

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**

**August 15, 2018**

**Minutes**

**COUNCIL MEMBERS PRESENT**

Lionel M. Hillard, Chair	Cristopher Burke	Del Wilson
Auntjuan Wiley, Vice Chair	Evany Turk, Vice Chair	Karin Petties
Lori Davidson	Christopher Webb	Helen E. Turner
Julie Jackson	Debbe Velasquez	Phillip Scheldt
Leonardo Zea	James Wright	Darius Ahmadi
Robert L. McGee II		

**COUNCIL MEMBERS ABSENT**

Tom Emanuele	Gary Benecke	Kelly Richter
Louvenia Freeman	Robert Lynn	Stacie McNulty
Donna Wilson	John Dornheim	Jonathan Thorne
Yolanda Jones		

**RWPC STAFF PRESENT**

Annie Sawyer-Williams RWPC Coordinator	Justin M. Henry, RWPC Health Planner Glenda Blackmon-Johnson, Program Manager
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**GRANTS MANAGEMENT STAFF PRESENT**

Angi Jones, Quality Assurance Administrator	Sonia Contreras, Health Advisor
Lynn Smith-Clay, GMO	Wanda Scott, Program Monitor
Carla Jackson, Program Monitor	

**OTHERS PRESENT**

Monica Tunstle-Garrett, DCHHS	Tony Lokash, Legal Hospice	Brooke Nickerson, Legacy
Dr. Ruby Abrol, ViiV Healthcare	Oscar Salinas, Guest	Leah Wetzig, SC AETC
Louise Weston-Ferrill, HSNT	Andrew Sigel, Red Ribbon	Julia Chavarria, HOWPA
Lauren Rogers, Prism Health NTX	Gwen Martin, PHHS	Crystal Curtis, PHHS
Casaundra Bryant, HOPWA	Laquasha Turner, ASD	Jonathan Cowans, AHF

**I. Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order at 9:03 AM.

**II. Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Program Manager. He asked everyone to silence their cell phones during the meeting to respect the speakers and reminded members of the importance of establishing quorum and attending committee meetings.

**III. Introductions/Announcements:**

- a. Justin M. Henry announced Prism Health North Texas, “Building Bridges Summit” on September 27, 2018 at Trinity Groves from 7:30AM-3:00PM.
- b. Auntjuan Wiley announced the Wellness Roundtable is held every 3<sup>rd</sup> Thursday of the month from 11:00AM-1:00PM at Meadows Conference Center. Lunch will be provided per RSVP. He asked everyone to spread the word to clients about the Wellness Roundtable, and post the flyers. He also announced the National Strength Conference on November 1<sup>st</sup> - 4<sup>th</sup> at the Embassy Suites. This conference is for all men living with HIV.
- c. Mr. Wiley announced on November 30<sup>th</sup> the C.U.R.E Foundation will present their annual World AIDS Day event at the George Bush Presidential Library starting at 7:00PM and parking is available. The theme for this year is “Ending AIDS Together”.
- d. Glenda Blackmon-Johnson announced the Ryan White Planning Council website has been updated.

***Office of Support Announcements:***

- The FY2017 End of the Year report to be distributed at the next meeting.
- Congratulations to Stacy McNulty on her new baby boy.
- Tom Emmanuel is currently on medical leave.
- We are on target for early submission of the FY 2019 Response for the Part A Grant Application. RWPC Projects are underway as committees continue to work on the 2018 work plan implementations.
- RWPC submitted a corrective action Plan to the Health Resources and Services Administration (HRSA) for the membership recruitment and we are still seeking Women of color/Transgender/Youth/Hispanic/Indian representation for the Planning Council and currently have 3 mandated seats to be filled: Texas State Agency, Medicaid and Representation of recently incarcerated, i.e. Parole Officer; 3-recruitment presentations and pending MOU are currently being coordinated.
- Forum, Affordable Care Act presentation is scheduled for September 27<sup>th</sup>, at 2PM-4PM.
- United States Conference on AIDS (USCA) in Florida, September 5<sup>th</sup>.
- Awaiting approval for Oscar Salinas and Norma Piel-Brown appointments.

IV. **Approval of the July 11, 2018 Minutes:** *Helen E. Turner motioned to accept the Ryan White Planning Council minutes. Auntjuan Wiley seconded the motion. The motion passed with two abstentions.*

V. **Administrative Agency Report:** Ms. Lynn Smith-Clay announced:

- The Part A/MAI Grant Application is due on September 21<sup>st</sup>.
- Part A will start reallocations next month.
- Part B they are currently ending the reallocation process and all the information has been enter into the AIDS Regional Information and Evaluation System (ARIES).
- State Services ends 8/31/18, therefore all provider/sub-recipient should submit their billing.
- The AA is collaborating with Enroll Texas for the Affordable Care Act (ACA) enrollment. The name has been changed to “Pride Life”. There will be a lunch and learn for Texas Ryan White Case Manager’s- Health Insurance Open Enrollment Update on September 14<sup>th</sup> at Mattito’s 3102 Oak Lawn, Dallas, TX. Please RSVP as a head count is needed for space: Greg Town at [gtown@pridelife.net](mailto:gtown@pridelife.net).
- Harbor Path administers the AIDS Drug Assistance Program (ADAP) Waiting List Program, in which patients who are on their state’s ADAP Waiting Lists receive antiretroviral medications donated by pharmaceutical manufactures. Harbor Path is contracting with some agencies and providers through the Department of State and Health Service (DSHS).

Sonia Contreras announced there is a schedule meeting to the Clinical Quality Management (CQM) committee on August 30<sup>th</sup> from 11-12PM. Also, the AA is recruiting for the Local Pharmaceutical AIDS Program (LPAP) for the formulary committee.

VI. **Committee Reports:**

A. **Executive Committee:** Lionel Hillard, RWPC Chair, reported the committee met on August 14<sup>th</sup>, and quorum was established. Committee reports and announcements were given. The committee discussed and voted on the Part A/MAI Allocations Plan recommendations from the Allocations Committee.

**B. Allocations Committee:** Lionel Hillard, Allocations Vice Chair, reported the committee met on July 30, 2018 and August 13, 2018. Sylvia Otero, Financial Analyst reviewed the Part A/MAI/Part B/State Services expenditure reports with the committee.

Mr. Henry discussed the Allocations, made reference to the Part A/MAI expenditures, utilization details. Mr. Henry gave an overview of How to Read Dashboards. The include information such as category name of service, latest service category priority ranking, and historical priority rankings.

On August 13<sup>th</sup>, the committee met and discussed the task to complete the Allocations for FY 2019 Part A and MAI as well as the contingency of the 75/25 Medical Core Waiver plus the +/-7% range of the FY2019 Part A funding level. They set the percentage allocations for the FY 2019. The previous year's allocations were briefly re-capped to explain that FY 2017 and FY 2018 allocations were approved for the Core Medical Services Waiver however based on the expenditure data, new information regarding emergency financial assistance and the Local Pharmaceutical Assistance Program (LPAP) services; the programming changes & economic trends pricing spikes and service needs anticipated for the new year the committee established the allocations for Part A/MAI for FY 2019. The committee discussed each service category's percentage allocation to include a comparison to the previous year's allocation and the justification presented included new developments within the 2018 program year to date. The discussion highlighted the option to apply for the Core Medical services waiver should there be a need to do so once the new program year is underway. Also, the categories reflecting the most significant percentage allocation change included LPAP, emergency financial assistance, food bank and medical transportation; early intervention was zeroed out for FY 2019 due to program restructuring within Dallas County.

The committee had a brief discussion regarding the core medical waiver. Ms. Blackmon-Johnson explained at a later date if the committee perceives the need for a waiver; they can apply for the waiver up to four months after submitting the Part A grant application. The committee agreed not to apply for the core medical waiver at this time.

<b>FY2019 Rank</b>	<b>Service Category (Core Services)</b>	<b>FY2019 Plan</b>
1(t)	Outpatient/Ambulatory Medical Care	32%
1(t)	Oral Health Care	10%
3	Medical Case Management	11.54%
4	AIDS Pharmaceutical Assistance	10.01%
5	Mental Health Services	1.25%
6	Early Intervention Services	0.00%
7	Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals	9.60%
8	Substance Abuse Services	.60%
9(t)	Home and Community-Based Health Services	0.00%
9(t)	Home Health Care	0.00%
11	Medical Nutrition Therapy	0.00%
12	Hospice Services	0.00%
	<b>Total Core Medical</b>	<b>75%</b>

<b>FY2019 Rank</b>	<b>Service Category (Supportive Services)</b>	<b>FY2019 Plan</b>
1	Food Bank	2.00%
2	Non-medical Case Management Services	8.35%
3	Medical Transportation	7.93%

4	Housing-Based Case Management	1.10%
5	Home Delivered Meals	2.25%
6	Emergency Financial Assistance	1.58%
7	Outreach Services	.28%
8	Other Professional Services (Legal Services)	.60%
9	Housing	0.00%
10	Respite Care for Adults	.20%
11(t)	Day Respite Care for Children/Youth/Adolescents	.18%
11(t)	Health Education/Risk Reduction	0.00%
13	Child Care Services	0.01%
14	Linguistic Services	0.52%
	<b>Total Support Services</b>	<b>25.00%</b>
	<b>Total Services</b>	<b>100.00%</b>

**Motion:** *Lionel Hillard motioned to accept the FY 2019 Part A Allocations Plan. Phillip Scheldt seconded the motion. The motion passed with four abstentions.*

The committee agreed to keep the MAI Allocations Plan the same as FY 2017.

FY2019 Rank	MAI Core Medical Services	FY2019 Plan
1	Outpatient/Ambulatory Medical Care	48.41%
2	Oral Health Care	11.74%
3	Medical Case Management	10.08%
4	AIDS Pharmaceutical Assistance	10.10%
5	Substance Abuse	0.00%
	<b>Total Core Medical</b>	<b>80.33%</b>

FY2019 Rank	MAI Support Services	FY2019 Plan
1	Food Bank	0.00%
2	Medical Transportation	0.00%
3	Non-medical Case Management Services	19.67%
	<b>Total Support Services</b>	<b>19.67%</b>
	<b>Total Services</b>	<b>100.00%</b>

**Motion:** *Lionel Hillard motioned to accept the FY 2019 Minority AIDS Initiative Allocation Plan. Phillip Scheldt seconded the motion. The motion passed with four abstentions.*

- C. **Planning & Priorities Committee:** Justin M. Henry, RWPC Planner, reported the committee did not meet.
- D. **Evaluation Committee:** Del Wilson, Evaluation Committee Vice Chair, reported the committee did not meet.
- E. **Consumer Council Committee:** Auntjuan Wiley, Consumer Council Committee Chair, reported the committee did not meet.
- F. **Needs Assessment Committee:** John Dornheim, the Needs Assessment Chair, reported the committee is scheduled to meet on August 21<sup>st</sup>.
- G. **Care Coordination Ad Hoc Committee:** Auntjuan Wiley, Care Coordination Ad Hoc Committee Vice Chair, reported the committee met on July 12<sup>th</sup> and quorum was established. The Chair reported 6 participants at the MSM focus group at Amelia Court 7/16/18; and reported 9 participants at the Hispanic/Latino focus group on 7/31/18 at the Hillcrest House.

The entire session was conducted in Spanish. Chair reported dates scheduled for the youth focus groups 13-24 as 8/7/18 and 18-24 as 8/17/18. The Chair reported receipt of response from the AA regarding the list of Recommendations for the Care Coordination System submitted by the committee to the AA; and discussed the Care Coordination timeline. Next meeting will be 9/6/18.

**H. New Business:** A presentation was given by Lauren Rogers the Clinical Research Manager at Prism Health North Texas for the clinical trials program. There are about 150 patients enrolled in 13 different open studies; they work with the National Institutes of Health (NIH) and pharmaceutical companies. They focus on HIV treatment, prevention; and a Pre-Exposure Prophylaxis (PrEP) Study with several co-morbidity studies.

A presentation was given by Ted Douglas and Jason Douglas with ASP Cares specialty pharmacy. The staff goes into the community to ease fears anyone may have regarding their health care. Their goal is to reduce and eliminate transmission of HIV in the community. They are connecting individuals with resources to provide free shipping; assisting providers with pre-authorization and to reduce and eliminate the out-of-pocket cost.

Mr. Henry announced that the state is in the process of establishing a Dallas HIV Taskforce. The Taskforce is working to coordinate the planning efforts for the Dallas community with the understanding of pulling the resources to address the concerns with HIV utilizing the Care Continuum.

**VII. Adjournment: Helen E. Turner motioned to adjourn. Auntjuan Wiley seconded the motion. The motion passed unanimously.** The meeting was adjourned at 10:12 AM.

*Submitted by:*

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Annie Sawyer-Williams, RWPC Coordinator

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Date

*Draft Certified by:*

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Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

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**Lionel Hillard, Chairperson**  
**Auntjuan Wiley, Vice Chair**  
**Evany Turk, Vice Chair**

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Date

NEXT SCHEDULED MEETING  
Wednesday, September 12, 2018 9:00 AM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207