

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA
January 16, 2013
Minutes

COUNCIL MEMBERS PRESENT

| | | |
|--------------------------|-------------------|------------------|
| Allen Peden | Lori Davidson | Demetria Bryan |
| Ben Martinez, VICE CHAIR | Del Wilson | Helen Goldenberg |
| Anthony Bolden | Joyce Tapley | Nell Gaither |
| Gregg Gunter, CHAIR | Robert Compton | Virginia Franco |
| Sonny Blake | Stacie Greskowiak | Patrick Brown |
| Brent Pimentel | David Saenz | |

COUNCIL MEMBERS ABSENT

| | | |
|-------------|------------------|--------------|
| Osiris Wade | Jose Raymundo | Cora Giddens |
| Jai Makokha | Charles Griffith | |

RWPC STAFF PRESENT

| | | |
|-----------------------------------|------------------------------|-------------------------------------|
| Felton Stevens, Jr., RWPC Manager | Crystal Flores, RWPC Planner | Jennifer Kendrick, RWPC Coordinator |
|-----------------------------------|------------------------------|-------------------------------------|

GRANTS MANAGEMENT STAFF PRESENT

| | |
|--|--|
| Joe Thekkekara, Program Monitor | Dindi Mathhews, Health Advisor |
| Glenda Blackmon-Johnson, Program Monitor | Angi Jones, Quality Assurance Advisor |
| Lynn Smith-Clay, Program Monitor | Brenda Dennis, Quality Assurance Administrator |

OTHERS PRESENT

| | |
|--|---|
| Candace Moore, PHHS | Melissa Grove, Legacy Counseling Center |
| John Carlo, AIDS Arms, Inc | Roger Wedell, Legal Hospice of Texas |
| Rachel Sandoval, Dental Health Programs | Suzan Stambaugh, Health Services of North Texas |
| David Thomas, Bryan's House | Steven Pace, AIDS Interfaith Network, Inc. |
| Jennifer Hurn, Resource Center Dallas | Helen Zimba, AIDS Healthcare Foundation |
| Sylvia Moreno, Dallas County Hospital District | Bret Camp, AIDS Healthcare Foundation |
| Roshni Ganhi, AIDS Healthcare Foundation | Marcos L. Alcom, TX/OK AETC |
| Kyle Talkington, ONE/Nominations Committee | Kelsey Haroldson, Community Dental Care |
| Manisha Maskay, AIDS Arms, Inc | Kendal Richardson, Consumer Council Committee |
| Traswell Livingston, ASD | |

- I. Call to Order:** Chairperson Gregg Gunter called the meeting to order at 9:03 a.m.
II. Certification of Quorum: Quorum was established and certified by Chairperson Gregg Gunter.

III. Introductions/Announcements:

The following introductions & announcements were made:

- a. Chairperson Gregg Gunter asked that everyone please turn cell phones and pagers to vibrate or off for the duration of the meeting.
 - b. He also asked that everyone please be sure to fully explain what you are talking about so every person in the room will understand. No acronyms!
 - c. Dr. John Carlo of AIDS Arms announced is currently looking for HIV positive women at least 18 years of age that have not started HIV treatment to participate in a clinical study designed to evaluate an FDA-Approved medicine
 - d. Bret Camp of AIDS Healthcare Foundation (AHF) introduced Helen Zimba as the Office Administrator, Adam Ouderkirk as the Sr. Business Development Manager, and Dr. Roshni Ganhi as a provider for the AHF.
 - e. Helen Goldenberg announced that a "Victims of Circumstance" play will take place on February 16, 2012 @ 7:00.m. at White Rock Community Church.
 - f. Sylvia Moreno introduced Candace Moore as the new HIV Prevention Manager for Parkland
 - g. Angi Jones introduced Brenda Dennis as the new Quality Assurance Administrator.
 - h. Melissa Grove announced that the 2013 Grace Women's Conference will take place on May 17-19 and applications can be found on line. Legacy Counseling Center will also open its new Home based for housing program next week.
- IV. Approval of the December 12, 2012 Minutes:** *Sonny Blake made a motion to accept the minutes with the corrections discussed. Brent Pimentel seconded the motion. The motion passed unanimously.*

V. **Administrative Agency Report:** Dindi Matthews reported that the AA is wrapping up contract amendments with sub-contractors from the recent reallocations ratified by the Planning Council on December 12. The AA also released the FY 2013 Part A and MAI Renewal Packets to sub-contractors on Monday, January 14. The renewal packets are due on February 4. Dindi also reported that HRSA announced that the FY 2013 RW funds will be partially awarded for Part A jurisdictions due to the current budget situation and continuing resolution. These partial awards are not to be construed as representing what a jurisdiction should expect to receive for its overall FY 2013 award.

VI. **Committee Reports:**

A. **Executive/Nominations Committee (Chair Gregg Gunter):**

- a. Executive Committee met on January 9, 2013. The Committee approved the minutes, then proceeded to discuss and address RWPC Committee attendance issues. The committee also discussed the Comprehensive Plan updates (specifics can be found in committee reports below), Committee Reports, rules of information distribution, the calendar of trainings and approval of the RWPC Agenda. The committee briefly reviewed a rough draft of the RWPC End of Year Leadership report. The committee meeting adjourned.
- b. Nominations Committee met on December 3, 2012 immediately following the Executive meeting. No candidates were interviewed. The committee voted on the appointment of Standing committee leadership offices:
 - i. *Karin Petties recommended Lionel Hillard as Chair and David Saenz as Vice Chair of the Allocations Committee. Sabrina Taylor seconded the motion. The motion passed with one abstention.*
 - ii. *Karin Petties recommended Del Wilson as Chair and Tom Emanuele as Vice Chair of the Evaluations Committee. Lionel Hillard seconded the motion. The motion passed with one abstention.*
 - iii. *Karin Petties recommended Cora Giddens as Chair and Brent Pimentel as Vice Chair of the Planning and Priorities Committee. Kyle Talkington seconded the motion. The motion passed with one abstention.*
 - iv. *Karin Petties recommended Ben Martinez as Chair and Helen Goldenberg as Vice Chair of the Consumer Council Committee. The motion passed with one abstention.*

The meeting adjourned.

B. Allocations Committee (Lionel Hillard, Chair): No meeting.

C. Consumer Council Committee – (Ben Martinez, Vice Chair): Ben Martinez reported that the Consumer Council committee met on December 20, 2012. Quorum was established, announcements were made and the previous month's minutes were approved. Committee liaisons presented their committee reports. The committee then discussed and edited the Forum Guidelines for CY 2013. The committee also revived the CCC Forums workgroup which will be responsible for coordinating meeting locations, date, and speakers with the assistance of RWPC staff and Forum Facilitators. The meeting adjourned.

D. Evaluation Committee (Del Wilson, Chair): Del Wilson reported that the Evaluation committee met on December 18, 2012. Quorum was established, announcements were made and the previous month's minutes were approved. Felton Stevens provided background information on one of the requirements from the 2012 Comprehensive Plan and asked the committee to complete one of the action steps of the goal. The committee discussed, agreed upon and identified the three areas of collaboration referenced in the goal presented by Felton [1) Transportation 2) Housing and 3) Dental]. The committee was charged with developing a plan and outcome for enhancing the collaborations in each target area at the next meeting. Next, the committee began to discuss and edit the 2013 Standards of Care. The meeting adjourned.

E. Care Coordination Ad Hoc Committee: No meeting

F. Planning and Priorities (P&P) Committee (Cora Giddens, Chair): Brent Pimentel reported that the Planning and Priorities committee met on December 19, 2012. Quorum was established and no announcements were made. Felton presented the committee a second goal from the Comprehensive Plan. Felton stated he would be reporting more information to the committee

during the next meeting to assist with completing this goal. Next, the committee continued to read, discuss and edit the Recommendations from the Care Coordination Ad Hoc Committee. Due to lengthy discussions and time, the remaining agenda items were tabled until the next meeting. The meeting adjourned.

VII. HIV Service Providers Council (SPC) Report: No report

VIII. Adjournment: The meeting was adjourned at 9:27 a.m.

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Felton Stevens Jr., RWPC Manager

Date

Final Approval by:

Gregg Gunter, CHAIRPERSON
Ben Martinez, VICE CHAIRPERSON
Cora Giddens, VICE CHAIRPERSON

Date

NEXT SCHEDULED MEETING

Wednesday, February 13, 2013 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX