

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

July 10, 2019

Minutes

COUNCIL MEMBERS PRESENT

Lionel M. Hillard, Chair	Donna Wilson	Leonardo Zea
Karin Petties	Lori Davidson	Christopher Webb
Del Wilson	John Dornheim, Vice Chair	Jonathan Thorne
Auntjuan Wiley, Vice Chair	Korey Willis	Phillip Scheldt
Julie Jackson	Venton C. Hill-Jones	Pamela J. Green
Alexander Deets		

COUNCIL MEMBERS ABSENT

Darius Ahmadi	Robert Lynn	Carmarion D. Anderson
Kelly Richter	James Wright	Yolanda Jones
Robert L. McGee II		

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Glenda Blackmon-Johnson, RWPC Manager	Annie Sawyer-Williams, RWPC Coordinator
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DALLAS COUNTY ADMINISTRATION STAFF PRESENT

GRANTS MANAGEMENT STAFF PRESENT

Oscar Salinas, Quality Assurance Administrator	Sonya Hughes, Assistant Director
Angi Jones, Quality Assurance Advisor	Wanda Scott, Program Monitor

OTHERS PRESENT

Helen E. Turner, CCC	Gail Lockwood, AIN	Jason Douglas, PHHS
Kellie Norcott, PHHS	Hailey Borofsky, HSNT	Ted Douglas, PHNTX
Brooke Nickerson, Legacy	Anna Nagasako, AHF	Shabaura Perryman, Merck
Grace Balaoing, DCHHS Sexual Health	Kay Garten, PHHS	Helen Zimba, The Afiya Center
Ruby Blum, Dallas County	Anthony Ibarra, AIN	L.M. Riggins, DSHS
Louise Weston-Ferrill, HSNT	Dwight Harry, ASD	Robert Baxter, DSHS
Louvenia Freeman, DCHHS	Joni Wysocki, AIN	Sattie Nyachwaya, ASP Cares

- I. **Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order and established quorum at 9:04 a.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Justin M. Henry, Ryan White Planning Council Planner. Members were reminded of the importance of establishing quorum and attending committee meetings.
- III. **Introductions/Announcements:**
 - a. Gwen Martin introduced new staff at Parkland Hospital.
 - b. Del Wilson announced the Resource’s Center Harold Simmons Foundation Health Campus is having an Open House to meet the staff, tour the facility, and learn about HIV Client Services and the newest primary care clinic for the LGBTQ community on Thursday, July 25th from 5:30 p.m.-6:30 p.m. lite refreshments will be served.
 - c. Joni Wysocki announced Access Information Network (AIN) Daire Center is celebrating their 31st birthday on July 18th. The event will be at the Hidden Door Bar from 5:00 p.m.-8:00 p.m.
 - d. Donna Wilson announced on July 12th the Afiya Center Street Team will host a Spade and Domino tournament fundraiser, \$25 a team and \$15 single.
 - e. Christopher Webb announced the need for mentorship within the RWPC committees.
 - f. Auntjuan Wiley thanked those who participated and supported the “Get Tested Grab a Bite” and “Live and Love” screening events.

- g. Helen Zimba announced the Afiya Center will host a “Community Conversation” on Living with HIV, Treatment Adherence, and Undetectable and more on Friday, August 2nd at 1:00 p.m. open to all people living with HIV. Refreshments will be served.
- h. Lori Davidson announced the City of Dallas has issued a Request for Proposal for a HOWPA grant starting in October.

IV. Office of Support Announcements: Mr. Hillard announced:

- At the close of June, there has been no change with the membership.
- The Fast Track Cities Initiative for Dallas is underway and Paris Act projected to be signed by 8/26/19.
- The RWPC would like to thank those individuals who participated with the Care Coordination Ad-Hoc Committee.
- The RWPC will send three representatives to the United States Conference on AIDS (USCA) Conference in Washington; these members will bring a report the RWPC in October.
- Leadership Recruitment Announcements/Pre-training available upon request.
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Indian representation for the Planning Council and currently there are 3 mandated seats to be filled: Texas State Agency, Medicaid and representation of recently incarcerated, i.e. Parole Officer.
- Pam Green reported Methodist Dallas is having conversations regarding HIV routine screening in the emergency rooms. Baylor Scott and White has started their HIV routine screening and have identified two new HIV individuals.
- Karin Petties urged the council to actively seek a Part B representative for membership on the RWPC.

V. Approval of the June 12, 2019 Minutes: *John Dornheim motioned to accept the Ryan White Planning Council minutes. Karin Petties seconded the motion. The motion passed with one abstention*

VI. Administrative Agency Report: Sonya Hughes reported:

- The Housing Opportunity for People with AIDS (HOPWA) program has experience a decrease in clients seeking services through the short term rental program.
- The AA received the Notice for the Part A RWPC grant application which is due September 30th.
- The AA will soon choose a candidate for the Grant Management Officer position.
- The 2015 Standards of Care (SOC) located on Dallas County website are outdated and in the process of being revised. Community comments will be taken on or before July 16th. The council had a brief discussion regarding the revised local SOC versus DSHS Standards.
- The Request for Proposal (RFP) is on track to be release late September or early October.
- Dr. Huang and Mrs. Hughes will be traveling to Austin, TX to meet with State leaders.

VII. Committee Reports:

- A. **Executive:** Lionel Hillard, RWPC Chair, reported the committee met on July 9th, and established quorum. The floor was open for announcements and committee reports. The committee approved FY 2020 Allocations recommended by the Allocations Committee.
- B. **Allocations:** Justin Henry reported the committee met on June 24th, July 1st and July 8th and established quorum. The floor was opened for announcements. Charles Henley, the AA consultant joined, the meeting via conference call.

The committee reviewed the FY 2020 Allocation Guide including client utilization, and the dash board for the Dallas EMA.

Mr. Henry gave an overview of the Dallas EMA FY 2020 Allocations Worksheet for Part A, MAI, Part B, State Services, and State Rebate.

The committee discussed dollar amounts to level, decrease, and increase funding for 2020 Core Medical Services:

- **Oral Health Care:** After review of the data, they agreed to level fund at \$1,730,478. There are other funding sources to provide this service.
- **Early Intervention Services:** After review of the data, they agreed zero out the service

category.

- **Substance Abuse:** After review of the data, they agreed to level fund at \$89,682.
- **Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals:** After review of the data, they agreed to level fund at \$1,434,909.
- **Mental Health Service:** After review of the data, they agreed to decrease the funds. The committee agreed the decrease amount will be \$199,704. Service Category was underspent.
- **AIDS Pharmaceutical Assistance:** After a lengthy discussion and review of new data the committee agreed to level fund at \$1,911,956. There are other funding sources to provide this service.
- **Medical Case Management:** After review of the data, they agreed to increase the funds at \$143,253.
- **Outpatient/Ambulatory Health Services:** After review of the data, they agreed to increase the funds at \$144,806.

The committee discussed a dollar amount to level funds, decrease, and increase for 2020 Supportive Services:

- **Food Bank:** After review of the data, they agreed to level fund at \$937,128.
- **Non-Medical Case Management Services:** After review of the data, they agreed to level fund at \$2,234,235.
Includes: N-MCM Housing/Other
- **Outreach Services:** After review of the data, and a discussion with the AA they agreed to level fund at \$146,185.
- **Housing:** After review of the data, they agreed to level fund at \$386,776.
- **Home Delivered Meals:** After review of the data, they agreed to level fund at \$937,128.
- **Other Professional Services:** After review of the data, they agreed to level fund at \$149,938.
- **Respite Care for Adults:** After review of the data, they agreed to level fund at \$79,806.
- **Day Respite Care for Children/Youth/Adults:** After review of the data, they agreed to level fund at \$79,806.

Respite care for adults and Day respite care for children/youth/adults are within the same service category and funding will be broken out to 70% for adults and 30% for children.

- **Linguistic Services:** After review of the data, they agreed to level fund at \$77,724.
- **Congregate Housing:** After review of the data, and clarification from the AA they agreed to level fund at \$386,776.
- **Health Education/Risk Reduction:** After review of the data, they agreed to level fund at \$8,464.
- **Emergency Financial Assistance:** After review of the data, and a lengthy discussion with the AA, they agreed to fund at \$50,000. There are other funding sources to provide this service.
- **Child Care Services:** After review of the data, they agreed to zero out the service category.
- **Medical Transportation:** After review of the data, they agreed to increase funds by \$100,000.

Motion: To approve the FY 2020 Part A Allocations Plan. The motion passed with five abstentions.

Motion: To approve the FY 2020 MAI Allocations Plan. The motion passed with five abstentions.

Motion: To approve the FY 2020 HSDA Part B Allocations Plan. The motion passed with five abstentions.

Motion: To approve the FY 2020 Part B Sherman/Dennison Allocations Plan. The motion passed with five abstentions.

Motion: To approve the FY 2020 State Services Rebate Allocations Plan. The motion passed with five abstentions.

- C. **Planning & Priorities:** Mr. Dornheim reported the committee met on June 19th and established quorum. The committee along with a representative from the Department of State and Health Services (DSHS) joined the meeting via conference call to discuss a letter of request written on April 5. After a lengthy discussion the DSHS representative agreed to submit a revised letter.

The committee met on June 28th to discuss the revised Ryan White HIV/AIDS Part B Program Service Category Allocations letter from the Department of State and Health Services (DSHS) received on June 26th. Mr. Dornheim opened the floor for question(s). After a lengthy discussion the committee tabled the conversation until the next meeting due to lack of quorum.

There were comments from the PC members and guests regarding the Referral for Healthcare Category not being beneficial and could be a barrier for clients in the Dallas EMA.

Ms. Blackmon-Johnson asked the PC members how they would like to move forward with the issue. It was suggested a letter requesting DSHS representative(s) to be present at the next RWPC meeting (8.14.19). Ms. Blackmon-Johnson asked members upon the face to face meeting to establish ground rules and be respectful to one another.

- D. **Needs Assessment:** Mr. Dornheim reported the committee met on June 18th and did not establish quorum. The committee discussed the Sherman-Denison focus group and how well it went. They agreed to increase the dollar amount for incentives for those who participate in the Needs Assessment survey process. They would like to survey 700 individuals to reach a goal of 550 individuals. A vendor Susan Wolfe has been chosen for the Needs Assessment Project.

Ms. Helen E. Turner thanked AIDS Services of Dallas for allowing the use of their facility for the Hispanic Focus Group.

- E. **Evaluation Committee:** Del Wilson, Vice Chair, reported the committee did not meet on June 25th. The next scheduled meeting is July 23rd.

- F. **Consumer Council Committee:** Auntjuan Wiley, Chair, reported the committee met on June 26th and did not establish quorum. The committee discussed their Strategic Plan from Ryan White Planning Council Retreat. Mr. Wiley and Mrs. Caldwell gave an HIV 101 presentation at the Medical City Dallas Social Work department and distributed information about the RWPC, and the committees.

The committee scheduled a date for the upcoming forums:

- HIV & Faith Based forum, rescheduled for August 1st from 2 p.m. – 4 p.m. (location: tentatively Cornerstone Church in South Dallas)
- Community engagement for ending AIDS as an Epidemic/How can we help forum for August 29th from 2 p.m. – 4 p.m.

- G. **Care Coordination Ad hoc Committee:** Auntjuan Wiley reported the committee met on June 13th and June 17th and established quorum. He thanked the members for their time, dedication, and hard work. They discussed the Care Coordination Criteria and Core Component recommendations submitted to the AA for approval. An AA representative joined the committee via conference call to answer questions the committee had regarding the specific items that were outlined in the AA's response to the committee recommendations.

The committee continued their review of the recommendations and comments from the AA and set up the criterion to be recommended to the Planning & Priorities committee for approval to be included in the Request for Proposal (RFP).

The Care Coordination Ad Hoc Committee meeting for Thursday, July 11th was rescheduled for Friday, July 19th at 11:30 a.m.

VIII. **New Business:** *Motion: Auntjuan Wiley motioned a letter be drafted to the Department of State Health Services requesting that they can be present at the next Ryan White Planning Council meeting on August 14, 2019. To address concerns regarding the Planning Process for State Services. John Dornheim seconded the motion. The motion passed unanimously.*

The letter will be address to the DSHS representative Shelly Lucas and cc. Dr. Phillip Huang and Judge Clay Jenkins.

IX. **Adjournment:** *Auntjuan Wiley motioned to adjourn. Donna Wilson seconded the motion.*

The motion passed unanimously. The meeting was adjourned at 10:30 a.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

Lionel Hillard, Chairperson
Auntjuan Wiley, Vice Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, August 14, 2019 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207