

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**  
**February 13, 2019**  
**Minutes**

**COUNCIL MEMBERS PRESENT**

Auntjuan Wiley, Vice Chair	Kelly Richter	Del Wilson
John Dornheim, Vice Chair	Julie Jackson	Karin Petties
Lionel M. Hillard, Chair	Darius Ahmadi	James Wright
Lori Davidson	Donna Wilson	Robert Lynn
Yolanda Jones	Louvenia Freeman	Robert L. McGee II
Christopher Webb		

**COUNCIL MEMBERS ABSENT**

Debbe Velasquez	Phillip Scheldt	Jonathan Thorne
Cristopher Burke	Leonardo Zea	

**RWPC STAFF PRESENT**

Glenda Blackmon-Johnson, Program Manager

**GRANTS MANAGEMENT STAFF PRESENT**

Sonya M. Hughes, Assistant Director  
 Angi Jones, Quality Assurance Administrator  
 Wanda Scott, Program Monitor

**OTHERS PRESENT**

Joni Wysocki, AIN	Dwight Harry, ASD	Tracina Porter, AHF
Helen E. Turner, Achieving Together	Carmarion D. Anderson, UTSW	Gary Benecke, Resource Center
Lauren Trimble, DC Judge's Office	Antonio Duran, Life Care Pharmacy	Shelia A. Crockett, PHHS Chair
Kelly Norcott, PHHS	Pharmacy	CAB
Brooke Nickerson, Legacy	Monica Tunstle-Garrett, DCHHS	Oscar Salinas, DCHHS
Linda Norman, DCHHS	Ricky Tyler, CCC	Grace Balaoing, DCHHS
Govind Singh, Life Care Pharmacy		

- I. **Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order and quorum was established at 9:01 a.m.
  
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Program Manager. Members were reminded of the importance of establishing quorum and attending committee meetings.
  
- III. **Introductions/Announcements:**
  - a. Auntjuan Wiley announced the monthly Wellness Roundtable will on Thursday, February 21<sup>st</sup> at 2900 Live Oak St from 11 a.m.-1 p.m. Please RSVP for lunch.
  - b. Auntjuan Wiley announced the 9<sup>th</sup> year of AIDS Walk South Dallas on Saturday, March 23<sup>rd</sup> at the Martin Luther King Jr. Community Center; registration will begin at 8:00 a.m. and the walk kicks off at 10:00 a.m.
  - c. Auntjuan Wiley announced registration is open for the 5<sup>th</sup> anniversary of the National Strength Conference for Men Living with HIV. The conference dates are October 31<sup>st</sup> – November 3<sup>rd</sup>. The host hotel is Crown Plaza Addison Galleria.
  - d. Karin Petties announced the State of Union Address: Plan to End HIV in America details are located on HIV.gov website. She encouraged everyone to read the plan and to start conversation regarding gaps.

- e. Helen Turner announced the Achieving Together: A Community Plan to End HIV Epidemic in Texas. She encouraged members and guest to get involved.
- f. Kelly Norcott announced on February 7<sup>th</sup> the HIV Funding Prevention Notice was released by the State.
- g. Donna Wilson announced on February 25<sup>th</sup> the Afiya Center will host a free HIV Advocacy Day Austin, TX. They are seeking fifty (50) African American women. Anyone interested my contact the Afiya Center (972-629-9266).

**Office of Support Announcements:** Mr. Hillard announced:

- The RWPC Leadership Training was very successful members received great information.
- The 2019 RWPC Retreat will be held on March 8<sup>th</sup> at the Meadow Conference Center from 9:00 a.m. to 4:00 p.m. for RWPC members and committee members.
- Chairs & Co-Chairs were asked to submit leadership reports to the office of support in order to start working on the Year-End report.
- Executive Committee interviewed Skylar Lange & Carmarion D. Anderson. Appointed Carmarion D. Anderson to the Needs Assessment and Consumer Council Committee and made a recommendation to the Judge for to be appointed to the Ryan White Planning Council & Skylar Lange to the Allocations Committee.
  - The current RWPC Committee Leadership Vacancies:
    - Allocation Vice-Chair
    - Evaluation Chair
    - Needs Assessment Vice-Chair
- Please review the Legislation issued by Health Resources and Services Administration (HRSA)
  - Policy Clarification Notice #18-02 The Use of Ryan White HIV/AIDS Program Funds for Core Medical Services and Support Services for People Living with HIV who are Incarcerated and Justice Involved.
  - Policy Clarification Notice #15-02 Clinical Quality Management Policy Clarification Notice.
- Wished Evany Turk the best for 2019 and extending a note of Gratitude and Appreciation to her for Outstanding Leadership in 2018.
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Indian representation for the Planning Council and currently have 3 mandated seats to be filled: Texas State Agency, Medicaid and representation of recently incarcerated, i.e. Parole Officer.
- The President's State of the Union Address, we learned of the pledge to end the epidemic by 2030: A plan for America through a 4 point Strategy: Diagnosis, Treat, Protect, and Respond; Dallas is slated to participate with the initiative, please stay tuned.
- Mr. Hillard reviewed the RWPC Reflectiveness.
  - The total available seats = 33 Members

The total current seats filled = 21

There are 3 mandated seats = 3

- State Representative (Medicaid)
- Representatives of recently incarcerated
- Federally recognized Indian tribe, co-infected with Hepatitis B or C, and historically underserved groups

There are 9 seats available = 9

to be filled by those to meet reflectiveness of the diagnosis within the community.

(i.e. Hispanic/Latino/Black Female/Transgender)

IV. **Approval of the January 9, 2019 Minutes:** *Auntjuan Wiley motioned to accept the Ryan White Planning Council minutes. John Dornheim seconded the motion. The motion passed with three abstentions.*

V. **Administrative Agency Report:** Sonya Hughes announced:

- A Part Award: Proposed Contract Renewal Timeline was distributed to outline the Administrative Agency (AA). As a reminder the proposed timeline is contingent upon timely receipt of budget submissions from sub-recipients.
- Mrs. Hughes shared some delays that may interrupt the contracting process: suggested changes to the Part B contact from the DA office; which put the Part B contact process a little behind. She stated everyone would be notified if there are any changes
- She referenced a timeline for the 60 day referral; that was approved by the RWPC.
- The consultant, Charles Henley will meet early in March with members and sub-recipients.
- She announced the new DCHHS Director Philip P. Huang started Monday, February 11<sup>th</sup>.

Mr. Wiley questioned when will sub-recipients received information to move forward from the AA regarding the 60 day referral process. Mrs. Hughes stated she would like to revisit the 60 referral conversation when the consultant comes. In the interim in late February sub-recipients will receive clarification on how to proceed.

VI. **Committee Reports:**

A. **Executive:** Lionel Hillard, RWPC Chair, reported the committee met on February 6<sup>th</sup>, and quorum was established. Committee reports and announcements were given. The committee interviewed two new applicants: Carmarion D. Anderson & Skylar Lange.

The committee discussed the 2019 Bylaws Article III Membership, Section 3.5 – *Numbers of Members*: the number of members; increasing the number of the council members and council reflectiveness.

**Member's suggestions:**

- If the membership is increase it could affect the chance of establishing quorum.
- Seeking qualification for members.
- A special committee of members to seek members (for recruitment)

B. **Allocations:** Yolanda Jones, Allocations Committee Chair, reported the committee met on January 28<sup>th</sup> and quorum was established. The committee discussed priorities of the committee. Ms. Jones asked the members what they would need to complete their job effectively; committee members and guests shared ideas about what would make the committee better.

Ms. Jones gave an overview of the Part D Program: The Part D Program focuses on Women, Infants, Children and Youths who are HIV positive.

C. **Planning & Priorities:** Mr. Dornheim, Planning & Priorities Committee Chair, reported the committee met on January 16<sup>th</sup>, quorum was established. The committee discussed understanding client data utilization regarding Primary and Secondary Services. Mr. Henry gave an overview of the client utilization data. The committee reviewed and updated the Service Delivery Guidelines for the FY 2019 Program Year. They discussed including in the Service Delivery Guidelines: *Policy Clarification Notice #18-02 The Use of Ryan White*

*HIV/AIDS Program Funds for Core Medical and Support Services for People Living with HIV who are Incarcerated and Justice Involved and #15-02 Clinical Quality Management Policy Clarification Notice, Recent adjustment to the Federal Poverty Level (FPL), and, the 30 day referral.*

The committee discussed eliminating the Service Delivery Guidelines document. A member suggested instead of eliminating the document to add a document for navigation to other documents. A member suggested revising the Service Delivery Guidelines document; by removing the Health Resources and Services Administration (HRSA) definition and reference the SOC by adding a link for the SOC.

- D. Needs Assessment:** John Dornheim, Needs Assessment Committee Chair, reported the committee met on January 15<sup>th</sup>, quorum was established. The committee reviewed and discussed the consumer survey. They reviewed and discussed the draft survey that will be distributed to the Consumer Council Committee (CCC) for feedback.

Mr. Henry gave an update regarding the pilot survey distributed to the CCC and the annual Needs Assessment Survey.

- E. Evaluation Committee:** Del Wilson, Evaluation Committee Vice Chair, reported the committee met on January 22<sup>nd</sup> and quorum was established. The Ms. Blackmon-Johnson reviewed the current RWPC roster seats 21 members. She has been in contact with Judge Clay Jenkin's office regarding the pending applications. Mrs. Blackmon-Johnson announced the Notice of Award (NOA) for FY 2019-2020 has been received. She gave an overview of the RWPC membership reflectiveness.

Mr. Wilson gave some background information of the changes to the Evaluation of Administrative Mechanism (EAM) and information that was included in the old process. They discussed the Evaluation of the Ryan White Planning Council. The committee discussed reinstating the provider survey in the EAM and what type of questions would be asked.

- F. Consumer Council Committee:** Auntjuan Wiley, Consumer Council Committee Chair, reported the committee met on January 24<sup>th</sup> and quorum was established. Committee reports and announcements were given. The committee discussed the RWPC Retreat Strategic Plan:
- Visit various ER and identify (how to educate those in the waiting areas).
  - Deliver the resource guides for distribution.

***Retreat Strategic Work Plan:***

Lionel Hillard – Specific link for CCC on website

Karin/Ms. Zimba/Helen/Lionel - Emergency Rooms/Hospital Outreach

Ms. Zimba – Keeping forums in places where people live

Auntjuan Wiley – Facebook Live will follow up with Sonya Hughes as to what is allowed

The committee discussed the CCC community tabling the AIDS Walk South Dallas on March 23<sup>th</sup> and the NAMI Walk on May 4<sup>th</sup>.

The committee discussed the upcoming forums. The HIV & Housing forum had a great turnout with forty-eight (48) people in attendance. The hottest topic was Fair Housing and very valuable information.

The committee scheduled a date for the upcoming forums:

- Newly Diagnosis Forum – March 12<sup>th</sup>, 2 p.m. – 4 p.m.

**G. Care Coordination Ad hoc Committee:** Mr. Wiley announced the committee did not meet. He stressed the importance of attendance and communicating to the support staff regarding absence. There next meeting is February 7<sup>th</sup> starting at 2 p.m. Mr. Wiley announced Skylar Lange has resigned from the Care Coordination Ad Hoc Committee and Jetta Plotke has retired.

Dr. Philip P. Huang, Director announced he has leaded the efforts for the Fast Track Cities in Austin, TX; and expressed that he look forward to sharing his experience with the RWPC of the Dallas Area.

**VII. New Business:** Presentation from Wycliff Pharmacy:

Mr. Antonio Duran presented on Life Care Pharmacy Network; Life Care started their first pharmacy in San Antonio, TX. They specialize in HIV care with services such as:

- Comprehensive primary care
- HIV Management
- HIV prevention, including pre-exposure prophylaxis (PrEP)
- STD testing and treatment
- Medication management and patient assistance programs
- Inpatient consultation and management (Including HIV)
- Infectious diseases diagnosis and management
- Travel counseling and preventive care
- Resources for social and emotional support
- Prior Authorization Assistance
- Specialized packing
- Hep C and HIV Specialty Pharmacy

Wycliff Pharmacy is asking for a letter of support to provide an AIDS Drug Assistance Program (ADAP) for their clients.

**VIII. Adjournment:** *John Dornheim motioned to adjourn. Auntjuan Wiley seconded the motion.*

*The motion passed unanimously. The meeting was adjourned at 10:20 a.m.*

*Submitted by:*

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Annie Sawyer-Williams, RWPC Coordinator

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Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Lionel Hillard, Chairperson**  
**Auntjuan Wiley, Vice Chair**  
**John Dornheim, Vice Chair**

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Date

NEXT SCHEDULED MEETING  
Wednesday, March 13, 2019 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207