

Ryan White Planning Council of the Dallas Area  
Office of Support

Memorandum

To: Members and Liaisons, Planning and Priorities  
Committee

From: RWPC Support Staff

Date: March 13, 2020

Re: Meeting Announcement

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Please note that there will be a:

Planning and Priorities Committee Meeting  
**Wednesday, March 18, 2020, 9:00 a.m.**  
2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor  
Dallas County Health and Human Services Building  
Dallas, Texas 75207

Attached, please find the meeting packet for your review.

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 or (Annie.Williams@dallascounty.org), on or before Tuesday, March 17, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Vacant, Grants Management Officer  
Vacant, Grants Manager  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
Wanda Scott, Program Monitor  
David Kim, Program Monitor  
Regina Waits, Health Advisor  
Angi Jones, Quality Assurance Advisor  
Justin M. Henry, RWPC Health Planner  
Annie Sawyer-Williams, RWPC Coordinator  
Building Security

# PLANNING AND PRIORITIES COMMITTEE

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas.*

*The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## AGENDA

Wednesday, March 18, 2020  
9:00 a.m.

- |   |                    |
|---|--------------------|
| I. Call to Order  | Robert Lynn        |
| II. Certification of Quorum   | Robert Lynn        |
| III. Introductions/Announcements  | Robert Lynn        |
| IV. <b>Approval of the February 19, 2020 Minutes</b>  | <b>Action Item</b> |
| V. Office of Support Report   | Discussion Item    |
| <ul style="list-style-type: none"><li>• RWPC Membership Representation and Reflectiveness</li><li>• FY 2021-2022 Work Plan</li><li>• Training</li></ul> |                    |
| VI. Fast Track Cities Meetings<br>(Appoint a Liaison)   | Discussion Item    |
| VII. Component Review of the Priority Setting Process   | Discussion Item    |
| VIII. Service Categories: Outpatient Ambulatory Health Services   | Discussion Item    |
| <ul style="list-style-type: none"><li>• Vision as a Specialty Care</li><li>• Referral for Health Care</li></ul>   |                    |
| IX. New Business  |                    |
| VIII. Adjournment   | Robert Lynn        |

### NEXT SCHEDULED MEETINGS

Wednesday, April 15, 2020 9:00 AM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

# PLANNING AND PRIORITIES (P&P) COMMITTEE

February 19, 2020

## Minutes

**Charge:** To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

### COUNCIL MEMBERS PRESENT

Robert Lynn, Chair	Christopher Webb	Woldu Ameneshoa
Laticcia Riggins	Donna Wilson	Robert McGee II

### COUNCIL MEMBERS ABSENT

John Dornheim	Venton C. Hill-Jones	Helen Zimba
Lori Davidson	Korey Willis	

### RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator      Justin Henry, RWPC Planner  
Glenda Blackmon, RWPC Manager

### GRANTS MANAGEMENT STAFF PRESENT

Carla Jackson, Program Monitor      Wanda Scott, Program Monitor  
Oscar Salinas, Quality Assurance Administrator

### OTHERS PRESENT

Hosea Crowell, AIN	Lionel Hillard, Volunteer	Sofia Page, Bryan's House
Amye Broyles, PHHS	Joni Wysocki, AIN	Marilyn Quinones, Bryan's House
Dwight Harry, ASD		

- I. **Call to Order:** Robert Lynn, Planning & Priorities Chair, called the meeting to order at 9:06 a.m.
- II. **Certification of Quorum:** Quorum was not established by Annie Sawyer-Williams, RWPC Coordinator, and certified by Robert Lynn.
- III. **Introductions/Announcements:**
  - a. Christopher Webb announced the Needs Assessment Committee meet with Wolfe & Associates to review the Ryan White Needs Assessment 2019-2020 Preliminary Findings. They discussed the findings regarding the African American, Transgender, and the Asian Communities.
  - b. Donna Wilson announced the Afiya Center hosted the Support your Sister event.
  - c. Lionel Hillard announced the Ryan White Planning Council Leadership/Committee Members training was held on February 21, 2020.

Quorum was established at 9:12 a.m.
- IV. **Approval of the January 27, 2020 Minutes:** *Christopher Webb made a motioned to accept the Planning & Priorities minutes. Laticcia L. Riggins seconded the motion. The motion passed unanimously.*
- V. **Approval of the January 31, 2020 Minutes:** *Christopher Webb made a motioned to accept the Planning & Priorities minutes. Robert McGee seconded the motion. The motion passed unanimously.*
- VI. **Office of Support Report:** Mr. Henry gave an overview of the RWPC Leadership/Committee Members training agenda. The final version of the Standards for Care and Service Delivery Guidelines has been completed. The Department of State Health Services request to hold a training to discuss the Referral for Health Care Service Category.

Planning and Priorities Committee Meeting

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Glenda Blackmon-Johnson announced the RWPC seats 24 members currently; at 50% of the seats are filled are for the standing committees. The percentage level has been met for Caucasian and African American populations. There's one potential candidate awaiting the Judge's approval/appointment for the RWPC.

Robert Lynn announced the Planning & Priorities Committee Vice Chair seat is open.

- VII. **2018 HIV Statistics of HIV in Dallas County:** The committee reviewed and discussed the 2018 HIV Statistics that was presented at the RWPC meeting and the preliminary findings presented at the Needs Assessment committee meeting.

Oscar Salinas presented the committee with the Client Utilization data in the Dallas EMA & the Sherman Denison HSDA. The committee members and guest had a discussion regarding the Referral for Health Service Category and comparing the data for 2017, 2018 & 2019.

Quorum was loss at 9:59 a.m.

- VIII. **Review of Service Category:** The committee received descriptions of the service categories in preparation for the Priority Setting. Mr. Henry asked members to review for any questions.

- IX. **New Business:** N/A.

The meeting was adjourned at 10:04 a.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Robert Lynn, Chair**  
**Vacant, Vice Chair**

\_\_\_\_\_  
**Date**

NEXT SCHEDULED MEETING  
Wednesday, March 18, 2020 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX