

**Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, TX 75207
214 819-1840 Telephone; 214 819-6023 Fax**

Memorandum

To: Members, Ryan White Planning Council of the Dallas Area
Interested Parties

From: RWPC Support Staff

Date: May 5, 2024

Re: Meeting Announcement

Please note that there will be a:

Ryan White Planning Council Meeting
Wednesday, June 12, 2024, 9:00 a.m.

Via **Go-to-Meeting Platform**

Dallas County Health and Human Services Building
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please review this mailer for details regarding the meeting agenda.** Members, if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1857 on or before Tuesday, June 11, 2024. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.dallascounty.org/departments/rwpc/>

Cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager Programmatic
Wanda Scott, Grants Manager Fiscal
Glenda Blackmon-Johnson, RWPC Support Staff
Carla Jackson, Program Monitor
David Kim, Program Monitor
Melody Lee, Program Monitor
Tyreece Stephens, Fiscal
Marlen Rivera, Program Monitor
Oscar Salinas, Quality Assurance Administrator
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Jasmine Sanders, RWPC Support Staff
Vacant RWPC Support Staff
Kofi Bissah, ADAP Liaison
Building Security

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living with HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.

AGENDA

Wednesday, June 12, 2024
9:00 a.m.

- | | | |
|-------|--|---|
| I. | Call to Order | Helen Zimba, RWPC Chair or John Dornheim/Naomi Green, RWPC Vice-Chair |
| II. | Certification of Quorum | Helen Zimba, RWPC Chair or John Dornheim/Naomi Green, RWPC Vice-Chair |
| III. | Introduction/Announcements | Helen Zimba, RWPC Chair or John Dornheim/Naomi Green, RWPC Vice-Chair |
| IV. | Approval of the May 8, 2024, Minutes | Action Item |
| V. | Administrative Agency Report <ul style="list-style-type: none">• AA Updates• CQM Updates | Sonya Hughes, AA Representative |
| VI. | HBMTN-Outreach Service -Report | Jonathan Gute, PHHS |
| VII. | Committee Meeting Update: <ul style="list-style-type: none">a. Executive Committeeb. Planning and Priorities Committeec. Needs Assessment Committeed. Allocations Committee (DNM)e. Evaluation Committee (DNM)f. Consumer Council Committee (DNM) | Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair
Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair
Lionel Hillard, Chair, or John Dornheim, Vice-Chair
Corey Strickland, Chair or Naomi Green, Vice-Chair
Helen Zimba, RWPC Chair or John Dornheim, RWPC Vice-Chair
Donna Wilson, Chair |
| VIII. | New Business | |
| IX. | Adjournment | Helen Zimba, RWPC Chair or John Dornheim/Naomi Green, RWPC Vice-Chair |

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

May 8, 2024, Meeting Minutes

COUNCIL MEMBERS PRESENT		
Andrew Wilson Diane Granberry Helen Zimba, Chair John Dornheim, Vice-Chair Nathaniel Holley Nisa Ortiz	Lori Davidson Corey Strickland Grace Balaoing Korey Willis Sattie Nyachwaya Yolonda Bell	Antwon Penny Donna Wilson Pro Brewer Laticcia Riggins Lewis LaPaul Johnson Norma Piel-Brown
COUNCIL MEMBERS ABSENT		
Lionel Hillard Naomi Green Thomas Baxley	Chris Walker Dan Nguyen Wade Hyde Regina Wiliams	
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson, RWPC Manager	RWPC Coordinator Logane Brazile	Jasmine Sanders, RWPC Planner
DALLAS COUNTY ADMINISTRATION STAFF PRESENT		
Lauren Trimble, Dallas County		
GRANTS MANAGEMENT STAFF PRESENT		
Justin Henry, AA Melody Lee, AA	Wanda Scott, AA Regina Waits, CQM	Kevin Chadwin Davis, CQM
OTHERS PRESENT		
Joni Wysocki, AIN/AHF Crystal Curtis, PHHS Helen Turner Julia Chavarria, HOPWA Karla Obasi, EHE T'Andria Tucker, Parkland	Amber Reid, TAC Del Wilson, Resource Center TeQuan Penny Kristin Woods, Parkland Miranda Grant, EHE	Brooke Henderson, Legacy Cares Dwight Harry John Acevedo Johnnetta Jackson Jonathan Gute, PHHS

- I. **Call to Order:** Helen Zimba, Chair, opened the meeting at 9:02 a.m.; the meeting was called to order at 9:23 a.m.
- II. **Certification of Quorum:** Quorum was established by Helen Zimba, Chair, and certified by the Logane Brazile, coordinator office of support.
- III. **Introductions/Announcements:** Helen Zimba, Chair, made the following announcements:
 - The Grace Project conference will be held in Dallas, TX from May 17-19, 2024.
 - At the Hyatt Regency, the Afiya Center will host a reproductive summit called “Do You Trust Black Women or Not?” on May 23-26, 2024.
 - Abounding Prosperity will host a testing day on May 25, 2024, at the Resource Center Dallas.
 Donna Wilson, CCC Chair, announced the Get Tested Grab a Bite event on June 29, 2024, from 3-7p.
- IV. **Approval of March 13, 2024, Minutes:** John Dornheim, Vice-Chair, motioned to approve the minutes with amendments. Donna Wilson, CCC Chair, seconded the motion. The motion passed unanimously.
- V. **Administrative Agency Report:**
 Sonya Hughes, AA, reported the following:
 - The Administrative Agency submitted abstracts to the Ryan White Conference.
 - The Ending the Epidemic team will present a discussion on the success of the collaboration between the Planning Council partnership and EHE at the Ryan White Conference
 - The trauma-informed learning collaborative will be underway soon; the initial meeting is planned for July. Subrecipient agencies will be contacted regarding their participation.
 - The HOPWA team will be soliciting feedback from the community regarding the HOPWA waitlist.

Fiscal: Wanda Scott, AA, shared the following Fiscal Updates as of 5/1/24.

Fiscal Updates 5.1.24

1. Expenditure Report:

Award Amount: HRSA & DSHS.

Part A Formula, Supplemental, MAI, and Carryover (Formula & MAI) - 03/2023 thru 02/2024 (12 months of Expenses).

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$20,564,468.00	\$20,498,213.66	98%	\$473,205.34	2%

Part A Formula and MAI Carryover Funds – 03/2023 thru 02/2024 (12 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$406,951	\$406,951	100%	\$0	0%

DSHS Part B – 04/2023 thru 03/2024 (12 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$3,605,697.00	\$3,431,362.28	95%	\$174,334.72	5%

DSHS State Rebate– 04/2023 thru 03/2024 (12 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$681,553.00	\$632,424.83	93%	\$49,128.17	7%

DSHS State Services – 09/01/2023 thru 08/31/2024 (8 month of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$2,804,335.00	\$2,043,470.87	73%	\$760,864.13	27%

FY 24-25 Part A Formula and MAI**Part A Formula, MAI, (Formula & MAI) - 03/2024 thru 02/2025 (1 months of Expenses)**

TOTAL AWARD	EXPENSE	%	Balance	%
\$6,083,217	\$809,005.71	13%	\$5,274,211.29	87%

DSHS Part B – 04/2024 thru 03/2025 (1 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$3,899,385	\$0	0%	\$3,899,385	100%

Analysis of Awards 3 year

DCHHS - GRANTS DIVISION

Analysis for Part A Award

Grant Name	Years					
Part A Award	2022-2023		2023-2024		2024-2025	
Awarded Allocation Change	\$20,227,484.00	7%	\$20,971,419.00	4%	\$6,083,216.00	0%
Expended	\$19,779,583.00	97.79%	\$16,810,312.07	80.16%	\$ -	0.00%
Remaining Balance	\$ 447,901.00	2.21%	\$ 4,161,106.93	19.84%	\$ -	0.00%

Partial Award

DCHHS - GRANTS DIVISION

Analysis for Part B Award

Grant Name	Years					
Part B Award	2022-2023		2023-2024		2024-2025	
Awarded Allocation Change	\$ 5,258,715.00	-1%	\$ 4,287,250.00	-18%	\$3,899,385.00	-9%
Expended	\$ 5,023,135.19	95.52%	\$ 4,063,787.11	94.79%	\$ -	0.00%
Remaining Balance	\$ 235,579.81	4.48%	\$ 223,462.89	5.21%	\$ -	0.00%

Still Under Review

DCHHS - GRANTS DIVISION

Analysis for State Services

Grant Name	Years					
STATE SERVICES	2022-2023		2023-2024		2024-2025	
Awarded Allocation Change	\$ 1,457,610.00	-5%	\$ 2,804,335.00	92%	\$2,575,709.00	-8%
Expended	\$ 1,455,560.80	99.86%	\$ 1,417,830.43	50.56%	\$ -	0.00%
Remaining Balance	\$ 2,049.20	0.14%	\$ 1,386,504.57	49.44%	\$ -	0.00%

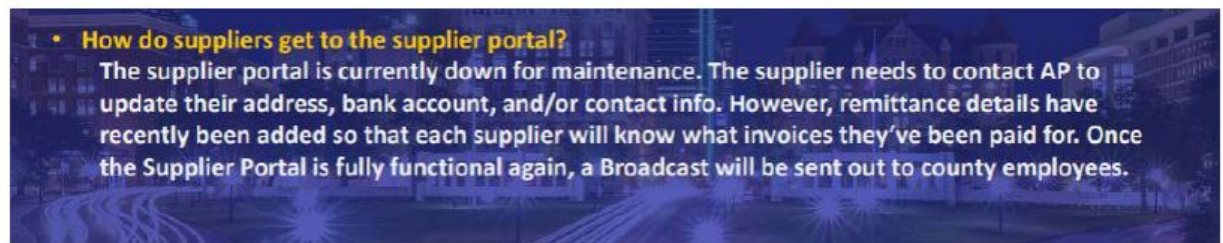
HRSA Reporting Requirement – Due May 29, 2024 (Administrative Agency)

The Dallas EMA Ryan White HIV Program Expenditure Report is due by May 29, 2024. The last date to submit invoices is by March 5, 2024. These are for any business travel reimbursement submitted for performance year of March 1, 2023-February 29, 2024.

DSHS Reporting Requirement Financial Status Report (FSR) - Due May 15, 2024

An email notification went out to sub-recipients on April 2, 2024. Final invoices for DSHS Part B and State Rebate (Prorate) were by **4:00 pm on Tuesday, April 16, 2024.**

Supplier Portal for Oracle Fusion – Temporarily Down An email notification went out to sub-recipients on December 18, 2023, the Supplier Portal for Oracle Fusion temporarily down and being reviewed by the Auditor's Office. The GMD-Fiscal Unit has offered to provide assistance for reimbursement reconciliation of invoice billings.



VI. Committee Reports:

- A. **Executive Committee:** The Executive Committee met on May 1, 2024; quorum was established. The Committee discussed Bylaw amendments regarding applicant residency and ability to join a RWPC Dallas Standing Committee. The Committee elected that those who reside and work outside of Dallas County may not join the PC or any of its Standing Committees but are welcome to attend meetings.
- B. **Planning & Priorities Committee:** The Committee met on April 17, 2024; quorum was established. The Committee received a PSRA Data and Decision-Making Training by RWPC Planner, Jasmine Sanders along with the Standards of Care review.
- C. **Needs Assessment Committee:** *Did not meet quorum.*
- D. **Evaluation Committee:** The Committee met on April 23, 2024; quorum was established. The Committee received an Integrated Planning presentation from the HIV/AIDS Planning Technical Assistance Center along with EAM overview from the Office of Support.
- E. **Consumer Council Committee:** *Did not meet quorum.*
- F. **Allocations Committee:** The Committee met on April 22, 2024; quorum was established. The Committee received the FY 2023-24 Final Part A, Part B, State Rebate, and State Services Expenditure Report and the PSRA Overview from RWPC Planner Jasmine Sanders.

VII. New Business: N/A

VIII. Adjournment: Yolonda Bell motioned to adjourn. Corey Strickland seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:35 a.m.

Drafted by:

_____	_____
Logane Brazile Office of Support	Date

Certified by:

_____	_____
Glenda B. Johnson RWPC Manager	Date

Final Approval by:

_____	_____
Helen Zimba, Chair or John Dornheim, RWPC Vice-Chair	Date

Due to COVID-19, Until Further Notice
NEXT SCHEDULED MEETING
Wednesday, June 12, 2024, 9:00 a.m.
Will be held via the Virtual Meeting Platform
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

EXECUTIVE COMMITTEE MEETING
June 1, 2024

Charge: Ensures the orderly and integrated progression of work of the Ryan White Planning Council Committees. Plans future activities.

MEMBERS PRESENT

Donna Wilson
John Dornheim

Helen Zimba
Donna Wilson

Lionel Hillard

MEMBERS ABSENT

Corey Strickland

Naomi Green

RWPC STAFF PRESENT

Glenda Blackmon-Johnson, RWPC Manager

Jasmine Sanders, RWPC Planner

GRANTS MANAGEMENT STAFF

Sonya Hughes, AD
Lauren Trimble, Judge's Office
Wanda Scott, AA

Tyreece Stephens
Justin Henry, AA
Marlen Rivera, AA


Nariah Webster, AA
Oscar Salinas, AA
Kevin Chadwin Davis, AA

OTHERS PRESENT

Kristin Woods-Parkland
Kevin D. Robertson
Simran Waraich

Jason Thompson
Joni Wysocki, AIN/AHF
Miranda Grant

Traswell Livingston, ASD
T'Andria Tucker, Parkland
TeQuan Penny

- I. **Call to Order:** Helen Zimba, RWPC Chair, called the meeting to order at 2:00 p.m.
- II. **Certification of Quorum:** Quorum was established by Helen Zimba, RWPC Chair, and certified by Glenda Blackmon Johnson, Office of Support.
- III. **Introductions/Announcements:** Helen Zimba, RWPC Chair, made the following announcements:
 - Get Tested Grab a Bite event will be held on June 29, 2024, from 3-7 p.m. The Afiya Center is seeking vendors for the event, contact Helen Zimba or Donna Wilson for more information.
 - Lionel Hillard announced focus group and need assessment collaboration with Abounding Prosperity.
 - John Dornheim announced, June 5, 2024, is Long Term Survivors Day.
 - Joni Wysocki announced that Hosea Crowell, a great community advocate and a wonderful person, passed away on Friday, May 24, 2024, and Funeral Services will be held in Florida on June 9, 2024.
- IV. **Approval of May 1, 2024, Minutes:** John Dornheim, Vice Chair, motioned to approve the minutes. Lionel Hillard, Needs Assessment Chair, seconded the motion. The motion passed unanimously.
- V. **Office of Support Report:**
RWPC membership, 33 seats in total, 26 seats are filled, and 31% of the membership is non-aligned consumers. Three mandatory seat categories are State Medicare/Medicaid, recently incarcerated, and federally recognized Indian Tribes. The RWC seeks representation of women of Color/Transgender/Youth/Hispanic and Indian tribes. Discussed the standing committee seat status.
 1. Allocation Committee (15 seats): 9 members (6 seats open)
 2. Evaluation Committee (15 seats): 8 members (7 seats open)
 3. Planning & Priorities Committee (15 seats): 13 members (2 seats open)
 4. Consumer Council Committee (20 seats): 14 members (6 seats open)
 5. Needs Assessment Committee (25 seats): 20 members (5 seats open)
-  **MEMBERSHIP REFLECTIVENESS:** At the end of 2022, the State reported that 26,829 People Living with HIV
 - The 1st group impacted with the highest numbers is Black at 11,417 or 42.55% representation; the RWPC membership consists of 26 people, of whom 17 are Black with representation at 65.00% reflectiveness.

- The 2nd group impacted with the next highest numbers is Latinx/Hispanic at 7,036 or 26.23% representation; the RWPC membership consists of 26 people, of whom 2 are Latino/Hispanic with representation at 8.00% reflectiveness.
- The 3rd group impacted with the next highest numbers is White at 6,500 or 24.23% representation; the RWPC membership consists of 26 people, of whom 5 are White with representation at 19.00% reflectiveness.
- The 4th group impacted with the following highest numbers is Asian/ Pacific Islander at 354 or *less than 2%* Representation: RWPC membership consists of 26 people, of whom 2 is Asian/ Pacific Islander with representation at 8.00% reflectiveness.

VI. **Leadership Report:** Helen Zimba, Chair, detailed the meeting platform etiquette, and general announcements were made regarding access to the Emergency Housing Assistance Program, Comprehensive Energy Assistance Program; the HIV Taskforce, Dallas County Fast Trace Cities, COVID-19 Updates, and vaccine announcements on the Dallas County website <https://www.dallascounty.org/>; RWPC new membership interviews; recruitment. Dallas County is providing the latest COVID-19 vaccinations for individuals without insurance.

VII. **Administrative Agency Report:**

Fiscal: Wanda Scott, AA, provided the following expenditure report:

Fiscal Updates 5.1.24

1. Expenditure Report: Award Amount: HRSA & DSHS.

Final FY 23-24 Part A Formula, Supplemental, MAI, and Carryover (Formula & MAI) - 03/2023 thru 02/2024 (12 months of Expenses).

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$20,564,468.00	\$20,205,055	98%	\$359,413	2%

Final FY 23-24 Part A Formula and MAI Carryover Funds – 03/2023 thru 02/2024 (12 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$406,951	\$406,951	100%	\$0	0%

Final FY 23-24 DSHS Part B – 04/2023 thru 03/2024 (12 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$3,605,697.00	\$3,564,562.96	99%	\$41,134.04	1%

Final FY 23-24 DSHS State Rebate– 04/2023 thru 03/2024 (12 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$681,553.00	\$634,138.54	93%	\$47,414.46	7%

DSHS State Services – 09/01/2023 thru 08/31/2024 (8 month of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
\$2,804,335.00	\$2,133,291.79	76%	\$671,043.21	24%

FY 24-25 Part A Formula and MAI

Part A Formula, MAI, (Formula & MAI) - 03/2024 thru 02/2025 (3 months of Expenses)

TOTAL AWARD	EXPENSE	%	Balance	%
\$6,083,217	\$2,130,319.11	35%	\$3,952,897.89	65%

DSHS Part B – 04/2024 thru 03/2025 (2 months of Expenses)

TOTAL AWARD	EXPENSE	%	BALANCE	%
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\$3,899,385	\$193,850	5%	\$3,705,535	95%
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2nd NOA HRSA

1. Dallas County Commissioners Court pending review of the 2nd FY 2024-2025 awards Part A Formula/Supplemental/MAI NOA and sub-recipients allocations on Tuesday, June 18, 2023. Dallas EMA sub-recipients will received contract extensions through DocuSign on June 18, 2024.

Partial Awards - \$6,083,216.00

2nd Awards - \$14,867,176.00

Total Awards \$20,950,392.00

*FY 2024-25 Part A awards was \$385,924.00 more than the 2023-24 fiscal year. The additional funds will increase once we receive our Carryover funds. Unobligated funds for the 2023-24 year in the amount of \$359,413.00 will be submitted to HRSA for prior approval of this year Carryover Funds.

Analysis of Awards 3 year

DCHHS - GRANTS DIVISION						
Analysis for Part A Award						
Grant Name	Years					
Part A Award	2022-2023		2023-2024		2024-2025	
Awarded Allocation Change	\$20,227,484.00	7%	\$20,971,419.00	4%	\$21,309,805.00	2%
Expended	\$19,779,583.00	97.79%	\$16,810,312.07	80.16%	\$	0.00%
Remaining Balance	\$ 447,901.00	2.21%	\$ 4,161,106.93	19.84%	\$	0.00%
2nd Award Est. Carryover						

DCHHS - GRANTS DIVISION						
Analysis for Part B Award						
Grant Name	Years					
Part B Award	2022-2023		2023-2024		2024-2025	
Awarded Allocation Change	\$ 5,258,715.00	-1%	\$ 4,287,250.00	-18%	\$ 3,899,385.00	-9%
Expended	\$ 5,023,135.19	95.52%	\$ 4,063,787.11	94.79%	\$	0.00%
Remaining Balance	\$ 235,579.81	4.48%	\$ 223,462.89	5.21%	\$	0.00%
Still Under Review						

DCHHS - GRANTS DIVISION						
Analysis for State Services						
Grant Name	Years					
STATE SERVICES	2022-2023		2023-2024		2024-2025	
Awarded Allocation Change	\$1,457,610.00	-5%	\$2,804,335.00	92%	\$2,575,709.00	-8%
Expended	\$1,455,560.80	99.86%	\$1,417,830.43	50.56%	\$	0.00%
Remaining Balance	\$ 2,049.20	0.14%	\$1,386,504.57	49.44%	\$	0.00%

Supplier Portal for Oracle Fusion – Temporarily Down An email notification went out to sub-recipients on December 18, 2023, the Supplier Portal for Oracle Fusion temporarily down and being reviewed by the Auditor's Office with a possible reopen by the end of May 2024. The GMD-Fiscal Unit has offered to provide assistance for reimbursement reconciliation of invoice billings.

• **How do suppliers get to the supplier portal?**

The supplier portal is currently down for maintenance. The supplier needs to contact AP to update their address, bank account, and/or contact info. However, remittance details have recently been added so that each supplier will know what invoices they've been paid for. Once the Supplier Portal is fully functional again, a Broadcast will be sent out to county employees.

CQM: Oscar Salinas, CQM, reported data from E2Dallas which showed the total clients services. The information shows 11,000 clients received services in 2023; 50% of clients received medical care. 25% of clients utilized mental health services.

GRANT MANAGEMENT: Justin Henry, Grants Manager, reported that Standards of Care revisions for Core

Executive Committee Meeting 6.5.2024.

medical and support services are undergoing the review process for the State. Stakeholders are encouraged to make recommendations to the State for changes by June 14, 2024. The first category was Local Pharmaceutical Assistance, and the second category was Medical Case Management. He reported that several vaccines which are highly recommended for people living with HIV, were removed from the formulary. The State granted funding to address the gap created by the vaccine removal.

VIII. **Committee Reports:**

A. Allocations Committee: The Committee did not meet.

B. Needs Assessment Committee: The Committee met on May 21, 2024, but did not establish a quorum.

C. Planning & Priorities Committee: The Committee met on May 15, 2024; established quorum. Jasmine Sanders, Office of Support, presented a PowerPoint slide show presentation regarding Resource Allocation, Client Utilization and Expenditure Data; information to use to make decisions for Service Priority and the Resource Allocation process.

D. Consumer Council Committee: The Committee meet.

E. Evaluation Committee: The Committee did not meet.

IX. **Approval of the RWPC Agenda for June 12, 2024:** John Dornheim, RWPC Vice Chair, motioned to approve the minutes. Lionel Hillard, Needs Assessment Chair, seconded the motion. The motion passed unanimously.

X. **New Business:** Kevin Chadwin Davis requested to present at the Planning Council's July 10, 2024 meeting.

XI. **Executive Session:** *For purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Section 551.074, Two candidates interviewed in the Executive session was appointed to the Evaluation and Planning and Priority Committees and recommended by the Executive Committee to the Judge's office for appointment to the Planning Council committee.*

XII. **Adjournment:** John Dornheim, RWPC Vice Chair, motioned for the approval of the agenda. Corey Strickland, Allocations Chair, seconded the motion. The meeting was adjourned at 3:14 PM.

Submitted by:

Glenda Blackmon Johnson
Office of Support

Date

Draft Certified by:

Glenda Blackmon Johnson
Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

Helen Zimba, RWPC Chair
John Dornheim RWPC Vice-Chair
Naomi Green, RWPC Vice-Chair

Date

Due to COVID-19
Until Further Notice

NEXT SCHEDULED MEETING

Wednesday, July 3, 2024, @ 2:00 p.m.

Will be held via TELE-Conference

Dallas County Health and Human Services

PLANNING AND PRIORITIES (P&P) COMMITTEE

May 15, 2024

Charge: To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

PLANNING & PRIORITY MEMBERS PRESENT		
Helen Zimba, Chair John Dornheim, RWPC Vice-Chair Korey Willis Te'Quan Penny	Donna Wilson Lori Davidson Laticcia Riggins	Gary Benecke Grace Balaoing Nathaniel Holley
PLANNING & PRIORITY MEMBERS ABSENT		
Thomas Baxley	Auntjuan Wiley	Chris Walker
RWPC STAFF PRESENT		
Office of Support	Jasmine Sanders, Office of Support	Glenda Blackmon-Johnson, Office of Support
GRANTS MANAGEMENT STAFF PRESENT		
Justin Henry, AA Oscar Salinas, CQM	Kevin Chadwin Davis, CQM	
OTHERS PRESENT		
Traswell Livingston, ASD Joni Wysocki, AIN/AHF	Crystal Curtis, PHHS Michelle Anderson T' Andria Tucker, PHHS	Del Wilson, RCD Jonathan Gute, PHHS

- I. **Call to Order:** Helen Zimba, RWPC Chair, called the meeting to order at 9:03 AM.
- II. **Certification of Quorum:** Quorum was established by Helen Zimba, RWPC Chair, and certified by the Office of Support.
- III. **Introductions/Announcements:**
 - a. Helen Zimba announced the Grace Project, May 17-19, 2024
 - b. Donna Wilson announced the Get Tested Grab a Bite event on June 29, 2024 at Glendale Park in Oak Cliff
 - c. Korey Willis announced that Housing Assistance is available funded through **H**ousing **O**pportunities for **P**eople Living **W**ith HIV/**A**IDS.
- IV. **Approval of March 20, 2024, Minutes:** Gary Benecke motioned to approve the minutes Donna Wilson, CCC Chair, seconded. The motion passed unanimously.
- V. **Office of Support Report:** The Office of Support reported that the Committee has 15 seats, of which 13 are filled and 2 are vacant. The Committee's representation & reflectiveness of the HIV epidemic within the community as follows:
 - The P&P committee membership consists of 13 people of whom 9 are Black, representing 69.00% reflectiveness.
 - The P&P committee membership consists of 13 people of whom 0 are Latino/Hispanic with representation at 0.00% reflectiveness.
 - The P&P committee membership consists of 13 people of whom 3 are White with representation at 23.00% reflectiveness.
 - The P&P committee membership consists of 13 people of whom 1 is Asian/ Pacific Islander with representation at 8% reflectiveness.

Ryan White Planning Council has 33 seats, 26 are filled with 31% non-aligned consumer representation. *HRSA requires 33% of non-aligned consumers.*
- VI. **PSRA Data and Decision-Making Training:** Jasmine Sanders, Office of Support, presented a PowerPoint slide show presentation regarding Resource Allocation, Client Utilization and Expenditure Data; information to use to make decisions for Service Priority and the Resource Allocation process.

The following topics were reviewed:

- ✓ *Objectives*
- ✓ *Resource Allocation*
- ✓ *Funded Services*
- ✓ *HRSA/HAB Expectations*
- ✓ *Who can vote and cannot vote*
- ✓ *Legislative Requirement (75/25)*
- ✓ *Fundable Service Categories*
- ✓ *Policy Clarification Notices 16-02*
- ✓ *Sound Practices*
- ✓ *Step in Resource Allocations*
- ✓ *Client Utilization Data FY 2023*
- ✓ *Expenditure Data*
- ✓ *Part A Formula FY 2023 Expenditures & Percentages*
- ✓ *Part B Formula FY 2023 HSDA YTD Expenditures & Percentages*
- ✓ *Stated Services FY 2023 YTD Expenditures & Percentages*
- ✓ *Part A MAI FY 2023 YTD Expenditures & Percentages*
- ✓ *Q&A & Next Steps*

Commentary request for the embedded link be checked for accuracy.

- VII. **Standards of Care Review:** Jasmine Sanders, Office of Support, provided an overview of the following service categories from the Standards of Care that are currently funded which include HRSA Description, Key Activities to include and those activities which may not be included with service delivery and licensure and assurances. Members made comments regarding changes over time with the service delivery processes, systems and gerontology regarding HIV.

- ✓ *AIDS Pharmaceutical Assistance*
- ✓ *Medical Case Management*
- ✓ *Non-Medical Case Management*

- VIII. **New Business:** *N/A*

- IX. **Adjournment:** Gary Benecke made the motion to adjourn. Lori Davidson seconded the motion. The meeting was adjourned at 9:46 AM.

Submitted by:

RWPC Office of Support

Date

Draft Certified by:

RWPC Office of Support

Date

Final Approval by:

Helen Zimba, Chair, or John Dornheim, RWPC Vice-Chair

Date

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING
Wednesday, June 19, 2024, 9:00 AM.
Will be held via TELE-CONFERENCE

RWPC Membership List

	EMAIL
1. Lionel Hillard	hillardlionel@gmail.com
2. John Dornheim	John.dornheim@dallascounty.org
3. Lori Davidson	lori.davidson@dallascityhall.com
4. Yolonda Bell	ybell@aboundingprosperity.org
5. Donna Wilson	Donnadenisewilson@gmail.com
6. Sattriona Nyachwaya	snyachwaya@aidsunited.org
7. Andrew Wilson	andrew.wilson@prismntx.org
8. Korey Willis	Kwillis@aboundingprosperity.org
9. Helen Zimba, Chair	Hzimba.theafiyacenter@gmail.com
10. Laticcia M. Riggins	Laticcia.riggins@dshs.texas.gov
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15. Norma Piel-Brown	Norma.pielbrown@callieclinic.org
16. Chris Walker	chris.walker@etr.org
17. Dan Nguyen	dan.nguyen@ahf.org
18. Nisa Ortiz	Nisa@legalthospice.org
19. Grace Balaoing	grace.balaoing@dallascounty.org
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21. Terra Ejike	terra.ejike@dallascounty.org
22. Nathaniel Holley	nathaniel@freeluxproject.org
23. Wade Hyde	wade@wadehyde.com
24. Dr. Regina Williams	regina.williams2@phhs.org

RWPC Committee Member List

RWPC Membership List

- | | |
|----------------------------|--|
| 25. <i>Diane Granberry</i> | dgranberry@nnedv.org |
| 26. <i>Thomas Baxley</i> | thomas.baxley@myglobalea.com |

RWPC Committee Member List

RYAN WHITE GRANT PART A CONTACT INFORMATION

SUB-RECIPIENT CONTACT NAME											
#	ORG NAME	#	Executive Contact	Position	Executive Email	Address	City	Zip	Office #	Fax #	Cell #
1	AIDS Healthcare Foundation (AHF) / AIDS Interfaith Network, Inc. (AIN)	1	Anthony Snipes	Regional Director	Anthony.Snipes@ahf.org						
		2	Charity Chandler-Cole	National Director of Contracts	charity.chandler@aidshhealth.org	6255 W. Sunset Blvd., 21st FL	Los Angeles	90028	323.860.5384	n/a	310.882.9462
		3	Scarlett Calderwood	Regional Director of Health Care Center Operations	Scarlett.Calderwood@ahf.org						
		4	Jonathan Cowans	Practice Manager	Jonathan.Cowans@ahf.org						
		5	Shibu K. Sam	Senior Contracts Manager	shibu.sam@aidshhealth.org		Dallas				972.523.3113
		6	Joni Wysocki	Chief Operating Officer	joni@aindallas.org				214.943.4444 x102	214.941.7739	
		7	Marlin Ginlesperger	Chief Financial Officer	marlin@aindallas.org						
		8	Kandace Hunt	All Healthcare Center Sites Contact	Kandace.hunt@ahf.org				214.599.7025		
		9	Joby Varughese, PharmD	AHF Medical City Pharmacy Contact	Joby.Varughese@ahfrx.org	7777 Forest Lane Ste B-A80	Dallas	75230	972.383.1070	972.383.1071	
		10	Roshini Mathew, PharmD	AHF Market Center Pharmacy Contact	roshini.mathew@ahfrx.org	2600 N Stemmons Fwy 141A	Dallas	75207	972.584.9653	833.897.3812	
2	PRISM Health North Texas	1	John T. Carlo, M.D.	Chief Executive Officer	john.carlo@prismntx.org	351 W. Jefferson Blvd., STE 300	Dallas	75208	214.521.5191	214.528.5879	
		2	Karin Petties	Vice President of Grants Admin	karin.petties@prismntx.org		Dallas		214.521.5191 x3344		214.546.1790
		3	Cathy Bryan	Executive Vice President of Patient Services & Operations	cathy.bryan@prismntx.org		Dallas				
3	AIDS Services of Dallas (ASD)	1	Traswell Livingston	Executive Director	tlivingston@aidsdallas.org	400 S. Zang, STE 1305 LB 21	Dallas	75208	214.941.0523	214.941.8144	
		2	Yolanda Jones	Chief Operating Officer	yjones@aidsdallas.org						
		3	Bernie Keasler	Chief Financial Officer	bkeasler@aidsdallas.org						
		4	Dwight Harry	Program Coordinator	dharry@aidsdallas.org						
4	Parkland Health & Hospital Systems (PHHS)	1	Crystal Curtis	HIV Grant Programs Director	crystal.curtis@phhs.org	1936 Amelia Court, 2nd FL	Dallas	75235	214.590.5182	214.590.2832	
		2	Jessica Hernandez	Senior Vice President	jessica.hernandez@phhs.org						
		3	Piper Duarte		piper.duarte@phhs.org						
		4	Shelia Fisher	Director of Grants Management	shelia.fisher@phhs.org						
	Legal Hospice of North Texas	1	Nisa Ortiz	Client Service Coordinator	nisa@legalthospice.org						
6	Health Services of North Texas, Inc. (HSNT)	1	Doreen Rue	Chief Executive Officer	drue@healthntx.org	4401 North I-35, STE 312	Denton	76207	940.381.1501	940.556.8059	
		2	Debra Layman	Chief Operating Officer	dlayman@healthntx.org						
		3	Pam Barnes	Chief Financial Officer	pbarnes@healthntx.org						
		4	Merline Wilson	Senior Program Manager	mwilson@healthntx.org						
7	Legacy Counseling Center, Inc. (LCC)	1	Brooke Nickerson-Henderso	Executive Director	brooke@legacycares.org	4054 McKinney Ave., STE 102	Dallas	752041	214.520.6308	214.521.9172	
		2	MerriGay Fitz	Fiscal Contact	mfritz0913@hotmail.com						
		3	Tammy McCormack	Office Manager	tammy@legacycounseling.org						
8	Resource Center of Dallas (RCD)	1	CC Cox	Chief Executive Officer	ccox@myresourcecenter.org	2701 Reagan St.	Dallas	75219	214.528.0144	214.522.4604	
		2	Dave Hesse	Chief Financial Officer	dhesse@myresourcecenter.org						
		3	Marisa Elliott	Chief Operating Officer	melliott@myresourcecenter.org						
		4	Del Wilson	Programs Manager	delwilson@myresourcecenter.org						
9	Your Health Clinic - Callie Clinic	1	Gwynne Palmore	Chief Executive Officer	gwynne.palmore@callieclinic.org	1521 Baker Rd.	Sherman	75090	903.891.1972	903.892.6093	
		2	Bob Stoolfire	Chief Financial Officer	bobstoolfire@callieclinic.org						
		3	Glenn Moreland	Clinical Administrator	rglennm@callieclinic.org						
		4	Norma Piel-Brown	Compliance Officer	norma.pielbrown@callieclinic.org						