

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**  
**May 8, 2019**  
**Minutes**

**COUNCIL MEMBERS PRESENT**

Lionel M. Hillard, Chair	Kelly Richter	Robert Lynn
Julie Jackson	Darius Ahmadi	Robert L. McGee II
Karin Petties	Louvenia Freeman	Leonardo Zea
Donna Wilson	Lori Davidson	Auntjuan Wiley, Vice Chair
Carmarion D. Anderson	Alexander Deets	

**COUNCIL MEMBERS ABSENT**

John Dornheim, Vice Chair	Phillip Scheldt	Christopher Webb
James Wright	Del Wilson	Yolanda Jones
Jonathan Thorne		

**RWPC STAFF PRESENT**

Justin M. Henry, RWPC Planner	Glenda Blackmon-Johnson, RWPC Manager	Annie Sawyer-Williams, RWPC Coordinator
-------------------------------	--	--

**GRANTS MANAGEMENT STAFF PRESENT**

Oscar Salinas, Quality Assurance Administrator	Angi Jones, Quality Assurance Administrator
Sonya Hughes, Assistant Director	Sonia Contreras, Health Advisor
Wanda Scott, Program Monitor	

**OTHERS PRESENT**

Joni Wysocki, AIN	Monica Tunstle-Garrett, DCHHS	Gary Benecke, Resource Center
Helen E. Turner	Pamela J. Green RN	Helen Zimba, Afiya Center
Kellie Norcott, PHHS	Sabrina Taylor, Harbor Path	Tony Lokash, Legal
Brooke Nickerson, Legacy	Sattriona Nyachwaya, ASP Cares	Jason Douglas, PHHS
Jonathan Cowans, AHF	David C. Becker, Volunteer	Ted Douglas, PHNTX

- I. **Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order and established quorum at 9:04 a.m.
  
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Justin M. Henry, Ryan White Planning Council Planner. Members were reminded of the importance of establishing quorum and attending committee meetings.
  
- III. **Introductions/Announcements:**
  - a. Donna Wilson announced on May 11<sup>th</sup> the Afiya Center will host a Spade and Domino tournament fundraiser \$25 a team \$15 single. Proceeds from the fundraiser will be used to bail out African American mothers on Mother’s Day next year. Those interested may register on Eventbrite.
  - b. Karin Petties gave an update on new initiatives at Prism Health North Texas (PHNTX).
    - On April 1, 2019 PHNTX and Uptown Physician Group (UPG) forged a strategic partnership to expand the scope and reach of services offered to the community.
    - In April 2019 PHNTX opened a sexual health and wellness clinic within the South Dallas Health Center location in zip code 75210.
    - In mid-May 2019 PHNTX is opening a dedicated sexual health and wellness clinic located on Lemmon Avenue. The Oak Lawn Center will not only provide sexually transmitted infection diagnosis and treatment it will also be offering HIV prevention services including PrEP to individuals identified at high risk for HIV acquisition as well as prevention education and counseling.

- In the fall PHNTX will open a pharmacy in South Dallas.
- c. Auntjuan Wiley announced the monthly Wellness Roundtable held at Meadows Conference Center 2900 Live Oak on Thursday, May 16<sup>th</sup> from 11a.m.-1 p.m. Lunch is provided by RSVP. He thanked everyone for their support and participation.  
June 27<sup>th</sup> is National HIV Testing Day. AIDS Walk South Dallas Inc., in partnership with AIDS Health Care Foundation (AHF) will be hosting a screening at the Texas Theater on Jefferson from 7:00-9:00 p.m. The screening will show the film “90 Days.”
- d. Helen E. Turner announced the Regional Launch of the Achieving Together Event scheduled for May 23<sup>rd</sup> at 3:30 p.m. at Dallas County Rm 627. The launch is a collaborative effort with the District 3 Public Health Advisory Board. They are seeking volunteers for the event and there will be information tables available.
- e. Kellie Norcott introduced Jason Douglas the Village Project new Peer Navigator.
- f. Helen Zimba announced the Afiya Center will host an event for the National HIV Testing Day, “Get Tested Grab A Bite” on Thursday, June 27<sup>th</sup> from 11:00 a.m. – 4:00 p.m. They are seeking volunteers and vendors for the event.
- g. Ted Douglas introduced himself the new Empowerment Coordinator for Prism Health North Texas Empowerment Program which provides opportunities for individuals living with HIV.

**Office of Support Announcements:** Mr. Hillard announced:

- Cristopher Burke and Debbe Vasquez have resigned from Evaluation, Allocations, and RWPC Committees.
- New standing committee members to pick up, sign and submit the following forms to the office of support: Member update, confidentiality, photo release and conflict of interest.
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Indian representation for the Planning Council and currently have 3 mandated seats to be filled: Texas State Agency, Medicaid and representation of recently incarcerated, i.e. Parole Officer.
- **Office of Support:**
  - Glenda Blackman-Johnson reported on the Comprehensive Plan Goals *2020 Getting to Viral Suppression*. She asked members and guests to report on what their agency are doing toward the goals.

IV. **Approval of the April 10, 2019 Minutes:** *Robert Lynn motioned to accept the Ryan White Planning Council minutes. Louvenia Freeman seconded the motion. The motion passed with two abstentions.*

V. **Administrative Agency Report:** Sonya Hughes made the announcements on behalf of the AA:

- The State Services Rebate timeline has moved with Part B timeline (April 1- March 30).
- The Notice of Award was received for the Regular State Services it will go to Commissioner Court on May 21<sup>st</sup>.
- The closeout for Part B and Formula are on track to expend the funding within the grant; the closeout date is May 15<sup>th</sup> per the State guidance.
- The Grant Department will start the comprehensive site visits next week and will go through November.
- The Housing Opportunity for People Living with AIDS (HOPWA) Request for Proposal (RFP) will start next month.
- Charles Henley will return on the week of the May 20<sup>th</sup>. If anyone have questions to contact the AA.

- The AA are still recruiting consumers for the External Review Committee (ERC). The restrictions are cannot be a Planning Council member and affiliated with sub recipients agencies.

## VI. Committee Reports:

- A. **Executive:** Lionel Hillard, RWPC Chair, reported the committee met on April 3<sup>rd</sup>, and established quorum. The committee had one interview for membership:  
 ➤ **Venton C. Hill-Jones** – Planning and Priorities and made a recommendation to the Judge for appointment to the RWPC.

- B. **Allocations:** Justin M. Henry, RWPC Planner, reported the committee met on April 29<sup>th</sup>, and established quorum. They reviewed and discussed the Allocations Expenditures and received the Programmatic Expenditure updates from the Fiscal Manager.

The committee reviewed the letter from the Texas Department of State Health Services (DSHS), dated March 19, 2019 regarding Ryan White HIV/AIDS Part B Program Category Allocations.

Charles Henley conducted a Ryan White Part A Service Category Programming & Resource Allocations training on April 18<sup>th</sup>; there will be an encore presentation on Monday, May 20<sup>th</sup> at the Allocations Committee meeting in Hickman Conference at 5:15 p.m.

- C. **Planning & Priorities:** Mr. Robert Lynn, Vice Chair, reported the committee met on April 17<sup>th</sup>, and established quorum.

The committee received and reviewed the Priority Setting Guide. A report was given regarding the Needs Assessment Committee and the process of preparing the 2019 Comprehensive Needs Assessment document.

The committee discussed and agreed on May 15<sup>th</sup> from 9:00 – 11:00 a.m. a joint meeting will be held for Planning & Priorities and Consumer Council Committees.

Support Staff gave an update on the Launch of the Achieving Together Plan which is a Community Based Plan created by the Texas HIV Syndicate in conjunction with UT Austin.

The committee discussed whether the Federal Poverty Level (FPL) the Non-Medical Case Management should be raised it or kept it the same with it being the most utilized service category according to the AIDS Regional Information and Evaluation System (ARIES). There was a discussion regarding poverty level weather it.

The committee reviewed the FY 2020 Service Category Mapping & Service Justification Worksheet for each Service Category.

The outline of the document:

- Shows the prioritized service category with the definition.
- Is this a Core Service?
- How does this service assist individuals not in care to access primary care?
- Documentation of Need
- Identify non-Ryan White Part A or Part B/non-State Services Funding Sources
- Justify the use of Ryan White Part A, Part B, and State Services Fund for this service

- Service Efficiency
- Recommendation

Mr. Henry added the Needs Assessment Committee has enacted a number of steps the timeline to ensure the right resources and individuals are in place. A preliminary Request for Quote (RFQ) with the scope for the Needs Assessment process was also submitted. Upon receiving approval from the Purchasing Department, potential vendors will be solicited for the qualitative portion of the assessment.

- D. Needs Assessment:** Justin M. Henry, RWPC Planner, reported the committee met on April 16<sup>th</sup>, and established quorum. The committee discussed and reviewed the Scope of Services and the Terms regarding Ryan White Comprehensive Needs Assessment.
- E. Evaluation Committee:** Darius Ahmadi, Chair reported the committee met on April 23<sup>rd</sup> and established quorum. The committee received a template for the Evaluation of the Administrative Mechanism survey. They had a lengthy discussion regarding the EAM process and made several suggestions. The committee agreed to use the same process from last year.

The committee discussed the training conducted by Consultant Charles Henley, and some of his recommendations regarding Service Category bundling and the Standards of Care.

- F. Consumer Council Committee:** Auntjuan Wiley, Chair reported the committee met on April 25<sup>th</sup> and established quorum.

The committee received an overview of the FY 2020 Service Category Mapping & Service Justification Worksheet for each Service Category.

The committee reviewed the RWPC Retreat Strategic Plan and discussed the CCC 2019 Community Outreach the RWPC List Emergency Rooms. They would like to conduct community outreach with each Emergency Room and doctor office that does not receive RW funding. The committee compiled the list of ER locations and assigned members as leads to obtain information.

- **Charlton Methodist Health System/ER**
- **Methodist Dallas Medical Center**
- **Baylor University Medical Center/ER**
- **Medical City Dallas**
- **North Texas Behavioral Health Authority (NTBHA)**
- **Greater Dallas Community Council**
- **City Hospital on Garland Rd**

The committee participated in the NAMI walk on Saturday, May 4<sup>th</sup>. The CCC had a successful forum “HIV & Stigma” at Prism Health North Texas; 219 Sun Set Blvd.

- G. Care Coordination Ad hoc Committee:** *The committee did not meet.*

- VII. New Business:** Sabrina Turner presented on HarborPath.

About HarborPath:

HarborPath is non-profit organization located in Charlotte North Carolina, providing a web-based Portal, for a seamless solution for patient access to life-saving antiretroviral medications and a limited number of chronic medications

Benefits of the Program:

- One patient application for multiple manufacturers.
- Save staff time.
- Prompt application review and approval
- RAPID Start program/next day delivery for new patient and first time fills.
- Medication shipped within 24 hours of application approvals that are not part of the RAPDI program.
- Ships to patient home or clinic
- HarborPath staff can manage refills.

Requirements of the Program:

**Patient must be:**

- Uninsured
- A US resident

**Patient must meet income guidelines:**

- Fall at or below 500% FPL for AbbVie, Merck, Mylan, and ViiV medications
- Fall at or below 300% FPL for JJPAF

**Support documentation required:**

- Proof of Income
- Signed Application by patient and provider
- Signed Prescription

To enroll your facility in the HarborPath Program,  
Contact Sabrina Taylor, Regional Account Manager  
[Sabrina.taylor@harborpath.org](mailto:Sabrina.taylor@harborpath.org)

**VIII. Adjournment:** *Auntjuan Wiley motioned to adjourn. Robert Lynn seconded the motion.*

*The motion passed unanimously. The meeting was adjourned at 10:08 a.m.*

*Submitted by:*

---

Annie Sawyer-Williams, RWPC Coordinator

---

Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Lionel Hillard, Chairperson**  
**Auntjuan Wiley, Vice Chair**  
**John Dornheim, Vice Chair**

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING  
Wednesday, June 12, 2019 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207