

PLANNING AND PRIORITIES (P&P) COMMITTEE

March 20, 2013

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current and develop a comprehensive plan to implement the priority goals of the Planning Council.

MEMBERS PRESENT

Brent Pimentel, Vice Chair
Nell Gaither
Virginia Franco

Allen Peden
Ben Martinez

Demetria Bryan
Sonny Blake

MEMBERS ABSENT

Cora Giddens, Chairperson
Stacie Greskowiak

Joyce Tapley

Woldu Ameneshoa

RWPC STAFF PRESENT

Felton Stevens, Jr., RWPC Manager

Crystal Flores, RWPC Planner

Jennifer Kendrick, RWPC Coordinator

GRANTS MANAGEMENT STAFF PRESENT

Glenda Blackmon-Johnson, Program Monitor

Dindi Matthews, Health Advisor

Angi Jones, Quality Assurance Advisor

OTHERS PRESENT

Jennifer Hurn, RCD
Gregg Gunter, RWPC Chair

Helen Goldenberg, RWPC/CCC
Sylvia Moreno, Parkland

Darlene Boyd, Consumer

- I. **Call to Order:** Gregg Gunter – RWPC Chair called the meeting to order at 9:04 a.m.
- II. **Certification of Quorum:** Quorum was established and certified by Gregg Gunter, RWPC Chairperson.
- III. **Introductions/Announcements:** Helen Goldenberg stated that the South Dallas AIDS Walk went well and that she enjoyed working with those that were in attendance. Helen also announced that she will be teaching Diabetes Education Classes on the first 4 Mondays in April at Spence Garden Apartments. Incentives for attending all 4 classes include a raffle of a new laptop, gift card and other prizes. Jennifer Kendrick announced that all committees will be taking a committee photo during the month of April on the meeting date.
- IV. **Approval of February 20, 2013 Minutes:** *Sonny Blake moved to approve the minutes as written. Ben Martinez seconded the motion. The motion passed unanimously.*
- V. **2014 Priority Setting Process:** Felton Stevens did a presentation on the Priority Setting Process. He briefly discussed the parts of the Ryan White Treatment Extension Act, Epidemiological Data, and Data sources such as the 2010 Comprehensive Needs Assessment, Utilization Data, and Expenditures.
- VI. **Minority AIDS Initiative Funded Services Review:** Felton Stevens notified the committee that the MAI Priority Setting Ballot for Support Services previously had two categories: Case management (Non-Medical) and Housing Based Case Management. After a review of the service categories under MAI, it was discovered that Housing Based case management is already funded under State Services. Felton Stevens recommended that the Committee remove Housing Based Case Management from the MAI Support Services Ballot. Felton stated that he and Crystal Flores researched which service categories would be a feasible replacement for Housing Based Case Management. They found based on data, client utilization, and previous rankings that Medical Transportation and Food Bank could be used to replace Housing Based Case Management. *Sonny Blake made a motion to remove Housing Based Case Management off of the MAI Support Services Ballot. Brent Pimentel seconded the motion. The motion passed unanimously. Sonny Blake made a motion to add Medical Transportation and Food Bank to the MAI Support Services ballot. The motion passed unanimously.*
- VII. **2012 Comprehensive Plan Update:** Crystal Flores shared the status of the community assessment that was sent to funded and non-funded providers and consumers. The office of Support sent out approximately 45 surveys and 14 were returned. Crystal stated that the deadline for returning the surveys would be extended until April 12, 2013 to allow enough time to receive more responses. Gregg Gunter announced that at a Service Providers meeting he attended, he was approached by several individuals that received the community assessment requesting more information about the

established Peer Navigation Programs referenced in the cover letter. Crystal stated that she would revise the cover letter to further explain the intent and purpose of the survey and send the new copy to the service providers.

VIII. Adjournment: The meeting was adjourned at 9:52 a.m.

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Felton Stevens, Jr., RWPC Manager

Date

Final Approval by:

Cora Giddens, Chairperson
Brent Pimentel, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, April 17, 2013 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX