

PLANNING AND PRIORITIES (P&P) COMMITTEE

May 23, 2019

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

COUNCIL MEMBERS PRESENT

Lori Davidson	Christopher Webb	Robert Lynn, Vice Chair
Robert McGee II	Donna Wilson	Korey Willis

COUNCIL MEMBERS ABSENT

Stacie McNulty	John Dornheim, Chair	Helen Zimba
Venton C. Hill	Woldu Ameneshoa	

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Glenda Blackmon-Johnson, RWPC Manager
Annie Sawyer-Williams, RWPC Coordinator	

GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, Assistant Director

OTHERS PRESENT

Helen E. Turner, CCC	Angelica Gallegos, AIN, Inc.	Ted Douglas, PHNTX
Auntjuan Wiley, CCC Chair	Julie Jackson, CCC	Jamie Collins, CCC
Lionel Hillard, CCC	Sattriona Nyachwaya, CCC	David C. Becker, CCC
Alexander Deets, CCC	Ricky Tyler, CCC	Julie Wilson Caldwell, CCC
Charles Henley, Consultant	Michael Sneed, Guest	K.H., Guest
T.B., Guest	Jason Douglas, Parkland	Issac Henry, Guest

I. **Call to Order:** Robert Lynn, Planning & Priorities Committee Vice Chair, called the meeting to order at 12:03 p.m. and established quorum at 12:10 p.m.

II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner and certified by Robert Lynn.

III. **Introductions/Announcements:**

- June 27th is National HIV Testing Day. AIDS Walk South Dallas Inc., in partnership with AIDS Health Care Foundation (AHF) will be hosting a screening at the Texas Theater on Jefferson from 7:00-9:00 p.m. The screening will show the film "90 Days."
- Donna Wilson announced the Afiya Center will be Celebrating Radical Self-Care with Sonya Renee Taylor on June 1st from 7:00 p.m. - 10:00 p.m. Entrance fee is \$25 and VIP tickets are available. Location: TBA upon registration.
- Helen E. Turner announced the Local Launch of the Achieving Together Event today at 3:30 p.m. at Dallas County. The launch is a collaborative effort conjunction with the District 3 Public Health Advisory Board's meeting.
- Ted Douglas announced Prism Health North Texas in collaboration with Merck will host a Previously Incarcerated Persons (PIP) Lunch and Learn on Wednesday, June 12th from 12:00-2:00 p.m. PHNTX Oak Cliff Health Center 219 Sunset Ave. Suite 116-A. Please RSVP for lunch (214) 521-5191x3395 or Ariska.Armstrog@prismntx.org.

V. **Office of Support:** Glenda Blackmon-Johnson reported the update for the RWPC roster with 22 members. She congratulated and welcomed RWPC new members.

Planning and Priorities Committee Meeting

U:\Coordinator-a\~P&P\5.23.2019

VI. FY 2020 Priority Setting Discussion Q & A: Mr. Henry gave the committee an overview of the Priority Setting Guide and highlighted the information given at the Planning & Priorities last committee meeting.

The Ryan White Planning Council of the Dallas Area (RWPC) is responsible for HIV service planning for the:

1. Dallas Eligible Metropolitan Area (EMA)
2. Dallas HIV Services Delivery Area (HSDA)
3. Sherman-Denison HSDA

In total, the EMA and two HSDAs comprise 12 counties. The Dallas EMA and the Dallas HSDA both include Collin, Dallas, Denton, Ellis, Hunt, Kaufman and Rockwall counties. The EMA also includes Henderson County and the Dallas HSDA includes Navarro County. The Sherman-Denison HSDA includes Cooke, Fannie and Grayson counties. The twelve countries comprise the Dallas Planning area. (DPA).

Each year the Ryan White Planning Council (RWPC) is charged with establishing priorities for the following fiscal year. This process gives an idea of what was done in the past and what can be done in the future. The decision-making process will consist of committee members individually assigning each service category a number for Part A, Part B, State Services, and Minority AIDS Initiative (MAI). The RWPC of the Dallas area is responsible for HIV service planning for the Dallas Eligible Metropolitan Area (EMA), Dallas HIV Services Delivery Area (HSDA), and the Sherman-Denison HSDA

- Epidemiological Data for the Dallas EMA: provides projected population data by sex, race and age.
- Utilization Data for the Dallas EMA: Represents one of the three criteria used in the Dallas area priority-setting process. The patterns can be affected by a number of things including: decreased number of unduplicated clients served, a decrease or increase in funding for a particular service, increase in the cost per unit, or a change in the service category definition. The data is trended for three calendar years.
- Expenditure Data: The expenditures section rounds out the three data sources that will be used in the Dallas area priority-setting process.
- Needs Assessment Data: The 2016 Comprehensive Needs Assessment surveyed clients in the Dallas area regarding service needs and barriers to care. Clients were given a list of services and asked if they need the service. This data was compiled and presented as the percentage of people responding that they needed the service. The following questions were asked about 27 core and support services outlined:

Do you use this service now or over the past year?

- *If a service is being used, it is assumed the service is needed.*
- *If the service is not being used, the next question asked about need for the service.*

Unfulfilled need or a service

- *If someone is not using the service but states a need for it, he/she is considered to have an unfulfilled need for the service.*

Priority populations:

- Black/African-American men and women,

Planning and Priorities Committee Meeting

U:\Coordinator-a\~P&P\5.23.2019

- Hispanic/Latinos
- MSM
- Transgender
- Youth 13-24

Need, Use, Accessibility Prioritization Table:

The Office of Support provided a table to be used:

- Needs, Use, Accessibility Prioritization table: the table used to help in the prioritization process by comparing and contrasting the service categories from three different angles.
- Need: The percentage of PLWHA, both in-and out-of-care, in the FY 2016 Needs Assessment sample reporting a need for the service.
- Use: The number of clients who have received each service in the past 12 months, and have been recorded in ARIES.
- Accessibility: The percentage of PLWHA, both in-and out-of-care, in the FY 2016 Needs Assessment sample reporting their needs for this service were easily met.
- Minority AIDS Initiative (MAI): The committee was presented with utilization data by race for African American and Hispanic.

III. Priority Setting Ranking Vote: Justin M. Henry gave the FY 2020 Priority Setting final ranking from the P&P and CCC committees.

Core Medical Services: Parts A, B, State Services 2020 Ranking

Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
Medical Case Management	3
Mental Health	4
AIDS Pharmaceutical Assistance	5
Early Intervention Services	6
Health Insurance and Cost Sharing Assistance	7
Substance Abuse Outpatient Care	8
Home Community Based Health Care	9
Home Health Care	10
Medical Nutrition Therapy	11
Hospice Services	12

Support Services: Parts A, B, State Services

Food Bank	1
Non-Medical Case Management Services	2
Medical Transportation	3
Outreach Services	4
Housing-Based Case Management	5
Emergency Financial Assistance Outreach-Lost to Care	6
Congregate Housing	7
Home Delivered Meals	8
Other Professional Services	9
Health Education/Risk Reduction	10

Day Respite Care- Children/Youths/Adults	11
Respite Care for Adults	12
Child Care- Services	13
Linguistic Services	14

Core Services Minority AIDS Initiative (MAI)

Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
AIDS Pharmaceutical Assistance	3
Medical Case Management	4
Substance Abuse	5

Supportive Services

Food Bank	1
Medical Transportation	2
Non-Medical Case Management	3

Motion: Robert McGee II motioned to forward the Planning and Priorities committee recommendations for approval of the FY 2020 Priority Rankings for the Dallas Planning Area. Donna Wilson seconded the motion. The motion passed with unanimously.

IV. New Business: N/A

V. Adjournment: Robert McGee II motioned to adjourn. Donna Wilson seconded the motion. The motion passed unanimously.

The meeting was adjourned at 2:38 p.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

John Dornheim, Chair
Robert Lynn, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, June 19, 2019 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX