

# PLANNING AND PRIORITIES (P&P) COMMITTEE

February 28, 2019

## Emergency Meeting Minutes

**Charge:** To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

### COUNCIL MEMBERS PRESENT

John Dornheim, Chair	Woldu Ameneshoa	Christopher Webb
Robert Lynn, Vice Chair	Helen Zimba	

### COUNCIL MEMBERS ABSENT

Stacie McNulty	Robert L. McGee II	Lori Davidson
Donna Wilson		

### RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Annie Sawyer-Williams, RWPC Coordinator
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### GRANTS MANAGEMENT STAFF PRESENT

### OTHERS PRESENT

- I. **Call to Order:** John Dornheim, Planning & Priorities Committee Chair, called the meeting to order at 1:25 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner and certified John Dornheim.
- III. **Approval of the Service Delivery Guidelines with Administrative Agency Comments:**  
  
**Motion:** *Robert Lynn motioned to recommends the adoption of the FY 2019-2020 Service Delivery Guidelines document. Helen Zimba seconded the motion. The motion passed unanimously.*
- V. **New Business:** N/A.
- VI. **Adjournment:** *Robert Lynn motioned to adjourn. Christopher Webb seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 1:28 p.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

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Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

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**John Dornheim, Chair**  
**Robert Lynn, Vice Chair**

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**Date**

NEXT SCHEDULED MEETING  
Wednesday, March 20, 2019 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX