

PLANNING AND PRIORITIES (P&P) COMMITTEE

December 19, 2018

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

COUNCIL MEMBERS PRESENT

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|-----------------------|---------------------------|---------------|
| Stacie McNulty, Chair | Woldu Ameneshoa | Lori Davidson |
| Christopher Webb | John Dornheim, Vice Chair | Robert Lynn |
| Donna Wilson | | |

COUNCIL MEMBERS ABSENT

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| Evany Turk | Robert L. McGee II |
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RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator

GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

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| Angelica Gallegos, AIN | Helen Zimba, Afiya Center | Kellie Norcott, PHHS |
| Amanda Hebert, AIN | Michelle Anderson, Afiya Center | Melanie Harley, AIN |

- I. **Call to Order:** John Dornheim, Planning & Priorities Committee Vice Chair, called the meeting to order at 9:08 a.m.
- II. **Certification of Quorum:** Quorum was established by Annie Sawyer-Williams, RWPC Coordinator and certified John Dornheim.
- III. **Introductions/Announcements:**
 - a. Donna Wilson announced the Consumer Council Committee's end of the year meeting and forum: HIV Social Implications: Women- Transgender forum and Holiday Luncheon on December 20th from 2-4 p.m.
 - b. Stacie McNulty distributed Acknowledgement certificates to members.
- IV. **Approval of the October 17, 2018 Minutes:**
Robert Lynn motioned to approve the P&P Committee minutes with changes. Lori Davidson seconded the motion. The motion passed unanimously.
- V. **Office of Support (PCN #18-02 & #15-02):** Annie Sawyer-Williams introduced the updated Policy Clarification Notice #18-02 *The Use of Ryan White HIV/AIDS Program Funds for Core Medical and Support Services for People Living with HIV who are Incarcerated and Justice Involved*. The PCN replaces Health Resources and Services Administration HIV AIDS Bureau (HRSA HAB) policy notice #07-04. The purpose is to provide guidance to HRSA RWHAP recipients for core medical services and support service:
 - on a transitional basis to people living with HIV (PLWH) who are incarcerated in Federal and State prison systems and
 - on a short-term and/or transitional basis to PLWH who are incarcerated in other correctional systems (e.g., local prison and jails) or under community supervision (e.g., parole or home detention).*#15-02 Clinical Quality Management Policy Clarification Notice*
 - The purpose of this PC is to clarify HRSA RWHAP expectations for clinical quality

management (CQM) programs.

VI. Review and Update Service Delivery Guidelines for 2018 for the FY 2019 Program Year:
Tabled.

The committee discussed some of the Planning & Priorities Committee 2019 goals:

- Review the How Best to Meet the Priority for guidance and clarity when the committee is conducting the Priority Setting Process and creating directives.
- Track the service categories that receive the 2019 Financial Eligibility increase based on the Federal Poverty Level.
- To get regular updates from the Needs Assessment Committee regarding the survey.
- To collect data on non-traditional services categories, (i.e. vision) not funded under Ryan White and collect data from Houston's EMA regarding their funded service categories.

VII. New Business: Mrs. McNulty announced this will be her last meeting as Chair of the Planning & Priorities Committee and the Ryan White Planning Council; she will continue to participate with the sub-committee.

VIII. Adjournment: *John Dornheim motioned to adjourn. Robert Lynn seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 9:35 a.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Stacie McNulty, Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, January 16, 2018 9:00 AM
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX