

Ryan White Planning Council of the Dallas Area  
Office of Support

Memorandum

To: Members and Liaisons, Planning and Priorities  
Committee

From: RWPC Support Staff

Date: February 11, 2021

Re: Meeting Announcement

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Please note that there will be a:  
Planning and Priorities Committee Meeting  
**Wednesday, February 17, 2021 9:00 a.m.**  
Via the Go-to Meetings Virtual Platform  
Dallas, Texas 75207

Attached, please find the meeting packet for your review.

Members if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1857 or (gblackmonjohnson@dallascounty.org), on or before Tuesday, February 16, 2021. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

<https://www.youtube.com/channel/UCsej0mq91GN6d51VIVlp9ZA>

cc: Philip Huang, MD, MPH Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin M. Henry, Grants Manager-Programmatic  
Wanda Scott, Grants Manager-Fiscal  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Regina Waits, Health Advisor  
Angi Jones, Quality Assurance Advisor  
Claudy Jean-Pierre, RWPC Health Planner  
Andrea Cokes, RWPC Office of Support  
Kofi Bissah  
Building Security

# PLANNING AND PRIORITIES COMMITTEE

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas.*

*The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## AGENDA

Wednesday, February 17, 2021

9:00 a.m.

- |       |   |   |
|-------|---|---|
| I.    | Call to Order   | John Dornheim Chair or, Auntjuan Wiley Vice Chair |
| II.   | Certification of Quorum   | John Dornheim Chair or, Auntjuan Wiley Vice Chair |
| III.  | Introductions/Announcements   | John Dornheim Chair or, Auntjuan Wiley Vice Chair |
| IV.   | Approve the meeting minutes for January 20, 2021  | <b>Action Item</b>                                |
| V.    | Office of Support Report  | Discussion Item                                   |
|       | • Committee Representation/Reflectiveness   |   |
| VI.   | Review of the How Best to Meet the Need Recommendation  | Discussion Item                                   |
|       | • Core Medical and Support Service Categories – Non-Medical Case Management/Housing Based Case Management |   |
| VII.  | 2019 HIV Data - Presentation/Training Office of Support   |   |
| VIII. | New Business  |   |
| IX.   | Adjournment   | John Dornheim Chair or, Auntjuan Wiley Vice Chair |

**Due to COVID-19  
Until Further Notice**

NEXT SCHEDULED MEETING

**Wednesday, March 17, 2021 9:00 AM**

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services  
2377 N. Stemmons Freeway, Dallas, TX 75207

# PLANNING AND PRIORITIES (P&P) COMMITTEE

## January 20, 2021 Meeting Minutes

**Charge:** To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

### COUNCIL MEMBERS PRESENT

John Dornheim, Chair	Lori Davidson	Helen Zimba
Donna Wilson	Korey Willis	

### COUNCIL MEMBERS ABSENT

Laticcia Riggins	Robert McGee II	Woldu Ameneshoa
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### RWPC STAFF PRESENT

Glenda Blackmon Johnson	Claud Jean Pierre	Andrea Cokes
RWPC Office of Support	RWPC Office of Support	RWPC Office of Support

### GRANTS MANAGEMENT STAFF PRESENT

Justin Henry, Grants Manager

### OTHERS PRESENT

Joni Wysocki, AIN Inc.	Kellie Norcott, PHHS	Miranda Grant, AIN, Inc.
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- I. **Call to Order:** John Dornheim, Planning & Priorities Chair, opened the meeting at 9:03 with a quick review of Robert's Rules. He officially called the meeting to order at 9:11 a.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim and certified by Claudy Jean Pierre, RWPC Office of Support.
- III. **Introductions/Announcements:**
  - Claudy Jean Pierre, RWPC Office of Support, announced that he has created a series of new media RWPC 101 Orientation videos in English and Spanish and placed them on YouTube for new members and individuals interested to learn more about the RWPC; also that the RWPC's Facebook page is active and to like us on Facebook.
  - Justin Henry, AA Manager, announced that the RHMP's spend-down application process will end May 1, 2021. He provided a briefing which included HRSA's finding; the income eligibility impact for those with income that exceeds 200% of the federal poverty level; and that the State's opted to closed the spend down application as a corrective action to remedy the finding and in response. For planning and preparation, the AA requested assistance from the State to determine the number of clients who would be impacted by the change.
- IV. **Approval of the November 18, 2021 Minutes:** Helen Zimba made a motion to approve the minutes. Donna Wilson seconded. The motion passed.
- V. **Office of Support Report:** the Office of Support reported the following regarding the Planning and Priorities Representation and Reflectiveness: **Planning & Priorities (P&P)** (15 seats): 8 members (7 seats vacant). The 1<sup>st</sup> group impacted by the HIV epidemic with the highest numbers is Blacks at 9,262 or 42% representation; the P&P committee membership consists of 8 people of whom 6 are Black with representation at 75.00% reflectiveness. The 2<sup>nd</sup> group impacted by the HIV epidemic with the highest numbers is White at 6,530 or 30% representation; The P&P committee membership consists of 8 people of whom 1 are White with representation at 1.00% reflectiveness. The 3<sup>rd</sup> group impacted by the HIV epidemic with the next highest numbers are Latinx/Hispanic at 5,083 or 23% representation; The P&P committee membership consists of 8 people of whom 1 are Latino/Hispanic with representation at 1.00% reflectiveness.

John made a request to members for assistance to reach out to the Hispanic community because representation is needed on behalf of the priority population. Andrea Cokes, office of support

Planning and Priorities Committee Meeting

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mentioned to John that the office of support has created a recruitment flyer in English and Spanish. Claudy reiterated that there are YouTube videos in Spanish.

VI. **Review of the How Best to Meet the Need Recommendation:** Claudy reminded the committee of the categories that were reviewed at the last meeting.

1. **Substance Abuse –Edit-**
  - PPE should be available for all clients visiting the facility
  - make sure that we have a workforce that is sensitive to the clients (transgender)
  - education about COVID-19
  - to use tele-health and tele-medicine whenever possible.
2. **Child Care Services – Edit**
  - PPE should be available for all clients visiting the facility
  - make sure that we have a workforce that is sensitive to the clients (transgender)
  - COVID-19 education
  - Appointments be conducted via tele-health/virtual where applicable
  - Appointments be conducted via tele-health/virtual where applicable
3. **Housing (Congregate) –**
  - PPE should be available for all clients visiting the facility
  - education about COVID-19
  - adhere to CDC social distancing guidelines
  - protocol for screening, testing, and quarantine for individuals who test positive for COVID-19 and any other pandemic airborne pathogen as defined by the CDC.
  - appointments be conducted via tele-health/virtual where applicable
  - created a PPE Wellness Station near entrances, lobbies for masks, hand sanitized and temperature check

The discussion continued regarding the Food Bank service category for the How best to meet the need guidance embedded in the Standards of Care document: John Dornheim, Chair continued the discussion with members requesting input for recommendations.

4. **Food Bank -**
  - PPE should be available for all clients visiting the facility
  - education about COVID-19
  - adhere to CDC social distancing guidelines
  - protocol for screening, testing, and quarantine for individuals who test positive for COVID-19 and any other pandemic airborne pathogen as defined by the CDC
  - Need food delivery services with some kind of remedy for food that could not be delivered.

VII. **Priority Service Setting/Service Category Ranking/Training** Claudy Jean-Pierre facilitated the presentation for the members regarding the Priority Setting/Service Ranking Resource Allocation Process. Also known as the Priority Service Resource Allocation (PSRA) process. The Training included the following:

- Training Objectives
- PSRA Importance and Context
  - *Legislative language on PSRA; Planning Council Responsibility; HRSA/HAB Expectations for PSRA; Examples of Principles for PSRA; Why PSRA is So Important; PV's Most Important Role; Components of PSRA; Dallas EMA Diagnosis 2013-2018; New Diagnosis by Race & Ethnicity; HIV Treatment Cascade in the Dallas EMA; Priority Setting –Steps 1-3, 4, 5-8; Core Medical and Support Services Expenditures; Role of the Recipient in PRSA; Committee Based Model; Executive Committee Historical Ranking*

VIII. **New Business:**

IX. **Adjournment:** Donna Wilson called for a motion to adjourn. The meeting was adjourned at 9:53.

*Submitted by:*

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Office of Support

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Office of Support

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**John Dornheim, Chair**  
**Vacant, Vice Chair**

\_\_\_\_\_  
Date

**Due to COVID-19**  
**Until Further Notice**

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