

# PLANNING AND PRIORITIES (P&P) COMMITTEE

August 16, 2019

Minutes

Extra Meeting

**Charge:** To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

## COUNCIL MEMBERS PRESENT

John Dornheim, Chair  
Venton C. Hill-Jones

Robert Lynn, Vice Chair  
Lori Davidson

Christopher Webb

## COUNCIL MEMBERS ABSENT

Helen Zimba  
Robert McGee II

Korey Willis  
Donna Wilson

Woldu Ameneshoa

## RWPC STAFF PRESENT

Glenda Blackmon-Johnson, RWPC Manager  
Justin M. Henry, Health Planner

Annie Sawyer-Williams, RWPC Coordinator

## GRANTS MANAGEMENT STAFF PRESENT

## OTHERS PRESENT

Lionel Hillard, RWPC Chair

- I. **Call to Order:** Lionel Hillard, Planning & Priorities Committee Chair, called the meeting to order and established quorum at 9:05 a.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner and certified by John Dornheim.
- III. **Introductions/Announcements:** N/A
- IV. **Review and Approve: FY 2020 Standards of Care:** The committee reviewed and discussed the following documents and made recommendations for the FY 2020 Standards of Care for Supportive Services.
  - FY 2015 Standards of Care – added Licensure or Assurance.
  - FY 2019-2020 Dallas Planning Area Service Delivery Guidelines – added Policy Clarification Number 16-02.
  - DSHS Universal Standards – added criterion as per discussion.
  - Workgroup Recommendations – added as agreed among members.
  - DSHS Service Category Specific Standards – added Tables for Services Standard and Performance Measure.
  - Service Category Financial Eligibility Percentages – modified as per discussion.
  - Care Coordination Ad-Hoc Committee recommendations – added criterion as per discussion.

### **Supportive Service Categories:**

- **Health Education Risk Reduction** - Add: *licensure or assurance (FY 2015 SOC and activities) and added Tables for Services Standard and Performance Measure.*

- **Day Respite Care for Children/Youth/Child Care Services** - Add: *licensure or assurance (FY 2015 SOC and activities)* and added Policy Clarification Number 16-02 (*FY 2019-2020 Dallas Planning Area Service Delivery Guidelines*).
- **Day Respite Care for Adults** - Add: *licensure or assurance (FY 2015 SOC)*.
- **Child Care Services** - Add: *licensure or assurance (FY 2015 SOC)*.
- **Linguistics Services** – Add: *licensure or assurance (FY 2015 SOC) and limitation and services (added Tables for Services Standard and Performance Measure)*.
- **Short Term Rental Assistance** – Add: *licensure or assurance (FY 2015 SOC)*.
- **Tenant Based Rental Assistance** - Add: *licensure or assurance (FY 2015 SOC)*.

**Motion:** *John Dornheim motioned to accept the Dallas Planning Area Service Standards & Delivery Guidelines for FY 2020-2021 presented for Supportive Services. Venton Hill-Smith seconded the motion. The motion passed unanimously.*

- V. **Continuation: Review and Approve: FY 2020 Service Delivery Guidelines (How Best to Meet the Need):** The committee discussed adding in the Universal Standards, language regarding ongoing trainings associated with Culture Competence to serve underserved populations.

The committee discussed in the Universal Standards developing and implementing a protocol regarding after hour service the language will read (*Shall have a process in place where phone lines are monitor by staff trained and crisis deescalate and client will receive a call back in one-two hour with a plans to address the urgent need*).

- VI. **New Business:** N/A.

- VII. **Adjournment:** *John Dornheim motioned to adjourn. Robert Lynn seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 10:45 a.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**John Dornheim, Chair**  
**Robert Lynn, Vice Chair**

\_\_\_\_\_  
Date

**NEXT SCHEDULED MEETING**  
Wednesday, August 21, 2019 9:00 a.m.

Planning and Priorities Committee Meeting  
U:\Coordinator-a\~P&P~8.16.2019

Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX