

**PLANNING AND PRIORITIES (P&P) COMMITTEE**

February 19, 2014

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current and develop a comprehensive plan to implement the priority goals of the Planning Council.

**MEMBERS PRESENT**

Ben Martinez	Cora Giddens,	Demetria Bryan	Paula Witherspoon
Stacie Greskowiak	Sonny Blake, Chairperson	Allen Peden, Vice Chair	
Waldu Amenshoa	Nell Gaither	Virginia Franco	

**MEMBERS ABSENT**

Joyce Tapley

**RWPC STAFF PRESENT**

Crystal Flores, RWPC Manager	Andrew Wilson, RWPC Planner	Alexis Hunter, RWPC Coordinator
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**GRANTS MANAGEMENT STAFF PRESENT**

Angi Jones, Quality Assurance Advisor	Lynn Smith- Clay, GMO	Glenda Blackmon-Johnson, PM
Shibu Sam, PM	Rashida Francis, PM	Dindi Matthews, Health Advisor

**OTHERS PRESENT**

Brent Pimentel, AETC	Bryant Porter , AAI	Bret Camp, AHF
Helen Goldenberg, CCC Chair	Jennifer Hurn, RCD	

- I. **Call to Order:** Sonny Blake, Chair called the meeting to order at 9:06 A.M.
- II. **Certification of Quorum:** Quorum was established and certified by Sonny Blake, Chair.
- III. **Introductions/Announcements:**
  - a. Chair Sonny Blake reminded everyone to turn off/silent pagers and/or cell phones for the duration of the meeting and to limit texting. If a phone call needed to be placed, he asked that it is done outside of the room.
  - b. Crystal Flores, RWPC Manager announced that the RWPC Staff welcomed two new staff members: Andrew Wilson, Planner and Alexis Hunter, Coordinator. The RWPC Office of Support is fully staffed. Crystal also introduced Allen Peden as the 2014 Vice Chair of the Planning and Priorities Committee.
  - c. Cora Giddens spoke highly about the Oral Symposium that took place in Fort Worth, Texas on February 14, 2014.
  - d. Jennifer Hurn, Resource Center announced that they are no longer in the position to accept new enrollees into the insurance assistance program due to funding exhaustion. This change is effective immediately. The Resource Center is hopeful in assisting clients with enrolling in insurance through the ACA marketplace. Heather, RCD will be able to assist anyone with any questions.
  - e. Bret Camp with AIDS Healthcare Foundation announced the “AIDS is a Civil Right” series of town hall meetings. He announced that Helen Goldenberg, CCC Chair will be one of the panelists. The town hall is focused on engaging the faith-based communities and HIV Prevention and Care Issues on February 22, 2014 from 6:00 P.M.-9:00 P.M. The guest speaker is Reverend Al Sharpton and Dwaine Caraway as special guest. The event will be held at the Agape Temple AME Church.
  - f. Cora Giddens announced that the Community Prevention Intervention Unit at UT Southwestern is moving to 8200 Brookriver Dallas, TX (between I-35 and Harry Hines Blvd.). The Unit will be open at that location starting April 1, 2014.
  - g. Helen Goldenberg announced that National Women and Girls HIV/AIDS Awareness Day is March 7, 2014. She also announced that the Afiya Center will also be sponsoring an event entitled, “End with Red” AIDS solidarity walk on March 8, 2014 at Lake Cliff Park in Dallas, TX from 8:00 A.M.-3:00 P.M. There is also an event for teens entitled, “Home Away from Home Shelter”, which will be on March 8, 2014. She also announced that March 2, 2014-March 9, 2014 is the Week of Prayer for the Healing of AIDS. She encouraged everyone to participate and get involved in community service.
  - h. Cora Giddens announced that on March 2<sup>nd</sup> from 3:00 P.M. to 5:00 P.M. at Royal 60, there is an event entitled, “PositiviTEA”. The fashion show proceeds will benefit the Legacy Center and the Grace Project Conference’s scholarships for women, which will be held May 2-May 4, 2014. Tickets may be purchased online or at the door. For more information, visit <https://www.legacycares.org>.
- IV. **Approval of January 22, 2014 Minutes:** *Cora Giddens made a motion to approve the minutes. Ben Martinez seconded the motion. The motion passed unanimously with no abstentions.*

V. **2013 Comprehensive Needs Assessment Draft:** Crystal Flores announced that the Comprehensive Needs Assessment Draft was received on February 18, 2014. The Needs Assessment will be emailed to Committee Members and the workgroup on February 19, 2014 for review. The Table of Contents of the Needs Assessment Draft was briefly explained by Nancy Ericson, Principal Consultant via conference call. After outlining the table of contents, she answered any questions that members had regarding content. Crystal Flores announced that there will be a conference call on February 26, 2014 at 2:00 P.M. in the Hickman Conference Room for anyone who would like to ask questions and discuss the Needs Assessment with the consultant and staff. The conference call will serve as an opportunity to suggest any recommendations or changes. Members may dial into the conference call remotely. The final draft of the Needs Assessment will be presented after the March 12<sup>th</sup> Planning Council Meeting.

VI. **2012 Comprehensive Plan Update:** After reviewing the Needs Assessment, there will be more information regarding the linkage to care for the Dallas EMA. The Affordable Care Act has given states the discretion to expand Medicaid. However, Texas is one of the states that will not be expanding. To educate members and professionals, The Office of Support will host a webinar in the Hickman Conference Room at 11:00 A.M. on February 26, 2014 entitled, "Marketplaces and Ryan White for States Not Expanding Medicaid." Crystal will be emailing an invitation to everyone on February 19, 2014.

VII. **2015 Priority Setting Process Review and Timeline:** Crystal reviewed the contents of the FY 2015 Priority Setting Process Guide. It includes a brief explanation of the process based on HRSA's definitions and tasks, the Dallas EMA counties, descriptions of Part A, Part B, State Services, and MAI funding, needs assessment data unduplicated client utilization of services from ARIES, a section that will include updated expenditure data, past three year rankings, and the ballots for FY 2015. The most up to date data will be provided. The Priority Setting Process Guide will be presented on March 19, 2014 during the monthly meeting as well as the Consumer Council Committee monthly meeting. The Chair informed members about the voting process and how votes are tabulated. After the final rankings, the P&P Committee will vote on the final rankings. The process will continue during the following February and March Consumer Council Committee, April Executive Committee meeting, and the May Planning Council meeting. The reason that this process is quicker than usual is because the Part B FY 2015 grant, which begins September 1, 2014, is now awarded before the Part A FY 2014 grant, which begins March 1, 2014. Also, this process will give the Allocations ample time to plan any recommendations accordingly.

*Ben Martinez moved to accept the 2015 Priority Setting Process Timeline and Cora Giddens seconded the motion. The motion passed unanimously with no abstentions.*

VIII. **Adjournment:** The meeting was adjourned at 9:53 A.M.

Submitted by:

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Alexis Hunter, RWPC Coordinator

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Date

Draft Certified by:

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Crystal Flores, RWPC Manager

\_\_\_\_\_  
Date

Final Approval by:

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Sonny Blake, Chairperson  
Allen Peden, Vice Chair

\_\_\_\_\_  
Date

NEXT SCHEDULED MEETING  
Wednesday, March 19, 2014 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX