

**Ryan White Planning Council of the Dallas Area  
Office of Support  
2377 N. Stemmons Freeway, Suite 200, Dallas, Texas 75207  
214 819-1840 telephone; 214 819-6023 fax**

**Memorandum**

To: Members, Ryan White Planning Council of the Dallas Area  
Interested Parties

From: RWPC Support Staff

Date: Thursday, April 3, 2020

Re: Meeting Announcement

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Please note that there will be a:

**Ryan White Planning Council Meeting  
Wednesday, April 8, 2020 9:00 a.m.**

2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor  
Dallas County Health and Human Services Building  
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 (Annie.Williams@dallascounty.org), on or before Tuesday, April 7, 2020 Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Vacant, Grants Management Officer  
Wanda Scott, Grants Manager  
Glenda Blackmon-Johnson, RWPC Manager  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Oscar Salinas, Quality Assurance Administrator  
Angela Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Justin M. Henry, RWPC Health Planner  
Annie Sawyer-Williams, RWPC Coordinator  
Building Security

# RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas.*

*The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## AGENDA

Wednesday, April 8, 2020  
9:00 a.m.

- |       |  |  |
|-------|--|--|
| I.    | Call to Order  | John Dornheim or Auntjuan Wiley  |
| II.   | Certification of Quorum  | John Dornheim or Auntjuan Wiley  |
| III.  | Introduction/Announcements   | John Dornheim or Auntjuan Wiley  |
| IV.   | <b>Approval of the March 11, 2020 Minutes</b>  | <b>Action Item</b>   |
| V.    | Administrative Agency Report <ul style="list-style-type: none"><li>• AA Updates</li></ul>  | Representative from Administrative Agency  |
| VI.   | Committee Meeting Update: <ul style="list-style-type: none"><li>a. Executive Committee</li><li>b. Needs Assessment Committee</li><li>c. Planning and Priorities Committee</li><li>d. Allocations Committee</li><li>e. Evaluation Committee</li><li>f. Consumer Council Committee</li></ul> | John Dornheim or Auntjuan Wiley<br>Christopher Webb or Karin Petties<br>Robert Lynn<br>Kelly Richter or James Wright<br>Pamela Green or Del Wilson<br>Auntjuan Wiley or Donna Wilson |
| VII.  | 2019 Comprehensive Needs Assessment Final Report   | Discussion Item  |
| VIII. | New Business   |  |
| IX.   | Adjournment  | John Dornheim or Auntjuan Wiley  |

## NEXT SCHEDULED MEETING

Wednesday, May 13, 2020 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX

# RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

March 11, 2020

## Minutes

### COUNCIL MEMBERS PRESENT

Del Wilson	Lori Davidson	Yolanda Jones
Korey Willis	John Dornheim, Chair	Kelly Richter
Donna Wilson	Leonardo Zea	Robert Lynn
James Wright	Karin Petties	Helen Zimba
Laticcia M. Riggins	Julie Jackson	Pamela J. Green, RN
Christopher Webb		

### COUNCIL MEMBERS ABSENT

Auntjuan Wiley, Vice Chair	Darius Ahmadi	Alexander Deets
Phillip Scheldt	Jonathan Thorne	Robert L. McGee II
Jacobi Hunter-Wright	Venton C. Hill-Jones	

### RWPC STAFF PRESENT

Justin M. Henry, RWPC Planner	Annie Sawyer-Williams, RWPC Coordinator	Glenda Blackmon-Johnson, RWPC Manager
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### DALLAS COUNTY ADMINISTRATION STAFF PRESENT

### GRANTS MANAGEMENT STAFF PRESENT

Wanda Scott, Program Monitor	Carla Jackson, Program Monitor
David Kim, Program Monitor	Sonya M. Hughes, Assistant Director
Oscar Salinas, Quality Assurance Administrator	Regina Waits, Health Advisor

### OTHERS PRESENT

Berford M., UTA	Joni Wysocki, AIN	Nicole Chisolm, PHNTX
Miranda Grant, AIN Inc.	Lionel Hillard, Volunteer	Jonathan Cowans, AHF
Marcus Elliott, ASD	Ted Douglas, PHNTX	Gary Benecke, Resource Center
Jose Jimenez, Legacy Counseling Center	Mark Edgey, Legal Hospice	Dwight Harry, ASD
Hosea Crowell, AIN	Shabaura Perryman, Merck	

- I. **Call to Order:** Ryan White Planning Council Chair, John Dornheim, called the meeting to order and established quorum at 9:11 a.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Manager. Members were reminded of the importance of establishing quorum and attending committee meetings.
- III. **Introductions/Announcements:**
  - a. Robert Lynn announced the Office of Support to host a training on the planning cycle and on understanding data on March 13<sup>th</sup>.
- IV. **Office of Support Announcements:** Mr. Dornheim reported.
  - The Executive Committee appointed Amanda S. Evans, M.D. to the Needs Assessment Committee and forwarded her application for recommendation to the Judge's Office.
  - The RWPC is still seeking women of color/Transgender/Youth/Hispanic/Native American representation for Planning Council membership and currently there are two mandated seats to be filled: Medicaid and someone recently released from incarceration or a parole officer. If you know someone, please forward his or her contact information to the Office of Support staff.
- V. **Approval of the February 12, 2020 Minutes:** *Pamela Green made a motioned to accept the minutes with two abstentions.*
- VI. **Administrative Agency Report** Sonya Hughes reported:

1. The Administrative Agency will move forward with the recommendations made by the RWPC regarding the Federal Poverty Level for the current grant year.
2. The Administrative Agency is finalizing the billing statement and has expended 90% of funding for Part A grants.

## VII. Committee Reports:

- A. Executive Committee:** John Dornheim, RWPC Chair, reported the committee met on March 4<sup>th</sup> and established quorum. The floor was opened for announcements and committee reports.

The Executive Committee interviewed one candidate, and made the following appointment:

*Amanda S. Evans, M.D. to the Needs Assessment Committee and a recommendation was forwarded to the Judge's office for RWPC appointment.*

The RWPC seats 24 members currently. 50% of the seats are filled are for the standing committees.

- B. Needs Assessment Committee:** Christopher Webb, Chair, reported the committee met on February 18<sup>th</sup> and quorum was established. Drs. Susan Wolfe and Kyrah K. Brown presented the committee with the preliminary findings from the FY 2019 Comprehensive HIV Needs Assessment.
- C. Planning & Priorities Committee:** Robert Lynn, Chair, reported the committee on February 19<sup>th</sup> and quorum was established. The committee reviewed the 2018 HIV Statistics of HIV in Dallas County, which was presented at the RWPC meeting on February 12<sup>th</sup> and the preliminary at the Needs Assessment Committee meeting. Oscar Salinas presented the committee with client utilization data in the Dallas EMA & the Sherman Denison HSDA.

Robert Lynn announced the Planning & Priorities Committee Vice Chair seat is open.

- D. Allocations Committee:** Kelly Richter, Chair, reported the committee met on February 24<sup>th</sup> and quorum was established. The committee received a report from the Administrative Agency, regarding the Part A/MAI/Part B/State Services Expenditure Reports. The expenditures are projected to be on target for FY 2019-2020.
- E. Evaluation Committee:** Pamela Green, RN, Chair reported the committee met on February 25<sup>th</sup> and quorum was established. The committee had a brief discussion from the October 22<sup>th</sup> minutes regarding the Standards for Care and Service Delivery Guidelines. They discussed recruiting non-aligned members to the evaluation committee. The committee discussed other duties for the committee beside the Evaluation of the Administrative Mechanism. They discussed working with the Clinical Quality Management team to develop a template for the evaluation of services: performance, outcome, and cost-effectiveness.
- F. Consumer Council Committee:** Donna Wilson, Vice Chair, reported the committee met on February 27<sup>th</sup> and established quorum. Committee reports were given and the committee discussed CCC Outreach Education Project for emergency room contacts. Members will follow-up with the emergency room contacts for questions; and to see if they need further information.

They discussed upcoming CCC forums:

- HIV & Stigma, March 12<sup>th</sup> – 1:30-3:30 p.m.
- Prevention & New Therapies, April 22<sup>nd</sup> – 1:00-3:00 p.m.

The committee discussed upcoming tabling events: AIDS Walk South Dallas, Women Grace Project and Get Tested Grab a Bite.

## VIII. FY 2020 Standards for Care and Service Delivery Guidelines: Robert Lynn made a motion to approve the FY 2020 Standards for Care and Service Delivery Guidelines to the Ryan White Planning Council

*and to forward to the Administrative Agency for final edits. Kelly Richter seconded the motion. The motion passed with five abstentions.*

- IX. New Business:** Drs. Susan M. Wolfe and Kyrah K. Brown presented on the Ryan White Planning Council of the Dallas Area 2019 Comprehensive HIV/AIDS Needs Assessment.

Introduction and Methods: Needs Assessment Objectives:

- Identify trends in the Dallas EMA/HSDA and Sherman Denison HSDA
- Identify consumer service needs, service use patterns, and barriers to care
- Detailed information and analyze gap on treatment initiation for PLWHA after diagnosis
- Identify, evaluate the system of HIV care
- Evaluate system for and rate of linking PLWHA into medical care
- Identify and evaluate the impact of health care reform on RW enrollment
- Evaluate/interpret use of alcohol and non-prescribed drugs and impact on adherence

Quantitative and Qualitative Data Collected;

- HIV/AIDS in the Dallas EMA
- The Dallas EMA Region
- Dallas EMA – New Cases and PLWHA
- Disparities and Sub-Populations
- Co-Occurring Health Conditions
- The HIV Care Continuum
- Services Provided and Available

Key findings suggest that Ryan White funded organizations play a key role in delivering clinical and non-clinical support services such as insurance navigation and case management, whereas organizations not funded by Ryan White create a balance in the continuum by providing a wide range of support services such as support groups and health education services.

- Prevention Services in the Dallas EMA by Ryan White Funding Status
- Care Services in the Dallas EMA by Ryan White Funding Status
- Support Services in the Dallas EMA by Ryan White Funding Status

The 2019 Dallas County Ryan White Needs Assessment Consumer Survey results identified multiple barriers to HIV care at the structural and systems, socio-economic, interpersonal, and individual levels.

HIV Consumer Needs by Group:

- Black MSM
- Cisgender Black Women
- Latinx
- Transgender
- Youth/Millennials
- Seniors
- Final Considerations

Anyone who has questions or would like to see the full PowerPoint presentation may contact the Office of Support.

- X. Adjournment:** Robert Lynn motioned to adjourn. Donna Wilson seconded the motion.

*The motion passed unanimously. The meeting was adjourned at 10:42 a.m.*

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, RWPC Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin Henry, RWPC Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**John Dornheim, Chairperson**  
**Auntjuan Wiley, Vice Chair**  
**Vacant, Vice Chair**

\_\_\_\_\_  
**Date**

**NEXT SCHEDULED MEETING**  
Wednesday, April 15, 2020 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

EXECUTIVE COMMITTEE MEETING April 1, 2020	
<b>Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.</b>	
MEMBERS PRESENT	
Robert Lynn, P&P Chair John Dornheim, RWPC, Chair Pamela Green, RN, Evaluation Chair	Kelly Richter, Allocations Chair Del Wilson, Evaluation Vice Chair
MEMBERS ABSENT	
Donna Wilson, CCC Vice Chair Auntjuan Wiley, RWPC Vice Chair, CCC Chair James Wright, Allocations Vice Chair	Christopher Webb, Needs Assessment, Chair Karin Petties, Needs Assessment, Vice Chair
RWPC STAFF PRESENT	
Annie Sawyer-Williams, RWPC Coordinator Glenda Blackmon-Johnson, RWPC Manager	Justin M. Henry, RWPC Planner
GRANTS MANAGEMENT STAFF PRESENT	
Sonya Hughes, Grants Director	David Kim, Program Monitor
OTHERS PRESENT	
Hosea Crowell, AIN	

- I. **Call to Order:** John Dornheim, Chair called the meeting to order at 2:12 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Glenda Blackmon-Johnson, RWPC Manager.
- III. **Introductions/Announcements:** N/A.
- IV. **March 2, 2020 Minutes:** *Pamela Green made a motioned to accept the minutes as written. Kelly Richter seconded the motion. The motion passed unanimously.*
- V. **Office of Support:** Annie Sawyer-Williams reported the RWPC seats 24 members currently; that 54% or non-aligned. She reviewed the membership attendance report.

The committee discussed a member's lengthy medical leave status. After a brief discussion, the committee asked the Office of Support to send the member a letter for an interview. The members discussed signing documents via email, or fax for RWPC record keeping.

Justin M. Henry reported the training link is a video that was presented at the leadership training in reference to the efforts that were done in Thailand to manage HIV. The video is geared towards problem solving, understanding the needs of the community, and addressing some of those concerns in the story. Mr. Henry forward modules out for review on data, as well as on the planning cycle, so members can see where the priority setting and resource allocation process falls in our annual planning cycle. He discussed the option of recording the presentation and sending it out to give members the opportunity to view the training at their leisure.

- VI. **Leadership Report:** Recommendations for Appointments: The Executive Committee discussed one candidate.

*Del Wilson motioned to nominate Naomi Green to be seated on the Allocations Committee.*

*Robert Lynn seconded the motion. The motion passed unanimously.*

*Del Wilson motioned to forward Naomi Green application for RWPC recommendation to the Judge's Office for appointment. Pamela Green seconded the motion. The motion passed unanimously.*

VII. **Committee Reports:**

- a. **Planning & Priorities:** Robert Lynn, Chair, reported the committee met on March 18<sup>th</sup> and established quorum. The floor was opened for announcements and the Office of Support reports. The committee reviewed the 2019 Comprehensive HIV Needs Assessment report. They received an update regarding the HIV Dallas Task Force and Fast Track Cities meetings and appointed a liaison to attend those meetings.

The committee had a brief discussion on adding vision care as specialty care. They received an overview on the Referral for Healthcare Service Category in which the RWPC is still being asked to prioritize and allocate funding.

- b. **Allocations Committee:** Kelly Richter, Chair, reported the committee met on March 23<sup>th</sup> and established quorum. The floor was opened for announcements and Office of Support reports. The committee received a report from the Administrative Agency, regarding the Part A/MAI/Part B/State Services Expenditures. The expenditures are projected to be on target for FY 2019-2020. Due to the partial award the AA will allocate: Part A Formula - \$3,043,594.75, MAI - \$249,973.00, Part B - \$814,476.00 and State Services –Rebate - \$190,308.00.

- c. **Consumer Council Committee:** Annie Sawyer-Williams reported the committee met on March 26<sup>th</sup> and established quorum. The floor was opened for announcements and Office of Support reports. Committee reports were given and the committee discussed the CCC Outreach Education Project for emergency room contacts. Due to the COVID-19 pandemic, members were asked to continue to identify new emergency room contacts from their homes, follow-up with the prior emergency room contacts for questions and inquire if they need further information.

The committee discussed coordinating the next CCC forum *Prevention & New Therapies* via a conference platform.

The committee discussed the CCC committee tabling the AIDS Walk South Dallas, The Grace Project and the Get Tested, Grab a Bite event. Mr. Wiley announced the tentative reschedule date for AIDS Walk South Dallas on June 13, 2020.

- d. **Evaluation Committee:** Pamela Green, Chair reported the committee met on March 24<sup>th</sup> and established quorum. The floor was opened for announcements and Office of Support reports. Information was presented on how the CQM department could work with the Evaluation Committee. Oscar Salinas suggested projects for the committee regarding looking at other models. The committee also discussed the creation of indicators on measuring the effectiveness and quality of service. The committee will come up with three things that they felt would be good way to start and will discuss at the next committee meeting.
- e. **Needs Assessment Committee:** Justin M. Henry reported the committee met twice in the month of March and quorum was established. The floor was opened for announcements and Office of Support reports. On March 17<sup>th</sup>, they discussed the 2019 Comprehensive HIV Needs Assessment presentation given at the RWPC meeting by Dr. Susan Wolfe and Associates.



On March 31<sup>st</sup>, they reviewed recommendations and suggestions from the consultant about several gaps and barriers in the service delivery or retention in the area. The committee will submit recommendations at the end of next month to the Planning & Priorities and Consumer Council Committees, which can be used in the planning process.

- VIII. **2019 Comprehensive Needs Assessment Final Report:** The committee had a discussion regarding the needs assessment report regarding a suggestion made to rename the title of the document to just focus on Dallas County and not report on the EMA, because the information doesn't support the EMA. The document is to describe the size, demographics and needs of the population of individuals with HIV/AIDS to facilitate establishment of funding allocation priorities and development of a Comprehensive Plan for the Dallas EMA.
- IX. **Approval of the April 8, 2020 RWPC Agenda:** *Del Wilson made a motion to approve the April 8, 2020 RWPC meeting agenda. Robert Lynn seconded the motion. The motion passed unanimously.*
- X. **New Business:** N/A.
- XI. **Adjournment:** *Robert Lynn made a motioned to adjourn. Kelly Richter seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 3:45 p.m.

Submitted by:

\_\_\_\_\_  
Annie Sawyer-Williams, RWPC Coordinator

\_\_\_\_\_  
Date

Draft Certified by:

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
John Dornheim, Chair  
Auntjuan Wiley, Vice Chair  
Vacant, Vice Chair

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING  
Wednesday, May 6, 2020 @ 2:00 PM  
Hickman Conference Room, 2nd floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

## Needs Assessment Committee

March 31, 2020

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

### MEMBERS PRESENT

Lionel Hillard	Helen E. Turner	John Dornheim, Chair
Gary Benecke	Christopher Webb, Chair	
Karin Petties, Vice Chair	Hosea Crowell	Jonathan Thorne

### MEMBERS ABSENT

Kendra Tevis	Donna Wilson	Shirley Rivers
Jacobi Hunter-Wright	Linda Freeman	

### RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator	Justin M. Henry, RWPC Planner
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### GRANTS MANAGEMENT STAFF PRESENT

Oscar Salinas, CQM	Carla Jackson, Program Monitor	David Kim, Program Monitor
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### OTHERS PRESENT

Laticcia Riggins, DSHS

- I. **Call to Order:** Christopher Webb, Needs Assessment Chair, called the meeting to order at 2:05 p.m.
- II. **Certification of Quorum:** Quorum was established by Christopher Webb and certified by Justin M. Henry, RWPC Planner.
- III. **Introductions/Announcements:**
  - a. Gary Benecke announced the Resource Center is open regular hours with drive thru meals.
  - b. Karin Petties announced Prism Health North Texas is open providing clients with telephonic, and telehealth services.
  - c. Hosea Crowell announced AIN is operating under modified hours.
- IV. **Approval of the March 17, 2019 Minutes:** *Helen Turner motioned to approve the Needs Assessment Committee minutes. Karin Petties seconded the motion. The motion passed with one abstention.*
- V. **Needs Assessment Debrief:** The committee discussed developing recommendations to present to the P&P and CCC committees for consideration for the priority setting. Mr. Henry noted the recommendations are due to the committees by the end of April.

The committee discussed barriers identified to HIV care cited by survey participants.

- Amount of time to get into care
- Paperwork burden
- Time it takes to get an appointment
- Lack of weekend and evening hours
- Clinic treats HIV and no other conditions
- Staff does not understand their culture

Comment/Suggestions:

- Ask AA to obtain clinic hours of service to determine what is being offered and if they only treat HIV or if they include other conditions,
- Request short-term taskforce be seated with AA, consumers and providers to review paperwork

Needs Assessment Committee Meeting

U:\Coordinator-a\~Needs Assessment~\3.31.2020

burden and identify ways to streamline.

- Look into QM conducting a system wide provider survey for compliance with federal CLAS (Culturally and Linguistically Appropriate Services) Standards.

The committee had a brief discussion about vision services. Annie Sawyer-Williams conveyed the Planning & Priorities committee has had conversation regarding add vision services. They agreed to make a recommendation to the Planning & Priorities Committee regarding vision care.

They also discussed retention in care is impacted by:

- Six month recertification paperwork barrier
- Client eligibility documents not centralized

The committee discussed utilizing the ARIES system and having centralized recertification. The discussion was to make a recommendation to the RWPC requesting a taskforce: to convene all case management agencies and allow them to have representative, along with the AA, and representatives from the RWPC sub committees. The committee agreed to review the 2019 Needs Assessment Areas of Consideration document and be ready to make recommendations at the next Needs Assessment Committee meeting.

**VI. New Business:** N/A.

**VII. Adjournment:** *Gary Benecke motioned to adjourn. Helen Turner seconded the motion. The motion passed unanimously.*

The meeting ended at 3:10 p.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Christopher Webb, Chair**  
**Karin Petties, Vice Chair**

\_\_\_\_\_  
**Date**

**NEXT SCHEDULED MEETING**

Tuesday, April 21, 2020 2:00 PM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX

# PLANNING AND PRIORITIES (P&P) COMMITTEE

March 18, 2020

## Minutes

**Charge:** To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

### COUNCIL MEMBERS PRESENT

Robert Lynn, Chair	Christopher Webb	Laticcia Riggins
John Dornheim	Lori Davidson	Venton C. Hill-Jones
Helen Zimba		

### COUNCIL MEMBERS ABSENT

Woldu Ameneshoa	Robert McGee II	Donna Wilson
Korey Willis		

### RWPC STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator	Justin Henry, RWPC Planner
Glenda Blackmon, RWPC Manager	

### GRANTS MANAGEMENT STAFF PRESENT

Carla Jackson, Program Monitor	Wanda Scott, Program Monitor
Oscar Salinas, Quality Assurance Administrator	

### OTHERS PRESENT

Hosea Crowell, AIN	Kellie Norcott, PHHS	Joni Wysocki, AIN
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- I. **Call to Order:** Robert Lynn, Planning & Priorities Chair, called the meeting to order at 9:09 a.m.
- II. **Certification of Quorum:** Quorum was not established by Justin Henry, RWPC Planner, and certified by Robert Lynn.
- III. **Introductions/Announcements:**
  - a. Glenda Blackmon-Johnson announced AIDS Walk South Dallas and Legacy's Grace Project has been postpone until further notice.
- IV. **Approval of the February 18, 2020 Minutes:** *Laticcia Riggins made a motioned to accept the Planning & Priorities minutes. Christopher Webb seconded the motion. The motion passed unanimously.*
- V. **Office of Support Report:** Justin M. Henry reported on the Planning & Priorities Committee membership reflectiveness is currently at 11 members.

Glenda Blackmon-Johnson reviewed the work plan objectives for the Planning & Priorities Committee.

Justin M. Henry reported on rescheduling the planning cycle training to make sure everyone has the basic understanding of the planning cycle and also the basic understanding of the datasets being received. He mention that Susan Wolfe and Associated presented the findings from the 2019 Comprehensive HIV Needs Assessment report at the RWPC meeting. The needs assessment committee will begin to make recommendations to the P&P and the Consumer Council Committee. The needs assessment committee will meet again on March 31<sup>st</sup> to review and make recommendations on the final 2019 Needs Assessment report.

Justin Henry reported the training link is a video that was presented at the leadership training; in reference to the efforts that were done in Thailand to manage HIV. The video is geared towards problem solving, understanding the needs of the community, and addressing some of those concerns in the story.

- VI. **Fast Track Cities Meeting:** Robert Lynn stated he would like the P&P committee to get in sync with the fast track cities meetings. Venton C. Hill-Jones gave an update regarding the fast track cities meetings. They are looking to convene a implementation workshop with the Dallas EMA to work to align the principles of the fast track cities initiative with the end of the epidemic work. The priority now is to align documents (e.g., Integrated Work Plan) to move forward with having the same conversations. He noted it is very important that the council leadership is a part of these conversations, because of the fast moving, and it is connected to the work of the RWPC. The March 23<sup>rd</sup> fast track cities meeting have been canceled. The committee has a brief discussion regard the “SLCAK” site. Slack is a platform that the Dallas County HIV Task Force is using and it is open for anyone to be a part of. It is being used to share and disseminate information and updates that are happening in Dallas County. Mr. Jones announced Glenda Blackmon-Johnson and Shirley Rivers has been invited to serve on a National Steering Committee to help align the work of fast track cities and the epidemic. Helen Zimba volunteered to become a liaison for attending the
- VII. **Component Review of the Priority Setting Process:** Mr. Henry gave the committee an overview of the planning cycle training and encouraged members to review the trainings on the HIV Target Center Website.
- VIII. **Service Categories: Outpatient Ambulatory Health Services:** Mr. Lynn gave the committee a brief overview that discussion has be on going regarding adding vision care a specialty care. Ms. Blackmon-Johnson explained to the committee under outpatient ambulatory health services how to add the vision care service category to those deliverables.
- Ms. Blackmon-Johnson gave the committee an overview of the Referral for Health Care service category in which the RWPC is still being asked to prioritize and allocated funding. The committee will soon have to discuss how and when to implement this service category.
- IX. **New Business:** N/A.
- X. **Adjournment:** *Venton C. Hill-Jones motioned to adjourn. Lori Davidson seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 10:04 a.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Robert Lynn, Chair**  
**Vacant, Vice Chair**

\_\_\_\_\_  
**Date**

**NEXT SCHEDULED MEETING**  
Wednesday, April 15, 2020 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX

ALLOCATIONS COMMITTEE		
March 23, 2020 Minutes		
Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.		
MEMBERS PRESENT		
Kelly Richter, Chair Buffie Bogue	Lionel Hillard James Wright, Vice Chair	James Kleitches
MEMBERS ABSENT		
Jacobi Hunter-Wright	Phillip Scheldt	
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson, RWPC Program Manager	Justin M. Henry RWPC Planner	Annie Sawyer-Williams RWPC Coordinator
Wanda Scott, Program Monitor		
OTHERS PRESENT		
Karin Petties, PHNT	Pam Barnes, HSNT	

- I. **Call to Order:** Kelly Richter, Allocations Chair, called the meeting to order at 5:22 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, RWPC Planner, and certified by Kelly Richter.
- III. **Introductions/Announcements:**
  - a. Justin M. Henry announced there is an official shelter in place mandate for Dallas County that goes in effect starting at 11:59 pm and to potentially last until April 3.
  - b. He reported Legacy's Grace Project and AIDS Walk South Dallas has been postpone until further notice.
  - c. The final version of the 2019 Comprehensive Needs Assessment report is completed and will be forward to members and interested parties.
  - d. Karin Petties announced Prism Health North Texas clinics are open, they are seeing STI walk ins, and checking on clients via telephone,
  - e. Justin M. Henry announced for more information on what is going in Dallas County on COVID-19 view the Dallas County website information will be continuously updated.
  - f. Kelly Richter announced she will be providing samples to everyone that need them. A letter from Gilead went out outlining the response and some changes to advancing access. There has been a request regarding a product Gilead has in clinical trails to treat COVID-19; all request for compassionate access may be sent to [Coronavirus.response@gilead.com](mailto:Coronavirus.response@gilead.com).
  - g. Lionel Hillard announced the Resource Center is closed for hot meals and food pantry is closed through Friday, March 20th. Beginning Monday, March 23th, hot meals and the food pantry will be package to go until further notice.
  - h. Kelly Richter announced Richardson ISD are serving breakfast and lunch to students.
- IV. **Approval of the February 27, 2020 Minutes:** *Lionel Hillard motioned to accept the Allocations Committee minutes. James Wright seconded the motion. The motion passed unanimously.*
- V. **Office of Support:** Annie Sawyer-Williams reported on the Allocations Committee membership reflectiveness is currently at 6 members and the RWPC membership reflectiveness is currently at 24 members.

Glenda Blackmon-Johnson reviewed the work plan objectives for the Allocations Committee. She encouraged members to go to the CHATT Planning website and review the Priority and Allocations trainings.

Wanda Scott gave an update on behalf of the Administrative Agency. The AA do not for see recipients not being able process MFR's. There will be away to process the MFR's so reimbursement will continues.

VI. **Part A/MAI/Part B/State Services Expenditure Reports:** Wanda Scott, on behalf of the Administrative Agency, gave the programmatic update of the documents provided.

**Programmatic Update – Overview**

- The Administrative Agency is currently working on the new Request for Proposal (RFP).
- Letters have been sent to the agencies asking if they will be able to use all or most of the allocated for Part B Formula and Part B Supplemental.
- The Administrative Agency has requested a carry forward for Part A Formula of approximately \$300,000.

*Part A 2019-2020 Expenditure Report:*

- Currently, the FY 2019 Part A grant is in the 12<sup>th</sup> month of the contract, so the expended YTD% per service category should be close to (100.00%) to be on target.
- Per preliminary expenditure information up to 2/29/2020, 89.45% has been expended.

*Part A 2019 Supplemental Expenditure Report:*

- Currently, the FY 2019 Part A Supplemental grant is in the 12<sup>th</sup> month of the contract, so the expended YTD% per service category should be close to (100.00%) to be on target.
- Per preliminary expenditure information up to 2/29/2020, 78.28% has been expended.

*MAI 2019 Expenditure Report:*

- Currently, the FY 2019 MAI grant is in the 12<sup>th</sup> month of the contract, so the expended YTD% per service category should be close to (100.00%) to be on target.
- Pre preliminary expenditure information up to 2/29/2020, 95.34% has been expended.

*Part B 2020 Expenditure Report:*

- Currently, the award is in the 11<sup>th</sup> month of the contract, so the expended YTD% should be close to (91.76%) to be on target.
- Pre preliminary expenditure information up to 2/29/2020, 60.54% has been expended.

*Part B Supplemental 2020 Expenditure Report:*

- Currently, award is in the 11<sup>th</sup> month of the contract, so the expended YTD% per service category should be close to (91.66%) to be on target.
- Pre preliminary expenditure information up to 2/29/2020, 80.73% has been expended.

*State Services 2020 Expenditure Report:*

- Currently, the award is in the 6<sup>th</sup> month of the contract, so the expended YTD% per service category should be close to (50.00%) to be on target.
- Pre preliminary expenditure information up to 2/29/2020, 24.591% has been expended.



*State Rebate and ADAP 2020 Expenditure Report:*

Currently, the award is in the 6<sup>th</sup> month of a 7 month contract extension, so the expended YTD% per service category should be close to (85.71%) to be on target.

Per preliminary expenditure information up to 2/29/2020, 52.15% has been expended.

Due to the partial award the AA will allocate: Part A Formula - \$3,043,594.75, MAI - \$249,973.00, Part B - \$814,476.00 and State Services –Rebate - \$190,308.00.

VII. **New Business:** N/A.

VIII. **Adjournment:** *Lionel Hillard motioned to adjourn. James Wright seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 6:13 p.m.

Submitted by:

\_\_\_\_\_  
Annie Sawyer-Williams, RWPC Coordinator

\_\_\_\_\_  
Date

Draft Certified by:

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
Kelly Richter, Chairperson  
James Wright, Vice Chair

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING

April 27, 2020 Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

EVALUATION COMMITTEE March 24, 2020 Minutes		
<b>Charge:</b> Evaluates whether sub recipient services coincide with set service priorities, and evaluates the performance of the Administrative Agency and the Planning Council according to the goals of the Council.		
MEMBERS PRESENT		
Gary Benecke Darius Ahmadi Jonathan Thorne	Del Wilson, Vice Chair Helen E. Turner, CCC Liaison Pamela J. Green RN, Chair	Louise Weston-Ferrill Louvenia Freeman Leonardo Zea
MEMBERS ABSENT		
Phillip Scheldt	LaShaun Shaw	
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson, RWPC Manager	Justin M. Henry, Health Planner	Annie Sawyer-Williams, RWPC Coordinator
GRANTS MANAGEMENT STAFF PRESENT		
David Kim, Program Monitor		
OTHERS PRESENT		
Kellie Norcott, PHHS Anna J.		

- I. **Call to Order:** Pamela Green RN, Evaluation Committee Chair, called the meeting to order at 3:16 p.m.
- II. **Certification of Quorum:** Quorum was established by Justin M. Henry, Ryan White Planning Council (RWPC) Planner, and certified by Pamela Green RN.
- III. **Introductions and Announcements:** N/A.
- IV. **Approval of February 25, 2020 Minutes:** Gary Benecke motioned to approve the February 25, 2020 minutes. Darius Ahmadi seconded the motion. The motion passed with two abstentions.
- V. **Office of Support Report:** Annie Sawyer-Williams reported the Evaluation Committee membership reflectiveness is at 11 members and the RWPC membership reflectiveness is at 24 members.

Glenda Blackmon-Johnson reviewed the 2020-2021 work plan objectives for the Evaluation Committee.

Justin M. Henry reported the training link is a video that was presented at the leadership training; in reference to the efforts that were done in Thailand to manage HIV. Mr. Henry forward an email regarding a series of modules from the HIV Target Website, the modules is to gain an understanding of the Part A program.

- VI. **Review Administrative Agency's Response to FY 2018 Recommendation:** Mr. Henry presented the committee with the response from the Administrative Agency regarding the FY 2018 recommendation.
  - The Administrative Agency should maintain formal communication efforts with grant sub-recipients regarding important dates, deliverables, processes, and timelines for each grant cycle -

*A divisional email account was created in August 2018 to send important information to stakeholders.*

- The Administrative Agency should provide an updated flowchart illustrating how the Purchasing Department's activities in the procurement process coordinate with the AA's procurement activities – *Please see attached contracting timeline, 2019 RFP flow chart will be updated for next EAM.*
- The Administrative Agency should provide periodic updates on new and upcoming technical assistance seminars and federal initiatives to RW subrecipients - *A divisional email account was created in August 2018 to send important information to stakeholders, TA notices have been disseminated at a minimum annually.*
- The Administrative Agency should incorporate quality control measures to ensure the veracity of information on websites/resources used during the bidding process – *The AA worked with purchasing and a consultant to ensure accurate information was posted for 2019 RFP.*
- Upon advertisement of the formal Invitation for Bid (IFB), ensure that all registered subrecipients have access to all applicable guidance documents. *This information was sent out to stakeholders in August 2019 from the divisional email account.*
- The Administrative Agency should provide an updated division organizational chart. *An attachment was provided.*
- Provide clarity on the reporting structure of the planning council staff within the department. Per the findings from the HRSA site visit in March of 2018, PC support staff should ideally report to an entity other than the recipient program director in order avoid the perception of conflicts of interest and to clearly delineate the roles and responsibilities of each party. *This was addressed in the restructure, PC Manager reports to Dr. Huang, DCHHS Director.*

**VII. Oscar Salinas Clinical Quality Management - Collaboration):** Oscar Salinas discussed with the committee projects that can be reviewed by the CQM department in collaboration with the evaluation committee.

Mr. Henry conveyed the evaluation committee function is to evaluate outcome effectiveness. And, implement and evaluate strategies for bringing or retaining members of underserved populations to their health care system and their target population was really people who were out of care.

Mr. Salinas gave the committee a brief overview of clients in the Dallas EMA being virally suppression and retained in medical care. Mr. Henry noted the charge of the Evaluation Committee which includes the assessment of the administrative mechanisms.

Ms. Green explained there are opportunities for the committee and several documents that can be reviewed the 2019 Comprehensive Needs Assessment, and the 90- 90- 90 goals. She presented the committee a homework assignment which is to come up with three things that the committee should work on and develop regarding gaps in the Dallas EMA. Mr. Salinas recommend looking at clients who are out of care.

**VIII. New Business:** N/A.

**IX. Adjournment:** *Del Wilson motioned to adjourn. Helen Turner seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 4:15 p.m.

*Submitted by:*

\_\_\_\_\_  
Annie Sawyer-Williams, RWPC Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Pamela Green RN, Chairperson or  
Del Wilson, Vice-Chairperson**

\_\_\_\_\_  
**Date**

NEXT SCHEDULED MEETING  
Tuesday, April 28, 2020 3:00 PM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

## CONSUMER COUNCIL COMMITTEE MEETING

March 26, 2020

**Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).**

### MEMBERS PRESENT

Auntjuan Wiley, Chair	Sattriona Nyachwaya, FT Liaison	Robert L. McGee II
Linda Freeman	Ricky Tyler	Donna Wilson, Vice Chair
Lionel Hillard	Helen E. Turner	Julie Wilson Caldwell
Helen Zimba	Julie Jackson	David C. Becker

### MEMBERS ABSENT

Jonnita L. Brown	Alexander Deets	Jamie Collins
John Dornheim		

### COUNCIL STAFF PRESENT

Annie Sawyer-Williams, RWPC Coordinator	Justin Henry, RWPC Planner
Glenda Blackmon-Johnson, RWPC Manager	

### GRANTS MANAGEMENT STAFF PRESENT

### OTHERS PRESENT

Teddrick Douglas, PHNTX	Elizabeth Gotti	Kellie Norcott, PHHS
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- I. **Call to Order:** Auntjuan Wiley, Chair, called the meeting to order at 12:27 p.m.
- II. **Certification of Quorum:** Quorum was not established and certified by Annie Sawyer-Williams, RWPC Coordinator, and certified by Auntjuan Wiley.
- III. **Introductions/Announcements:** N/A.
- IV. **Approval of February 27, 2020 Minutes:** *motioned to approve the February 27, 2020 minutes. Seconded the motion. The motion passed unanimously*
- V. **Office of Support:** Annie Sawyer-Williams reported Consumer Council Committee reflectiveness is at 16 members and the RWPC membership reflectiveness is at 24 members. The RWPC is seeking people of color, representation of people who were recently incarcerated, and transgender individuals. She reviewed the 2020-2021 work plan objectives for the Consumer Council Committee.

Justin Henry discussed the Priority & Resource Allocations Process. He encouraged members to review the modules on the HIV Target website in order to gain a better understanding of the Part A program.
- VI. **Committee Liaison Report:**
  - a. **Allocations Committee:** Lionel Hillard reported the committee met and quorum was established. The committee received a report from the Administrative Agency, regarding the Part A/MAI/Part B/State Services Expenditure Reports. The expenditures are projected to be on target for FY 2019-2020.
  - b. **Planning & Priorities Committee:** Justin Henry reported the committee met on March 18, 2020 and quorum was established. The committee reviewed the 2018 HIV Statistics of HIV in Dallas County and the client utilization data in the Dallas EMA & the Sherman Denison HSDA. They discussed getting all the datasets that would be required for the priority setting and resource allocation process.

- c. **Evaluation Committee:** Helen Turner reported the committee met on March 24<sup>th</sup> and quorum was established. The committee discussed working with the Clinical Quality Management department on projects for the evaluation committee regarding performance and the possibility of performing an outcome evaluation to determine the effectiveness of services.
- d. **Needs Assessment Committee:** Annie Sawyer-Williams reported the committee met on March 17<sup>th</sup>, and quorum was established. The committee discussed the 2019 Comprehensive Needs Assessment presentation given at the RWPC meeting by Dr. Susan Wolfe and Associates. They agreed to meet again to discuss the 2019 Comprehensive HIV Needs Assessment final report.
- e. **Dallas HIV Task Force/Fast Track:** Justin Henry reported the meeting scheduled for March 23<sup>rd</sup> was rescheduled until further notice. Dr. Huang forwarded an email giving update on all the activities surrounding the workgroups.

**VII. Consumer Council Committee Outreach Education Project:** Mr. Wiley asked members to continue to look for emergency rooms to target and identify those locations and to follow up with the other emergency rooms via email for information needed.

**VIII. CCC Forum Planning:** The committee discussed coordinating the next CCC forum *Prevention & New Therapies* via a conference platform.

**IX. CCC Community Events Involvement:** The committee discussed the CCC committee tabling the AIDS Walk South Dallas, The Grace Project, and Get Tested Grab a Bite. Mr. Wiley announced the tentative reschedule date for AIDS Walk South Dallas on June 13, 2020.

**X. New Business:** It was announced that Access & Information Network (AIN) is working to prevent the spread of COVID-19 while maintaining services for our clients with some adjustments:

- AIN is now distributing April DART Bus Passes during our usual, utilizing a glass pass through operating hours of 9am -5pm.
- AIN's Meals Program is now providing meals to-go from 11am -1pm / Monday-Friday using the Daire Center vestibule.
- Clients needing to complete their Birth Month Recertification, Self-Attestation, Enrollment, Intake or address N-MCM and MCM services, may contact our office at #214-943-4444 to complete this process telephonically.
- AIN's Medical Transportation (Van Rides) Program is operating as rides are needed.

Ted Douglass announced the Empowerment Center is having virtual meetings.

Sattie Nyachwaya announced the CHE Lancaster office clinic is open for appointments only.

**XI. Adjournment:** Lionel Hillard motioned to adjourn. Helen Turner seconded the motion. The motion passed unanimously.

The meeting ended at 1:15 p.m.

*Submitted by:*

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Annie Sawyer-Williams, Coordinator

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Date

*Draft Certified by:*

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Justin M. Henry, RWPC Health Planner

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Date

*Final Approval by:*

---

**Auntjuan Wiley, Chair**  
**Donna Wilson, Vice Chair**

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**Date**

NEXT SCHEDULED MEETING  
Thursday, April 23, 2020 12:00 PM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX

# RWPC Members

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1. John Dornheim, CHAIR	<a href="mailto:johndornheim@att.net">johndornheim@att.net</a>
2. Auntjuan Wiley, VICE CHAIR	<a href="mailto:a.wiley@aidswalksouthdallas.com">a.wiley@aidswalksouthdallas.com</a>
3. Venton C. Hill-Jones	<a href="mailto:Vhill-jones@SBPAN.org">Vhill-jones@SBPAN.org</a>
4. Lori Davidson	<a href="mailto:lori.davidson@dallascityhall.com">lori.davidson@dallascityhall.com</a>
5. Darius Ahmadi	<a href="mailto:dahmadi@aidsdallas.org">dahmadi@aidsdallas.org</a>
6. Yolanda Jones	<a href="mailto:Yjones@AIDSDallas.org">Yjones@AIDSDallas.org</a>
7. Robert Lynn	<a href="mailto:Roblynn1868@gmail.com">Roblynn1868@gmail.com</a>
8. Robert McGee II	<a href="mailto:helpmehelputoo@gmail.com">helpmehelputoo@gmail.com</a>
9. Karin Petties	<a href="mailto:Karin.petties@prismntx.org">Karin.petties@prismntx.org</a>
10. Kelly Richter	<a href="mailto:Kelly.Richter@Gilead.com">Kelly.Richter@Gilead.com</a>
11. Phillip Scheldt	<a href="mailto:phill@scheldt.us">phill@scheldt.us</a>
12. Jonathan Thorne	<a href="mailto:Jrthorne1@gmail.com">Jrthorne1@gmail.com</a>
13. Del Wilson	<a href="mailto:delwilson@myresourcecenter.org">delwilson@myresourcecenter.org</a>
14. Donna Wilson	<a href="mailto:Donnadenisewilson@gmail.com">Donnadenisewilson@gmail.com</a>
15. Leonardo Zea	<a href="mailto:Leonardo.zea@prismntx.org">Leonardo.zea@prismntx.org</a>
16. Julie Jackson	<a href="mailto:jjack812@gmail.com">jjack812@gmail.com</a>
17. James Wright	<a href="mailto:creditdefendersm@yahoo.com">creditdefendersm@yahoo.com</a>
18. Christopher Webb	<a href="mailto:Christopher.Webb@dallascounty.org">Christopher.Webb@dallascounty.org</a>
19. Alexander Deets	<a href="mailto:info@alexanderdeets.com">info@alexanderdeets.com</a>
20. Korey Willis	<a href="mailto:kwillis@aboundingprosperity.org">kwillis@aboundingprosperity.org</a>



# RWPC Members

<b>21. Pamela J. Green</b>	<a href="mailto:Pamelajgreenrn@sbcglobal.net">Pamelajgreenrn@sbcglobal.net</a>
<b>22. Helen Zimba</b>	<a href="mailto:Hzimba.theafiyacenter@gmail.com">Hzimba.theafiyacenter@gmail.com</a>
<b>23. Laticcia M. Riggins</b>	<a href="mailto:Laticcia.riggins@dshs.texas.gov">Laticcia.riggins@dshs.texas.gov</a>
<b>24. Jacobi Hunter-Wright</b>	<a href="mailto:Jhunter-wright@aboundingprosperity.org">Jhunter-wright@aboundingprosperity.org</a>

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**AGENCY LIST 2018**  
(Part A Formula, Supplemental, MAI & Part B Formula)

<p><b><u>AIDS Healthcare Foundation</u></b>  <b>Texas Regional Director: Bret Camp</b>  <u>7777 Forest Lane B-122</u>  <u>Dallas, Texas 75230</u>  <u><a href="#">Need new information</a></u>  Office: 972-383-1065 / AHF ext. 2161</p> <p>Director of Contracts Administration  Charity Chandler-Cole  6255 W. Sunset Blvd., 21st Floor  Los Angeles CA 90028  <a href="mailto:charity.chandler@aidshhealth.org">charity.chandler@aidshhealth.org</a>  Office: 323-860-5384  Cell: 310-882-9462</p> <p>Contracts Manager  Shibu K. Sam  7777 Forest Ln, Ste B122  Dallas, Texas 75230  <a href="mailto:shibu.sam@aidshhealth.org">shibu.sam@aidshhealth.org</a>  Office: 972-383-1060 Ext 2166  Cell: 972-523-3113</p>	<p><b><u>AIDS InterFaith Network</u></b>  <b>dba: Access Informaiton Network</b>  <u><a href="mailto:Steven@AINDallas.org">Steven@AINDallas.org</a></u>  <b>ED: Steven Pace</b></p> <p>Director of HIV Services: Joni Wysocki  <a href="mailto:joni@aindallas.org">joni@aindallas.org</a></p> <p>2600 N. Stemmons Freeway Suite, 151  Dallas, Texas 75207</p> <p>Office: 214-943-4444  Fax: 214-941-7739</p>	<p><b><u>AIDS Services of Dallas</u></b>  COO: Traswell Livingston III  <a href="mailto:tlivingston@aidsdallas.org">tlivingston@aidsdallas.org</a></p> <p>CFO: Bernie Keasler x 110  <a href="mailto:bkeasler@aidsdallas.org">bkeasler@aidsdallas.org</a></p> <p>400 S. Zang Ste 1305 LB 21  Dallas, Texas 75208-6600</p> <p>P.O. BOX 4338  Dallas, Texas 75208-0338</p> <p>Office: 214-941-0523  Fax: 214-941-8144</p>	<p><b><u>Dls Co. Hospital District - Parkland</u></b>  <b>Director -HIV-Grant Programs - Crystal Curtis</b>  <u><a href="mailto:CRYSTAL.CURTIS@phhs.org">CRYSTAL.CURTIS@phhs.org</a></u></p> <p>Grant Financial Analysis Manager:  Vacant</p> <p><u>SVP Jessica Hernandez</u>  <a href="mailto:Jessica.hernandez@phhs.org">Jessica.hernandez@phhs.org</a></p> <p>Program Manager: Kellie Norcott  <a href="mailto:KELLIE.NORCOTT@phhs.org">KELLIE.NORCOTT@phhs.org</a></p> <p>Director of Grants Management: Shelia Fisher  214-590-7996 / <a href="mailto:Shelia.Fisher@phhs.org">Shelia.Fisher@phhs.org</a></p> <p>1936 Amelia Court 2nd Floor  Dallas, Texas 75235-7706</p> <p>Office: 214-590-5182  Fax: 214-590-2832</p>
<p><b><u>Dallas Legal Hospice</u></b>  <b>ED: Tony Lokash</b>  <a href="mailto:tony@legalhospice.org">tony@legalhospice.org</a></p> <p>Legal Director: Joel Lazarine  <a href="mailto:joel@legalhospice.org">joel@legalhospice.org</a></p> <p>Mark Edgell, Office Mananger  <a href="mailto:marklegalhospice.org">marklegalhospice.org</a>  1825 Market Center Blvd Ste 550  Dallas, Texas 75207</p> <p>Office: 214-521-6622  Fax: 214-521-3310</p>	<p><b><u>Dental Health Programs, Inc. dba</u></b>  <b>Community Dental Care</b></p> <p>Director of Operations/ED: Dorothy Jones  <a href="mailto:Djones@communitydentalcare.org">Djones@communitydentalcare.org</a></p> <p>Grants Programs: Johnathon Bingham  <a href="mailto:jbingham@communitydentalcare.org">jbingham@communitydentalcare.org</a></p> <p>Grant Reporting: Cassie McGowan  <a href="mailto:CMcGowan@communitydentalcare.org">CMcGowan@communitydentalcare.org</a></p> <p>3910 Gaston Ave,  <u><a href="#">Dallas, Texas 75246</a></u>  Office: 214-736-0493  Cell: 469-387-7700  Fax: 214-515-5516</p>	<p><b><u>Health Services of N. Tx, Inc.</u></b>  <b>CEO: Doreen Rue x 3001</b>  <a href="mailto:drue@healthntx.org">drue@healthntx.org</a></p> <p>COO: Debra Layman x 53-3020  <a href="mailto:dlayman@healthntx.org">dlayman@healthntx.org</a></p> <p>CFO: Pam Barnes x 3015  <a href="mailto:pbarnes@healthntx.org">pbarnes@healthntx.org</a></p> <p>4401 North I 35 Ste 312  Denton, Texas 76207</p> <p>Office: 940-381-1501  Fax: 940-566-8059</p>	<p><b><u>Legacy Counseling Center, Inc.</u></b>  <b>ED: Melissa Grove x 302</b>  <a href="mailto:melissa@legacycounseling.org">melissa@legacycounseling.org</a></p> <p>Program Director: Brooke Nickerson  <a href="mailto:brooke@legacycounseling.org">brooke@legacycounseling.org</a></p> <p>Finance: MerriGay Fitz  <a href="mailto:mfritz0913@hotmail.com">mfritz0913@hotmail.com</a></p> <p>Office Manager: Tammy McCormack x 300  <a href="mailto:tammy@legacycounseling.org">tammy@legacycounseling.org</a></p> <p>4054 McKinney Avenue Ste. 102  Dallas, Texas 75204-2058</p> <p>Office: 214-520-6308  Fax: 214-521-9172  Legacy Cottage: 214-941-7373</p>
<p><b><u>Prism Health North Texas</u></b>  <b>ED: John T. Carlo M.D.</b>  <a href="mailto:john.carlo@aidсарms.org">john.carlo@aidсарms.org</a></p> <p>CFO: Gilbert Kouame x 312  <a href="mailto:gkouame@aidсарms.org">gkouame@aidсарms.org</a></p> <p>Accounting Manager: Sherrie Jackson  <a href="mailto:sjackson@aidсарms.org">sjackson@aidсарms.org</a></p> <p>351 W. Jefferson Blvd. Ste 300  Dallas, Texas 75208</p> <p>Office: 214-521-5191  Fax: 214-528-5879</p>	<p><b><u>Resource Center of Dallas</u></b>  <b>CEO: Cecelia Cox</b>  <a href="mailto:ccox@myresourcecenter.org">ccox@myresourcecenter.org</a></p> <p><b>COO: Marisa Elliott</b>  <a href="mailto:melliott@myresourcecenter.org">melliott@myresourcecenter.org</a></p> <p>CFO: Dave Hesse 214- 540-4428  <a href="mailto:dhesse@myresourcecenter.org">dhesse@myresourcecenter.org</a></p> <p>5750 Cedar Springs Rd.  Dallas, Texas 75235</p> <p>P.O. BOX 190869  Dallas, Texas 75219</p>	<p><b><u>Callie Clinic -Your Health Clinic</u></b>  <b>ED: Gwynne Palmore</b>  <a href="mailto:gwynne.palmore@gmail.com">gwynne.palmore@gmail.com</a></p> <p>CFO: Bob Stoolfire  <a href="mailto:bobstoolfire@gmail.com">bobstoolfire@gmail.com</a></p> <p>Clinical Administrator:  Glenn Moreland  <a href="mailto:rglenm@yahoo.com">rglenm@yahoo.com</a></p> <p>Compliance Officer  <u><a href="#">Norma Piel-Brown</a></u>  <a href="mailto:norma.pielbrown@callieclinic.org">norma.pielbrown@callieclinic.org</a></p> <p>1521 Baker Road  Sherman, Texas 75090</p>	

	Office: 214-528-0144 Fax: 214-522-4604	Office: 903-891-1972 Fax: 903-892-6093	
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<p><b><u>Open Arms, Inc./Bryan's House</u></b> <b>ED: Abigail Erickson</b> <a href="mailto:aerickson@bryanshouse.org">aerickson@bryanshouse.org</a></p> <p>Finance: Linda White <a href="mailto:lwhite@bryanshouse.org">lwhite@bryanshouse.org</a></p> <p>Admin: Yessenia Ramirez x 149 <a href="mailto:yramirez@bryanshouse.org">yramirez@bryanshouse.org</a></p> <p>3610 Pipestone Road Dallas, Texas 75212</p> <p>P.O. BOX 35868 Dallas, Texas 75235-0868</p> <p>Office: 214-559-3946 Fax: 214-559-2827</p>





# April 2020

**\*\*This calendar is**

tentative and may change.  
You may contact the  
Office of Support at  
(214) 819-1840 to verify a  
scheduled meeting.\*\*

All meetings will be held in  
the Hickman Conference  
Room, located on the 2nd  
floor of Dallas County Health  
& Human Services, unless  
otherwise specified.

2377 N. Stemmons Frwy  
Suite 200  
Dallas, TX 75207

All meetings are open to the  
public and subject to the Tex-  
as Open Meetings Act. Your  
attendance is welcomed.

Fax: 214-819-6023

E-mail:

RWPC.RWPC@DallasCounty.org

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> Executive @2PM	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b> RWPC @9AM	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> Planning &Priorities @9AM	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b> Needs Assessment Committee @2PM	<b>22</b>	<b>23</b> CCC @12PM	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> Allocations @ 5:15 PM	<b>28</b> Evaluation @3PM	<b>29</b>	<b>30</b>		



# MAY 2020

**\*\*This calendar is**

tentative and may change. You  
may contact the

Office of Support at

(214) 819-1840 to verify a  
scheduled meeting.\*\*

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					1	2
3	4	5	6 Executive @2PM	7	8	9
10	11	12	13 RWPC @9AM	14	15	16
17	18	19 Needs Assess- ment Committee @2PM	20 Planning & Priori- ties@ 2PM	21	22	23
24/31	25 Allocations @ 5:15PM	26 Evaluation @3PM	27	28 CCC @12PM	29	30