

Ryan White Planning Council of the Dallas Area  
Office of Support

Memorandum

To: Members and Liaisons, Planning and Priorities  
Committee

From: RWPC Support Staff

Date: May 8, 2024

Re: Meeting Announcement

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Please note that there will be a:  
**Planning and Priorities Committee Meeting**  
**Wednesday, May 15, 2024, 9:00 a.m.**  
Via the Go-to Meetings Virtual Platform  
Dallas, Texas 75207

Attached, please find the meeting packet for your review.

Members if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840, on or before Tuesday, May 14, 2024. Otherwise, we look forward to seeing you at the meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**  
<https://www.dallascounty.org/departments/rwpc/>

cc: Philip Huang, MD, MPH Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin M. Henry, Grants Manager-Programmatic  
Wanda Scott, Grants Manager-Fiscal  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Regina Waits, Health Advisor  
Marlen Rivera, Program Monitor  
Melody Lee, Fiscal  
Tyreece Stephens, Fiscal  
Angi Jones, Quality Assurance Advisor  
Jasmine Sanders, RWPC Planner  
Logane Brazile, RWPC Coordinator  
Kofi Bissah, ADAP Liaison  
Building Security

# PLANNING AND PRIORITIES COMMITTEE

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas.*

*The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## Meeting Agenda P&P Committee Meeting Wednesday, May 15, 2024 9:00 a.m.

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|---|--|
| I. Call to Order  | Helen Zimba, Chair or John Dornheim, RWPC Vice-Chair |
| II. Certification of Quorum   | Helen Zimba, Chair or John Dornheim, RWPC Vice-Chair |
| III. Introductions/Announcements                                    | Helen Zimba, Chair or John Dornheim, RWPC Vice-Chair |
| IV. <b>Approve the meeting minutes for April 17, 2024,</b>          | <b>Action Item</b>                                   |
| V. Office of Support Report – <i>Reflectiveness/ Representation</i> |  |
| VI. PSRA Resource Allocation and Expenditure Training               | Jasmine Sanders, Office of Support                   |
| VII. Standards of Care Review                                       | Jasmine Sanders, Office of Support                   |
| ✓ <i>AIDS Pharmaceutical Assistance</i>                             |  |
| ✓ <i>Medical Case Management</i>                                    |  |
| ✓ <i>Non-Medical Case Management</i>                                |  |
| VIII. New Business  |  |
| IX. Adjournment   | Helen Zimba, Chair or John Dornheim, RWPC Vice-Chair |

Until Further Notice  
**NEXT SCHEDULED MEETING**  
**Wednesday, June 19, 2024, 9:00 AM**  
**Will be held virtually via Go To Meeting Platform**  
Dallas County Health and Human Services  
2377 N. Stemmons Freeway, Dallas, TX 75207

# PLANNING AND PRIORITIES (P&P) COMMITTEE

April 17, 2024

**Charge:** To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

PLANNING & PRIORITY MEMBERS PRESENT		
John Dornheim, RWPC Vice-Chair	Donna Wilson	Gary Benecke
Korey Willis	Auntjuan Wiley	Grace Balaoing
Thomas Baxley	Lori Davidson	Chris Walker
Te'Quan Penny	Laticcia Riggins	Nathaniel Holley
PLANNING & PRIORITY MEMBERS ABSENT		
Helen Zimba, Chair		
RWPC STAFF PRESENT		
Logane Brazile, Office of Support	Jasmine Sanders, Office of Support	Glenda Blackmon-Johnson, Office of Support
GRANTS MANAGEMENT STAFF PRESENT		
Justin Henry, AA Tyreece Stephens, AA	Kevin Chadwin Davis, CQM	Melody Lee, AA
OTHERS PRESENT		
Joni Wysocki, AIN/AHF Delashawn Bordeaux Yolonda Bell	Eve A, UNTHSC SCAETC Helen Turner	Karla Obasi, EHE

- I. **Call to Order:** John Dornheim, RWPC Chair, opened the meeting at 9:00 AM and called the meeting to order at 9:02 AM.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, RWPC Chair, and certified by the Office of Support.
- III. **Introductions/Announcements:** *N/A*
- IV. **Approval of March 20, 2024, Minutes:** Gary Benecke motioned to approve the minutes Donna Wilson, CCC Chair, seconded. The motion passed unanimously.
- V. **Office of Support Report:** The Office of Support reported that the Committee has 15 seats, of which 13 are filled and 4 are vacant. The Committee's representation & reflectiveness of the HIV epidemic within the community as follows:
  - The P&P committee membership consists of 13 people of whom 9 are Black, representing 69.00% reflectiveness.
  - The P&P committee membership consists of 13 people of whom 0 are Latino/Hispanic with representation at 0.00% reflectiveness.
  - The P&P committee membership consists of 13 people of whom 3 are White with representation at 23.00% reflectiveness.
  - The P&P committee membership consists of 13 people of whom 1 is Asian/ Pacific Islander with representation at 8% reflectiveness.

Ryan White Planning Council has 33 seats, 26 are filled with 31% non-aligned consumer representation. *HRSA requires 33% of non-aligned consumers.*
- VI. **PSRA Data and Decision-Making Training:** Jasmine Sanders, Office of Support, presented a PowerPoint slide show presentation regarding how to use data to drive the decision-making process for the Priority Setting and Resource Allocation process. The following topics were reviewed:
  - ✓ *Objectives*
  - ✓ *What is Decision Making*

- ✓ *Qualitative vs. Quantitative Data*
- ✓ *Importance of Data*
- ✓ *Data Challenges*
- ✓ *Using data in the PSRA*
- ✓ *How PC/PBS Use Data to Illuminate and Address Disparities*
- ✓ *Four most common types of disparities addressed through HIV Planning*
- ✓ *Unmet needs*
- ✓ *Service gaps*
- ✓ *Availability of services*
- ✓ *Geographic disparities*
- ✓ *Types of data sources used for planning*
- ✓ *Addressing gaps in data*
- ✓ *Assessing data*
- ✓ *Importance of Using multiple data sources for decision making*
- ✓ *Q&A*

VII. **Standards of Care Review:** Jasmine Sanders, Office of Support, overviewed and provided background information about eight of the following service categories from the Standards of Care that are not currently funded:

- ✓ *Early Intervention Services*
- ✓ *Home and Community-Based Health Services*
- ✓ *Home Healthcare*
- ✓ *Hospice Services*
- ✓ *Medical Nutrition Therapy*
- ✓ *Childcare Services*
- ✓ *Outreach (Street)*
- ✓ *Respite Care+*
- ✓ *Linguistic Services*

VIII. **New Business:** *N/A*

IX. **Adjournment:** Auntjuan Wiley made the motion to adjourn. Lori Davidson seconded the motion. The meeting was adjourned at 9:45 AM.

*Submitted by:*

\_\_\_\_\_  
RWPC Office of Support

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Jasmine Sanders, RWPC Office of Support

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
Helen Zimba, Chair, or John Dornheim, RWPC Vice-Chair

\_\_\_\_\_  
Date

**Due to COVID-19  
Until Further Notice  
NEXT SCHEDULED MEETING  
Wednesday, May 15, 2024, 9:00 AM.  
Will be held via TELE-CONFERENCE**