

Ryan White Planning Council of the Dallas Area  
Office of Support

Memorandum

To: Members and Liaisons, Planning and Priorities  
Committee

From: RWPC Support Staff

Date: January 17, 2020

Re: Meeting Announcement

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Please note that there will be a:

Planning and Priorities Committee Meeting  
**Monday, January 27, 2020, 9:00 a.m.**  
2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor  
Dallas County Health and Human Services Building  
Dallas, Texas 75207

Attached, please find the meeting packet for your review.

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 or (Annie.Williams@dallascounty.org), on or before Tuesday, November 19, 2019. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Geraldyn Richard, Grants Management Officer  
Vacant, Grants Manager  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
Wanda Scott, Program Monitor  
Vacant, Health Advisor  
Angi Jones, Quality Assurance Advisor  
Justin M. Henry, RWPC Health Planner  
Annie Sawyer-Williams, RWPC Coordinator  
Building Security

# PLANNING AND PRIORITIES COMMITTEE

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas.*

*The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## AGENDA

Monday, January 27, 2019

9:00 a.m.

- |       |   |                                     |
|-------|---|-------------------------------------|
| I.    | Call to Order   | Robert Lynn or Venton C. Hill-Jones |
| II.   | Certification of Quorum   | Robert Lynn or Venton C. Hill-Jones |
| III.  | Introductions/Announcements   | Robert Lynn or Venton C. Hill-Jones |
| IV.   | <b>Approval of the October 16, 2019 Minutes</b>                         | <b>Action Item</b>                  |
| V.    | Office of Support Report  | Discussion Item                     |
|       | • RWPC Membership Representation and Reflectiveness                     |                                     |
| VI.   | P&P Calendar/Timeline   | Discussion Item                     |
| VII.  | <b>Review and approve the FY 2020-2021 Standards of Care Guidelines</b> | <b>Action Item</b>                  |
| VIII. | How Best to Meet the Needs for 2021                                     | Discussion Item                     |
| IX.   | New Business  |                                     |
| VIII. | Adjournment   | Robert Lynn or Venton C. Hill-Jones |

### NEXT SCHEDULED MEETINGS

Wednesday, February 19, 2020 9:00 AM

Hickman Conference Room, 2<sup>nd</sup> floor

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

# PLANNING AND PRIORITIES (P&P) COMMITTEE

October 16, 2019

## Minutes

**Charge:** To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

### COUNCIL MEMBERS PRESENT

John Dornheim, Chair	Robert Lynn, Vice Chair	Christopher Webb
Venton C. Hill-Jones	Woldu Ameneshoa	Laticcia Riggins

### COUNCIL MEMBERS ABSENT

Helen Zimba	Donna Wilson	Lori Davidson
Robert McGee II	Korey Willis	

### RWPC STAFF PRESENT

Glenda Blackmon-Johnson, RWPC Manager	Annie Sawyer-Williams, RWPC Coordinator
Justin M. Henry, Health Planner	

### GRANTS MANAGEMENT STAFF PRESENT

Wanda Scott, Program Monitor	Geralyn Richard, GMO
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### OTHERS PRESENT

Karin Petties, PHNTX	Skylar Lange, Guest	Helen E. Turner, CCC Member
Kellie Norcott, PHHS	Ted Douglas, PHNTX	Darius Ahmadi, ASD
Joni Wysocki, AIN	Miranda Grant, AIN	Gary Benecke, RC
Gwen Martin, PHHS	Fernie Sanchez, PHNTX	Akosua Addo, PHNTX
Casaundra Bryant, HOPWA	Julia Chavarria, HOPWA	Crystal Curtis, PHHS
Marilyn Quinone, Bryans House		

- I. **Call to Order:** John Dornheim, Planning & Priorities Chair, called the meeting to order at 9:05 a.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner, and certified by John Dornheim.
- III. **Introductions/Announcements:**
  - a. John Dornheim welcomed the new member, Laticcia Riggins, to the P&P committee.
  - b. Helen E. Turner announced the RWPC CCC hosted their HIV Under 30 and Trauma Informed Care forums.
- IV. **Approval of the September 18, 2019 Minutes:** *Robert Lynn motioned to accept the Planning & Priorities minutes. Venton Hill-Jones seconded the motion. The motion passed with one abstention.*
- V. **Office of Support Report:** Glenda Blackmon-Johnson reported RWPC membership reflectiveness is currently at 23 members. She announced the Leadership Training on October 18<sup>th</sup> from 9-11:30 a.m.

Quorum was established at 9:19 a.m.

- VI. **Review & Discuss Public Comments Regarding the Standards of Care:** The committee discussed the submitted comments from the Draft FY 2020 Standards of Care (SOC). Mr. Hill-Jones gave an overview of the documents used to develop the SOC. He noted as a directive to the committee from the Health Resources and Services Administration (HRSA) was to develop local

Planning and Priorities Committee Meeting

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standards of care for service delivery within the Dallas EMA/HSDA. Mr. Hill-Jones suggested to the committee to remove the language “Complete 8-10 hours education to include but not limited to: HIV 101, Resources Available within the Community, etc.”; and to replace it with an explanation of how with organizations document working with clients regarding education, medication adherence, RW services, and re-engaging in care.

Comments and concerns were made regarding: intake period, client screening regarding their care, viral suppression and eligibility.

The committee agreed to change the language from “to include” to “may include”.

After a lengthy discussion with committee members and community guests regarding: reviewing the public comments comment and concerns, and the committee’s responses. The committee agreed to remove the language: *Complete 8-10 hours education but not limited to: HIV 101, resources available within the community, medication adherence, Ryan White Service/Program eligibility requirements; viral suppression; and re-engaging in care. Thereafter, care/case managers can determine readiness of the client to self-refer. Once acknowledged to be eligible to self-refer, the client may at any seek assistance from a care/case manager.*

The committee discussed the Emergency Financial Assistance service category regarding allowable activities.

Activities must include:

- Payment of short –term payments for antiretroviral medication
- Dispensing fee for ADAP medications during ADAP eligibility determination period
- Provision of short-term payments for transportation, food, and medication assistance or payments made directly to clients.
- Provision of short-term payments for essential utilities to include: water, gas, and electric bills paid directly to the utility provider.

It was noted the recommendation will be forwarded to the RWPC for approval and/or changes to the language.

The committee had a discussion regarding non-medical case management services versus medical case management and the case manager licensure or assurance “that each case management supervisor shall, at a minimum, be a registered nurse licensed by the State of Texas etc.”

- VII. **Finalize the Standards of Care to Forward Recommendations to Executive:** Mr. Hill-Jones gave the committee an overview of the discussion to be voted on and forward to the Executive Committee.

**Motion:** *Christopher Webb motion to approve the following recommendations with changes for the FY 2020 Dallas Planning Area Standards. Robert Lynn seconded the motion. The motion passed unanimously.*

- VIII. **Review the Referral for Health Care Service Category:** Glenda Blackmon-Johnson gave the committee an overview regarding the communications (letters and face-to-face meeting) with the Department of State Health Services DSHS about prioritizing the Referral for Health Care service category.

Comments and concerns were made regarding DSHS resuming authority to the RWPC in prioritizing service categories and allocating resources. The committee agreed to table the discussion until next month's meeting.

**Motion:** *Robert Lynn motion table the Referral for Health Care Service Category until next month's meeting. Venton C. Hill-Jones seconded the motion. The motion passed unanimously.*

IX. **New Business:** N/A

X. **Adjournment:** *Robert Lynn motioned to adjourn. Venton C. Hill-Jones seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 10:51 a.m.

*Submitted by:*

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Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**John Dornheim, Chair**  
**Robert Lynn, Vice Chair**

\_\_\_\_\_  
**Date**

**NEXT SCHEDULED MEETING**  
Wednesday, November 20, 2019 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX