

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

January 9, 2019

Minutes

COUNCIL MEMBERS PRESENT

Auntjuan Wiley, Vice Chair	Kelly Richter	Del Wilson
John Dornheim, Vice Chair	Julie Jackson	Karin Petties
Lionel M. Hillard, Chair	Darius Ahmadi	Jonathan Thorne
Lori Davidson	Donna Wilson	James Wright
Yolanda Jones	Louvenia Freeman	Robert Lynn

COUNCIL MEMBERS ABSENT

Debbe Velasquez	Phillip Scheldt	Christopher Webb
Robert L. McGee II	Leonardo Zea	Cristopher Burke

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Glenda Blackmon-Johnson, Program Manager
Annie Sawyer-Williams RWPC Coordinator	

GRANTS MANAGEMENT STAFF PRESENT

Sonya M. Hughes, Assistant Director	Joe Thekkekara, Grants Manager
Oscar Salinas, Quality Assurance Administrator	Sonia Contreras, Health Advisor

OTHERS PRESENT

Joni Wysocki, AIN	Traswell Livingston	Brooke Nickerson, Legacy
Shabaura Perryman, MERCK	Dwight Harry, ASD	Burleigh C. Foreman, Morning Side
Helen Zimba, The Afiya Center	Sabrina Taylor, Harbor Path	CDA
Helen Turner, Achieving Together	Carmarion D. Anderson, UTSW	Julia Chavarria, HOPWA
Lauren Trimble, DC Judge's Office	Casaundra Bryant, HOPWA	Tracina Porter, AHF
Kelly Norcott, PHHS		

I. **Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order and quorum was established at 9:01 a.m.

II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Program Manager. Members were reminded of the importance of establishing quorum and attending committee meetings.

III. **Introductions/Announcements:**

- a. Lori Davidson announced the Metro Dallas Homeless Alliance is holding their annual homeless count on Thursday, January 24th from 7 p.m.-midnight. They are seeking 1,500 volunteers for participation in the Dallas and Collin Counties.
- b. Helen Zimba announced a women march on January 20th in Downtown Dallas and is seeking volunteers.
- c. Auntjuan Wiley announced the monthly Wellness Roundtable will resume on Thursday, January 17th from 11a.m.-1 p.m. He thanked everyone for their support and participation.
- d. Auntjuan Wiley announced Dr. Martin Luther King Jr. inaugural ceremony will be held in the main lobby at City Hall at 12:00 p.m.
- e. Helen Turner announced the Achieving Together: A Community Plan to End HIV Epidemic in Texas meeting will be held on Tuesday, January 15th starting at 10 a.m. at the Resource Center.
- f. Ganesh Shivaramaiyer Interim Director of Health & Human Services recognized the Ryan White Planning Council (RWPC) for the great work they have done in the community.
He announced:

- Lynn Smith Clay is no longer with Dallas County Health and Human Services; Sonya Hughes is the new Grants Assistant Director.
- A new Director has been hired for the Health and Human Services Dr. Philip P. Huang.

Office of Support Announcements: Mr. Hillard announced the 2019 Leadership Appointment.

Position	Appointments
RWPC Chair	Lionel Hillard
RWPC Vice Chair	Auntjuan Wiley
RWPC Vice Chair	John Dornheim
Allocations Chair	Yolanda Jones
Allocations Vice Chair	Vacant
Evaluation Chair	Vacant
Evaluation Vice Chair	Del Wilson
PP Chair	John Dornheim
PP Vice Chair	Robert Lynn
CCC Chair	Auntjuan Wiley
CCC Vice Chair	Donna Wilson
Needs Assessment Chair	John Dornheim
Needs Assessment Vice Chair	Vacant

- RWPC Leadership Training is scheduled for Friday, January 25, 2019 at Meadows Conference Center from 9:00 a.m-4:00 p.m.
- Members were asked to sign and return the 2019 Membership Update forms.
- Chairs & Co-Chairs were asked to submit leadership reports to the office of support in order to start working on the Year-End report.
- Executive Committee interviewed Shelia Crocket Nwachi & Helen Zimba. Appointed Mrs. Nwachi to the Needs Assessment Committee & Ms. Zimba to the Consumer Council Committee and P&P and made a recommendation to the Judge for Ms. Zimba to be appointed to the Ryan White Planning Council.
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Indian representation for the Planning Council and currently have 3 mandated seats to be filled: Texas State Agency, Medicaid and representation of recently incarcerated, i.e. Parole Officer.

IV. Approval of the November 14, 2018 Minutes: *John Dornheim motioned to accept the Ryan White Planning Council minutes. Robert Lynn seconded the motion. The motion passed with three abstentions.*

V. Administrative Agency Report: Sonya Hughes thanked Mr. Shivaramaiyer for the hard work and dedication provided to the AA and the RWPC.

- She reported the Purchasing Department has contacted some of the sub-recipients to review their Part A/MAI contracts to be forwarded to Commissioners Court. She noted the Part A grant will not have a Request for Proposal (RFP) for 2019; however there will be an RFP for the 2019-2020 State Services. The AA is in the process of seeking volunteers for an External Review Committee. Those interested in being on the committee may contact Mrs. Hughes.
- The final notice of award has not been received from the Health Resources and Services Administration (HRSA).

- She announced Part A/MAI funds have been allocated at 85% toward services and \$650,000 is currently unobligated.

VI. Committee Reports:

- A. **Executive:** Lionel Hillard, RWPC Chair, reported the committee met on January 2nd, and quorum was established. Committee reports and announcements were given.
- The committee interviewed two new applicants: Shelia Crockett-Nwachi & Helen Zimba.

B. **Allocations:** Committee did not meet.

- C. **Planning & Priorities:** Mr. Dornheim, Planning & Priorities Committee Chair, reported the committee met on December 19th, quorum was established.

The committee discussed the Planning & Priorities committee goals for 2019:

- Review the How Best to Meet the Priority for guidance and clarity when the committee is conducting the Priority Setting Process and creating directives.
- Track the service categories that selected for the 2019 Financial Eligibility increase based on the Federal Poverty Level.
- To obtain regular updates from the Needs Assessment Committee regarding the survey.

- D. **Needs Assessment:** John Dornheim, Needs Assessment Committee Chair, reported the committee met on December 18th, quorum was established. The committee reviewed timeline goals for the Needs Assessment survey. The committee discussed drafting a letter written to HIV Practitioners, other providers and shelters for assistance to administer the survey.

The committee discussed Epidemiological report using secondary data from the Centers for Disease Control and Prevention (CDC)

The committee made a request that members complete a pilot survey for feedback and edits at the next CCC meeting.

A member asked if there anyone with the skill set to produce questions that are neutral? Mr. Dornheim replied there is someone with the skills set who has the knowledge a member of the Needs Assessment Committee when the survey questions are being formulated.

- E. **Evaluation Committee:** Del Wilson, Evaluation Committee Vice Chair, reported the committee met on December 18th and quorum was established. He reported volunteer acknowledgements were distributed to the members for their service on the Evaluation Committee.

The committee discussed the Policy Clarification Notice #18-02 *The Use of Ryan White HIV/AIDS Program Funds for Core Medical and Support Services for People Living with HIV who are Incarcerated and Justice Involved* and #15-02 *Clinical Quality Management Policy Clarification Notice*.

The committee discussed the Evaluation of the Ryan White Planning Council. Mr. Wilson gave some background information of the changes to the Evaluation of Administrative Mechanism (EAM) and information that was included in the old process. As a result of the new changes that were made to the EAM the committee agreed there needs to be processes develop to evaluate how well the RWPC is performing it role. There have been some

discussions regarding how to get started and how the evaluation of the RWPC will look.

- F. Consumer Council Committee:** Auntjuan Wiley, Consumer Council Committee Chair, reported the committee met on December 20th; which were their last meeting, forum and annual holiday luncheon. The committee finalized the forums for 2019.

The committee discussed the new forum topics. The top ten are as follows:

- HIV & Housing (tentative date February 12th, 2019 2-4 p.m. at Meadow Conference Center) Helen E. Turner, Donna Wilson & Justin Vander
- Newly Diagnosed
- HIV in Youth Under 30
- Community Engagement for Ending AIDS as an Epidemic/How can we help
- HIV/Mental Illness
- Faith Based in the HIV World
- Trauma-Informed Care
- Adherence & Staying Undetectable
- HIV & Housing, Homeless, Substance Use & Behavioral Health

Mr. Dornheim requested that the committee complete a draft needs assessment survey for feedback and edits to the Needs Assessment Committee.

Mr. Wiley thanked the CCC members for their commitment to the committee, Lionel Hillard for catering the holiday lunch, and ViiV Healthcare for their sponsorship.

- G. Care Coordination Ad hoc Committee:** Mr. Wiley announced the committee did not meet. Their next meeting is January 10th at 2 p.m. The committee will review Care Coordination goals, values and criteria and core components.

- VII. New Business:** Mr. Hillard distributed acknowledgment certificates to members.

Ms. Lori Davidson presented on the 2019-2020 Housing Opportunity for People with HIV (HOPWA) budget. Ms. Davidson distributed the Five-Year Consolidated Plan Neighborhood Public Hearings.

Purpose:

- Provide information on the HOPWA grant *Allowable Uses, Current Uses, Other Considerations*
- Obtain Ryan White Planning Council stakeholder feedback for City of Dallas Five-Year Consolidated Plan (2019-20 to 2023-24) and First Year Action Plan (2019-20) budget recommendations.
- Recommendation: Using HOPWA funds consistent with (a) priorities set by the Ryan White Planning Council, and (b) needs identified in the RWPC Comprehensive HIV Needs Assessment, including up to 3% for program administration.

HOPWA Background:

- Established in 1990 by AIDS Housing Opportunity Act
 - ❖ First grant awards in FY1992-93
- Department of Housing & Urban Development (HUD) administering federal agency
- Primary focus- assist low-income persons living with HIV/AIDS with housing and support services
 - ❖ Establish and better maintain a stable living environment in safe, decent, and sanitary

- housing
- ❖ Reduce the risk of homelessness
- ❖ Improve access to health care and other support services
- Basic Eligibility – *HIV/AIDS Diagnosis, reside in Dallas Eligible Metropolitan Statistical Area (EMSA), household income cannot exceed 80% of Area Median Income (AMI).*
- HOPWA Grantees:
 - City of Dallas - Grantee for Dallas EMSA
 - ❖ Collin, Dallas, Denton, Ellis, Hunt, Kaufman, and Rockwall Counties
 - ❖ Program Year runs from October through September
 - ❖ Report client-level data in local Homeless Management Information System (HMIS) subject to HUD HMIS data standards (not ARIES)
 - Other Texas Cities – cover other EMSAs
 - ❖ Austin, El Paso, Fort Worth, Houston, San Antonio
 - State of Texas – balance of state
 - ❖ Counties not covered by EMSAs
 - Dallas County HHS – serves different HOPWA roles
 - ❖ Project Sponsor (through City of Dallas) – Dallas EMSA
 - ❖ Administrative Agency (through State of Texas) – Other County(ies)

Ms. Davidson also reviewed and discussed the following topics.

- HOPWA Allowable Uses – Housing
- HOPWA Current Budget (FY2018-2019)
- HOPWA Budget Comparison
- Current HOPWA Partners
- HOPWA Formula Modernization
- City of Dallas - Office of Homeless Solutions
- City of Dallas - Organization Changes
- Citizen Comments
- Doing Business with the City
 - ❖ Register as a vendor on-line at:
 - ❖ www.bids.dallascityhall.com
 - ❖ Contact the Business Development and Procurement Services at (214) 670-5246

Purchasing web site: Notification of all Request for Bids (RFB) and Request for Proposals (RFP) are published in the Dallas Morning News Classified Section every Thursday and on the www.bids.dallascityhall.com

Anyone who has questions or would like to see the full PowerPoint presentation may contact the Ms. Davidson or the Office of Support.

Question & Comments posed:

- How will the increases funding impact the wait list? *She responded stating there is a long waiting list that is closed, but the city has been planning for changes in the grant. The planning was made so they would not have to cut any programs.*
- A comment made was that funding should go to clients with the highest need. *She responded will be reviewed for priorities the Housing Priority List.*

Ms. Carmarion D. Anderson presented on the Dallas Transquality Health Survey.

Background

UT Southwestern Medical Center new Dallas Trans Quality Survey

- Funding for eight cities and Dallas was the only city in Texas to receive the grant.
- First type of Data Collection for the Trans Population.
- Those who take the survey will receive cash incentive.

What is NHBS?

- The National HIV Behavioral Surveillance (NHBS) is a national surveillance program created by the CDC to examine the behaviors that put people at risk for contracting HIV.
- The information gathered from NHBS is used to better our understanding of HIV risk and testing behaviors within these groups, and to inform future HIV prevention programs.
- NHBS conducts rotating, annual cycles in three different populations placed at risk for HIV:
 1. Gay, bisexual and other men who have sex with men; known as the MSM cycle.
 2. Persons who inject drugs (PWID); known as the injection drug use or IDU cycle, and
 3. Heterosexuals at increased risk for HIV infection; known as the HET cycle.
 4. Transwomen at increased risk for HIV infection; known as the Trans cycle but locally known as the Transquality Health Survey. Runs concurrently with the HET cycle.

History of NHBS

- In 2003, the CDC created NHBS with 15 sites participating across the U.S. Each site provided an anonymous survey and HIV test for participants and made necessary referrals for care.
- Dallas has been a research site since the beginning of the NHBS project in 2003.
 1. UT Southwestern Medical Center
 2. Texas A&M University – Commerce
 3. UT Southwestern Medical Center

Respondent-Driven Sampling (RDS)

- RDS – a chain-referral sampling method where participants recommend other people they know.
 - RDS techniques are useful for sampling from hard-to-reach population, like PWID or Transgender communities.
 - The general idea behind RDS is identify “seeds” (the original members of the sample) generate enough “sprouts” (i.e., referrals) that would produce a large amount of sampling and data.
- RDS is used for IDU, HET, and Trans cycles.
- Potential Barriers: Small Social Networks

Question & Comments posed:

- Is the survey age restricted? *She stated yes, but she can keep surveillance on them until they turn 18.*
- Is it restricted to Dallas County? *She stated yes, but she does have the flexibility to go to other counties.*

VIII. Adjournment: *John Dornheim motioned to adjourn. Del Wilson seconded the motion.*

The motion passed unanimously. The meeting was adjourned at 10:20 a.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

Lionel Hillard, Chairperson
Auntjuan Wiley, Vice Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, February 13, 2019 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207