

PLANNING AND PRIORITIES (P&P) COMMITTEE

July 31, 2019

Minutes

Extra Meeting

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

COUNCIL MEMBERS PRESENT

John Dornheim, Chair	Helen Zimba	Christopher Webb
Venton C. Hill-Jones	Korey Willis	
Robert Lynn, Vice Chair	Donna Wilson	

COUNCIL MEMBERS ABSENT

Robert McGee II	Lori Davidson	Woldu Amenshosa
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RWPC STAFF PRESENT

Glenda Blackmon-Johnson, RWPC Manager	Annie Sawyer-Williams, RWPC Coordinator
Justin M. Henry, Planner	

GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, Assistant Director Oscar Salinas, Quality Assurance Administrator

OTHERS PRESENT

Lionel Hillard, RWPC Chair	Angelica Gallegos, AIN, Inc.	Helen E. Turner, RWPC CCC
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- I. **Call to Order:** John Dornheim, Planning & Priorities Committee Chair, called the meeting to order and established quorum at 9:05 a.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner and certified by John Dornheim.
- III. **Introductions/Announcements:** N/A
- IV. **Review and Approve: FY 2020 Standards of Care:** The committee reviewed and discussed the following documents and made recommendations for the FY 2020 Standards of Care for Supportive Services.
 - FY 2015 Standards of Care – added Licensure or Assurance.
 - FY 2019-2020 Dallas Planning Area Service Delivery Guidelines – added Policy Clarification Number 16-02.
 - DSHS Universal Standards – added criterion as per discussion.
 - Workgroup Recommendations – added as agreed among members.
 - DSHS Service Category Specific Standards – added Tables for Services Standard and Performance Measure.
 - Service Category Financial Eligibility Percentages – modified as per discussion.
 - Care Coordination Ad-Hoc Committee recommendations – added criterion as per discussion.

- **Food Bank** – Added: *licensure or assurance (FY 2015 SOC)*.
- **Non-Medical Case Management** – Added: *licensure or assurance (FY 2015 SOC), Tables for Services Standard and Performance Measure, DSHS Universal Standards (added criterion as per member’s discussion), Workgroup recommendations (added as agreed by members). Subset – Housing Based Case Management – Added: Tables for Services Standard and Performance Measure.*
- **Medical Transportation** –Added: *licensure or assurance (FY 2015 SOC), and Limitations (DSHS Universal Standards) added criterion as per member’s discussion.*
- **Outreach Services** – Add: *licensure or assurance (FY 2015 SOC).*
- **Emergency Financial Assistance** - Add: *licensure or assurance (FY 2015 SOC and Activities), services standard (Tables for DSHS Service Standards and Performance Measure) and Added: Workgroup Recommendations (as agreed among members).*
- **Congregate Housing** - Add: *licensure or assurance (FY 2015 SOC), service standards (Tables for DSHS Service Standards and Performance Measure).*
- **Other Professional Services** – Add: *licensure or assurance (FY 2015 SOC).*

Motion: *John Dornheim motioned to accept the Dallas Planning Area Service Standards & Delivery Guidelines for FY 2020-2021 presented for Supportive Services. Venton Hill-Smith seconded the motion. The motion passed unanimously.*

The committee loss quorum at 10.53 a.m.

- **Health Education Risk Reduction** - Add: *licensure or assurance (FY 2015 SOC and activities) and added Tables for Services Standard and Performance Measure.*
- **Day Respite Care for Children/Youth/Child Care Services** - Added: *licensure or assurance (FY 2015 SOC and activities) and added Policy Clarification Number 16-02 (FY 2019-2020 Dallas Planning Area Service Delivery Guidelines).*
- **Day Respite Care for Adults** - Add: *licensure or assurance (FY 2015 SOC.)*
- **Linguistics Services** – Add: *licensure or assurance (FY 2015 SOC) and limitation and services (added Tables for Services Standard and Performance Measure).*
- **Short Term Rental Assistance** – Add: *licensure or assurance (FY 2015 SOC).*
- **Tenant Based Rental Assistance** - Add: *licensure or assurance (FY 2015 SOC).*

V. **New Business:** N/A.

The meeting was adjourned at 11:20 a.m.

Submitted by:

Annie Sawyer-Williams, Coordinator

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

John Dornheim, Chair
Robert Lynn, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, August 16, 2019 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX