

PLANNING AND PRIORITIES (P&P) COMMITTEE

October 17, 2018

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

COUNCIL MEMBERS PRESENT

Woldu Ameneshoa	Lori Davidson	Christopher Webb
John Dornheim, Vice Chair	Robert Lynn	

COUNCIL MEMBERS ABSENT

Evany Turk	Stacie McNulty, Chair	Robert L. McGee II
Donna Wilson		

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Glenda Blackmon-Johnson, RWPC Manger
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GRANTS MANAGEMENT STAFF PRESENT

Joe Thekkekara, Grants Manager

OTHERS PRESENT

Traswell Livingston, ASD	Helen Zimba, Afiya Center	Acquna King, AIN
Amanda Hebert, AIN	Kellie Norcott, PHHS	Melanie Harley, AIN

- I. **Call to Order:** John Dornheim, Planning & Priorities Committee Vice Chair, called the meeting to order at 9:00 a.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner and certified John Dornheim .
- III. **Introductions/Announcements:** N/A
- IV. **Approval of the September 19, 2018 Minutes:**
Robert Lynn motioned to approve the P&P Committee minutes with changes. Christopher Webb seconded the motion. The motion passed unanimously.
- V. **Review and Update Service Delivery Guidelines for 2019:** Mr. Henry gave an overview for the Continuum of Care and How Best to Meet the Priority documents. The Health Resources and Services Administration (HRSA), Project Officer Francis Hodge advised staff to revisit the Continuum of Care (COC) document for a complete look at Dallas EMA. The COC document was redeveloped and the Service Delivery Guidelines document was renamed.

The committee was asked to review the Service Delivery Guidelines document to changes discuss at next month's meeting. They reviewed the Standards of Care (SOC) with a comparison to the Service Delivery Guidelines document. A member requested staff have the red line revision available with any changes made to the Service Delivery Guidelines document after comparing them to the SOC.
- VI. **FY 2019 Financial Eligibility based on the Federal Poverty Level:** Mr. Henry gave an overview of the discussion with the sub-committee regarding the FPL. The Administrative Agency (AA) stated there will need to be supporting documents in order to make changes to the FPL. Ms. Blackmon-Johnson gave a brief overview regarding conversation with Houston's EMA and the FPL. A question from the Dallas EMA was "*Where will the additional funding come from if the FPL is increased.*" It was reported that Dallas County does not track

individuals who exceed the FPL. Ms. Blackmon-Johnson presented the committee with data from the Service Categories/Allocation Expenditure spreadsheet that was collected from the AIDS Regional Information and Evaluation System (ARIES). Mr. Thekkekara reported to the committee that funds are available and if there was an increase it will not affect those who are at 300% or below the FPL. Ms. Blackmon-Johnson gave the committee the background regarding Emergency Financial Assistance Service Category and development of Harbor Path. The committee had brief discussion regarding the increase to service categories and to pilot for one year. They discussed service categories to increase. Mr. Dornheim suggested three core medical service categories to increase and monitor the categories for one year and adjust if needed. The committee agreed to increase the core service category with a one year pilot and have appropriate communications with the providers.

Service Categories	2019 FPL Increase
AIDS Pharmaceutical Assistance	500%
Health Insurance Premium & Cost Sharing Assistance	400%
Outpatient/Ambulatory Medical Care	400%
Medical Case Management	400%

Motion: *John Dornheim motioned to accept the Federal Poverty Level increase for the four Core Medical Service Categories. Lori Davidson seconded the motion. The motion passed unanimously.*

VII. New Business: None.

VIII. Adjournment: *Lori Davidson motioned to adjourn. Robert Lynn seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 10:25 a.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Stacie McNulty, Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING

Planning and Priorities Committee Meeting
U:\Coordinator-a\~P&P\10.17.2018

Wednesday, November 21, 2018 9:00 AM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX