

Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207
214 819-1840 Telephone; 214 819-6023 Fax

Memorandum

To: Members, Ryan White Planning Council of the Dallas Area
Interested Parties

From: RWPC Support Staff

Date: March 1, 2023

Re: Meeting Announcement

Please note that there will be a:

Ryan White Planning Council Meeting
Wednesday, March 8, 2023, 9:00 a.m.

Via **Go-to-Meeting Platform**

Dallas County Health and Human Services Building
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please review this mailer for details regarding the meeting agenda.** Members, if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 on or before Tuesday, March 7, 2023. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager Programmatic
Wanda Scott, Grants Manager Fiscal
Glenda Blackmon-Johnson, RWPC Support Staff
Carla Jackson, Program Monitor
David Kim, Program Monitor
Vacant, Program Monitor
Marlen Rivera, Program Monitor
Oscar Salinas, Quality Assurance Administrator
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Jasmine Sanders, RWPC Support Staff
Logane Brazile, RWPC Support Staff
Kofi Bissah, ADAP Liaison
Building Security

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living with HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.

AGENDA

Wednesday, March 8, 2023
9:00 a.m.

- | | |
|---|---|
| I. Call to Order | Helen Zimba |
| II. Certification of Quorum | Helen Zimba |
| III. Introduction/Announcements | Helen Zimba |
| IV. Approval of the February 8, 2022, Minutes | Action Item |
| V. Administrative Agency Report <ul style="list-style-type: none">• AA Updates• CQM Updates | Sonya Hughes, AA Representative |
| VI. FY 2022 Status Neutral Needs Assessment Presentation | Needs Assessment Consultants |
| VII. Committee Meeting Update: <ul style="list-style-type: none">a. Executive Committeeb. Planning and Priorities Committeec. Needs Assessment Committeed. Allocations Committeee. Evaluation Committeef. Consumer Council Committee | Helen Zimba
Helen Zimba
Lionel Hillard
James Kleitches or Naomi Green
Helen Zimba
Donna Wilson |
| VIII. New Business | |
| IX. Adjournment | Helen Zimba |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING
Wednesday, April 12, 2023, 9:00 AM
Will be held via TELE-CONFERENCE

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

February 8, 2023, Meeting Minutes

COUNCIL MEMBERS PRESENT		
John Donrnheim Alexander Deets Chris Walker Norma Piel-Brown Nisa Ortiz	Grace Balaoing James Kleitches Korey Willis James Wright Sattie Nyachwaya	Donna Wilson Helen Zimba, Chair Lionel Hillard Lori Davidson Kelly Salinas
COUNCIL MEMBERS ABSENT		
Latticia Riggins Kevin Chadwin Davis HK Yumo Dan Nguyen	Derick Felton Corey Strickland Dr. Pro Brewer Jonathan Thorne	La'Paul Fulson Jonathan Ford Terra Ejike
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson RWPC Manager	Logane Brazile, RWPC Coordinator	Jasmine Sanders, RWPC Planner
DALLAS COUNTY ADMINISTRATION STAFF PRESENT		
Lauren Trimble, Dallas County		
GRANTS MANAGEMENT STAFF PRESENT		
Barbara Kakembo, PM Oscar Salinas, CQM Nariah Webster, SFM	Jocelyn Rodriguez, FM Wanda Scott,	Justin Henry, GM LeShaun Murphy, AA
OTHERS PRESENT		
Del Wilson, RCD Elizabeth Greene Maritza Gutierrez Ramos Annie Williams, HOPWA Barbara Rogers Sherri Johnson Yolanda Jones	Marlen Rivera Nathaniel Holley, Freelux Project Renee Arnold Shabaura Perryman Crystal Curtis Jamie Shank, CQM Consultant Tammy, Legacy Cares	Sylvester Mayes Yaiza Wade Joni Wysocki, AIN/AHF Katrina B. Jonathan Gute, PHHS Maurice Montgomery, City of Dallas

- I. **Call to Order:** Helen Zimba, Chair, opened the meeting at 9:00 am; the meeting was called to order at 9:10 am.
- II. **Certification of Quorum:** Quorum was established by Helen Zimba, Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** Helen Zimba and Donna Wilson announced the passing of former Planning Council member Linda Freeman. Ms. Freeman's homegoing service will be held on February 8, 2023, at Family First Mortuary. The service will start promptly at 1:00 pm. Kelly Salinas announced Oak Lawn Pharmacy would host a Mardi Gras-themed Open House on Tuesday, February 21, 2023.
- IV. **Leadership Report:** The platform meeting etiquette was detailed and general announcements were made regarding access to Emergency Housing Assistance Program; Comprehensive Energy Assistance Program; the HIV Taskforce, Dallas County Fast Trace Cities, COVID-19 Updates, and vaccine announcements on the Dallas County website <https://www.dallascounty.org/>; RWPC new membership interviews; recruitment.
- V. **Approval of January 11, 2023, Minutes:** Lionel Hillard motioned to approve the minutes. Donna Wilson seconded the motion. The motion passed unanimously with corrections.
- VI. **Administrative Agency Report:** Wanda Scott, FGM, made the following announcements:
Fiscal:
 Wanda Scott, FM, provided the following updates:

Part A Formula, Supplemental, MAI, and Carryover (Formula & MAI) - 03/2022 thru 12/2022 (10 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$20,227,483.00	\$15,968,400	79%	\$4,259,083	21%

DSHS Part B, State Rebate, and State Services – 04/2022 thru 12/2022 (9 months of Expenses)

Funding Source	Grant Period	Approved Budget	Total Expended	Total Expended %	Remaining \$	Remaining %
RW Part B	4/1/2022-3/31/2023	\$3,701,218.00	\$ 2,764,397.93	75%	\$ 936,820.07	25%
State Rebate	4/1/2022-3/31/2023	\$1,557,497.00	\$ 940,361.37	60%	\$ 617,135.63	40%
		\$ -	\$ -	0%	\$ -	0%
State Services	9/1/2022-8/31/2023	\$1,457,610.00	\$ 450,431.36	31%	\$ 1,007,178.64	69%

Dallas County received the HRSA Notices of Award for FY 2023 RWHAP Part A grants. Please note that HRSA is operating under a Continuing Resolution; therefore, this is a partial award. Final awards will be processed as soon as HRSA HAB receives this program's full FY 2023 appropriation amount.

Partial Part A Formula and MAI Awards:

Formula (26%)	\$3,202,716.00 (Service Delivery + Administrative)
MAI (16%)	\$ 276,138.00 (Service Delivery + Administrative)
Total Awards	\$3,478,854.00

Dallas County received the executed Interlocal Agreement contract with the City of Dallas HOPWA Program for FY2022-2023 (contract period: October 1, 2022 – September 30, 2023) - \$2,273,350.00 was approved CC on December 28, 2022.

Dallas County RW-Grants Division received the DSHS HOPWA application for the contract period: (09/01/2023 – 08/31/2024). Dallas HOPWA awards for the Dallas and Sherman-Denison area are \$781,475.

The Ryan White Grants Management Division – Fiscal Unit has two vacant positions posted to the Dallas County Careers site. They are:

- Fiscal Administrative Assistance IRC -23000186
- Senior Fiscal Monitor IRC – 23000273

Please share the vacancy with potential candidates to apply.

CQM: N/A

Program Team:

Justin Henry made the following announcements:

- The program team is currently preparing for their virtual site visit. A consumer meeting invitation is scheduled for Monday, April 17, 2023, at 2 pm. Participant information should be sent to the project officer by April 3, 2023. Any RW members who would like to attend should email Sonya or the Office of Support. This will be a Ryan White client-only meeting; no AA or Office of Support staff will be in attendance.
- The request for proposal (RFP) for the FY 24-25 grant cycle won't be released until later this year.

ADAP:

- Kofi Bissah, ADAP, reported that the Texas HIV Medication Program (THMP) applied a "spend-down" equal to the cost of each participant's yearly THMP medications. This income adjustment is for those over the 200% Federal Poverty Level rule. A new standard deduction of \$12, 240.00 will be applied against the client's income to determine eligibility effectively on April 1, 2023. The standard deduction number is set to change each year by January 31, 2024.

VII. Committee Reports:

- A. Executive Committee:** Helen Zimba reported the Executive Committee met on 1.4.23. Quorum was met. Members reviewed fiscal and CQM updates.
- B. Planning & Priorities Committee:** Helen Zimba reported Planning & Priorities met on 1.18.23. Quorum was met. The committee reviewed the PCN 16-02, FY 2022 Standards of Care and Service Delivery Guidelines, and the HRSA CDC Status Neutral Approach Letter.
- C. Needs Assessment Committee:** Helen Zimba reported the Needs Assessment Committee met on January 17, 2023. Quorum was met. The committee received a project planning update from Katrina and Michael, Needs Assessment consultants, regarding the pair's progress on completion.
- D. Evaluation Committee:** Helen Zimba reported the Evaluation Committee met on 1.24.23. Quorum was met. The committee reviewed the EAM, and CQM updates were provided regarding the following topics:
 - *About DCHHS 2018*
 - *Dallas County sub-recipients*
 - *Return to Care QIP*
 - *Dallas EMA/HSDA Interventions to Improve Access to Care*
 - *Parkland HIV R2C*
 - *Resource Center R2C*
 - *Organizational Assessment & CQM Evaluation*
 - *OA Domains*
 - *Dallas EMA/HSDA OA Results*
 - *2022 Subrecipient OA Score Quartiles*
 - *Quantitative + Qualitative Performance Measures*
 - *Lessons Learned – QI Leadership*
 - *Best Practices – QI Leadership*
 - *Culture of Quality*
- E. Allocations Committee:** Helen Zimba reported the Allocations Committee met on 1.23.23. Quorum was met. The committee reviewed the FY 2023 Master Calendar + Work Plan and received an official notice of award announcement.
- F. Consumer Council Committee:** Quorum not met.

VIII. New Business: Glenda Blackmon-Johnson, Office of Support, reviewed the FY 2023 RWPC Leadership appointments. The appointments are as follows:

Greetings,

The Office of Support would like to congratulate and announce the update regarding the RWPC Leadership for the 2023 Ryan White Program. Their Service terms will commence on March 1, 2023 and continue through February 29, 2024.

Position	Appointments
RWPC Chair	Helen Zimba
RWPC Vice Chair	Naomi Green
RWPC Vice Chair	John Dornheim
Allocations Chair	James Kleitches
Allocation Vice Chair	Naomi Green
Evaluation Chair	Helen Zimba
Evaluation Vice Chair	Vacant
P&P Chair	Helen Zimba
P&P Vice Chair	Vacant
CCC Chair	Donna Wilson
CCC Vice Chair	Vacant
Needs Assessment Chair	Lionel Hillard
Needs Assessment Vice Chair	John Dornheim

IX. Adjournment: Helen Zimba, Chair, motioned to adjourn. Lionel Hillard seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:40 am.

Drafted by:

Logane Brazile, RWPC Coordinator

Date

Certified by:

Glenda B. Johnson RWPC Manager

Date

Final Approval by:

Helen Zimba, Chair

Date

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Will be held via the Virtual Meeting Platform
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