

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

December 11, 2019

Minutes

COUNCIL MEMBERS PRESENT

Lionel M. Hillard, Chair	Donna Wilson	Kelly Richter
Del Wilson	Lori Davidson	Robert Lynn
Auntjuan Wiley, Vice Chair	John Dornheim, Vice Chair	Julie Jackson
Korey Willis	Leonardo Zea	James Wright
Darius Ahmadi	Christopher Webb	Pamela J. Green
Karin Petties	Alexander Deets	Jonathan Thorne
Robert L. McGee II		

COUNCIL MEMBERS ABSENT

Phillip Scheldt	Venton C. Hill-Jones	Yolanda Jones
Helen Zimba		

RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Annie Sawyer-Williams, RWPC Coordinator
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DALLAS COUNTY ADMINISTRATION STAFF PRESENT

Lauren Trimble, Dallas County

GRANTS MANAGEMENT STAFF PRESENT

Wanda Scott, Program Monitor	Carla Jackson, Program Monitor
Geralyn Richard, Grants Management Officer	Sonya M. Hughes, Assistant Director
Oscar Salinas, Quality Assurance Administrator	Angi Jones, Quality Assurance Advisor

OTHERS PRESENT

Helen E. Turner, CCC	Joni Wysocki, AIN	Brooke Nickerson, LCC
Dwight Harry, ASD	Ashley Innes, Gilead	Jacobi Hunter Wright, Abounding Prosperity
Miranda Grant, AIN Inc.	Casaundra Bryant, HOPWA	Mark Edgell, Legal Hospice
Marcus Elliott, ASD	Mark Roth, Avita Pharmacy	Christine Felicetta, DSHS (Austin)
Sattie Nyachwaya, CHE-Dallas	Tony Lokash, Legal Hospice	Mary Kate B., City of Dallas
Traswell C. Livingston III, ASD	Greg Beets, DSHS (Austin)	Monica Tunstle-Garrett, DCHHS
Robbyn Kistler, KFF	Elyse M., Prism Health NT	Gary Benecke, Resource Center
N. Jones, Legacy	Hosea Crowell, AIN	

- I. **Call to Order:** Ryan White Planning Council Vice-Chair, Lionel Hillard, called the meeting to order and established quorum at 9:06 a.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Annie Sawyer-Williams, Ryan White Planning Council Coordinator. Members were reminded of the importance of establishing quorum and attending committee meetings.
- III. **Introductions/Announcements:**
 - a. Lori Davidson announced the FY 2020-21 Consolidated Plan Budget for U.S. Department of Housing and Urban Development (HUD) Grant Funds; Neighborhood public meetings. For more information visit www.dallascityhall.com or call 214-670-4557.
 - b. Christopher Webb announced he had the opportunity to visit several AIDS Service Organizations for a better understanding of how services are rendered.
 - c. There was a moment of silence for Glenda Blackmon-Johnson and her family.
 - d. Karin Petties announced the Annual Kwanzaa Fest on December 14th and 15th a free event at Fair Park Dallas. There will be free health screenings and free tickets are available and interested parties may contact Karin Petties.
 - e. Traswell Livingston announced AIDS Service of Dallas (ASD) is expanding some affordable housing opportunities: 10 new leasing opportunities and the development of new housing apartment complex in North Oak Cliff. They are seeking referrals for HIV positive individuals looking for affordable housing.
 - f. Karin Petties announced Prism Health North Texas will host a Transgender focus group for the needs assessment.

IV. Office of Support Announcements: Mr. Hillard announced:

- Standards of Care Workgroup will meet on Thursday, December 12th starting at 10:30 a.m. in Hickman Conference Room 222.
- RWPC Membership total =24. Laticcia M. Riggins has been recently appointed to the RWPC.
- Committee Chairs and Vice Chairs activity report is due to the office of support so they may start on the final FY 2019 Year End Report
- RWPC is still seeking women of color/Transgender/Youth/Hispanic/Native American representation for the Planning Council membership and currently there are 2 mandated seats to be a filled: Medicaid and someone recently released from incarceration, i.e. parole officer; Native Indian Tribe. If you know someone, please forward their contact information to the Office of Support staff.

V. Approval of the November 13, 2019 Minutes: *Robert Lynn motioned to accept the Ryan White Planning Council minutes. Karin Petties seconded the motion. The motion passed with one abstention.*

VI. Administrative Agency Report Geralyn Richard reported:

- All programmatic and fiscal monitoring visits for the FY2018 – 2019 grant period were completed as of November 22nd. Monitoring reports are in the process of being compiled and are under review for approval and submission to sub-recipients.
- The City of Dallas FY2019 – 20 Inter-local Agreement for the Housing Opportunities for Persons with AIDS (HOPWA) Program was approved by the Dallas County Commissioners Court on November 19th. Reallocations for FY2019 – 20 Ryan White Part B Formula grants were approved on December 3rd, and reallocations for the FY2019 – 20 Ryan White Part A Formula, Supplemental, and MAI grants were approved on December 19th.
- All HOPWA-related sanctions applied by the Texas Department of State Health Services (DSHS) HIV Care Services Group were removed from the Administrative Agency as of September 13th. All sanctions aligned to the Administrative Agency’s Project Sponsor, Your Health Clinic, and related to the HOPWA contract were also removed on November 15th.
- On Friday, December 13th, DSHS will be providing the Initial Report of Findings to the Ryan White Grants Management Division for the site visit conducted in April 2019 by its Fiscal Monitoring Unit.
- At the request of the Health Resources and Services Administration (HRSA), DSHS is hosting a consumer group of clients across Texas to gather feedback on the quality of care, client access, barriers to care and/or services, and clients’ overall satisfaction with Part B services. This client group will travel to Austin to meet on Wednesday, December 11th at the David Powell Health Center between 12 p.m. – 1:30 p.m. Dallas County assembled a consumer volunteer group of five (5) participants that reflects each of the State priority populations identified by DSHS. For their assistance in assembling the Dallas County volunteer group, the Grants Management Division would like to extend its appreciation to Karin Pettis of Prism Health North Texas, Joni Wysocki of AIN, and Auntjuan Wiley of the Ryan White Planning Council.
- On Monday, December 9th, the DSHS HIV Care Services Group began a desktop and on-site programmatic review of the Administrative Agency for the Ryan White Part B and State Services contracts. The State will review the Part B contract period that spans April 1, 2018 – March 31, 2019 and the State Services contract period that covers September 1, 2018 – August 31, 2019. The desktop review will continue through Friday, December 13th. The HIV Care Services Group will conduct its on-site review of the aforementioned contracts on Thursday, December 19th and Friday, December 20th.
- Applications for the Ryan White HIV/AIDS Program Universal Request for Proposal (RFP) are due on Thursday, December 12th. The Dallas County Purchasing Department held a pre-proposal conference on Tuesday, November 26th. The RFP External Review Committee (ERC) will meet for the Proposal Acceptance and Training session on Wednesday, December 18th. The ERC Proposal Discussion and Clarification session will follow on Friday, January 10th.
- Joe Thekkekara, Ryan White (Fiscal) Grants Manager, retired on Monday, December 2nd following 30 years of service to Dallas County. Until this vacancy is filled, Program Monitor Wanda Scott will be supporting the Fiscal Team in the interim.
- The Ryan White Grants Management Division is excited to welcome Assistant Director Sonya Hughes back to the office from leave on Tuesday, December 10th.

VII. Committee Reports:

- A. Executive:** Auntjuan Wiley, RWPC Vice Chair, reported the committee met on December 4th; and established quorum. The floor was opened for announcements and committee reports. Kyle Talkington has resigned from the Executive Committee. The committee discussed the Standards of Care Ad hoc committee.

The committee interviewed Jacobi Hunter-Wright and approved him to the Allocations and Needs Assessment committees with a recommendation to the Judge office for approval to the RWPC.

- B. Needs Assessment:** John Dornheim reported, the committee met on November 19th and established quorum. He gave updates regarding the Needs Assessment progress. Susan Wolfe Associates has completed:
- Key Informant interviews – 20 key informant interviews have been completed.
 - Focus Groups – Eight focus groups have been completed and one is scheduled for 12/11/19.
 - Consumer Survey – The consumer survey data collection is in progress. A total of 150 surveys have been collected at Access and Information Network (AIN) and Resource Center during two events. Five more events have been scheduled.
 - Provider Survey – Has been implemented.
 - Resource Inventory – Students from UT Arlington presented results of the Resource Inventory work they completed and have shared their data.

C. Planning & Priorities Committee: *Committee did not meet.*

D. Allocations Committee: *Committee did not meet.*

E. Evaluation Committee: *Committee did not meet.*

- F. Consumer Council Committee:** Auntjuan Wiley, Chair, reported the committee met on November 21st and established quorum. The committee discussed and reviewed the CCC Education Outreach Project for 2019. The committee completed the goal of identifying ten emergency rooms and providing them with resources and educational material. A follow up will be done with the emergency room contacts for additional information. New locations will be identified for 2020 with goals and deliverables.

The committee discussed and identified potential forum topics for 2020 and finalized the last forum of the year Adherence & Staying Undetectable on Thursday, December 19th, following the annual CCC events with food provided.

VIII. New Business: Certificate of Service Appreciation was presented to RWPC Leadership & members.

Greg Beets, Manager of the Health Communication Community Engagement Group at the HIV/STD section at the Department of State Health Services in Austin, TX stated the discussion will be about the Greater Than AIDS Campaign which has been a ten year partnership with Greater Than AIDS. The partnership started in 2009 with the Dallas County Health Department. He asked members as Robbyn presents if they can think of ways to integrate services in the Dallas area.

Robbyn Kistler a consultant with the Kaiser Family Foundation. The focus of Kaiser Family Foundation is being a trusted information resource for national health issues in the United States. Her role is to support the Greater Than AIDS Program at Kaiser Family Foundation as a liaison for Health Department relationships. She shared videos and slides targeting the RW program that may

be used for awareness for the services in the EMA. She gave an overview of how resources and services can be market through social media. She is seeking marketing ideas from community partners for the Dallas EMA.

IX. Adjournment: *Auntjuan Wiley motioned to adjourn. Donna Wilson seconded the motion.*

The motion passed unanimously. The meeting was adjourned at 10:14 a.m.

Submitted by:

Annie Sawyer-Williams, RWPC Coordinator

Date

Draft Certified by:

Justin Henry, RWPC Planner

Date

Final Approval by:

Lionel Hillard, Chairperson
Auntjuan Wiley, Vice Chair
John Dornheim, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, January 15, 2020 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207