

Ryan White Planning Council of the Dallas Area

Office of Support

Memorandum

To: Members, Evaluation Committee
Interested Parties

From: RWPC Office of Support

Date: September 20, 2022

Re: Evaluation Committee Meeting Announcement

Please note that there will be an:

Evaluation Committee Meeting – Tuesday, September 27, 2022, at 3:00 p.m.

Please join from your computer, tablet or smartphone.

www.gotomeeting.com

Attached, please find the meeting packet for your review. Members if you are unable to attend this meeting, please notify Logane Brazile, RWPC Office of Support at Logane.Brazile@dallascounty.org on or before Monday, September 26, 2022. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:

<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry Grants Manager - Programmatic
Wanda Scott, Grants Manager - Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Oscar Salinas, Quality Assurance Administrator
Angi Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Carla Jackson, Program Monitor
Jocelyn Rodriguez, Program Monitor
Anthony Delgiorno, Program Monitor
David Kim, Program Monitor
Logane Brazile, RWPC Coordinator
Jasmine Sanders, RWPC Planner
Kofi Bissah, ADAP Liaison
Building Security

EVALUATION COMMITTEE

The Evaluation Committee ensures that service categories set out are being met and that conflict-of-interest standards are upheld; Conduct an annual evaluation of the effectiveness of the administrative Agency and the Ryan White Planning Council and provide that evaluation to the CEO and Dallas County Commissioners Court; Evaluate the effectiveness of services, categorically and system-wide.

AGENDA

Tuesday, September 27, 2022
3:00 p.m.

- | | | |
|-------|--|---|
| I. | Call to Order | John Dornheim, Chair or Helen Zimba, Vice Chair |
| II. | Certification of Quorum | John Dornheim, Chair or Helen Zimba, Vice Chair |
| III. | Introduction & Announcement | |
| IV. | Approval of the July 26, 2022, Meeting Minutes | Action Item |
| V. | Office of Support Report | |
| | • RWPC Membership Representation and Reflectiveness | Discussion Item |
| VI. | Evaluation of the Administrative Mechanism (EAM) Refresher
Jasmine Sanders, Office of Support | Discussion Item |
| VII. | New Business | |
| VIII. | Adjournment | John Dornheim, Chair or Helen Zimba, Vice Chair |

**Due to COVID-19
Until Further Notice**
NEXT SCHEDULED MEETING
Tuesday, October 25, 2022, 3:00 PM
Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

EVALUATION COMMITTEE
July 26, 2022, Meeting Minutes

Charge: Evaluate whether sub-recipient services coincide with set service priorities and evaluate the performance of the Administrative Agency and the Planning Council according to the goals of the Council.

MEMBERS PRESENT

Helen Turner
HK Yumo

Jonathan Thorne
Norma Piel-Brown

Del Wilson
Helen Zimba, **Vice-Chair**

MEMBERS ABSENT

La'Shaun Shaw
Leonardo Zea

Darius Ahmadi
John Dornheim, **Chair**

Jonathan Thorne

COUNCIL STAFF PRESENT

Logane Brazile
RWPC Office of Support

Glenda Blackmon-Johnson
RWPC Office of Support

Jasmine Sanders
RWPC Office of Support

GRANTS MANAGEMENT STAFF PRESENT

Oscar Salinas, CQM
Jocelyn Rodriguez, PM

LeShaun C Murphy, AA
Justin Henry, GM

Sonya Hughes, AA

OTHERS PRESENT

Ashley Barnett, Community Solutions
Miranda Grant, EHE

Crystal Curtis, PHHS
Seth Bell

Jamie Shank, Organizational Empowerment

- I. Call to Order:** John Dornheim, Evaluation Committee Chair, called the meeting to order at 3:01 p.m.
- II. Certification of Quorum:** Quorum was established by Helen Zimba, Vice- Chair, and certified by Logane Brazile, RWPC Coordinator.
- III. Introductions & Announcement:** Helen Turner made the following announcements:
- The Texas HIV Medication Advisory Committee will meet on July 29, 2022. There are agenda items vital to optimizing medication access for those living with HIV. Please submit any written comment by July 27, 2022. Further details are forthcoming.
 - The CCC will host its HIV & Mental Health forum on August 12, 2022, from 1-2p.
- Glenda Blackmon-Johnson, Office of Support, announced a Monkey Pox Town Hall meeting on August 1, 2022, from 7-9p. Melissa Grove, Legacy Cares, will be the main guest speaker throughout the forum.
- Ashley Barnett, Community Solutions, introduced herself to the committee. She and her team will assist the Steering Committee in creating the Integrated Plan due in December.
- IV. Approval of May 24, 2022, Minutes:** Helen E. Turner motioned to approve the minutes. Del Wilson seconded the motion. The motion passed unanimously.
- V. Office of Support Report:** The Office of Support reported the Evaluation Committee Membership Reflectiveness: Evaluation Committee (15 seats): 10 members (5 seats vacant). The 1st group impacted by the HIV epidemic with the highest numbers is Black at 10,111 or 42% representation; the Evaluation Committee membership consists of 10 people, of whom 4 are Black with representation of 40% reflectiveness. The 2nd group impacted by the HIV epidemic with the highest numbers are Whites at 6,598 or 27% representation; the Evaluation Committee membership consists of 10 people of whom 5 are White with representation at 50% reflectiveness. The 3rd group impacted by the HIV epidemic with the next highest numbers are Latin/Hispanic at 5,039 or 24% representation; the Evaluation Committee consists of 10 people of whom 1 is Latino/Hispanic with representation at 10% reflectiveness.
- VI. CQM Presentation:** Jamie Shank, Organizational Empowerment LLC, provided a presentation regarding Dallas EMA/HSDA CQM.
- The session objectives were as follows:
- Briefly discuss CQM's guiding Federal Document, Policy Clarification Notice 15-02 (PCN 15-02)

- *Introduce and describe the 3 central components of Clinical Quality Management (CQM)*
- *Provide an overview of CQM activities in the Dallas EMA/HSDA*
 - *Our Infrastructure*
 - *Our Performance Measurement*
 - *Our Quality Improvement Activity*

The following topics were explored in depth:

- *CQM 101*
- *Quality Management Infrastructure*
- *CQM PM in Dallas EMA/HSDA*
- *Data Collection*
- *Return to Care (R2C)*
- *QIP Capacity Building*
- *QIP Collection*

VII. New Business: None.

VIII. Adjournment: Helen E. Turner motioned to adjourn. Del Wilson seconded the motion. The motion passed unanimously. The meeting was adjourned at 4:02 p.m.

Submitted by:

Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

John Dornheim, Chairperson, or
Helen Zimba, Vice-Chairperson

Date

Due to COVID-19

Until Further Notice

NEXT SCHEDULED MEETING

Tuesday, August 23, 2022, 3:00 p.m.

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207