

PLANNING AND PRIORITIES (P&P) COMMITTEE

January 22, 2014

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current and develop a comprehensive plan to implement the priority goals of the Planning Council.

MEMBERS PRESENT

Ben Martinez
Stacie Greskowiak
Waldu Amenshoa

Cora Giddens,
Sonny Blake, Chairperson
Nell Gaither

Demetria Bryan

MEMBERS ABSENT

Allen Peden
Virginia Franco

Joyce Tapley

Paula Witherspoon

RWPC STAFF PRESENT

Crystal Flores, RWPC Manager

GRANTS MANAGEMENT STAFF PRESENT

Angi Jones, Quality Assurance Advisor
Shibu Sam, PM

Lynn Smith- Clay, GMO
Rashida Francis, PM

Glenda Blackmon-Johnson, PM

OTHERS PRESENT

Brent Pimentel, AETC
Sylvia Moreno RN, Parkland

Bryant Porter
Jennifer Hurn, RCD

Gregg Gunter, RWPC Chair

- I. Call to Order:** Sonny Blake, Chair called the meeting to order at 9:10 a.m.
- II. Certification of Quorum:** Quorum was established and certified by Sonny Blake, Chair.
- III. Introductions/Announcements:**
- a. Crystal Flores announced Sonny Blake as the new 2014 P&P Chair. The candidate for Vice Chair is still being reviewed and pending a decision by the CEO, Judge Clay Jenkins.
 - b. Ben Martinez reminded everyone that Parkland will be having an open house on February 13, 2014 from 4:00 P.M.-7:00 P.M. entitled "Love Yourself, Love your Family". The event will feature the various services that Parkland's HIV department provides such as HIV testing.
- IV. Approval of December 18, 2013 Minutes:** *Cora Giddens made a motion to approve the minutes. Nell Gaither seconded the motion. The motion passed unanimously with no abstentions.*
- V. 2013 Comprehensive Needs Assessment Update:** Crystal Flores reviewed a handout summarizing the last Needs assessment workgroup meeting that happened on January 7, 2014. The workgroup discussed the consumer survey and the out of care interviews, they compared the completed survey sample with HIV epidemic and Ryan White client (ARIES) data, the Gap Analysis Methodology, the options for the last focus group, epidemiology projections and the profile of provider capacity. She reminded the committee that they will be receiving a draft copy and presentation of the Needs Assessment at the February meeting.
- VI. 2012 Comprehensive Plan Update:** Crystal Flores went through the comprehensive plan and reviewed Goal 2 Objective 1. She discussed a handout that highlighted the NHAS's strategy of linking 85% of newly diagnosed HIV patients to clinical care within 3 months of care. The last time this task was discussed was December of 2012. Crystal highlighted the trend data in linkage over the last 2 years using DSHS's treatment cascade. Also, she reminded the committee that the FY 2013 Needs Assessment will highlight the most current practices regarding linkage to care for the Dallas EMA.
- VII. 2015 Priority Setting Process Review:** Crystal handed out a draft copy of the FY 2015 Priority Setting Process Guide and reviewed the contents. It includes a brief description of the process, the Dallas EMA counties, descriptions of Part A, Part B, State Services, and MAI funding, needs assessment data on unduplicated client utilization of services and need, a section that will include updated expenditure data, past rankings, and the ballots for FY 2015. She requests members to email her if they want any more information in the packets.
- VIII. Adjournment:** The meeting was adjourned at 9:57 a.m.

Submitted by:

Crystal Flores, RWPC Manager

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Sonny Blake, Chairperson
, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, February 19, 2014 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX