

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**

**November 13, 2019**

**Minutes**

**COUNCIL MEMBERS PRESENT**

Lionel M. Hillard, Chair	Donna Wilson	Kelly Richter
Del Wilson	Lori Davidson	Robert Lynn
Auntjuan Wiley, Vice Chair	John Dornheim, Vice Chair	Julie Jackson
Korey Willis	Leonardo Zea	James Wright
Darius Ahmadi	Christopher Webb	Pamela J. Green
Karin Petties	Helen Zimba	

**COUNCIL MEMBERS ABSENT**

Robert L. McGee II	Alexander Deets	Jonathan Thorne
Phillip Scheldt	Venton C. Hill-Jones	Yolanda Jones

**RWPC STAFF PRESENT**

Justin M. Henry, RWPC Planner	Annie Sawyer-Williams, RWPC Coordinator	Glenda Blackmon-Johnson, RWPC Manager
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**DALLAS COUNTY ADMINISTRATION STAFF PRESENT**

Lauren Trimble, Dallas County

**GRANTS MANAGEMENT STAFF PRESENT**

Wanda Scott, Program Monitor	Carla Jackson, Program Monitor
Geralyn Richard, Grants Management Officer	

**OTHERS PRESENT**

Helen E. Turner, CCC	Joni Wysocki, AIN	Laticcia M. Riggins, DSHS
Dwight Harry, ASD	Patrick Clay, UNTHSC	Shabaura Perryman, Merck
Miranda Grant, AIN Inc.	Ashley Innes, Gilead	Brooke Nickerson, LCC
Bret Camp, AHF	Casaundra Bryant, HOPWA	Branson Nicholson, ASD
Julia Chavarria, HOPWA	Crystal Curtis, PHHS	Cory Bradley, PHD, SBPAN
Kevin Davis, ASP Cares	Gil Flores, NO Central TX HIV PC	Jacobi Hunter Wright, Abounding Prosperity
Marcus Elliott, ASD	Matthew Roberts, 2020 Census	Jonathan Gute, PHHS
Grace Balaoing, DCHHS SHC	Mark Roth, Avita Pharmacy	
Sattie Nyachwaya, CHE-Dallas	Lauren Donnell, No Central TX HIV PC	

**I. Call to Order:** Ryan White Planning Council Vice-Chair, Lionel Hillard, called the meeting to order and established quorum at 9:09 a.m.

**II. Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Manager. Members were reminded of the importance of establishing quorum and attending committee meetings.

**III. Introductions/Announcements:**

- a. Karin Petties announced the Annual Kwanzaa Fest on December 14<sup>th</sup> and 15<sup>th</sup> a free event at Fair Park Dallas. There will be free health screenings and free tickets are available and interested parties may contact Karin Petties.
- b. Bret Camp announced in observance of World AIDS Day AIDS Healthcare Foundation (AHF) will host a free concert on November 29, 2019 at the Boom Factory 2713 Canton Street.
- c. Miranda Grant announced Access Information Network (AIN) has started a Latinx Empowerment group for women; twice a month from 5:30-7:30 in The Daire Center.

**IV. Office of Support Announcements:** Mr. Hillard announced:

- The RWPC would like to thank those who participated in the Leadership Training on Friday, October 18<sup>th</sup>.
- Committee Chairs and Vice Chairs activity report is due to the office of support so they may start on the final FY 2019 Year End Report
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Native American representation for the Planning Council membership and currently there are 2 mandated seats to be a filled: Medicaid and someone recently released from incarceration, i.e. parole officer; Native Indian Tribe. If you know someone, please forward their contact information to the Office of Support staff.

- Helen Zimba has been recently appointed to the Ryan White Planning Council.
- The Fast Track Cities to End the HIV Epidemic November 2019 meeting schedule was distributed.
  - Monday, November 18<sup>th</sup> from 9:00 a.m.-4:30 p.m. at DCHHS 2377 N. Stemmons Fwy (Full day).
  - Tuesday, November 19<sup>th</sup> from 6:00 p.m. - 9:00 p.m. at DCHHS 2377 N. Stemmons Fwy (make-up date).

V. **Approval of the October 9, 2019 Minutes:** *Robert Lynn motioned to accept the Ryan White Planning Council minutes. Darius Ahmadi seconded the motion. The motion passed with one abstention.*

VI. **Administrative Agency Report** Geralyn Richard reported:

- The Ryan White HIV/AIDS Program Universal Request for Proposal (RFP) was approved by the Commissioners Court on November 5, 2019 and the advertising period began on November 8, 2019. Proposals are due to the Purchasing Department by 2 p.m. on December 12, 2019. The Grants Management Division will share this information with sub-recipients through the Ryan White Grants email account.
- The FY 2019 Ryan White Part A Formula, Supplemental and Minority AIDS Initiative reallocation will be briefed to the Dallas County Commissioners Court on November 19, 2019 for approval. Once approved, sub-recipients will receive correspondence regarding any financial adjustments from the Grants Management Division's fiscal team.
- Grants Management Division staff attended the Department of State Health Services Part B Contractors' Meeting from October 28 – 30, 2019. At this meeting, the Department confirmed that it will conduct a program and fiscal monitoring site visit of the Grants Management Division in April 2020. Dallas County Health and Human Services also received the following awards and recognition:
  - Top Regional Performer Award for achieving 84% compliance in Outpatient Ambulatory Health Services;
  - Quality Improvement Recognition Award for support in Telehealth and Telemedicine as conducted by Dr. Gene Voskuhl in coordination with Callie Clinic; and
  - Recognition by the Department's Fiscal Monitoring Unit for showing the most improvement as an administrative agency from 2018 to 2019.

The GMD will also acknowledge the recognition and awards achieved by Part B sub-recipients and Division staff through the Ryan White Grants email account.

- Consultants from the Health Resources and Services Administration (HRSA) provided a week of technical assistance to program and fiscal staff and to sub-recipients during the week of October 28, 2019. The Grants Management Division will incorporate guidance from this visit in the FY 2020 monitoring cycle and is currently awaiting final updates regarding this technical assistance from the HRSA Project Officer.
- The Administrative Agency confirms receipt of 1) the proposed Standards for Care and Service Delivery Guidelines and 2) recommendations within the FY 2018 Evaluation of the Administrative Mechanism submitted by the Ryan White Planning Council. The Agency will review and prepare a formal written response upon the return of Assistant Director Sonya Hughes from leave in December. A suggestion was made when directives are giving to ask for them in written.

VII. **Committee Reports:**

A. **Executive:** Lionel Hillard, RWPC Chair, reported the committee met on November 6<sup>th</sup>; and established quorum. The floor was opened for announcements and committee reports.

The committee interviewed Jonnita Brown and approved her to the Consumer Council Committee.

Mr. Hillard gave the PC members and explanation of the Executive discussion regarding the FY 2020-2021 Dallas Planning Area Standards of Care (SOC) & Service Delivery Guidelines and the Evaluation Committee Letter regarding the SOC guidelines. They discussed the concerns the Evaluation Committee had regarding the SOC process. Mr. Hillard made a recommendation to convene an ad hoc Committee to review the SOC.

B. **Needs Assessment:** Committee did not meet. Justin Henry gave the committee an update regarding the Needs Assessment progress. Susan Wolfe Associates has completed:

- 12 Key Informant interviews.
- 7 Focus Groups.
- Spanish translation services completed.
- Completed the Needs Assessment Survey Flyer

- C. Planning & Priorities:** John Dornheim reported, the committee met on October 16<sup>th</sup> and established quorum. The committee discussed the Dallas EMA FY 2020 Standards of Care.
- D. Allocations:** Lionel Hillard reported, the committee met on October 14<sup>th</sup> and established quorum. The committee reviewed and discussed the request for funding increase (RFI) documents provided by the AA for the FY 2019-2020 Ryan White Part B Reallocations.

***Motion:*** James Wright motioned to approve the FY 2019-2020 Part B Reallocation Plan recommendations. John Dornheim seconded the motion. The motion passed four abstentions.

- E. Evaluation Committee:** Darius Ahmadi reported, the committee met on October 22<sup>nd</sup> and established quorum. The committee discussed the FY 2020-2021 Dallas Planning Area Standards of Care (SOC) & Service Delivery Guidelines process.

The committee discussed non-receipt of the response from the AA regarding the recommendations from the FY2018 Evaluation of the Administrative Mechanism. Oscar Salinas presented on the Data Quality Project.

Comments were made concerning the letter written by the Evaluation Committee regarding the process of the SOC.

- F. Consumer Council Committee:** Auntjuan Wiley announced the committee did not meet, but at the next committee meeting they will rank the forums requested from the evaluation form and compile a list of emergency rooms and non-Ryan White entities. The end of the year meeting and forum will be December 19<sup>th</sup> from 12-2 p.m.

- VIII. New Business:** There was a brief discussion regarding the authority of approving the Federal Poverty Level (FPL). A member requested a copy of the results in writing from the Technical Assistant (TA) training.

**Presentation:**

Matthey Roberts, PhD – Partnership Specialist U.S. Census Bureau-Denver Region Dallas Regional Census Center.

**The Goal of the 2020 Census is to Count Everyone Once, Only Once and in the Right Place**

**Uses of Census Data Include:**

- Apportioning representation among states.
- Drawing congressional/state/school districts and voting precincts.
- Distributing federal dollars to states each year.
- Informing planning decisions of government at all levels, NGOs, and businesses.

**The Census Is Confidential**

**Title 13 of the U.S. Code states:**

- The Census Bureau cannot disclose any information that identifies persons, homes, or businesses for 72 years
- The information is collected for statistical purposes only
- Responses to the census cannot be used against you in any way by any government agency or court
- The staff of the Census Bureau take an *oath for life* to protect personal information and may face heavy penalties for a violation.

**Why 2020 Census Data is Important to Texas**

For Representation:

- Texas got 4+ Congressional Seats from 2010 Census Estimated 3.5M+ more Texans since 2010

So how many new seats will there be:?

For Federal Dollars:

- ~\$675B+ Nationally / ~\$59.4B Texas (2016) for: Health, Housing, Education, Infrastructure, and other public and community services.
- An undercount of 1% of Texas' population could = < \$300 million/year in federal funding.

### **Why Census Data is Important to the Ryan White Program**

Part A Funding

Boundaries of Eligible Metropolitan Areas (EMAs) and Transitional Grant Areas (TGAs) based on Census designation of Metropolitan Statistical Areas

- To qualify for EMA status, area must have reported at least 2,000 AIDS cases in the most recent 5 years and have a population of 50,000+
- To be eligible for TGA status, area must have reported 1,000 to 1,999 AIDS cases in the most recent 5 years and have a population of 50,000+

Data Utilized for Improving Health Outcomes

- Midwest AIDS Training + Education Center (MATEC) uses Census data to indicate where Education levels are lower than average, Poverty rates higher, and numbers of Uninsured People are higher to focus special assistance.

### **What's Asked? The 2020 Census Questions are Simple and Easy**

- How many people are living or staying at your home on April 1, 2020
- Whether the home is owned or rented
- About the sex of each person in the household
- About the age of each person in the household
- About the race of each person in the household
- About whether a person in the household is of Hispanic, Latino, or Spanish origin
- About the relationship of each person in the household to one central person (includes same-sex relationships)

### **4 Ways to Respond**

- Secure Network
- Respond by phone
- Respond by mail
- In-person interview

### **How You Can Help the 2020 Census**

- Link to 2020 Census website from your website
- Display/distribute digital materials through social media/website/newsletters
- Display/distribute printed informational materials
- Encourage employee/constituent/community participation
- Help advertise/identify job applicants
- Host events, provide speaking opportunities, volunteer

Resources

[www.2020Census.gov](http://www.2020Census.gov)

[www.2020Census.gov/partners](http://www.2020Census.gov/partners)

**IX. Adjournment:** *Auntjuan Wiley motioned to adjourn. Donna Wilson seconded the motion.*

*The motion passed unanimously. The meeting was adjourned at 10:14 a.m.*

*Submitted by:*

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Annie Sawyer-Williams, RWPC Coordinator

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Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Lionel Hillard, Chairperson**  
**Auntjuan Wiley, Vice Chair**  
**John Dornheim, Vice Chair**

\_\_\_\_\_  
Date

**NEXT SCHEDULED MEETING**  
Wednesday, December 11, 2019 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207