assurance Advisor

OTHERS PRESENT

Skylar Lange, AIN
Joni S. Wysocki, AIN

Gary Benecke, Resource Center

Jennifer Kendrick, PHHS

- I. **Call to Order:** Stacie McNulty, Planning & Priorities Committee Chair, called the meeting to order at 12:12PM.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Health Planner, and certified by Stacie McNulty.
- III. **Introductions/Announcements:**
 - a. Auntjuan Wiley announced the Wellness Roundtable is held every 3rd Thursday of the month from 11AM-1PM at Meadows Conference Center. Lunch will be provided per RSVP. He asked everyone to spread the word to clients about the Wellness Roundtable, and post the flyers.
 - b. He announced registration is open for the Men's Strength Conference. The conference is November 1-4, 2019.
 - c. Donna Wilson announced the Afiya Center will host the "Get Tested and Grab a Bite" event in recognition of National HIV Testing Day on June 27th from 11:00AM-4:00PM at the David's Chapel Missionary Baptist Church.
- IV. **Approval of the April 18, 2018 Minutes:**
John Dornheim motioned to approve the P&P Committee minutes with changes. Robert Lynn seconded the motion. The motion passed with one abstention.
- V. **Office of Support Report:** No report.
- VI. **FY 2019 Priority Setting Rankings Vote:** Justin M. Henry gave the final ranking for the Consumer Council Committee (CCC).

Core Medical Services: Parts A, B, State Services 2019 Ranking

Oral Health Care	1
Ambulatory/Outpatient Medical Care	2(t)
Mental Health	2(t)
Medical Case Management	4
AIDS Pharmaceutical Assistance	5(t)
Substance Abuse	5(t)
Early Intervention Services	7
Health Insurance and Cost Sharing Assistance	8
Home Community Based Health Care	9
Medical Nutrition Therapy	10(t)
Hospice	10(t)
Home Health Care	12

Support Services: Parts A, B, State Services

Food Bank	1
Outreach-Lost to Care	2
Case Management (Non-medical)	3
Medical Transportation	4
Congregate Housing	5(t)
Emergency Financial Assistance	5(t)
Housing-Based Case Management	7
Day Respite Care for Children/Youths/Adolescents	8
Health Education/Risk Reduction	9
Legal Services	10
Child Care- Services	11
Respite Care for Adults	12
Linguistic Services	13
Home Delivered Meals	14

The committee had a discussion regarding the difference between Food Bank and Home Delivered Meals.

Food Bank/Home Delivered Meals Description: Food Bank/Home Delivered Meals refers to the provision of actual food items, hot meals, or a voucher program to purchase food. This also includes the provision of essential non-food items that are limited to the following: -Personal hygiene products – Household cleaning supplies – Water filtration/purification systems in communities where issues of water safety exist – Program Guidance: Unallowable costs include household appliances, pet foods, and other non-essential products.

Mr. Wiley commented that the service definition descriptions for Food Bank/ Home Delivered Meals service categories are presented together but separated on the voting ballot. Mr. Henry explained that the categories are also recorded separate in the AIDS Regional Information and Evaluation System (ARIES). The committee made a request for the AA to explain why the service categories are together in the service definitions and separate in the ARIES system.

Core Services Minority AIDS Initiative (MAI) 2019 Ranking

Oral Health Care	1
Ambulatory/Outpatient Medical Care	2
AIDS Pharmaceutical Assistance	3
Medical Case Management	4
Substance Abuse	5

Planning and Priorities Committee Meeting

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Supportive Services

Food Bank	1
Medical Transportation	2
Non-Medical Case Management	3

VII. New Business (*Referral for Health Care and Support Service Category*): Mrs. Sawyer-Williams explained that the Referral for Health Care and Support Service Category was brought up for discussion at the Care Coordination Ad Hoc Committee meeting. A representative from the Care Coordination Ad Hoc committee forwarded to the Executive Committee. The Executive Committee meeting asked that the Referral for Health Care and Support Service Category be forwarded to the Planning & Priorities and Allocations Committee for further discussion and consideration for a potential new service category. Mrs. McNulty stated the committee will discussed the service category at their next committee meeting on June 20th.

VIII. Adjournment: *John Dornheim motioned to adjourn. Robert Lynn seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 1:16 PM.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Stacie McNulty, Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, June 20, 2018 9:00 AM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX