

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

November 14, 2018

Minutes

COUNCIL MEMBERS PRESENT

Auntjuan Wiley, Vice Chair	Christopher Webb	Del Wilson
Gary Benecke	Kelly Richter	Helen E. Turner
John Dornheim	Julie Jackson	Karin Petties
Lionel M. Hillard, Chair	Cristopher Burke	Jonathan Thorne
Robert L. McGee II		

COUNCIL MEMBERS ABSENT

Tom Emanuele	Phillip Scheldt	Stacie McNulty
Debbe Velasquez	Leonardo Zea	Darius Ahmadi
Evany Turk, Vice Chair	Yolanda Jones	James Wright
Louvenia Freeman	Donna Wilson	Lori Davidson
Robert Lynn		

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Glenda Blackmon-Johnson, Program Manager
Annie Sawyer-Williams RWPC Coordinator	

GRANTS MANAGEMENT STAFF PRESENT

Sonya M. Hughes, Assistant Director	Lynn Smith-Clay, GMO
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OTHERS PRESENT

Monica Tunstle-Garrett, DCHHS	James Hall, AHF	Brooke Nickerson, Legacy
Louise Weston-Ferrill, HSNT	Justin Thomas, Walgreens	Amanda Hebert, AIN
Joni Wysocki, AIN	Brent Camp, AHF	Jamie Collins, CCC
Catina Groves, PHHS	Traswell Livingston	Tony Lokash, Legal
Crystal Curtis, PHHS	Dwight Harry, ASD	Paa Kwesi Y.
Shabaura Perryman, MERCK	Michelle Harnandez	

- I. **Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order and quorum was established at 9:30 a.m.

- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Program Manager. Members were reminded of the importance of establishing quorum and attending committee meetings.

- III. **Introductions/Announcements:**
 - a. Kelly Richter with Gilead Sciences introduced Dr. Paa a Clinical Pharmacist Specialist with the Partners Clinic Methodist Dallas. They provide a wide range of services regarding HIV/AIDS. She also introduced Michelle Hernandez and Justin Thomas with Walgreens Pharmacy.
 - b. Shabaura Perryman announced she is the new HIV Community Liaison with Merck Pharmaceutical; and Merck's approval for two new antiviral medications Delstrigo and Pifeltor.
 - c. James Hall with the Impulse Group who is a global advocacy organization that does education in the gay community. They have developed a tool that will affect all communities in Dallas; and will unveil for World AIDS Day a tool at Station 4 3911 Cedar Springs Road, Dallas, TX on November 30, 2018 at 7:30p.m. All are welcome.
 - d. Traswell Livingston with AIDS Service of Dallas (ASD) announced on November 28th there will be a resolution ceremony to approve two new programs at ASD. A graduate model 16 unit complex for People Living with HIV/AIDS and their families. This will be an independent model. The other unit will be for low income individuals who do not have to be HIV positive.

- e. Mr. Wiley announced on November 30th the C.U.R.E Foundation will present their annual World AIDS Day event at the George Bush President Library starting at 7:00PM and valet parking will be available. The theme for this year is “Ending AIDS Together”.
- f. Auntjuan Wiley announced Parkland Consumer Advisor Board will partner with ViiV Healthcare to host their World AIDS Day event “Moving Forward: a Couch Talk Series”, a free Educational HIV Event on November 30th at House of Blues 2200 N. Lamar starting at 11:00AM and free parking will be available. RSVP is requested for head count.
- g. Auntjuan Wiley announced on December 1, 2018 he is partnering with AIDS Health Care Foundation for an event at Living Faith Covenant Church. They will have a screening of AHF 30th year in HIV.
- h. Ms. Turner announced the 2018 Texas HIV/STD Conference to be held November 27-29, 2018 in Austin, Texas. Scholarships are available for those interested to attend. The End the Epidemic Plan will be launch at the conference “Achieving Together a Community Plan to End AIDS as an Epidemic.”
- i. Ms. Turner announced the AIDSWatch scholarship application deadline is November 16th. AIDSWatch will be held on April 1 & 2, 2019 in Washington, DC. AIDSWatch is presented by The Elizabeth Taylor AIDS Foundation; it is the nation’s largest annual constituent-based national HIV/AIDS advocacy event.
- j. Robert McGee thanked those who attended the HIV & Substance Use forum. He stated there were 27 participants in attendance.
- k. Justin M. Henry announced the update for the launch of Achieving Together: A Community Plan to End the HIV Epidemic in Texas. The plan created by the HIV Syndicate over the past eleven months.
 - The vision of the plan: Texas will become a state where HV is rare and every person will have access to high quality prevention, care, and treatment regardless of their age, race, ethnicity, gender identity, sexual orientation, and socio-economic circumstances.

Ms. Turner announced members and community guest can sign on in support of ending the HIV epidemic in the Texas individual or as an organization.

Motion: Karin Petties motioned that the Ryan White Planning Council endorse the Achieving Together: A Community Plan to End the HIV Epidemic in Texas. Helen E. Turner seconded the motion. The motion passed unanimously.

Office of Support Announcements:

- Please review the Department of Health & Human Services (HRSA) correspondence Letter dated October 19, 2018. The letter outlines recommendations for incorporated messages on the impact “viral suppression has on Human Immune Virus transmission” in service delivery setting. From 2010-2016 viral suppression has increase from 69.5 to 84.9 percent.
- Tom Emmanuel remains on medical leave.
- Chairs & Co-Chairs please submit your leadership reports to the office of support so that we may start working on our Year-end report.
- Executive Committee conducted interviews with Kellie Norcott & Alexander Deets. Appointed Ms. Norcott to the Evaluation Committee & Mr. Deets to the Consumer Council Committee and made a recommendation to the Judge for both candidates to be appointed to the Ryan Whited Planning Council.
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Indian representation for the Planning Council and currently have 3 mandated seats to be filler: Texas State Agency, Medicaid and representation of recently incarcerated, i.e. Parole Officer.
- New Member Orientation was conducted October 26, 2018 there were 21 participants.
- December 2018 Committee meetings date changes see December calendar.
 - Dates: Executive Meeting 12.3.18 and RWPC Meeting 12.7.18.

IV. **Approval of the October 10, 2018 Minutes:** *John Dornheim motioned to accept the Ryan White Planning Council minutes. Helen E. Turner seconded the motion. The motion passed with one abstention.*

V. **Administrative Agency Report:** Lynn Smith-Clay announced:

- Part A and MAI are currently in Reallocations. The AA is anticipating the reallocation to go to the court on December 4th. The reallocations amount was \$1,240,069 plus the Carryover Notice were \$300,541 the carryover was designated to the Outpatient Medical, Medical Case Management and Oral Health services categories.
- Part B reallocations amendments has been approved by Commissioners Court and released to the sub-recipients.
- Fiscal Year 2018 State Services programs begin September 1st, and Monthly Financial Report (MFR) from the sub-recipients are being submitted.
- The Local Pharmaceutical AIDS Program (LPAP) Committee met on November 12th. The Chair is Dr. Morris-Harris and the meeting was very informative.
- The Program Monitors are wrapping up their monitoring and will be completed sometime in December.
- The Ryan White Conference will be held December 10-14, in Washington, D.C.
- The AA hired a Quality Assurance Administrator, Oscar Salinas.

VI. **Committee Reports:**

A. **Executive:** Lionel Hillard, RWPC Chair, reported the committee met on November 7th, and quorum was established. Committee reports and announcements were given.

- The committee interviewed two new applicants: Kellie Norcott & Alexander Deets. Appointed Ms. Norcott to the Evaluation Committee & Mr. Deets to the Consumer Council Committee and made a recommendation to the Judge for both candidates to be appointed to the Ryan White Planning Council.
- The committee discussed reviewing the excused absents and having a procedure for those who have consecutive excused absences.

B. **Allocations:** Lionel Hillard, Allocations Committee Vice Chair, reported the committee met on October 22nd, quorum was established. The committee reviewed the Request for Funding Increase (RFI) forms. Mr. Hillard stated there were more funds available than requested. After discussion, the committee made a recommendation to fund all the requested Service Categories and give the Administrative Agency discretion to reallocate unspent funds for FY 2018-2019 for Part A and Minority AIDS Initiative (MAI) with justification of expenditures reported to the Allocation Committee.

FY 2018-2019 Part A Reallocations

Service Category (Core Services)	Reallocated Funds
Outpatient/Ambulatory Medical Care	\$440,000
Oral Health Care	\$50,000
Medical Case Management	\$88,000
AIDS Pharmaceutical Assistance	\$131,065
Mental Health Services	\$58,500
Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals	\$201,000
Substance Abuse Services	\$40,000

Service Categories (Supportive Services)	Reallocated Funds
Non-Medical Case Management	\$187,500
Medical Transportation	\$44,004

Motion: *Lionel Hillard motioned to recommended that the Ryan White Planning Council of the Dallas Area gives the Administrative Agency discretion to reallocate unspent funds for FY 2018-2019 for MAI with justification of how the funds are spent. John Dornheim seconded the motion. The motion passed with five abstentions.*

Motion: *Lionel Hillard motioned the Allocations Committee recommends that the Ryan White Planning Council of the Dallas Area reallocates FY 2018 Part A funds with justification of how the funds are spent. John Dornheim seconded the motion. The motion passed with five abstentions.*

- C. **Planning & Priorities:** Mr. Dornheim, Planning & Priorities Committee Vice Chair, reported the committee met on October 17th, quorum was established.

The committee reviewed the Service Delivery Guidelines document. They discussed the FY 2019 Financial Eligibility Based on the Federal Poverty Level (FPL). The committee agreed to percentage increases in financial eligibility in several service categories and monitors the categories for one year and adjusts if needed:

Service Categories	FY 2019 Percentage Increases in financial eligibility
AIDS Pharmaceutical Assistance	500%
Health Insurance Premium & Cost Sharing Assistance	400%
Outpatient/Ambulatory Medical Care	400%
Medical Case Management	400%

It was reported to the committee that funds are available and the increase would not affect those who are at 300% or below the FPL. The increase will go into effect in the 2019-2020 Fiscal Year.

Motion: *John Dornheim motioned that the Planning & Priorities Committee recommends that the Ryan White Planning Council of the Dallas Area approve the service category percentage level increase base on the Federal Poverty Level for the four Core Medical Service Categories for a one year pilot. Kelly Richter seconded the motion. The motion passed with two abstentions.*

- D. **Needs Assessment:** John Dornheim, Needs Assessment Committee Chair, reported the committee met on October 16th, quorum was not established. The committee reviewed and discussed the design for the 2019 Needs Assessment. The timeline included: Epidemiologic report, surveys, focus groups and questionnaire.

The committee reviewed a questionnaire for Hispanic/Latino population survey.

- E. **Evaluation Committee:** The committee did not meet.
- F. **Consumer Council Committee:** The committee did not meet.

- G. Care Coordination Ad hoc Committee:** Auntjuan Wiley, Care Coordination Ad hoc Committee Chair, reported the committee met on October 11th, and quorum was established. The committee reviewed the Focus Group Report for: Black Women, MSM, and Hispanic Populations.

They discussed the recommendation submitted to the AA.

Recommendation by consensus:

- *The current 30-day life of case management referral in the Dallas EMA be extended to 60-days.*

Justification by consensus:

- *Sixty 60-days provide structure that allows clients to access services and case managers enough time to follow up and determine an outcome.*
- *It's responsive to the express desires of clients from the focus groups*
- *Allows enough time to successfully link clients into services*
- *Reduces redundancy of the case manager to make additional referrals*
- *Eases the burden of clients going back and forth to get a referral from the case manager.*

Motion: *Lionel motioned the Care Coordination Ad hoc Committee recommends that the Ryan White Planning Council of the Dallas Area approve the current 30-day life of case management referral in the Dallas EMA will be extended to 60-days. Helen E. Turner seconded the motion. The motion passed with one abstention.*

After a brief discussion it was agreed the current 30-day life of case management referral in the Dallas EMA will be extended to 60-days effective immediately.

Support staff was asked to revise the motion to read:

Lionel motioned the Care Coordination Ad hoc Committee recommends that the Ryan White Planning Council of the Dallas Area approve the current 30-day life of case management referral in the Dallas EMA will be extended to 60-days effective immediately. Helen E. Turner seconded the motion. The motion passed with one abstention.

- VII. New Business:** Sonya M. Hughes reported on the Organizational Structural Changes for the Dallas County Ryan White Program. She stated through the site visits reports it was decided in order to address the finding there needed to be structural changes in the AA and RWPC Support Staff. The idea was for the RWPC to remain an independent body; therefore Support Staff will report to Interim Director Ganesh Shivaramaiyer. The structural changes were made from the recommendations of the Health Resources and Service Administration (HRSA) and Department of State Health Services (DSHS).

Nicole S. Chisolm, MPH, Program Evaluation Director, gave an overview of the Mapping Project. Ms. Chisolm noted the presentation statics was used from the Needs Assessment document.

- Dallas County: Geographic area-909 square miles
Estimated 2,618,148 residents

HIV in Dallas County 2017:

- An estimate 18,073 people were living with HIV
- Approximately 814 people were newly diagnosed with HIV

Service Needs:

- A consumer survey asked participants to identify their top five service needs
 - ❖ Dental
 - ❖ Food bank
 - ❖ HIV outpatient medical care
 - ❖ Non-HIV primary medical care
 - ❖ Transportation

People Living with HIV (PLWH) Not in Care:

- Unmet need estimates fine 21% of PLWH are not receiving HIV Medical Care

Reasons for Dropping out of Care:

- In a survey of out-of-care consumers
 - ❖ 32% of respondents indicate “It was hard to keep appointments”
 - ❖ 16% stated “I do not have transportations to get there”

The Mapping Project Key elements:

- Four Profiles
- One month of care navigation
 - ❖ Health care
 - ❖ Supportive services
- Modes of Transportation
- Travel duration

Ms. Chisolm explored the journey of clients getting to creating profiles of information as reported by clients over a one month period. She reviewed the different Points of Interest.

Members discussed barriers that some clients may face due to restraints of the service program and RW being a payer of last resort.

VIII. Adjournment: John Dornheim motioned to adjourn. Helen E. Turner seconded the motion.

The motion passed unanimously. The meeting was adjourned at 10:15 a.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

Lionel Hillard, Chairperson
Auntjuan Wiley, Vice Chair

Date

Evany Turk, Vice Chair

NEXT SCHEDULED MEETING

Wednesday, December 7, 2018 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207