

**Ryan White Planning Council of the Dallas Area**  
**Office of Support**  
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207  
214 819-1840 Telephone; 214 819-6023 Fax

**Memorandum**

To: Members, Ryan White Planning Council of the Dallas Area  
Interested Parties

From: RWPC Support Staff

Date: June 7, 2023

Re: Meeting Announcement

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Please note that there will be a:

**Ryan White Planning Council Meeting**  
**Wednesday, June 14, 2023, 9:00 a.m.**

Via **Go-to-Meeting Platform**

Dallas County Health and Human Services Building  
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please review this mailer for details regarding the meeting agenda.** Members, if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 on or before Tuesday, June 13, 2023. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.dallascounty.org/departments/rwpc/>

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager Programmatic  
Wanda Scott, Grants Manager Fiscal  
Glenda Blackmon-Johnson, RWPC Support Staff  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Vacant, Program Monitor  
Marlen Rivera, Program Monitor  
Oscar Salinas, Quality Assurance Administrator  
Angela Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Jasmine Sanders, RWPC Support Staff  
Logane Brazile, RWPC Support Staff  
Kofi Bissah, ADAP Liaison  
Building Security

# RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living with HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## AGENDA

Wednesday, June 14, 2023  
9:00 a.m.

- |       |  |   |
|-------|--|---|
| I.    | Call to Order  | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| II.   | Certification of Quorum  | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| III.  | Introduction/Announcements   | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
| IV.   | <b>Approval of the May 10, 2023, Minutes</b>                                       | <b>Action Item</b>  |
| V.    | Administrative Agency Report   | Sonya Hughes, AA Representative                           |
|       | <ul style="list-style-type: none"><li>• AA Updates</li><li>• CQM Updates</li></ul> |   |
| VI.   | Committee Meeting Update:  |   |
|       | a. Executive Committee   | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
|       | <ul style="list-style-type: none"><li>• <b>Bylaw Updates</b></li></ul>             | Discussion Item/ <b>Action Item</b>                       |
|       | b. Planning and Priorities Committee   | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
|       | c. Needs Assessment Committee  | Lionel Hillard  |
|       | d. Allocations Committee   | James Kleitches or Naomi Green                            |
|       | e. Evaluation Committee  | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |
|       | f. Consumer Council Committee  | Donna Wilson  |
| VII.  | New Business   |   |
| VIII. | Adjournment  | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair |

**Due to COVID-19  
Until Further Notice**

NEXT SCHEDULED MEETING  
Wednesday, July 12, 2023, 9:00 AM  
Will be held via TELE-CONFERENCE

# RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

May 10, 2023, Meeting Minutes

COUNCIL MEMBERS PRESENT		
Chris Walker James Kleitches Lori Davidson Donna Wilson Kelly Salinas La'Paul Fulsom	Norma Piel-Brown Grace Balaoing James H. Wright Helen Zimba, <b>Chair</b> Alexander Deets Terra Ejike	Korey Willis Laticcia Riggins Sattie Nyachwaya John Dornheim, <b>Vice Chair</b> Kevin Chadwin Davis Nathaniel Holley, Freelux Project
COUNCIL MEMBERS ABSENT		
Lionel Hillard Jonathan Ford HK Yumo Jonathan Thorne	Naomi Green Nisa Ortiz Dan Nguyen	Derick Felton Corey Strickland Dr. Pro Brewer
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson RWPC Manager	Logane Brazile, RWPC Coordinator	Jasmine Sanders, RWPC Planner
DALLAS COUNTY ADMINISTRATION STAFF PRESENT		
Lauren Trimble, Dallas County		
GRANTS MANAGEMENT STAFF PRESENT		
Sonya Hughes, AA Kofi Bissah, ADAP Oscar Salinas, CQM	Barbara Kakembo, AA LeShaun Murphy, AA Wanda Scott, AA Fiscal	Justin Henry, AA Nariah Webster, AA
OTHERS PRESENT		
Helen Turner Jonathan Gute, PHHS Shannon Walker Annie Williams, HOPWA	Andrew Wilson, PHNTX Joni Wysocki, AIN/AHF Tammy, Legacy Cares Crystal Curtis, PHHS	Dwight Harry, ASD Pam Barnes Israel Chavarria

- I. **Call to Order:** Helen Zimba, Chair, opened the meeting at 9:04 am; the meeting was called to order at 9:18 am.
  
- II. **Certification of Quorum:** Quorum was established by Helen Zimba, Chair, and certified by Logane Brazile, RWPC Coordinator.
  
- III. **Introductions/Announcements:** Kelly Salinas announced Oak Lawn Pharmacy would host a free testing event in “The Space Next Door.” Parkland Hospital will test on Thursday, May 18, 2023, from 3p-7p. Logane Brazile, Office of Support, announced the recruitment questionnaire remains in circulation. Members should complete the questionnaire and return a copy via email to the Office of Support. Donna Wilson announced “Get Tested Grab a Bite” will be hosted at Glendale Park on Saturday, June 24, 2023. Jasmine Sanders, Office of Support, announced PSRA materials were forwarded to members in preparation for voting. Ballots should be completed by June 2, 2023; results will be presented during the June Planning & Priorities meeting. Any questions should be forwarded to the Office of Support. Helen Zimba, RWPC Chair, announced the Grace Project will host their conference on May 19-21, 2023.
  
- IV. **Leadership Report:** The platform meeting etiquette was detailed, and general announcements were made regarding access to Emergency Housing Assistance Program; Comprehensive Energy Assistance Program; the HIV Taskforce, Dallas County Fast Trace Cities, COVID-19 Updates, and vaccine announcements on the Dallas County website <https://www.dallascounty.org/>; RWPC new membership interviews; recruitment.
  
- V. **Approval of February 8, 2023, Minutes:** John Dornheim, RWPC Vice Chair, motioned to approve the minutes. Donna Wilson seconded the motion. The motion passed unanimously.

**VI. Administrative Agency Report:** Sonya Hughes made the following announcements:

- The HRSA site visit has concluded. Findings included the following:
  - *CQM: Quarterly disparity analysis for priority populations in Dallas County*
  - *Fiscal: Budgetary process for the Planning Council – Planning Council leadership involvement in the budget*
  - *Planning Council seat vacancies*
- Strengths included:
  - *Care coordination ad-hoc committee for self-referrals*
  - *Quarterly TA sessions to discuss changes, provisions, and updates*
  - *Monitoring and compliance process (cataloging of fiscal work papers)*
- The quarterly TA session will be Friday, May 5, 2023, from 10–12 am.
- Cultural Humility training will be held in person on May 25-26. Contact Sonya Hughes for more information.
- Congresswoman Jasmine Crockett’s office suggested a check presentation to the AA for recognition of their Notice of Award.

***Fiscal:***

Wanda Scott, FM, provided the following updates:

Award Amount: HRSA & DSHS.

**Part A Formula, Supplemental, MAI, and Carryover (Formula & MAI) - 03/2022 thru 01/2023 (12 months of Expenses) with final supplemental invoices.**

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$20,227,483.00	\$19,660,075.05	97%	\$567,407	3%

**DSHS Part B and State Rebate– 04/2022 thru 01/2023 (12 months of Expenses) Final Report**

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$3,701,218	\$3,655,218	99%	\$45,999.00	1%

**DSHS State Rebate– 04/2022 thru 01/2023 (12 months of Expenses) Final Report**

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$1,557,497.00	\$1,482,890.00	95%	\$74,606.00	5%

**DSHS State Services – 09/01/2022 thru 08/31/2023 (7 months of Expenses)**

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$1,457,610.00	\$ 907,453.00	5062	\$731,768	38%

2. Dallas County Commissioners Court pending review of the 2<sup>nd</sup> FY 2023-2024 awards Part A Formula/Supplemental/MAI NOA and sub-recipients allocations on Tuesday, May 16, 2023. Dallas EMA sub-recipients will received contract extensions through DocuSign on May 16, 2023.

Partial Awards - \$3,478,854.00

2<sup>nd</sup> Awards - \$17,085,614.00

**Total Awards \$20,564,468.00**

\*FY 2023-24 Part A awards was \$336,985.00 more than the 2022-23 fiscal year. The additional funds will increase once we receive our Carryover funds.

**CQM:** The CQM team will present during the Planning & Priorities Committee meeting regarding service utilization data on May 17, 2023.

**Program Team:** N/A

**ADAP:** N/A

## VII. Committee Reports:

**A. Executive Committee:** John Dornheim reported the Executive Committee met on May 3, 2023. Quorum was met. The committee interviewed Wade Hyde, placing him on the Allocations Committee and recommending him to the Judge's Office for placement on the Planning Council body. John believes he will be a great addition to the Planning Council membership.

- a. **Bylaw Updates:** John Dornheim reported Planning Council members could join the Bylaw Update workgroup. Information regarding how to join the workgroup will be sent via email by the Office of Support.

**James Kleitches motioned to approve the Bylaws review and create a workgroup to make changes as needed. Lori Davidson seconded the motion. The motion passed unanimously.**

**B. Planning & Priorities Committee:** Helen Zimba reported Planning & Priorities Committee met on April 19, 2023. Quorum was met—Jasmine Sanders, Office of Support, presented on the PSRA process (client utilization). The Standards of Care document was reviewed and guides care and service delivery, billing, and documentation requirements for organizations receiving Ryan White Parts A, B, and State Services funding in the Dallas EMA.

The following subsections were reviewed:

- ❖ *Mental Health Services*
- ❖ *Oral Health Care*
- ❖ *Outpatient/ Ambulatory Health Services \*\**

**\*\* Changes made to subsection**

**HBTMTN- Outreach Service Report:** Jonathan Gute, PHHS, provided a status update for the Outreach and Retention team for the Parkland Health HIV Services Dept.

The following was reviewed:

- O & R Core Pillars (*Lost to Care Report*), *Behind in Care Report*, *DNKA Report*, *Show Rate Report*
- Care Continuum Priority Populations Jan 2022-Dec 2022 graph
- O &R Goals, Productivity, Success Rate
- Behind in Care Productivity April 2023 Report—170 behind in care
- DNKA Process Productivity

**C. Needs Assessment Committee:** Jasmine Sanders, Office of Support, reported Needs Assessment Committee met on April 18, 2023. Quorum was met. Michael Hager provided a continuation of the FY 2022 Needs Assessment project planning and implementation presentation. Jasmine Sanders, Office of Support, provided an FY 2022 Needs Assessment crosswalk regarding the next steps beyond the Needs Assessment.

**D. Evaluation Committee:** Helen Zimba reported the Evaluation Committee met on April 25, 2023. Quorum was met. Jasmine Sanders, Office of Support, reviewed the latest version of the RWHAP Part A recipient expenditure report provided by the AA.

**E. Allocations Committee:** James Kleitches reported the Allocations Committee met on April 24, 2023. Quorum was met. Jasmine Sanders, Office of Support, provided comprehensive Data training for the members, including an overview of the HRSA Part A Client Utilization Dashboard. Noted below are the elements introduced in the presentation to the committee concerning the Resource Allocation process as it relates to the Priority Setting and Resource Allocation Process. The training criterion is shown below:

- *Importance of developing directives*

- *Identifying HSRA Expectations*
- *Describing steps in Resource Allocation*
- *FY 2022 YTD Expenditure Data*
- *HSRA Compass Dashboard Client Characteristic Data, 2020*  
*Oscar Salinas, CQM introduced the committee to Performance Measuring data. The presentation objectives are as follows:*
  - *Clients served in Dallas EMA/Sherman Denison HSDA, 2017-2020*
  - *CY 2020 Care Continuum data*

**F. Consumer Council Committee:** Quorum not met. The HIV & Aging forum will be held on Friday, May 12, 2023, at 10 am.

**VIII. New Business: N/A**

**IX. Adjournment:** John Dornheim, Vice Chair, motioned to adjourn. James Kleitches seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:00 am.

*Drafted by:*

\_\_\_\_\_  
 Logane Brazile, RWPC Coordinator

\_\_\_\_\_  
 Date

*Certified by:*

\_\_\_\_\_  
 Glenda B. Johnson RWPC Manager

\_\_\_\_\_  
 Date

*Final Approval by:*

\_\_\_\_\_  
 Helen Zimba, Chair

\_\_\_\_\_  
 Date

**Due to COVID-19, Until Further Notice**  
**NEXT SCHEDULED MEETING**  
**Wednesday, June 14, 2023, 9:00 am.**  
**Will be held via the Virtual Meeting Platform**  
 Dallas County Health and Human Services Building  
 2377 N. Stemmons Freeway, Dallas, TX 75207

**Needs Assessment Committee**  
**Tuesday, May 16, 2023, Meeting Minutes**

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

<b>MEMBERS PRESENT</b>		
John Dornheim Lionel Hillard, Chair Nisa Ortiz Nathaniel Holley	Miranda Grant Dan Nguyen Helen Turner	Sattie Nyachwaya La’Paul Fulsom Kelly Salinas
<b>MEMBERS ABSENT</b>		
Donna Wilson Hosea Crowell	Amanda S. Evans, M.D Chris Walker.	Jonathan Ford
<b>RWPC STAFF PRESENT</b>		
Logane Brazile Office of Support	Glenda Blackmon-Johnson Office of Support	
<b>GRANTS MANAGEMENT STAFF PRESENT</b>		
Wanda Scott, AA Fiscal	Oscar Salinas, CQM	
<b>OTHERS PRESENT</b>		
Kaylen Payne, Dallas County Tracina Porter Katy Womble, Dallas County Katrina B., NA Consultant Danielle Botello Karla Obasi, Dallas County	Alma Armendarez Herron Mitchell Vinyetta Cooper Michael Hager, NA Consultant Jonathan Gute, PHHS Yulandor Plater	Juan Aguilar Shonda McGraw, AHF/AIN Susana Lazarte Andrew Wilson, PHNTX Karla Obasi, Dallas County

- I. **Call to Order:** Lionel Hillard, Chair, opened the meeting at 2:05 pm and called the meeting to order at 2:06 pm.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Kelly Salinas, Oaklaw Pharmacy, announced the Pharmacy will be hosting a free testing event at the “Space Next Door.” Parkland Health and Hospital Systems will offer testing from 3-7pm. Helen Turner announced she will be traveling to Washington D.C. with the National HIV/AIDS Housing Coalition. They will be meeting with HUD and discussing housing equity.
- IV. **Approval of April 18, 2023, Meeting Minutes:** The motion to approve the Needs Assessment Committee minutes was made by John Dornheim and seconded by Helen Turner. The motion passed.
- V. **Office of Support:** The Needs Assessment Committee membership = 25 seats; 15 members and 10 vacancies; RWPC membership = 33 seats; 28 members and 32% non-aligned members.
- VI. **EHE/ Taskforce/ Integrated Plan Updates:** N/A
- VII. **FY 2022 Needs Assessment Close Out Presentation:** Katrina B, NA Consultant, reviewed an updated FY 2022 Needs Assessment presentation. The following was reviewed:
  - *U=U Knowledge by Time Since HIV Diagnosis*
  - *PrEP/PEP Knowledge by Age (HIV-)*
  - *Needs/ Unmet Needs by HIV and Care Status*

***Constant Needs Assessment Approach***

- *Combined Logic Model for Dallas Assessments*
- *Building Knowledge, Building Consensus*
- *What's Proposed? Six-month cycles of activity, Activities are drawn from the member-approved list that was voted on in April Needs Assessment Committee meeting*
- *Fall 2023 Activities: Production of video short, production of events for information sharing across stakeholder groups, listening sessions, advising on updates to EHE website based on Needs Assessment activities and learning*
- *2023 Timeline in the Bigger Picture*

**VIII. New Business: N/A**

**IX. Adjournment:** John Dornheim called for a motion to adjourn. Sattie Nyachwaya seconded the motion. The meeting was adjourned at 2:58 pm.

*Submitted by:* \_\_\_\_\_  
 Logane Brazile, RWPC Office of Support Date \_\_\_\_\_

*Draft Certified by:* \_\_\_\_\_  
 Glenda Blackmon-Johnson, RWPC Office of Support Date \_\_\_\_\_

*Final Approval by:* \_\_\_\_\_  
 Lionel Hillard, Chair, or John Dornheim, RWPC Vice- Chair Date \_\_\_\_\_

Due to COVID-19; until further notice

NEXT SCHEDULED MEETING

June 20, 2022, 2:00 pm.

Will be held via TELE-CONFERENCE  
 Dallas County Health and Human Services Building  
 2377 N. Stemmons Freeway, Dallas, TX



# PLANNING AND PRIORITIES (P&P) COMMITTEE

May 17, 2023, P&P

**Charge:** To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

PLANNING & PRIORITY MEMBERS PRESENT		
Donna Wilson John Dornheim, <b>RWPC Vice-Chair</b>	Korey Willis Lori Davidson	Laticcia Riggins Chris Walker
PLANNING & PRIORITY MEMBERS ABSENT		
Nathaniel Holley Helen Zimba, <b>Chair</b>	HK Yumo	Grace Balaoing
RWPC STAFF PRESENT		
Logane Brazile, Office of Support		Glenda Blackmon-Johnson, Office of Support
GRANTS MANAGEMENT STAFF PRESENT		
Oscar Salinas, CQM D'Angelo Doctor, CQM	Anji Jones, CQM Nariah, AA Fiscal	Wanda Scott, AA Fiscal
OTHERS PRESENT		
Helen Turner Sandra Kong	Crystal Curtis, PHHS Joni Wysocki, AIN/AHF	Jonathan Gute, PHHS

- I. **Call to Order:** John Dornheim, RWPC Vice-Chair, opened the meeting at 9:00 am and called the meeting to order at 9:01 am.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, RWPC Vice-Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** Donna Wilson, CCC Chair, made the following announcements:
  - The Afya Center will host its annual "Get Tested Grab a Bite" event at Glendale Park on June 24, 2023. Those who would like to volunteer should contact Ms. Wilson.
  - The Grace Project will be from May 19-21, 2023.

Korey Willis announced on June 16, 2023; Abounding Prosperity will host an Equity forum. More information is forthcoming.
- IV. **Approval of April 19, 2023, Minutes:** Korey Willis motioned to approve the minutes Lori Davidson seconded. The motion passed unanimously.
- V. **Office of Support Report:** Logane Brazile, RWPC Coordinator, reported the committee has 15 seats, of which 9 seats are filled and 6 seats are vacant. He reported the committee's representation & reflectiveness of the HIV epidemic within the community as follows:
 

The 1st group impacted with the highest numbers is Black at 8,405 or 40.22% representation.

  - The P&P committee membership consists of 9 people of whom 7 are Black, representing 78.00% reflectiveness.

The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.

  - The P&P committee membership consists of 9 people of whom 0 are Latino/Hispanic with representation at 0.00% reflectiveness.

The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.

  - The P&P committee membership consists of 9 people of whom 1 are White with representation at 11.00% reflectiveness.

The 4th group impacted with the next highest numbers is Asian/ Pacific Islander at 29 or .14% representation:

- RWPC membership consists of 9 people of whom 1 is Asian/ Pacific Islander with representation at 11% reflectiveness.

Ryan White Planning Council has 33 seats 28 are filled with 32% non-aligned consumer representation. *HRSA requires 33% of non-aligned consumers.*

VI. **CQM Presentation: Service Utilization Data:** Oscar Salinas, CQM, reviewed the CQM Service Utilization Data required by PCN 16-02 standards. The following was reviewed:

- *Client Data (service utilization percentages)*

### APA/LPAP Data for February 2023 LPAP Meeting

	Total		APA		OAHS		Oral		MCM		NM CM	
	Clients	%	Clients	%	Clients	%	Clients	%	Clients	%	Clients	%
Total Number of Ryan White Clients	10,745		2,098		6,700		1,640		1,883		3,605	
Clients with a Ryan White care service:	8,257	76.85%	2,035	97.00%	6,700	100.00%	1,240	75.61%	1,605	85.24%	2,882	79.94%
Retained in Care:	4424	41.17%	1684	80.27%	4424	66.03%	736	44.88%	957	50.82%	1609	44.63%
Viral Load Suppression	5791	53.89%	1511	72.02%	4526	67.55%	1034	63.05%	1063	56.45%	2091	58.00%
Linked to Care	363	49.46%	122	44.85%	363	49.46%	10	58.82%	190	51.21%	149	49.34%
(Total New Diagnosed)	734		272		734		17		371		302	

  

	RFHC		M Trans		Outreach	
	Clients	%	Clients	%	Clients	%
Total Number of Ryan White Clients	3,635		1,714		2,084	
Clients with a Ryan White care service:	3,044	83.74%	1,299	75.79%	1,227	58.88%
Retained in Care:	1755	48.28%	564	32.91%	299	14.35%
Viral Load Suppression	2270	62.45%	928	54.14%	731	35.08%
Linked to Care	140	51.09%	36	58.06%	9	100.00%
(Total New Diagnosed)	274		62		9	

#### CY 2020 for OAHS

	AA Females		Non White<24		Hisp MSM	
	Clients	%	Clients	%	Clients	%
Total Number of Ryan White Clients	1698		291		1732	
Clients with OAHS	886		185		1365	
Clients with a Ryan White care service:	886	100%	185	100%	1365	100%
Retained in Care: (2020 HAB Meas)	534	60%	112	61%	1006	74%
Viral Load Suppression	616	70%	118	64%	983	72%
Linked to Care	24	44%	49	57%	93	50%
(Total New Diagnosed)	55		86		186	

#### CY 2020 for APA

	AA Females		Non White<24		Hisp MSM	
	Clients	%	Clients	%	Clients	%
Total Number of Ryan White Clients	1698		291		1732	
Clients with OAHS	270		52		445	
Clients with a Ryan White care service:	251	93%	50	96%	440	99%
Retained in Care: (2020 HAB Meas)	195	72%	43	83%	379	85%
Viral Load Suppression	206	76%	34	65%	335	75%
Linked to Care	11	38%	14	74%	36	51%
(Total New Diagnosed)	29		19		70	

VII. **PSRA Process: Factsheet/ Guide:** Logane Brazile, Office of Support, introduced the PSRA Process Factsheet: HRSA Compass Dashboard Data for the Dallas EMA, 2021. Upon returning, members were instructed to contact Ms. Sanders for additional information regarding the factsheet. Through recording, Jasmine Sanders, Office of Support, presented information that included the following:

- *PSRA Process Background & Information*
- *About HRSA Compass Dashboard*
- *Viral Suppression vs. Retention in Care for the Dallas EMA, 2021*
- *Viral Suppression Tables & Charts*

- *Definitions*
- *How does the RWPC use data to inform Part A activities?*
- *Conclusions & Next Steps for the RWPC of Dallas*

VIII. **New Business:** N/A

IX. **Adjournment:** Korey Willis made the motion to adjourn. Lori Davidson seconded the motion. The meeting was adjourned at 10:01 am.

*Submitted by:*

\_\_\_\_\_  
Logane Brazile, RWPC Office of Support

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Jasmine Sanders, RWPC Office of Support

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
Helen Zimba, Chair

\_\_\_\_\_  
Date

**Due to COVID-19**  
**Until Further Notice**  
NEXT SCHEDULED MEETING  
**Wednesday, June 21, 2023, 9:00 am.**  
Will be held via TELE-CONFERENCE

**ALLOCATIONS COMMITTEE**  
**May 22, 2023, Allocation Meeting Minutes**

*Charge: Develop recommendations for distributing funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.*

**MEMBERS PRESENT**

Kelly Salinas  
Wade Hyde

James Wright  
John Dornheim, **RWPC Chair**

Pro Brewer

**MEMBERS ABSENT**

Buffie Bouge  
James Kleitches, **Chair**

Naomi Green, **Vice-Chair**

Corey Strickland  
Courtney Thompson

**RWPC STAFF PRESENT**

Logane Brazile  
RWPC Office of Support

Jasmine Sanders  
RWPC Office of Support

**GRANTS STAFF MANAGEMENT PRESENT**

Wanda Scott, AA  
Oscar Salinas, CQM

Justin Henry, AA

Sonya Hughes, AA

**OTHERS PRESENT**

Dwight Harry, ASD  
Jonathan Gute, PHHS

Joni Wysocki, AIN/AHF

- I. **Call to Order:** John Dornheim, opened the meeting at 5:15 PM and James Kleitches called the meeting to order at 5:18 PM.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements:** Wanda Scott, AA, announced an updated expenditure report will be given to members in June due to the Oracle System delays.
- IV. **Approval of March 27, 2023, Meeting Minutes:** John Dornheim, motioned to approve the Allocations Committee meeting minutes. ***N/A seconded the motion. The motion did not pass.***
- V. **Office of Support Report:**
  - Allocation Committee (15 seats): 8 members (*7 seats open*)
  - The 1st group impacted with the highest numbers is Blacks at 8,405 or 40.22% representation.
    - Allocations membership consists of 8 people of whom 5 are Black, representing 62% reflectiveness.
  - The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 5,738 or 27.46% representation.
    - Allocations membership consists of 8 people of whom 0 are Latino/Hispanic with representation at 0% reflectiveness.
  - The 3rd group impacted with the next highest numbers is White at 5,560 or 26.60% representation.
    - Allocations membership consists of 8 people of whom 3 are White, representing 38% reflectiveness.
  - Planning Council (33 seats): 28 members seated – 5 seats vacant
  - \*RWPC Reflectiveness 32% Non-Aligned Consumers (HRSA requires 33% Non-Aligned Consumers)
  - Vacant Mandatory Seat Categories:
    - Representation of recently incarcerated
    - Members of a Federally recognized Indian tribe

VI. **PSRA Process: Factsheet/ Guide:** Jasmine Sanders, Office of Support, introduced the PSRA Process Factsheet: HRSA Compass Dashboard Data for the Dallas EMA, 2021. The following information was presented:

- *PSRA Process Background & Information*
- *About HRSA Compass Dashboard*
- *Viral Suppression vs. Retention in Care for the Dallas EMA, 2021*
- *Viral Suppression Tables & Charts*
- *Definitions*
- *How does the RWPC use data to inform Part A activities?*
- *Conclusions & Next Steps for the RWPC of Dallas*

VII. **New Business:** N/A

VIII. **Adjournment:** Wade Hyde motioned to adjourn. Kelly Salinas seconded the motion. The meeting was adjourned at 5:36 PM.

Drafted by:

\_\_\_\_\_  
Jasmine Sanders, Planner RWPC Office of Support

\_\_\_\_\_  
Date

Certified by:

\_\_\_\_\_  
Logane Brazile, RWPC Office of Support

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
James Kleitches, Allocations Chair  
Naomi Green, Allocations Vice-Chair  
Helen Zimba, RWPC Chair  
John Dornheim, RWPC Vice-Chair

\_\_\_\_\_  
Date

**Due to COVID-19**  
**NEXT SCHEDULED MEETING**  
**Monday, June 26, 2023, at 5:15 PM.**  
**Will be held via TELE-CONFERENCE**  
**Dallas County Health and Human Services Building**

## CONSUMER COUNCIL COMMITTEE MEETING MINUTES

May 25, 2023

### Meeting Minutes

**Charge:** Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

#### MEMBERS PRESENT

Donna Wilson, Chair	Alexander Deets	Ricky Tyler
Helen E. Turner	Alleah McWilson	
John Dornheim	Nisa Ortiz	

#### MEMBERS ABSENT

Lionel Hillard	Helen Zimba	Derick Felton
Hosea Crowell	Jonathan Thorne	Virlinda Stanton

#### COUNCIL STAFF PRESENT

Logane Brazile	Jasmine Sanders
RWPC Office of Support	RWPC Office of Support

#### GRANTS MANAGEMENT STAFF PRESENT

Justin Henry, AA	Anji Jones, CQM
Oscar Salinas, CQM	

#### OTHERS PRESENT

Dwight Harry	Hannah Van Der Karr	Yolonda Bell
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- I. **Call to Order:** Donna Wilson, Chair, opened the meeting at 12:00 p.m. and called the meeting to order at 12:30 p.m.
- II. **Certification of Quorum:** Quorum was established by Donna Wilson, Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** Donna Wilson, Chair, announced the following:
  - Afiya Center will be hosting their 9<sup>th</sup> annual "Get Tested, Grab a Bite" on June 24, 2023, at Glendale Park. The Afiya Center is currently looking for event vendors, volunteers and/or donations. Vendor applications can be requested from Donna Wilson.
- IV. **Approval of the June 23, 2022, Minutes:** Helen Turner motioned to approve the minutes. Hosea Crowell seconded the motion. The motion passed.
- V. **Office of Support Report:**
  - ✦ **Membership Representation & Reflectiveness:** The Consumer Council Committee's Black representation at 73%; White representation at 20%, and Hispanic representation is 7%. For Ryan White Planning Council, there are 33 committee seats; of those seats, 23 seats are filled. The agency affiliation for the committee has one representative from Prism Health, one from Parkland Hospital Systems, and one from AIDS Services of Dallas.
- VI. **CQM Presentation: Service Utilization Data:** Oscar Salinas, CQM, reviewed the CQM Service Utilization Data required by PCN 16-02 standards. The following was reviewed:
  - *Client Data (service utilization percentages)*

# APA/LPAP Data for February 2023 LPAP Meeting

	Total		APA		OAHs		Oral		MCM		NM CM	
	Clients	%	Clients	%	Clients	%	Clients	%	Clients	%	Clients	%
Total Number of Ryan White Clients	10,745		2,098		6,700		1,640		1,883		3,605	
Clients with a Ryan White care service:	8,257	76.85%	2,035	97.00%	6,700	100.00%	1,240	75.61%	1,605	85.24%	2,882	79.94%
Retained in Care:	4424	41.17%	1684	80.27%	4424	66.03%	736	44.88%	957	50.82%	1609	44.63%
Viral Load Suppression	5791	53.89%	1511	72.02%	4526	67.55%	1034	63.05%	1063	56.45%	2091	58.00%
Linked to Care	363	49.46%	122	44.85%	363	49.46%	10	58.82%	190	51.21%	149	49.34%
(Total New Diagnosed)	734		272		734		17		371		302	

  

	RFHC		M Trans		Outreach	
	Clients	%	Clients	%	Clients	%
Total Number of Ryan White Clients	3,635		1,714		2,084	
Clients with a Ryan White care service:	3,044	83.74%	1,299	75.79%	1,227	58.88%
Retained in Care:	1755	48.28%	564	32.91%	299	14.35%
Viral Load Suppression	2270	62.45%	928	54.14%	731	35.08%
Linked to Care	140	51.09%	36	58.06%	9	100.00%
(Total New Diagnosed)	274		62		9	

CY 2020 for OAHs						
	AA Females		Non White<24		Hispanic MSM	
Total Number of Ryan White Clients	1698		291		1732	
Clients with OAHs	886		185		1365	
Clients with a Ryan White care service:	886	100%	185	100%	1365	100%
Retained in Care: (2020 HAB Meas)	534	60%	112	61%	1006	74%
Viral Load Suppression	616	70%	118	64%	983	72%
Linked to Care	24	44%	49	57%	93	50%
(Total New Diagnosed)	55		86		186	

  

CY 2020 for APA						
	AA Females		Non White<24		Hispanic MSM	
Total Number of Ryan White Clients	1698		291		1732	
Clients with OAHs	270		52		445	
Clients with a Ryan White care service:	251	93%	50	96%	440	99%
Retained in Care: (2020 HAB Meas)	195	72%	43	83%	379	85%
Viral Load Suppression	206	76%	34	65%	335	75%
Linked to Care	11	38%	14	74%	36	51%
(Total New Diagnosed)	29		19		70	

**VII. PSRA Process: Factsheet/Guide:** Logane Brazile, Office of Support, introduced the PSRA Process Factsheet: HRSA Compass Dashboard Data for the Dallas EMA, 2021. Upon returning, members were instructed to contact Ms. Sanders for additional information regarding the factsheet. Through recording, Jasmine Sanders, Office of Support, presented information that included the following:

- *PSRA Process Background & Information*
- *About HRSA Compass Dashboard*
- *Viral Suppression vs. Retention in Care for the Dallas EMA, 2021*
- *Viral Suppression Tables & Charts*
- *Definitions*
- *How does the RWPC use data to inform Part A activities?*
- *Conclusions & Next Steps for the RWPC of Dallas*

**VIII. CCC Forum Planning:** Logane Brazile, RWPC Office of Support, initiated discussion of the upcoming forums via screen share of the current topic list. The committee was asked to review and discuss the forum topics that did not yet have a captain, speaker, or forum time. The upcoming forum, "HIV & Stigma," will be hosted by Kevin Chadwin Davis on June 8, 2023. Details are forthcoming.

**IX. Committee Liaison Reports:**

a. **Allocations Committee** – Allocations met on May 22, 2023. Quorum was met. Jasmine Sanders, Office of

Support, introduced the PSRA Process Factsheet.

**b. Planning and Priorities Committee-** P&P met on May 17, 2023. Quorum was met. The committee received a CQM Service Utilization Data training and a PSRA Process training from Jasmine Sanders, Office of Support.

**c. Evaluation Committee – *Meeting Cancelled***

**d. Needs Assessment Committee –** Needs Assessment met on May 16, 2023. Quorum was met. Needs Assessment consultants reviewed an updated FY 2022 Needs Assessment presentation discussing the next steps. The following was reviewed:

- *U=U Knowledge by Time Since HIV Diagnosis*
- *PrEP/PEP Knowledge by Age (HIV-)*
- *Needs/ Unmet Needs by HIV and Care Status*
- Constant Needs Assessment Approach***
- *Combined Logic Model for Dallas Assessments*
- *Building Knowledge, Building Consensus*
- *What's Proposed? Six-month cycles of activity, Activities are drawn from the member-approved list that was voted on in April Needs Assessment Committee meeting*
- *Fall 2023 Activities: Production of video short, production of events for information sharing across stakeholder groups, listening sessions, advising on updates to EHE website based on Needs Assessment activities and learning*
- *2023 Timeline in the Bigger Picture*

**e. Dallas HIV Taskforce – N/A**

**X. New Business: N/A**

**XI. Adjournment:** Donna Wilson, Chair, called for a motion to adjourn. Helen Turner seconded the motion to adjourn. The motion passed unanimously. The meeting adjourned at 1:00 p.m.

Submitted by:

\_\_\_\_\_  
Logane Brazile, RWPC Coordinator

Date \_\_\_\_\_

Draft Certified by:

\_\_\_\_\_  
Jasmine Sanders, RWPC Planner

Date \_\_\_\_\_

Final Approval by:

\_\_\_\_\_  
Donna Wilson, Chair

Date \_\_\_\_\_

***Due to COVID-19***  
 Until Further Notice  
 NEXT SCHEDULED MEETING  
**Thursday, June 22, 2023, 12:00 p.m.**  
 Will be held via Tele-Conference



## RYAN WHITE GRANT PART A CONTACT INFORMATION

SUB-RECIPIENT CONTACT NAME												
#	ORG NAME	#	Executive Contact	Position	Executive Email	Address	City	Zip	Office #	Fax #	Cell #	
1	AIDS Healthcare Foundation (AHF) / AIDS Interfaith Network, Inc. (AIN)	1	Anthony Snipes	Regional Director	<a href="mailto:Anthony.Snipes@ahf.org">Anthony.Snipes@ahf.org</a>							
		2	Charity Chandler-Cole	National Director of Contracts	<a href="mailto:charity.chandler@aidshhealth.org">charity.chandler@aidshhealth.org</a>	6255 W. Sunset Blvd., 21st FL	Los Angeles	90028	323.860.5384	n/a	310.882.9462	
		3	Scarlett Calderwood	Regional Director of Health Care Center Operations	<a href="mailto:Scarlett.Calderwood@ahf.org">Scarlett.Calderwood@ahf.org</a>							
		4	Jonathan Cowans	Practice Manager	<a href="mailto:Jonathan.Cowans@ahf.org">Jonathan.Cowans@ahf.org</a>							
		5	Shibu K. Sam	Senior Contracts Manager	<a href="mailto:shibu.sam@aidshhealth.org">shibu.sam@aidshhealth.org</a>			Dallas				972.523.3113
		1	Steven Pace	Chief Executive Officer	<a href="mailto:steven@aindallas.org">steven@aindallas.org</a>		2707 N. Stemmons Fwy., STE 120	Dallas	75207	214.943.4444	214.948.9988	
		2	Joni Wysocki	Chief Operating Officer	<a href="mailto:joni@aindallas.org">joni@aindallas.org</a>					214.943.4444 x102	214.941.7739	
		3	Marlin Ginlesperger	Chief Financial Officer	<a href="mailto:marlin@aindallas.org">marlin@aindallas.org</a>							
2	PRISM Health North Texas	4	Kandace Hunt	All Healthcare Center Sites Contact	<a href="mailto:Kandace.hunt@ahf.org">Kandace.hunt@ahf.org</a>				214.599.7025			
		5	Joby Varughese, PharmD	AHF Medical City Pharmacy Contact	<a href="mailto:Joby.Varughese@ahfrx.org">Joby.Varughese@ahfrx.org</a>	7777 Forest Lane Ste B-A80	Dallas	75230	972.383.1070	972.383.1071		
		6	Roshini Mathew, PharmD	AHF Market Center Pharmacy Contact	<a href="mailto:roshini.mathew@ahfrx.org">roshini.mathew@ahfrx.org</a>	2600 N Stemmons Fwy 141A	Dallas	75207	972.584.9653	833.897.3812		
		1	John T. Carlo, M.D.	Chief Executive Officer	<a href="mailto:john.carlo@prismntx.org">john.carlo@prismntx.org</a>	351 W. Jefferson Blvd., STE 300	Dallas	75208	214.521.5191	214.528.5879		
3	AIDS Services of Dallas (ASD)	3	Karin Petties	Vice President of Grants Admin	<a href="mailto:karin.petties@prismntx.org">karin.petties@prismntx.org</a>				214.521.5191 x3344		214.546.1790	
		4	Cathy Bryan	Executive Vice President of Patient Services & Operations	<a href="mailto:cathy.bryan@prismntx.org">cathy.bryan@prismntx.org</a>							
		1	Traswell Livingston	Executive Director	<a href="mailto:tlivingston@aidsdallas.org">tlivingston@aidsdallas.org</a>	400 S. Zang, STE 1305 LB 21	Dallas	75208	214.941.0523	214.941.8144		
		2	Yolanda Jones	Chief Operating Officer	<a href="mailto:yjones@aidsdallas.org">yjones@aidsdallas.org</a>							
4	Parkland Health & Hospital Systems (PHHS)	3	Bernie Keasler	Chief Financial Officer	<a href="mailto:bkeasler@aidsdallas.org">bkeasler@aidsdallas.org</a>							
		4	Dwight Harry	Program Coordinator	<a href="mailto:dharry@aidsdallas.org">dharry@aidsdallas.org</a>							
		1	Crystal Curtis	HIV Grant Programs Director	<a href="mailto:crystal.curtis@phhs.org">crystal.curtis@phhs.org</a>	1936 Amelia Court, 2nd FL	Dallas	75235	214.590.5182	214.590.2832		
		2	Jessica Hernandez	Senior Vice President	<a href="mailto:jessica.hernandez@phhs.org">jessica.hernandez@phhs.org</a>							
		3	Kellie Norcott	Program Manager	<a href="mailto:kellie.norcott@phhs.org">kellie.norcott@phhs.org</a>							
5	Dallas Legal Hospice (DLH)	4	Piper Duarte		<a href="mailto:piper.duarte@phhs.org">piper.duarte@phhs.org</a>							
		5	Shelia Fisher	Director of Grants Management	<a href="mailto:shelia.fisher@phhs.org">shelia.fisher@phhs.org</a>							
6		1	Nisa Ortez	Client Service Coordinator	<a href="mailto:nisa@legalthospice.org">nisa@legalthospice.org</a>							
		2										
7	Health Services of North Texas, Inc. (HSNT)	1	Doreen Rue	Chief Executive Officer	<a href="mailto:drue@healthntx.org">drue@healthntx.org</a>	4401 North I-35, STE 312	Denton	76207	940.381.1501	940.556.8059		
		2	Debra Layman	Chief Operating Officer	<a href="mailto:dlayman@healthntx.org">dlayman@healthntx.org</a>							
		3	Pam Barnes	Chief Financial Officer	<a href="mailto:pbarnes@healthntx.org">pbarnes@healthntx.org</a>							
		4	Merline Wilson	Senior Program Manager	<a href="mailto:mwilson@healthntx.org">mwilson@healthntx.org</a>							
8	Legacy Counseling Center, Inc. (LCC)	1	Brooke Nickerson-Henderson	Executive Director	<a href="mailto:brooke@legacycares.org">brooke@legacycares.org</a>	4054 McKinney Ave., STE 102	Dallas	752041	214.520.6308	214.521.9172		
		2	MerriGay Fitz	Fiscal Contact	<a href="mailto:mfritz0913@hotmail.com">mfritz0913@hotmail.com</a>							
		3	Tammy McCormack	Office Manager	<a href="mailto:tammy@legacycounseling.org">tammy@legacycounseling.org</a>							
9	Open Arms, Inc. / Bryan's House	1	Abigail Erickson-Torres	Chief Executive Officer	<a href="mailto:aerickson@bryanshouse.org">aerickson@bryanshouse.org</a>	3610 Pipestone Rd.	Dallas	75212	214.559.3946	214.559.2827		
		2	Linda White	Chief Financial Officer	<a href="mailto:lwhite@bryanshouse.org">lwhite@bryanshouse.org</a>							
		3	Yessenia Ramirez	Operations Director	<a href="mailto:yramirez@bryanshouse.org">yramirez@bryanshouse.org</a>							
		4	Marilyn Quinones	Social Services Director	<a href="mailto:marilynquinones@bryanshouse.org">marilynquinones@bryanshouse.org</a>							
10	Resource Center of Dallas (RCD)	1	CC Cox	Chief Executive Officer	<a href="mailto:ccox@myresourcecenter.org">ccox@myresourcecenter.org</a>	2701 Reagan St.	Dallas	75219	214.528.0144	214.522.4604		
		2	Dave Hesse	Chief Financial Officer	<a href="mailto:dhesse@myresourcecenter.org">dhesse@myresourcecenter.org</a>							
		3	Marisa Elliott	Chief Operating Officer	<a href="mailto:melliott@myresourcecenter.org">melliott@myresourcecenter.org</a>							
		4	Del Wilson	Programs Manager	<a href="mailto:delwilson@myresourcecenter.org">delwilson@myresourcecenter.org</a>							
11	Your Health Clinic - Callie Clinic	1	Gwynne Palmore	Chief Executive Officer	<a href="mailto:gwynne.palmore@gmail.com">gwynne.palmore@gmail.com</a>	1521 Baker Rd.	Sherman	75090	903.891.1972	903.892.6093		
		2	Bob Stoolfire	Chief Financial Officer	<a href="mailto:bobstoolfire@gmail.com">bobstoolfire@gmail.com</a>							
		3	Glenn Moreland	Clinical Administrator	<a href="mailto:rglenm@yahoo.com">rglenm@yahoo.com</a>							
		4	Norma Piel-Brown	Compliance Officer	<a href="mailto:norma.pielbrown@callieclinic.org">norma.pielbrown@callieclinic.org</a>							

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RWPC Membership List

- |                                 |  |
|---------------------------------|--|
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| <b>28. Nathaniel<br/>Holley</b> | <a href="mailto:Nathaniel@freeluxproject.org">Nathaniel@freeluxproject.org</a>       |