

**PLANNING AND PRIORITIES (P&P) COMMITTEE**

May 15, 2013

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current and develop a comprehensive plan to implement the priority goals of the Planning Council.

**MEMBERS PRESENT**

Cora Giddens, Chairperson	Brent Pimentel, Vice Chair	Allen Peden
Nell Gaither	Ben Martinez	Sonny Blake
Virginia Franco	Woldu Ameneshoa	Demetria Bryan

**MEMBERS ABSENT**

Joyce Tapley	Stacie Greskowiak
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**RWPC STAFF PRESENT**

Crystal Flores, RWPC Planner	Jennifer Kendrick, RWPC Coordinator
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**GRANTS MANAGEMENT STAFF PRESENT**

Angi Jones, Quality Assurance Advisor	Lynn Smith-Clay, Program Monitor	Dindi Matthews, Health Advisor
Brenda Dennis, Quality Assurance Administrator		

**OTHERS PRESENT**

Gregg Gunter, RWPC Chair	Jennifer Hurn, RCD	Helen Goldenberg, RWPC/CCC
Bret Camp, AHF		

- I. **Call to Order:** Cora Giddens – Chair called the meeting to order at 9:01 a.m.
- II. **Certification of Quorum:** Quorum was established and certified by Cora Giddens, Chair.
- III. **Introductions/Announcements:** Nell Gaither announced that the previous year, the City of Dallas named June LGBT Pride Month. Nell then proceeded to announce the following upcoming events occurring in June:
  - a. June 5- Press Release at City Hall for LGBT Pride Month (12p-1p)
  - b. June 8- Razzle Dazzle
  - c. June 12- Panel Discussion including LGBT Community and Leaders and people of faith at Cathedral of Hope
  - d. June 19-20 Panel on LGBT and Family Issues, location TBD
  - e. June 26- Reception and Awards ceremony, location TBD
  - f. June 29- Community Give back day 8a-12p (volunteer opportunity, 10 volunteers needed)

For further information concerning June Pride events, contact Nell Gaither at [Nell@tpride.org](mailto:Nell@tpride.org). Cora Giddens announced that the 30<sup>th</sup> International AIDS candle light memorial will take place on May 19<sup>th</sup>. Gregg Gunter announced that the Legacy Counseling will host the Grace Project from May 17-19. Cora Giddens announced that the CDC has provided new information regarding a new type of screening for HIV and also that the June National Testing Day is around the corner. Helen Goldenberg announced that the Consumer Council Committee will be hosting its community forum on “HIV & Aging” on June 26, 2013 from 2pm-4pm at Amelia Court (Parkland). Helen also announced that May 15, 2013 is the deadline for scholarship applications for the C2EA Leadership Summit in Norfolk, VA from October 3- October 6. Cora Giddens announced that there will be a roundtable at AIN on May 16, 2013 and the contact person for the event is Auntjuan Wiley. They ask that you RSVP if you are interested in attending.

- IV. **Approval of April 17, 2013 Minutes:** *Demetria Bryan moved to approve the minutes as written. Ben Martinez seconded the motion. The motion passed unanimously.*
- V. **2014 Priority Setting Ballots:** Jennifer Kendrick announced the final results from the Priority Setting Ballots. *Brent Pimentel made a motion to accept the 2014 Priority recommendations as indicated on the power point slide. Demetria Bryan seconded the motion. The motion passed unanimously.*
- VI. **2012 Comprehensive Plan Update:** This item was tabled until the June committee meeting.
- VII. **2013 HIV Needs Assessment Contingency Plan:** Crystal Flores reminded the committee that the current grant award is a partial award. This means that if the remaining funds are not allocated before it is time to complete the 2013 Needs Assessment, it will have to be completed by the RWPC Staff instead of an outside contractor. Crystal presented the

committee with the proposed contingency plan in the event that the remaining funding is not received in time. Crystal also presented the committee with several examples of other EMA's Needs Assessment Questionnaires to be used in the data collection methodology. The committee was charged with reviewing the Needs Assessment Questionnaire and will choose which survey questions they would like to utilize in the event that the needs assessment is conducted by RWPC staff. An emergency meeting will be held on the proposed date of May 29, 2013 @9am so that the committee can vote on the contingency plan time line and methodology.

**VIII. Adjournment:** The meeting was adjourned at 9:45 a.m.

Submitted by:

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Jennifer Kendrick, RWPC Coordinator

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Date

Draft Certified by:

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Crystal Flores, RWPC Planner

\_\_\_\_\_  
Date

Final Approval by:

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Cora Giddens, Chairperson  
Brent Pimentel, Vice Chair

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING  
Wednesday, May 29, 2013 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX