

**PLANNING AND PRIORITIES (P&P) COMMITTEE**

October 16, 2013

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current and develop a comprehensive plan to implement the priority goals of the Planning Council.

**MEMBERS PRESENT**

Allen Peden	Joyce Tapley	Brent Pimentel, Vice Chair
Stacie Greskowiak	Sonny Blake	Paula Witherspoon
Nell Gaither	Virginia Franco	Ben Martinez
Woldu Ameneshoe		

**MEMBERS ABSENT**

Demetria Bryan	Cora Giddens, Chairperson
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**RWPC STAFF PRESENT**

Crystal Flores, RWPC Planner

**GRANTS MANAGEMENT STAFF PRESENT**

Angi Jones, Quality Assurance Advisor	Glenda Blackmon-Johnson, Program Monitor
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**OTHERS PRESENT**

Jennifer Hurn, RCD	Helen Goldenberg, RWPC/CCC	Bryant Porter, AIDS Arms, Inc.
Gregg Gunter, RWPC Chair	Sylvia Moreno RN, Parkland	
Manisha Maskay, AIDS Arms, Inc.	Doreen Rue, HSNT	

- I. **Call to Order:** Brent Pimentel, Vice-Chair called the meeting to order at 9:06 a.m.
- II. **Certification of Quorum:** Quorum was established and certified by Brent Pimentel, Vice-Chair.
- III. **Introductions/Announcements:**
  - a. Ben Martinez reminded everyone the next CCC Forum is scheduled for October 31, 2013 from 2pm-4pm at AIDS Services of Dallas. In addition, he also mentioned January Leo would be at DCHHS on October 23, 2013 at 10am to discuss changes made to healthcare so far by the federal ACA. Finally, On October 26, 2013 from 6p-8p, the Cathedral of Hope will be hosting a forum for the Hispanic community to discuss ways to decrease stigma in the HIV/AIDS population.
  - b. Jennifer Hurn stated that Resource Center Dallas is still accepting both food and monetary donations to its Food Pantry to offset the decrease in supply from the North Texas Food Bank. Inquiries or suggestions can be sent to either her or the RCD Food Pantry Supervisor, Daniel Sanchez. Items can be dropped off at the RCD or at the Food Pantry itself.
  - c. Manisha Maskay reported the opening of AIDS Arms new meeting place called HIVE at 2515 Inwood Rd, Ste 213, Dallas, 75235. Phone: 214-807-7375. Website [thehive@aidsarms.org](mailto:thehive@aidsarms.org). It will have daily programming throughout the week, and anyone interested should check online for activities.
  - d. Helen Goldenberg reported the recent CCC forum on community resources discussed food pantries located at area churches and other sites. She will work with RWPC staff to create a distribution list of these sites for the council.
- IV. **Approval of July 17, 2013 Minutes:** *Sonny Blake made a motion to approve the amended minutes. Paula Witherspoon seconded the motion. The motion passed unanimously with no abstentions.*
- V. **2013 Needs Assessment Update:** Crystal Flores reviewed the Needs Assessment Timeline with the committee and reported that things are currently on schedule. The ERC responsible for picking the preferred vendor is in the process of finalizing a contract for the Needs Assessment and further details about this will be available once the contract has been finalized. The first meeting of the NA Workgroup is planned for the end of October/beginning of November. The agenda for that meeting will include review and amendment of the NA Questionnaire and discussion of how to proceed with the Focus Groups, including their location and handling of the special populations. Anyone interested in joining the NA Workgroup should contact Crystal with their information.
- VI. **2014 Continuum of Care:** Brent Pimentel reviewed the changes made to the Continuum of Care document thus far. No new changes were suggested. Brent reminded everyone to review the document thoroughly and send any further suggested changes to Crystal before the next P&P meeting at which time a vote will be taken to approve the document for 2014. One issue raised by Gregg Gunter was whether ADAP funds can be used to pay insurance premiums, and this

matter was discussed. Sylvia Moreno, PHHS, reported a recent conversation with Central DSHS, and that this matter is under discussion currently there. The issue was tabled until guidance from DSHS could be obtained.

**VII. 2012 Comprehensive Plan Update:** Crystal Flores reviewed the goal and action steps that the committee was tasked with under the 2012 Comprehensive plan upon available funding. She reviewed the recent update from June Tremble about the UTSW Youth Angle program, its expansion, and how some of the previous gaps in the program had been closed. A discussion followed about what direction and goal the committee should now have regarding the peer mentoring program. A decision was made to use the Needs Assessment to evaluate this issue further and guide the committee. In addition, the NA will be used to update and amend the HIV Handbook produced by the RCD as needed.

**VIII. Adjournment:** The meeting was adjourned at 9:55 a.m.

Submitted by:

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Brent Pimentel, P&P Vice-Chair

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Date

Draft Certified by:

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Crystal Flores, RWPC Manager

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Date

Final Approval by:

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Cora Giddens, Chairperson  
Brent Pimentel, Vice Chair

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING  
Wednesday, November 20, 2013 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX