

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

June 12, 2019

Minutes

COUNCIL MEMBERS PRESENT

Lionel M. Hillard, Chair	Kelly Richter	Robert Lynn
Karin Petties	Darius Ahmadi	Leonardo Zea
Del Wilson	Lori Davidson	Christopher Webb
James Wright	John Dornheim, Vice Chair	Jonathan Thorne
Auntjuan Wiley, Vice Chair	Korey Willis	Pamela J. Green
Alexander Deets	Venton C. Hill-Jones	

COUNCIL MEMBERS ABSENT

Julie Jackson	Phillip Scheldt	Carmarion D. Anderson
Robert L. McGee II	Donna Wilson	Yolanda Jones

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Glenda Blackmon-Johnson, RWPC Manager	Annie Sawyer-Williams, RWPC Coordinator
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DALLAS COUNTY ADMINISTRATION STAFF PRESENT

Phillip Huang, DCHHS Director	Lauren Trimble, County Judge Office
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GRANTS MANAGEMENT STAFF PRESENT

Oscar Salinas, Quality Assurance Administrator	Sonya Hughes, Assistant Director, Conference Call
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OTHERS PRESENT

Helen E. Turner	Monica Tunstle-Garrett, DCHHS	Gary Benecke, Resource Center
Kellie Norcott, PHHS	Gail Lockwood, AIN	Jason Douglas, PHHS
Brooke Nickerson, Legacy	Gwen Martin, PHHS	Ted Douglas, PHNTX
Jonathan Cowans, AHF	Jamie Collins, RW CCC	Jonathan Gute, PHHS
Grace Balaoing, DCHHS Sexual Health	Louvenia Freeman, DCHHS	Shabaura Perryman, Merck

- I. **Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order and established quorum at 9:04 a.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Justin M. Henry, Ryan White Planning Council Planner. Members were reminded of the importance of establishing quorum and attending committee meetings.
- III. **Introductions/Announcements:**
 - a. Del Wilson announced the Resource’s Center Health Campus is opening an Outpatient Medical Clinic on July 10th. The clinic is structured for LGBTQ Wellness and HIV care. Appointments are being scheduled. The clinic will be open from 2:00 p.m.-6:00 p.m. Monday-Friday.
 - b. Auntjuan Wiley announced the monthly Wellness Roundtable held at Meadows Conference Center, 2900 Live Oak on Thursday, June 20th from 11:00 a.m.-1:00 p.m. Lunch is provided by RSVP. He thanked everyone for their support and participation.
The Afiya Center will host an event for the National HIV Testing Day, “Get Tested Grab A Bite” on Thursday, June 27th from 11:00 a.m. – 4:00 p.m. They are seeking volunteers and vendors for the event. June 27th is National HIV Testing Day. AIDS Walk South Dallas Inc., in partnership with AIDS Health Care Foundation (AHF) will host a screening at the Texas Theater on Jefferson from 7:00 p.m.-9:00 p.m. The screening will show the film “90 Days.”
 - c. Monica Tunstle-Garrett announced on June 27th from 8:00 a.m. - 4:30 p.m. there will be free HIV/STI testing on the first floor at Dallas County Health and Human Services and

Dallas County medical mobile clinic will provide testing at the Afiya Center event “Get Tested Grab A Bite” event.

- d. Pamela Green announced Partners Clinic will provide free HIV/Hepatitis C screening on June 27th, at Walgreens at Beckley and Colorado from 10:00 a.m. – 7:00 p.m.
- e. Helen E. Turner thanked everyone who attended the Achieving Together Event on May 23rd. With a request the Achieving Together team is available to give a presentation regarding the details of Achieving Together.
- f. Darius Ahmadi announced AIDS Services of Dallas will be available to assist with the Needs Assessment surveyor administration for Hispanic population.
- g. Ted Douglas introduced himself as the new Empowerment Coordinator for Prism Health North Texas Empowerment Program which provides opportunities for individuals living with HIV.

Office of Support Announcements: Mr. Hillard announced:

- At the close of May, the member totaled 23 as a result of one member’s service term expired.
- A total of 5 members were appointed to the RWPC during the month of May 2019; Alexander Deets, Carmarion Anderson, Pamela Green, Korey Willis and Venton Hill-Jones
- Skylar Lange resigned from the Allocations Committee.
- The Achieving Together launch was successful.
- The Fast Track Cities initiative for Dallas is scheduled to meet on June 21st; details are forthcoming.
- Thanks to those individuals who participated with the 2020 Service Category Mapping Workgroup.
- The Office of Support has completed the FY 2018 Year-End Report.
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Indian representation for the Planning Council and currently there are 3 mandated seats to be filled: Texas State Agency, Medicaid and representation of recently incarcerated, i.e. Parole Officer.
- **Office of Support:**
 - Glenda Blackman-Johnson reported on the Comprehensive Plan Goals *2020 Getting to Viral Suppression*. Members and guests were asked to submit a report on what their agency are doing toward the goals.

IV. **Approval of the May 8, 2019 Minutes:** *Karin Petties motioned to accept the Ryan White Planning Council minutes. Auntjuan Wiley seconded the motion. The motion passed with five abstentions.*

V. **Administrative Agency Report:** Sonya Hughes reported on behalf of the AA:

- The AA is continuing to work on the universal RFP and we would like to thank the work group that assisted with service category mapping. Your review and recommendations were helpful and will be incorporated into the RFP with council support. The updated criteria for several service categories will make requirements clearer to both consumers and sub-recipients.
- The AA thanked the care coordination ad hoc committee for developing recommendations for the AA to consider, some of which will be incorporated into the RFP. However, for other areas that involve updating our local standards and service category definitions, we should consider creating our own or modifying the DSHS standards. This warrants further discussion with the committees, however as Charles Henley mentioned previously if service standards are modified, we should be mindful of the dollars allocated because they may come with stipulations.
- The AA would like to work with the planning and priorities committee and the allocations committee to incorporate their recommendations into how state dollars are allocated so we can continue to receive input from the council. My request is that P&P rank referral for healthcare (support service) for state dollars so that a percentage can be allocated as required by Department of State Health Services (DSHS). Please add this to the agenda for your next meetings.
 - *Karin Petties shared concerns regarding DSHS and AA solely making decisions about priority rankings and allocations. She stated “the state has to have a local or regional planning body that has membership consisting of consumers voices at the table. Not allowing the function from local planning bodies to may determinations on their own is concerning and against legislation.” Mrs. Hughes shared the comments and concerns with DSHS and they suggest that the problem(s) be*

taken care at the local level. Ms. Petties shared information regarding the legislative requirements and that the Executive Committee comment on the discussion.

- *A suggestion was made if the state is not in agreement with the RWPC to keep the current rakings and allocations that have been determined and defer changes until FY 2020.*
- *Mr. Hilliard noted the RWPC will create a letter to submit to DSHS. Ms. Petties request to have the created letter from RWPC copied to the HRSA Project Officer. Mr. Hillard requested a conference call for Friday with DSHS and Mrs. Hughes will coordinate the request for Friday morning.*
- The RW Fiscal Management unit at DSHS conducted a site visit with the AA last week. They noted a few observations but were pleased overall with improvements that have been made. We continue to try to improve each day and acquire better skills with additional training.
- We narrowed down our GMO candidates to three finalists that came and presented for our team earlier this week. We'll make our decision by the end of the week and hopefully someone will be on board by mid to late July.
- Last, I wanted to let you all know Ms. Sonia Contreras is no longer with our program. We are sad to see her go but wish her the best in her future endeavors.

VI. Committee Reports:

- A. **Executive:** Lionel Hillard, RWPC Chair, reported the committee met on June 5th, and established quorum. The floor was open for announcement and committee reports. As of May 31st Louvenia Freeman's term ended with the Ryan White Planning Council.

Planning Council (33 seats): 23 members

*With 52% Non-Aligned Consumers (HRSA requires 50% Non-Aligned Consumers)

Vacant Mandatory Seat Categories:

- Representation of recently incarcerated
- State Medicaid Agency
- Members of a Federally recognized Indian tribe as represented in the population

Allocation Committee (15 seats): 8 members

Evaluation Committee (15 seats): 12 members

Planning & Priorities Committee (15 seats): 10 members

Consumer Council Committee (20 seats): 18 members

Needs Assessment Committee (25 seats): 13 members

Agencies Representations:

AIDS Service of Dallas- 2(1 staff/1 advisory board member)

Prism Health North Texas- 2 (1 staff/1 advisory board member)

Resource Center -1

The 1st group impacted with the highest numbers are Blacks at 9,262 or 42% representation;

- o RWPC membership consists of 23 people of whom 10 are Black with representation at 43.47% reflectiveness.

The 2nd group impacted with the next highest numbers are White at 6,530 or 30% representation;

- RWPC membership consists of 23 people of whom 11 are White with representation at 47.82% reflectiveness.

The 3rd group impacted with the next highest numbers are Latinx/Hispanic at 5,083 or 23% representation;

- o RWPC membership consists of 23 people of whom 2 are Latino/Hispanic with representation at 8.69% reflectiveness.

There was a discussion regarding pending applications at the Judge's office. Mr. Hillard stated there will be a follow up letter to the Judge regarding the status of those application(s).

- B. **Allocations:** James Wright, Vice Chair, reported the committee met on May 20th, and established quorum. They reviewed and discussed the Allocations Expenditures and received the Programmatic Expenditure updates from the Fiscal Manager.

Presentation: Charles Henley conducted a Ryan White Part A Service Category Programming &

Resource Allocations training.

Council members has a brief discussion regarding bundling services and how the clients it would affect the clients.

- C. **Planning & Priorities:** Mr. Robert Lynn, Vice Chair reported the committee met on May 15th and established quorum. This was a joint meeting with the Consumer Council Committee (CCC). Mr. Justin M. Henry gave an overview of the FY 2020 Priority Setting Guide. The guide includes information about the Priority Setting Process, Description of the Dallas Planning Area (DPA), Epidemiological Data, 2016-2018 CY Unduplicated Client Utilization Data, FY 2018 Expenditure Data for all Grant Program, 2016 Comprehensive Needs Assessment Data, the Needs, Use, and Accessibility table, MAI Information, FY 2016-2019 Service Category Rankings, FY 2020 Priority Setting Ranking Ballots and 2017 Dallas EMA Treatment Cascade. The Priority Setting trends over three years were reviewed the committee had a lengthy discussion.

Robert Lynn, Vice Chair reported the committee’s second meeting occurred on May 23th quorum was established. This was the second joint meeting with CCC. Mr. Henry provided the guide overview solicited for questions regarding the guide, and the process. The committees ranked and voted on the service categories and adjourned the meetings.

Core Medical Services: Parts A, B, State Services 2020 Ranking

Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
Medical Case Management	3
Mental Health	4
AIDS Pharmaceutical Assistance	5
Early Intervention Services	6
Health Insurance and Cost Sharing Assistance	7
Substance Abuse Outpatient Care	8
Home Community Based Health Care	9
Home Health Care	10
Medical Nutrition Therapy	11
Hospice Services	12

Support Services: Parts A, B, State Services

Food Bank	1
Non-Medical Case Management Services	2
Medical Transportation	3
Outreach Services	4
Housing-Based Case Management	5
Emergency Financial Assistance	6
Congregate Housing	7
Home Delivered Meals	8
Other Professional Services	9
Health Education/Risk Reduction	10
Day Respite Care- Children/Youths/Adults	11
Respite Care for Adults	12
Child Care- Services	13
Linguistic Services	14

Core Services Minority AIDS Initiative (MAI)

Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
AIDS Pharmaceutical Assistance	3
Medical Case Management	4

Substance Abuse	5
<i>Supportive Services</i>	
Food Bank	1
Medical Transportation	2
Non-Medical Case Management	3

Motion: Robert Lynn motioned to approve the Planning and Priorities committee recommendations of the FY 2020 Priority Rankings for the Dallas Planning Area. Lori Davidson seconded the motion. The motion passed with unanimously.

- D. Needs Assessment:** Christopher Webb, Vice Chair, reported the committee met on May 21st, quorum was not established. The floor was opened for announcements. The committee discussed the 2019 Comprehensive HIV Needs Assessment Timeline. They reviewed and discussed the accomplishments the committee has made e.g., revising a draft of the Epidemiological report and consumer pilot surveys. They discussed submitting the paper surveys until the system is ready for online surveys access. It was suggested that Ryan White and non-Ryan White sub-recipients be utilized for distribution via formal request to the Administrative Agency.

The committee discussed training for the survey administration and agreed to schedule the survey administration training for June 18th starting at 1:00 p.m. and to schedule a backup training if needed at a later date.

The committee discussed presenting a written letter to providers seeking assistance to administer the committee’s surveys on location.

The committee discussed the procedure for distributing incentives during the survey process.

The committee discussed the profile questions for Ryan White Funded Sub-recipient capacity survey; also who should receive the survey for completion.

The committee agreed to continue to review and to re-title the document “Profile of Dallas Area HIV”, service providers and include questions regarding Ryan White funding.

The committee discussed and reviewed the Epidemiologic Summary; and by consensus agreed to move forward with the document.

The committee agreed to conduct a focus group in the Sherman-Denison. Support staff will contact a representative at the Callie Clinic for coordination.

- E. Evaluation Committee:** Darius Ahmadi, Chair, reported the committee met on May 28th and established quorum. The floor was opened for announcements and Office of Support reports.

The committee discussed the lack of a cost effectiveness process with the services currently funded. The committee agreed that the AIDS Regional Information and Evaluation System (ARIES’s) data is not consistent; therefore they will not be able to create a cost effectiveness evaluation at the moment. They discussed partnering with the Clinical Quality Management (CQM) committee to offer assistance. The committee asked staff to continue to research cost effectiveness in other EMA’s. A request was made for the CQM department to be invited to the next Evaluation Committee to give an overview of their process.

- F. Consumer Council Committee:** Auntjuan Wiley, Chair reported the committee met on May 23rd and established quorum. The committee had a joint meeting with the Planning & Priorities Committee to review and discuss the FY 2020 Priority Setting Guide.

The committee reviewed the RWPC Retreat Strategic Plan and discussed the CCC’s 2019 Community Outreach for Emergency Rooms. The committee members have made contact with majority of the suggested emergency rooms.

- **Charlton Methodist Health System/ER- completed**
- **Methodist Dallas Medical Center- completed**

- **Baylor University Medical Center/ER- *completed***
- **Medical City Dallas- *completed***
- **North Texas Behavioral Health Authority (NTBHA)- *completed***

The committee scheduled dates for the upcoming forums:

- HIV & Mental Health on June 20th from 2 p.m. - 4 p.m. Meadows Conference Center
- HIV & Faith Based on July 18th from 2 p.m. – 4 p.m.

The next CCC committee meeting will be Wednesday, June 26th starting at 12:00 p.m.

G. Care Coordination Ad hoc Committee: Auntjuan Wiley, Chair, reported the committee met on May 9th and established quorum. The floor was open for announcements. Fernie Sanchez gave a presentation on the 2014 Care Coordination Ad Hoc Committee. The committee discussed the work that has been completed until now and recommendations were made to the Administrative Agency regarding Care Coordination Goals, Values, and Criteria and Core Components.

The Conditional Eligibility guidelines has been update 220.001

VII. New Business: Jason Dougles presented on The Village Project.

About The Village Project:

The Village Project is a Parkland Health & Hospital System initiative to engage and retain young black men who have sex with men into HIV care to improve viral load suppression in men ages 17-34. The 9 month intervention promotes treatment as prevention by encouraging young black men that have sex with men to invest in their HIV healthcare by offering virtual visits, in-person sessions and community events that focus on mental health awareness, HIV normalization, advocacy, life skills and other social networking opportunities.

The purpose of The Village Project:

To improve the health outcomes of young black men by expanding linkage to care by 275 in less than 30 days, by improving retention in care by 15%, and by increasing viral load suppression by 12% by July 31, 2021.

Intervention: Intensive Case Management:

Original Model of Care: Wohl et al Youth-focused case management intervention.

- Adaptation: 9-month intervention
- The Village Project will launch a 6-month intensive CM based MOC with weekly visits by CM/PN-three in-person apt in first 6 months. A 3-month MOC continuation will be utilized to complete the program.

Acuity Scale Assessment (Comprehensive screening to improve care coordination):

- Acuity
- Identify Need
- Discuss Resources
- Provide Referrals
- Develop a mutually agreed upon care plan

Enrollment, Recruitment & Retention Strategies (Outreach Capacity):

Campaign Strategy: “It takes a Village...”

- Wide Spread dissemination to Dallas area providers to showcase the Village Initiative and provide updates on our available services (inclusive of same day intakes, same day 1st medical visit (ISV) and on site behavioral health services).
- CAB will partner with RWPC, CCC and other consumer advocacy groups to inform and increase awareness of The Village initiative.

- CAB and The Village Team partner to host “Helping You be U” events (in development).
- Partner with Workforce Solutions Greater Dallas to provide training, job opportunities & resume writing classes.
- Partner with Early Intervention Clinic @ Dallas County Health & Human Services for new doctor referrals.
- Partner with UTSW’s Community Prevention & Intervention Unit (CPIU) to create bidirectional referrals to PHSD for clinic care and CPIU for small group programs such as Healthy Relationships.
- Prioritize lost to care BMSM <35 to Dallas County’s DIS (Disease Intervention Specialists).
- Partner with community based behavioral health and substance use organizations (Homeward Bound, The Council, Legacy Counseling).

Contact Us:
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VIII. Adjournment: *John Dornheim motioned to adjourn. Auntjuan Wiley seconded the motion.*

The motion passed unanimously. The meeting was adjourned at 10:31 a.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator	Date
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Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager	Date
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Final Approval by:

Lionel Hillard, Chairperson Auntjuan Wiley, Vice Chair John Dornheim, Vice Chair	Date
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NEXT SCHEDULED MEETING
 Wednesday, June 12, 2019 9:00 a.m.
 Hickman Conference Room, 2nd floor
 Dallas County Health and Human Services Building
 2377 N. Stemmons Freeway, Dallas, TX 75207