

**Ryan White Planning Council of the Dallas Area**  
Office of Support

Memorandum

To: Members, Evaluation Committee  
Interested Parties

From: RWPC Office of Support

Date: January 18, 2022

Re: Evaluation Committee Meeting Announcement

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Please note that there will be an:

**Evaluation Committee Meeting – Tuesday, January 25, 2022 at 3:00 p.m.**

Please join from your computer, tablet or smartphone.

[www.gotomeeting.com](http://www.gotomeeting.com)

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support at [Logane.Brazile@dallascounty.org](mailto:Logane.Brazile@dallascounty.org) on or before Monday, January 24, 2022. Otherwise, we look forward to seeing you at the next meeting.

**Please view Ryan White 101 on our social media Like Share Subscribe:**

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry Grants Manager - Programmatic  
Wanda Scott, Grants Manager - Fiscal  
Glenda Blackmon-Johnson, RWPC Manager  
Oscar Salinas, Quality Assurance Administrator  
Angi Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Logane Brazile, RWPC Coordinator  
Jasmine Sanders, RWPC Planner  
Kofi Bissah, ADAP Liaison  
Building Security

# EVALUATION COMMITTEE

*The Evaluation Committee ensures that service categories set out are being met and that conflict of interest standards are upheld; Conduct an annual evaluation of the effectiveness of the administrative Agency and the Ryan White Planning Council and provide that evaluation to the CEO and Dallas County Commissioners Court; Evaluate the effectiveness of services, categorically and system-wide.*

## AGENDA

Tuesday, January 25, 2022  
3:00 p.m.

- |  |   |                    |
|--|---|--------------------|
| I. Call to Order   | John Dornheim, Chair or Helen Zimba, Vice Chair |                    |
| II. Certification of Quorum                                  | John Dornheim, Chair or Helen Zimba, Vice Chair |                    |
| III. Introduction & Announcement                             |   |                    |
| IV. <b>Approval of the November 23, 2022 Meeting Minutes</b> |   | <b>Action Item</b> |
| V. Office of Support Report                                  |   | Discussion Item    |
| • RWPC Membership Representation and Reflectiveness          |   |                    |
| VI. Assessment Evaluation of the Administrative Mechanism    |   | Discussion Item    |
| VII. New Business  |   |                    |
| VIII. Adjournment  | John Dornheim, Chair or Helen Zimba, Vice Chair |                    |

**Due to COVID-19**  
**Until Further Notice**  
NEXT SCHEDULED MEETING  
**Tuesday, February 22, 2022 3:00 PM**  
**Will be held via TELE-CONFERENCE**

<b>EVALUATION COMMITTEE</b> <b>November 23, 2021, Meeting Minutes</b>		
<b>Charge: Evaluate whether sub-recipient services coincide with set service priorities and evaluate the performance of the Administrative Agency and the Planning Council according to the goals of the Council.</b>		
<b>MEMBERS PRESENT</b>		
John Dornheim, <b>Chair</b> LaShaun Shaw, DDS	Darius Ahmadi	Helen E. Turner, CCC Liaison
<b>MEMBERS ABSENT</b>		
Leonardo Zea	Del Wilson	
<b>COUNCIL STAFF PRESENT</b>		
Logane Brazile RWPC Office of Support		
<b>GRANTS MANAGEMENT STAFF PRESENT</b>		
Kaitlyn Malec, AA	Justin Henry, GPM	
<b>OTHERS PRESENT</b>		
Joni Wysocki, AHF Daron Kirven, PHNTX	Kellie Norcott, PHHS Cesar Valdez, AIN/AHF	Miranda Grant, EHE

- I. Call to Order:** John Dornheim, Evaluation Committee Chair, called the meeting to order at 3:00 p.m.
- II. Certification of Quorum:** Quorum was established by John Dornheim, Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. Introductions & Announcement:** Helen E. Turner made the following announcements:
- Over the past few weeks she has been in conversation with medical case management at AIDS Service of Dallas, as well as multiple clients regarding formalities of the 17 medications that continue to be on hold. She emphasizes that said medications are not subject to any immediate changes; however, this is an ongoing task.
  - The Take Charge Texas portal has improved for desktop function; however, major issues with mobile function remain.
  - The 2021 Grace Project National Conference was a success with hundreds in attendance both online and in-person.
  - The Dallas Weekly Newspaper featured Helen Turner and two other women from the Dallas region in honor of World AIDS Day.
- IV. Approval of October 26, 2021 Minutes:** Helen E. Turner motioned to approve the minutes. Darius Ahmadi seconded the motion. The motion passed unanimously.
- V. Office of Support Report:** The Office of Support reported the following regarding the Evaluation Committee Membership Reflectiveness: Evaluation Committee (15 seats): 6 members (9 seats vacant). The 1<sup>st</sup> group impacted by the HIV epidemic with the highest numbers is Black at 10,111 or 42% representation; the Evaluation Committee membership consists of 6 people, of whom 2 are Black with representation of 33% reflectiveness. The 2<sup>nd</sup> group impacted by the HIV epidemic with the highest numbers are Whites at 6,598 or 27% representation; the Evaluation Committee membership consists of 6 people of whom 3 are White with representation at 50% reflectiveness. The 3<sup>rd</sup> group impacted by the HIV epidemic with the next highest numbers are Latin/Hispanic at 5,039 or 24% representation; the Evaluation Committee consists of 6 people of whom 1 is Latino/Hispanic with representation at 17% reflectiveness.
- VI. Ending the HIV Epidemic (EHE)-Free World Bound Presentation:** Daron Kirven, Senior Director of PHNTX Community Outreach, provided a presentation on the Free World Bound (FWB) program. Implemented in 2001, Free World Bound began as a program for individuals living with, or at risk of acquiring HIV who were currently or previously incarcerated. The program provides HIV prevention services and linkage to medical care to assist these individuals in their success outside of incarceration. Free World Bound offers tools and ideas to help participants meet their goals and be part of a healthier

community. Kirven reviewed Free World Bound’s history, funding sources, required program strategies, as well as provided insight about the program’s continued efforts.

VII. **New Business:** None.

VIII. **Adjournment:** Helen E. Turner motioned to adjourn. Darius Ahmadi seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:40 p.m.

*Submitted by:*

\_\_\_\_\_  
Logane Brazile, RWPC Coordinator

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon-Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
John Dornheim, Chairperson or  
Vacant, Vice-Chairperson

\_\_\_\_\_  
Date

**Due to COVID-19**

Until Further Notice

**NEXT SCHEDULED MEETING**

**Tuesday, January 25, 2022 3:00 p.m.**

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207