

**Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, Texas 75207
214 819-1840 telephone; 214 819-6023 fax**

Memorandum

To: Members, Ryan White Planning Council of the Dallas Area
Interested Parties

From: RWPC Support Staff

Date: September 1, 2021

Re: Meeting Announcement

Please note that there will be a:

Ryan White Planning Council Meeting
Wednesday, September 8, 2021, 9:00 a.m.
Via **Go-to-Meeting Platform**
Dallas County Health and Human Services Building
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please review this mailer for details regarding the meeting agenda.** Members, if you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1840 (Logane.Brazile@dallascounty.org), on or before Tuesday, September 7, 2021. Otherwise, we look forward to seeing you at the next meeting.

Please view Ryan White 101 on our social media Like Share Subscribe:
<https://www.facebook.com/Ryan-White-Planning-Council-of-the-Dallas-Planning-Area-702096959854808/>

cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager Programmatic
Wanda Scott, Grants Manager Fiscal
Glenda Blackmon-Johnson, RWPC Support Staff
Carla Jackson, Program Monitor
David Kim, Program Monitor
Oscar Salinas, Quality Assurance Administrator
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Vacant, RWPC Support Staff
Logane Brazile, RWPC Support Staff
Kofi Bissah
Building Security

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living with HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.

AGENDA

Wednesday, September 8th, 2021
9:00 a.m.

- | | |
|---|--|
| I. Call to Order | John Dornheim or Helen Zimba or Auntjuan Wiley |
| II. Certification of Quorum | John Dornheim or Helen Zimba or Auntjuan Wiley |
| III. Introduction/Announcements | John Dornheim or Helen Zimba or Auntjuan Wiley |
| IV. Approval of the August 11th, 2021 Minutes | Action Item |
| V. Administrative Agency Report <ul style="list-style-type: none">• AA Updates | Sonya Hughes - Administrative Agency |
| VI. Committee Meeting Update: | |
| a. Executive Committee | John Dornheim or Helen Zimba or Auntjuan Wiley |
| b. Allocations Committee <ul style="list-style-type: none">• FY 2021 Part A/MAI/Part B/SS State Rebate Re-Allocation Approval• FY 2020 Year End Allocations Report | Lionel Hillard or Auntjuan Wiley
Action Item
Action Item |
| c. Needs Assessment Committee | Auntjuan Wiley or John Dornheim or Helen Zimba |
| d. Planning and Priorities Committee | John Dornheim or Helen Zimba or Auntjuan Wiley |
| e. Evaluation Committee | John Dornheim or Helen Zimba or Auntjuan Wiley |
| f. Consumer Council Committee | Donna Wilson or Sattie Nyachwaya |
| VII. New Business | |
| VIII. Adjournment | John Dornheim or Auntjuan Wiley |

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Wednesday, October 13th, 2021 9:00 AM
Will be held via TELE-CONFERENCE

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

August, 11 2021 Meeting Minutes

COUNCIL MEMBERS PRESENT

John Dornheim, Chair	Kevin Chadwin Davis	Alexander Deets
Auntjuan Wiley, Vice Chair	Del Wilson	Yolanda Jones
Lori Davidson	James Wright	Laticcia Riggins
Kelly Richter	Korey Willis	
Darius Ahmadi	Lionel Hillard	

COUNCIL MEMBERS ABSENT

Pamela Green	Donna Wilson	Shannon Walker
Helen Zimba, Vice Chair	Robert L. McGee II	Sattriona Nyachwaya

RWPC STAFF PRESENT

Glenda Blackmon-Johnson RWPC Manager	Logane Brazile, RWPC Office of Support
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DALLAS COUNTY ADMINISTRATION STAFF PRESENT

Mary-Kate Bevel, City of Dallas

GRANTS MANAGEMENT STAFF PRESENT

Wanda Scott, GFM	Nariah Webster	Nevin Eapen
David Kim, PM	Oscar Salinas, CQM	Barbara Kakembo
Justin Henry, GPM	Carla Jackson, PM	
Amanda Burks, AA	Kaitlyn Malec, AA	

OTHERS PRESENT

Joni Wysocki, AIN/AHF	Helen Turner	Kelly Hall
Melissa Grove, LCC	Mani Duran, PHNTX	Susan Wolfe
Traswell Livingston, ASD	Hosea Crowell, AHF	Corrine Vick
Julia Chavarria, HOPWA	Miranda Grant	Kellie Norcott
	Shelby Cefoldo, HSNT	Pamela Barnes, HSNT

- I. **Call to Order:** John Dornheim, RWPC Chair opened the meeting at 9:02; the meeting was called to order at 9:10 a.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, RWPC Chair and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Manager.
- III. **Introductions/Announcements:**
 - Lionel Hillard opened dialogue on the topic of Rhiannon Marshall’s presentation on 340-B. He sought clarification in regards to what it would mean for the community if the 340-B program were to cease operations.
 - Helen Turner reported that the Resource Center will be hosting sessions for persons requiring assistance with benefit renewals such as QMV, food stamps, or other state benefits. The Center will hold the sessions each Monday from 8am-5pm.
- IV. **Approval of the July 14, 2021 Minutes:** Lionel Hillard motioned to approve the July 14, 2021 minutes however the office of support presented an attendance correction edit for the July 14, 2021 minutes.
 - The attendance correction edit was to add the omitted member names to reflect those who were “present” & “absent” at the meeting.Lionel Hillard modified the motion to approve the July 14, 2021 minutes with the attendance correction edit. Kelly Richter seconded the motion. The motion passed.

- V. **Administrative Agency Report:** Justin Henry reported that findings from the EHE report triggered the idea that a cultural humility training could be beneficial for all sub recipients. Topics include: Speaking without offending, Building a cohesive team, Emotional Intelligence, and Meyers Briggs. The Administrative Agency continues to work through the logistics of the training; however, there will be further updates soon.

VI. **Committee Reports:**

- A. **Executive Committee:** John Dornheim, RWPC Chair, reported the committee met and quorum was established. The committee was initially expecting to interview a new member to join RWPC; however, the interview has now been postponed. The committee reviewed and voted the FY 2022 Resource Allocation Recommendation & Spreadsheet document.

- B. **Allocations Committee:** Lionel Hillard, Chair, opened his report with a request for the FY 2022 Allocations Recommendation & Spreadsheet to be shared on virtual screen. Glenda Blackmon-Johnson, RWPC Manager, shared the professional service consultant's suggestion regarding the FY 2022 Resource Allocation Recommendation & Spreadsheet document. Further sharing that the document will be part of the grant application. A discussion ensued regarding the caveat to be added to the FY 2022 Resource Allocation Recommendations for the RWPC's final approval. Questions and concerns were presented about the allocation committee's review should there be additional funding. It was explained that the committee would have the opportunity to made re-allocation decisions should there be a need as per the caveat.

Lionel continued to report that the committee met twice and had extensive discussions reviewing the priority service categories and data from 2019 & 2020; COVID Impact. He reiterated that initially the AA (Administrative Agency) chose to work with dollar amounts within the Allocations document. The committee decided that percentages would best suit the allocation recommendation process. Lionel reviewed the Allocation portion of the Recommendation document, and specific priority services would be increased first to ensure the EMA's (Eligible Metropolitan Area) subpopulations of focus and those with the highest disparities continue to have adequate access to core medical services.

Lionel presented the Allocation committee's motion to approve the FY 2022 Allocation Recommendations with the added stipulation. James Wright seconded the motion. There were 4 abstentions. The motion passed.

- C. **Needs Assessment Committee:** Auntjuan Wiley, Chair, reported that the committee met on July 20, 2021 Quorum was met. The committee received a presentation by Dr. Susan Wolfe on the Mini Needs Assessment. He stated that she is currently in search of more participants for the focus groups. He mentioned that Empower Dallas project and looking to Venton Hill-Jones Consulting to work with the project while awaiting approval from the project officer. Auntjuan opened the floor to Dr. Susan Wolfe who then provided a PowerPoint presentation discussing her high-level preliminary findings for both providers as well as consumers. She discussed challenges providers have faced in the wake of COVID-19 such as shifting practices to virtual, safeguards, adapted meal programs, etc.; Impact on Organization and Services; Impact on medication timelines; Intake and recertification; Processes and policies changed; Service delivery lessons; Impact on response to specific groups. Challenges of consumers were also highlighted such as, negative impacts on prevention and care, access to care, medications, and vaccines. In the coming weeks, Dr. Wolfe will be working on a full report, a final presentation, as well as an executive summary to present her findings in more depth. Auntjuan made a request of Dr. Wolfe to present the high-level finding information at the Needs Assessment Committee meeting to provide opportunity for members to ask questions and seek additional clarification regarding the findings.
- D. **Planning & Priorities Committee:** John Dornheim reported that the committee met on July 21, 2021. The meeting consisted of a brief review of the Standards of Care and a 340-B presentation by Rhiannon Marshall.
- E. **Evaluation Committee:** John Dornheim reported that the committee met and established quorum on July 27, 2021. The committee had a special guest presentation by Oscar Salinas on Quality Management.

F. Consumer Council Committee: Glenda Blackmon-Johnson reported that the committee met and did not establish quorum on July 22, 2021. During the unofficial meeting, the committee discussed upcoming forums discussed the committee liaison reports.

VII. New Business: John Dornheim announced that Yolanda Jones and Leonardo Zea have completed their second three-year term with RWPC.
Kelly Richter of Gilead, introduced her new counterpart, Corinne Vick, she joined Gilead in April, and is currently in FT. Worth she will work with her from here on out.

VIII. Adjournment: John Dornheim called for a motion to adjourn. Kelly Richter made the motion. Lionel Hillard seconded the motion. The motion passed unanimously. The meeting adjourned at 10:02 a.m.

Drafted by:

Logane Brazile, RWPC Coordinator

Date

Certified by:

Glenda B-Johnson RWPC Manager

Date

Final Approval by:

John Dornheim, Chairperson
Auntjuan Wiley, Vice Chair
Helen Zimba, Vice Chair

Date

Due to COVID-19 Until Further Notice
NEXT SCHEDULED MEETING
Wednesday, September 8, 2021, 9:00 a.m.
Will be held via the Virtual Meeting Platform

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

EXECUTIVE COMMITTEE MEETING

August 4, 2021

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

John Dornheim, RWPC, Chair	Donna Wilson, CCC Chair
Helen Zimba, RWPC Vice-Chair, P&P Vice Chair	Lionel Hillard, Allocations Chair
Auntjaun Wiley, RWPC Vice-Chair, NA Chair, Allocations Vice-Chair	Sattriona Nyachway, CCC Vice-Chair

MEMBERS ABSENT

RWPC STAFF PRESENT

Glenda Blackmon Johnson, RWPC Manager	Logane Brazile, RWPC Coordinator
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GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, AD, RW Grants

OTHERS PRESENT

Joni Wysocki	Chadwin Davis	Del Wilson
Jorethra Jackson	Naomi	Jonathan Gute
Hosea Crowell		

- I. **Call to Order:** John Dornheim, Chair called the meeting to order at 2:04 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** None.
- IV. **Approval of July 7, 2021 Minutes:** Lionel Hillard motioned to approve the minutes. Donna Wilson seconded the motion. The motion passed.
- V. **Standing Committee Membership Attendance & Recommendations:**
RWPC Coordinator, Logane Brazile, introduced the new Standing Committee Membership Attendance & Recommendations Matrix. The Matrix presents as a document containing 6 columns. The columns are labeled as follows: *Committees, Available Seats, Members, Excused Absences YTD, Unexcused/ Non- Responsive, Attendance YTD (%)*, *Recommendation (Letter of Concern or removal from roster)*
She reported that the purpose of the document is to provide committee chair's a summative report each month of their committee's attendance. This is important because committee members are required to establish quorum, which is required for an official meeting to be held. When meetings don't make quorum, it becomes difficult for committees to work on planning, and inhibits overall productivity.
Glenda reported that since January of 2021, there have been three (3) members that have been unresponsive to all Office of Support communication.
It was ultimately decided that letters of forfeiture will be sent to unresponsive members via email as well as through the U.S. Postal Service.
- VI. **Office of Support Report:**
RWPC membership, 33 seats 19 seats are filled 45% of the membership is non-aligned consumers. Three mandatory seat categories: State Medicare/Medicaid; recently incarcerated; and federally recognized Indian

Tribes. The RWC is seeking women of Color/Transgender/Youth/Hispanic and Indian Tribe representation. Discussed the standing committee seat status.

1. Allocation Committee (15 seats): 7 members (*8 seats open*)
2. Evaluation Committee (15 seats): 8 members (*7 seats open*)
3. Planning & Priorities Committee (15 seats): 7 members (*8 seats open*)
4. Consumer Council Committee (20 seats): 17 members (*3 seats open*)
5. Needs Assessment Committee (25 seats): 11 members (*14 seats open*)

- ✚ **MEMBERSHIP REFLECTIVENESS:** At the end of 2019 the State reported 24,076 People Living with HIV
- The 1st group impacted with the highest numbers is Blacks at 10,111 or 42% representation; the RWPC membership consists of 19 people of whom 12 are Black with representation at 55.00% reflectiveness.
 - The 2nd group impacted with the next highest numbers is White at 6,598 or 27% representation; the RWPC membership consists of 19 people of whom 6 are White with representation at 35.00% reflectiveness.
 - The 3rd group impacted with the next highest numbers is Latinx/Hispanic at 5,839 or 24% representation; the RWPC membership consists of 19 people of whom 2 are Latino/Hispanic with representation at 10.00% reflectiveness.

VII. **Leadership Report:** None.

VIII. **Administrative Agency Report:** Sonya Hughes reported that in regards to the briefings approved in Commissioner's Court, there was a Part B No Cost extension. Part B only allowed jurisdiction's that did not receive Part A COVID-19 funding to receive the extension. In our area particularly, it is Sherman-Denison HSDA. The amount of \$12,657 was approved, and client care kits, food vouchers, and PPE was proposed for purchase.

The Sherman-Denison RFP that came out earlier this year has been finalized.

The RDE Encompass Data System was submitted to the courts and approved. This system was proposed in hopes to mitigate any data system challenges in the future. The purpose is to provide a visual analytics dashboard with more updated and accurate Ryan White information. We plan on working with sub recipients to make sure everyone's needs are being met as they continue establishing the system.

The Administrative Agency is continuing to work on the Part A application. One new component is providing additional data on target populations (*MSM, black women, and black men*). The state will be conducting an analysis for us. The Administrative Agency is open to hearing thoughts from the committee regarding target populations.

Lastly, Sonya reported that she met with Human Resources Dallas Training Group, and discussed multiple trainings available to planning council/committee members. Topics include: *Speaking without Offending, Building a Cohesive Team, Emotional Intelligence, Dealing with Different People*

Due to the enrollment system currently only being available to sign up based on employment, the training group has paused any further action until they resolve the employment-based training availability.

IX. **Committee Reports:**

A. Allocations Committee: Lionel Hillard, Chair reported the committee met twice in the past month, established quorum on both occasions, and went over spreadsheets that were presented. After reviewing the spreadsheets, the committee agreed on funding for FY 2022. The Ryan White allocations recommendations were based on FY 2022 Priority Rankings, the previous year's allocations plan, previous years' expenditure patterns, service utilization, as well as consumer needs.

Revisions for the Allocations Recommendations document were discussed.

Lionel Hillard motioned to approve the FY 2022 Allocations Document. Auntjuan Wiley seconded. The motion passed.

B. Needs Assessment Committee: Auntjuan Wiley reported that the committee met on July 20, 2021. Quorum

was met. Susan Wolfe provided a summative report on the ongoing Mini Needs Assessment noting those that have been completed as well as those who required participants.

Empower Dallas is currently looking to hire a Coordinator. The individual in mind is Venton Hill-Jones. The committee awaits the project officer for approval to move forward with next steps.

- C. Planning & Priorities Committee: John Dornheim, Chair reported that the committee had a presentation by Rhiannon Marshall Klein about 340B.
- D. Evaluation Committee: John Dornheim, Chair reported that the committee had a presentation by Oscar Salinas on Quality Management.
- E. Consumer Council Committee: Sattie N. reported that the CCC met on July 22, 2021. Quorum was not met. She reported that the committee primarily discussed the HIV & Mental Health Forum. She also noted that there will be another forum in the coming months: *HIV & Use*

- X. **Approve to forward the FY 2021 Letter from the Chair:** The FY 2021 Letter from the Chair primarily serves as a component of the grant application that says that the committee has done all resource and priority setting and has been signed by the council.
John Dornheim, Chair, motioned to approve the FY 2021 Letter from the Chair. Auntjuan Wiley seconded. The motion passed.
- XI. **Approval of the RWPC August 11, 2021 Agenda:** John Dornheim opened the floor for a motion to accept the agenda for the PC. Lionel Hillard made the motion. Helen Zimba seconded the motion. The motion passed.
- XII. **New Business:** N/A
- XIII. **Adjournment:** Auntjuan Wiley made a motion to adjourn. Lionel Hillard seconded the motion. The motion passed unanimously. The meeting was adjourned at 2:52 p.m.

Submitted by:



Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

John Dornheim, RWPC Chair
Auntjuan Wiley, RWPC Vice-Chair
Helen Zimba, RWPC Vice-Chair

Date

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Wednesday, September 1, 2021 @ 2:00 PM

Will be held via TELE-Conference

Dallas County Health and Human Services Building

ALLOCATIONS COMMITTEE
August 23, 2021 Allocation Meeting Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Lionel Hillard, Chair	Kelly Richter	Naomi Green
Auntjuan Wiley, Vice Chair	Buffie Bogue	James Wright
James Kleitches		

MEMBERS ABSENT

RWPC STAFF PRESENT

Glenda Blackmon Johnson	Logane Brazile
RWPC Office of Support	RWPC Office of Support

Grants Management Staff Present

Sonya Hughes, AD	Nariah Webster, SFM	Justin Henry, GPM
Wanda Scott, GFM	Nevin Eapen, GA	Barbara Kakembo
Amanda Burks, AA		

OTHERS PRESENT

Pam Barnes	Joni Wysocki, AIN/AHF
John Bingham	

- I. **Call to Order:** Lionel Hillard, Allocations Chair, called the meeting to order at 5:15 p.m.
- II. **Certification of Quorum:** Quorum was established by Lionel Hillard, Allocations Chair and certified by Logane Brazile, RWPC Office of Support.
- III. **Introductions/Announcements: None.**
- IV. **Approval of the July 26, 2021 Meeting Minutes:** Buffie Bouge made the motioned to approve the Allocations Committee minutes. Kelly Richter seconded the motion. The motion passed.
- V. **RWPC Modification Recommendation for FY 2022-23:** Glenda Blackmon-Johnson, RWPC Office of Support Manager, opened discussion stating that the contractor hired to assist with the RWPC departmental grant submission made new suggestions to the FY 2022-23 Allocation Recommendations Document. The total amount requested was itemized, and a limit was set of \$15,938,514. She recommended the committee indicate that priority services should be increased to ensure that the Eligible Metropolitan Area (EMA) population of focus, or those with highest disparities have adequate access to core medical and support services.

Recommendation

Fiscal year 2022 Part A Ryan White allocations recommendations are based on the FY 2022 Priority Rankings, the previous year's allocations plan, as well as previous years' expenditure patterns, service utilization, and consumer needs and provider capacity as outlined in the 2019 Comprehensive Needs Assessment. The proposed modification is recommended to address the anticipated funding needs. The final recommendation for Ryan White FY 2022 Part A funds are outlined on the attached spreadsheet. Any additional funding above this range will be held until the need for reallocation. The Allocation Committee is granting the AA the authority to modify the allocations +/-7% the total award amount. "Motion Carried".

Should the EMA receive more than the 'ask' amount of \$15,938,514, specific priority services will be increased to ensure the EMA's subpopulations of focus and those with the highest disparities have adequate access to core medical services and support services for linkage and retention in care, as well as to achieve viral suppression.

Excerpt taken from FY 2022-23 Allocations Document

Wanda Scott, GFM, explained that due to the differences in the Part A application for FY 2021, the Administrative Agency (AA) is currently under the assumption that the projected award will likely be more than what was initially allocated for FY 2022.

Ms. Scott inquired within the committee to gauge whether or not it would be preferable for the AA to complete the +/- 7% allocations based off of the Project Officer's projections, or alternatively, if the Allocations committee would prefer to provide their own recommendations in January based off of actual numbers.

The committee unanimously elected to delay an official vote on further changes until January 2022.

- VI. **FY 2021 Part A/MAI/Part B/SS State Rebate Reallocation:** Glenda Blackmon-Johnson, RWPC Office of Support Manager, initiated the overview by sharing the screen showing committee members the FY 2021 Reallocations Spreadsheet. Divided into separate sheets for Part A/MAI/Part B/Dallas State Rebate/Sherman State Rebate, each spreadsheet listed service categories such as Outpatient/Ambulatory Medical Care, Oral Healthcare, Medical Case Management, etc. Ms. Blackmon-Johnson made mention of the *Total Returned Part A Funds* column, as well as the *Total Requested for Increase per Service Category* column. The *Total Returned Part A Funds* column reflected the number of dollars returned to the Administrative Agency for reallocation. The *Total Requested for Increase per Service Category* column reflected the number of dollars requested in FY 2021.

In addition to the funds being returned, the Administrative Agency (AA) requested that providers supply justification for funds that would be increased or decreased.

Ms. Blackmon-Johnson mentioned that rationale for said numbers could be found in the Justification Documentation, which states rationale for each service category increase or decrease for Part A/MAI/Part B/Dallas State Rebate/Sherman Denison State Rebate.

The committee began providing suggestions as to where the remaining funds should be allocated. They took the difference of amounts returned and amounts requested and distributed the remaining balance to other agencies.

Kelly Richter accepted reallocations as stated for the Part A/MAI/Part B/ Dallas State Rebate /Sherman Denison State Rebate. James Wright seconded. The motion passed.

- VII. **New Business:** *FY 2020 Year End Allocations Report*

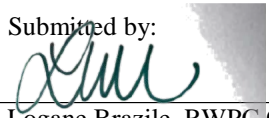
Wanda Scott, GFM, announced that Administrative Agency's (AA) project officer suggested they furnish a revised Allocations report for FY 2020, and present the document to the committee for additional review and signature. The Allocations report began March 1, 2020 and ended on February 28, 2021. This detailed document contained budget year award information for RWHAP Part A.

- *RWHAP Part A Formula Award Amount \$16,664,188*
- *RWHAP Part A MAI Award Amount \$,1522,122*
- *RWHAP Part A Supplemental Award Amount \$0*
- *Total RWHAP Part A Funds \$18,186,310*

Wanda Scott, GFM, proceeded to review the documents with the committee noting expenditure increases and decreases.

- VIII. **Adjournment:** James Wright made the motioned to adjourn. Kelly Richter seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:41 p.m.

Submitted by:



Logane Brazile, RWPC Office of Support

Date

Certified by:

Glenda Blackmon Johnson, RWPC Office of Support

Date

Final Approval by:

Lionel Hillard, RWPC Chair
Auntjuan Wiley, Vice Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
Monday, September 27, 2021 at 5:15 pm
Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building

Needs Assessment Committee

Tuesday, August 17, 2021 Meeting Minutes

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

MEMBERS PRESENT		
Auntjuan Wiley, Chair Helen Turner Linda Freeman	John Dornheim, Vice Chair Hosea Crowell, AHF Lionel Hillard	Miranda Grant
MEMBERS ABSENT		
Donna Wilson	Amanda Evans, MD	
RWPC STAFF PRESENT		
Glenda Blackmon Johnson RWPC Office of Support	Logane Brazile RWPC Office of Support	
GRANTS MANAGEMENT STAFF PRESENT		
Sonya Hughes, AD	Justin Henry, GFM	Kaitlyn Malec, AA
OTHERS PRESENT		
Dr. Susan Wolfe Kellie Norcott Merline Wilson	Kevin Davis Shelby Cefoldo, HSNT Sattriona Nyachwaya	Kelly Hall Erin Moore Martha Guerrero, PHNTX-SCAETC

- I. **Call to Order:** Auntjuan Wiley, Needs Assessment Chair, opened the meeting at 2:00 p.m.
- II. **Certification of Quorum:** Quorum was established by Auntjuan Wiley and certified by Logane Brazile, RWPC Coordinator.
- III. **Introductions/Announcements:** None
- IV. **Approval of July 20, 2021 Meeting Minutes:** The motion to approve the Needs Assessment Committee minutes was made by Helen Turner; seconded by John Dornheim. The motion passed.
- V. **Office of Support:** The Needs Assessment Committee membership = 25 seats; 9 members and 16 vacancies; RWPC membership = 33 seats; 17 members and 53% non-aligned members. The members briefly discussed the committee membership status.
- VI. **FY 2021 Mini-Needs Assessment Project** – Dr. Susan Wolfe, consultant, introduced herself and provided a PowerPoint presentation discussing her high-level preliminary findings for both providers as well as consumers. She discussed challenges providers have faced in the wake of COVID-19 such as shifting practices to virtual, safeguards, adapted meal programs, etc.; Impact on Organization and Services; Impact on medication timelines; Intake and recertification; Processes and policies changed; Service delivery lessons; Impact on response to specific groups. Challenges of consumers were also highlighted such as, negative impacts on prevention and care, access to care, medications, and vaccines. In the coming weeks, Dr. Wolfe will be working on a full report, a final presentation, as well as an executive summary to present her findings in more depth.

Following Dr. Wolfe’s presentation, committee members expressed concern regarding public participation with interviews and focus groups. The committee agreed to discuss the next Needs Assessment date in next month’s meeting to avoid delay.
- VII. **Empower Dallas Material Review and Curriculum Recommendations for training Program Development:** Antjuaun Wiley, Chair, voiced that according to the Project Officer, any further progress with Empower Dallas will now be overseen by the Consumer Council Committee.
- VIII. **New Business:** None

IX. Adjournment: Auntjuan Wiley, Chair, called for a motioned to adjourn. Lionel Hillard made the motion. Helen Turner seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:04 p.m.

Submitted by:  _____ Date _____
Logane Brazile, RWPC Office of Support

Draft Certified by: _____ Date _____
Glenda Blackmon-Johnson, RWPC Office of Support

Final Approval by: _____ Date _____
Auntjuan Wiley, Chair/ John Dornheim, Vice Chair

Due to COVID-19; until further notice
NEXT SCHEDULED MEETING
September 21, 2021 2:00 PM
Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX

PLANNING AND PRIORITIES (P&P) COMMITTEE

August 18, 2021 P&P

Charge: To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

PLANNING & PRIORITY MEMBERS PRESENT

John Dornheim, Chair
Lori Davidson

Donna Wilson

Korey Willis

PLANNING & PRIORITY MEMBERS ABSENT

Helen Zimba, Vice Chair

Laticcia Riggins

RWPC STAFF PRESENT

Glenda Blackmon Johnson, RWPC Office of Support

Logane Brazile, RWPC Office of Support

GRANTS MANAGEMENT STAFF PRESENT

Justin Henry, GPM

Kaitlyn Malec, AA

Sonya Hughes, AD

OTHERS PRESENT

Hosea Crowell, AIN/AHF, Inc.

Shelby Cefoldo, HSNT

Joni Wysocki, AIN/AHF, Inc.

Kellie Norcott

Helen Turner

- I. **Call to Order:** John Dornheim, Planning & Priorities Chair opened the meeting at 9:01 am. He called the meeting to order at 9:33 am.
 - II. **Certification of Quorum:** Quorum was established by John Dornheim and certified by Logane Brazile, RWPC Office of Support Coordinator.
 - III. **Introductions/Announcements:**
 - Helen Turner announced that she has been asked to be a cohost for the Innovative Community Engagement Strategies to Reduce HIV-related Stigma and Disparities Challenge.
 - IV. **Approval of the July 21, 2021 Minutes:** Lori Davidson made a motion to approve the minutes. Korey Willis seconded. The motion passed.
 - V. **Office of Support Report:** Logane Brazile, RWPC Coordinator, reported the committee has 15 seats of which 6 seats are filled and 9 seats are vacant. He reported the committee's representation & reflectiveness of the HIV epidemic within the community as follows:
The 1st group impacted with the highest numbers is Blacks at 10,111 or 42% representation;
 - The P&P committee membership consists of 6 people of whom 4 are Blacks with representation at 67.00% reflectiveness.The 2nd group impacted with the next highest numbers is White at 6,598 or 27% representation;
 - The P&P committee membership consists of 6 people of whom 1 are White with representation at 17.00% reflectiveness.The 3rd group impacted with the next highest numbers is Latinx/Hispanic at 5,839 or 24% representation
 - The P&P committee membership consists of 6 people of whom 1 are Latino/Hispanic with representation at 17.00% reflectiveness.
- Ryan White Planning Council has 33 seats 17 are filled with 53% non-aligned consumer representation. HRSA requires 33% non-aligned consumers.

- VI. **Standards of Care Recommendation:** Glenda Blackmon-Johnson RWPC Office of Support, communicated that she asked committee members to read and review pages 11-22 of the FY 2020 Standards of Care and Service Delivery Guidelines prior to the meeting date. While sharing her screen, Glenda presented an overview and purpose of the FY 2020 Standards of Care and Service Delivery Guidelines while reviewing specific sub-sections and elaborated on ways the Standards should be used to garner better outcomes within the community. The floor was then opened to the committee for immediate suggestions or changes to the document. P&P committee members, provided multiple suggestions for revisions under each sub-section.

The following sub-sections were reviewed by the committee:

Standards of Care for Client Rights and Confidentiality

Standard for Access, Care, and Provider Continuity

Provider Rights for Service Delivery in the Dallas Planning Area

*Planning Council Expectations for the Service Provider/Client Relationship**

Confidentiality

*Equal Access to Programs and Services**

Impartial Treatment

*Filing a Complaint or Grievance**

*Service Provider Rights When Dealing With a Client**

Modifying, Suspending, or Terminating Client Services

Notification of the Decision to Modify, Suspend, or Terminate Services

Technical Assistance

Self-Referrals

AIDS Pharmaceutical Assistance

**- sections modified during 8/18 P&P meeting*

Lori Davidson motioned for voting on revisions from 8/18 to be postponed until all revisions are complete. Korey Willis seconded the motion. The motion passed.

- VII. **New Business:** None.

- VIII. **Adjournment:** John Dornheim called for a motion to adjourn. Lori Davidson made the motion. Helen Zimba seconded the motion. The meeting was adjourned at 10:16am.

Submitted by:



Logane Brazile, RWPC Office of Support

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Office of Support

Date

Final Approval by:

John Dornheim, Chair
Helen Zimba, Vice Chair

Date

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Wednesday, September 15, 2021, 9:00 a.m.
Will be held via TELE-CONFERENCE

EVALUATION COMMITTEE August 24, 2021 Meeting Minutes		
Charge: Evaluates whether sub-recipient services coincide with set service priorities, and evaluates the performance of the Administrative Agency and the Planning Council according to the goals of the Council.		
MEMBERS PRESENT		
John Dornheim, Chair Darius Ahmadi	Del Wilson, RCD	Helen E. Turner, CCC Liaison
MEMBERS ABSENT		
Leonardo Zea	LaShaun Shaw	
COUNCIL STAFF PRESENT		
Glenda Blackmon Johnson RWPC Staff	Logane Brazile RWPC Staff	
GRANTS MANAGEMENT STAFF PRESENT		
Sonya Hughes, AD	Nariah Webster, SFM	Kaitlyn Malec, AA
OTHERS PRESENT		
Joni Wysocki, AHF Kevin Chadwin Davis Hosea Crowell, AHF Xiaoping Scheringer Norma Piel-Brown, CC	Peggy Tighe Rhiannon Marshall Kelly Hall John Reed	Kelly Richter Miranda Grant Kellie Norcott, PHHS Mani Duran

- I. **Call to Order:** John Dornheim, Evaluation Committee Chair, called the meeting to order at 3:29 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim and certified by Logane Brazile, RWPC Staff.
- III. **Introductions & Announcement:** None.
- IV. **Approval of July 27, 2021 Minutes:** Helen E. Turner motioned to approve the minutes. Del Wilson seconded the motion. The motion passed.
- V. **Office of Support Report:** The Office of Support reported the following regarding the Evaluation Committee Membership Reflectiveness: Evaluation Committee (15 seats): 6 members (9 seats vacant). The 1st group impacted by HIV epidemic with the highest numbers is Black at 10,111 or 42% representation; the Evaluation Committee membership consists of 6 people of whom 2 are Black with representation of 33% reflectiveness. The 2nd group impacted by the HIV epidemic with the highest numbers are Whites at 6,598 or 27% representation; the Evaluation Committee membership consists of 6 people of whom 3 are White with representation at 50% reflectiveness. The 3rd group impacted by the HIV epidemic with the next highest numbers are Latin/Hispanic at 5,039 or 24% representation; the Evaluation Committee consists of 6 people of whom 1 is Latino/Hispanic with representation at 17% reflectiveness.
- VI. **340-B Panel Discussion:** Kevin Chadwin Davis, Kelly Richter, and Rhiannon Marshall Klein participated in the Evaluation Committee 340-B panel discussion. Mr. Davis presented first. Sharing his screen, he provided an in-depth PowerPoint presentation regarding 340-B in the pharmaceutical capacity. The PowerPoint shared an overview of 340-B, its purpose: *to stretch scarce federal resources as far as possible, reaching more eligible patients and providing more comprehensive services*, reviewed what it meant to be an eligible provider contact pharmacy, discussed the concept of third party administrators, and described covered entities that provide HIV services.

Kelly Richter, second presenter, introduced herself and stated that she is not speaking today on behalf of Gilead Sciences, but rather from her experience and knowledge of the 340-B program. Ms. Richter informed the committee that changes are in the process of being made to Gilead's patient assistance programs and its relation to 340-B. Several large pharmaceutical

companies are terminating their contracts with 340-B, Gilead not being amongst them. Specific to Gilead, since the admission of their patient assistance program, administered through Advancing Access (free drug program), prescriptions have been able to be processed through any retail pharmacy. This allowed pharmacies to consider the dispensed bottle through patient assistance programs, like Advancing Access, as though it were reimbursed through a retail insurance claim. Therefore, whomever contracted with the specific pharmacy would receive the benefit of the 340-B income through those enrolled in patient assistance.

Ms. Richter then explained the rationale for Gilead's transition to the utilization of a central pharmacy. She stated that benefits include having a centralized location to have mail order readily available, private shipping, no extra packing costs to consumers, increased access, etc.

Rhiannon Marshall, third presenter, spoke on behalf of Community Voices of 340-B. Sharing her screen, she presented a flier explain what Community Voices for 340-B is, its role in the community, and how to protect it. 340-B is a drug discount program that allows covered entities to provide services they understand their community needs. The purpose of Community Voices is to provide grassroots advocacy approach to ensuring that underserved communities have access to proper treatment. CV340-B is centered on protecting the 340-B program. Recent conflicts include, several pharmaceutical companies unilaterally regulating their own participation in the program by denying drugs shipped to contract pharmacies. CV340-B involves raising awareness of the program through leading Opinion Leader Forums, which include gathering opinion leader influencers and discussing 340-B as well as the benefits of the program. CV340-B also provides covered entity employee education. She encourages covered entities and providers to visit their website at CV340B.org to print out infographics to post in common areas to continue to assist in spreading the word.

VII. New Business: None.

VIII. Adjournment: Helen E. Turner motioned to adjourn. Del Wilson seconded the motion. The motion passed unanimously. The meeting was adjourned at 4:00 p.m.

Submitted by: 

Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

Glenda Blackmon-Johnson, RWPC Manager

Date

Final Approval by:

John Dornheim, Chairperson or
Vacant, Vice-Chairperson

Date

Due to COVID-19

Until Further Notice

NEXT SCHEDULED MEETING

Tuesday, September 28, 2021 3:00 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building

2377 N. Stemmons Freeway, Dallas, TX 75207

CONSUMER COUNCIL COMMITTEE MEETING MINUTES

**August 26, 2021
Meeting Minutes**

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Donna Wilson, Chair	Linda Freeman	Helen Zimba
Helen E. Turner	David C. Becker	Lionel Hillard
Kevin Chadwin Davis	Alleah McWilson	Ricky Tyler
Alexander Deets	Kristy Halyburton	John Dornheim
Sattriona Nyachwaya, Vice Chair		

MEMBERS ABSENT

Virilinda Stanton

COUNCIL STAFF PRESENT

Logane Brazile
RWPC Office of Support

GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, AD Kaitlyn Malec, AA

OTHERS PRESENT

Shelby Cefoldo, HSNT

- I. Call to Order:** Donna Wilson, chair opened and called the meeting to order at 12:00 p.m.
- II. Certification of Quorum:** Quorum was established by Donna Wilson, chair and certified by Logane Brazile, RWPC Coordinator.
- III. Introductions/Announcements:**
- Helen E. Turner announced that the Medication Advisory Committee has extended their deadline to September 1, 2021. She mentioned that any comments should be directed to either herself or to the Texas State Department of Health website.
 - Sattriona Nyachwaya, CCC Vice Chair, announced that Prism Health North Texas is combining a study with Merck about women on Pre-Exposure Prophylaxis (PrEP). Prism Health North Texas is currently seeking cisgender females between the ages of 18-45 who are HIV negative but are currently sexually active. Incentives include free birth control of the participant’s choice, \$75 for each visit, as well as complimentary transportation.
 - Donna Wilson, CCC Chair, announced that the Afiya Center is conducting a series centered on Medicaid expansion. The center will host Medicaid Jeopardy via Facebook Live on September 9, 2021 at 6 p.m.
 - The 2022 National Ryan White conference will be held on August 23-26, 2022. The conference will tentatively be held virtually.
- IV. Approval of the July 22, 2021 Minutes:** Helen E. Turner motioned to approve the minutes. Linda Freeman seconded the motion. The motion passed.
- V. Office of Support Report:**
- ✚ **Membership Representation & Reflectiveness:** Logane Brazile, RWPC Office of Support reported the consumer committee’s Black representation at 57%; White representation at 29% and Hispanic representation is 24%. There are 17 committee seats available; of those seats, 16 seats filled. The agency

affiliation for the committee has one representative from Prism Health; one from Parkland Hospital Systems and one from AIDS Services of Dallas.

VI. CCC Forum Planning: Donna Wilson, Chair, open the discussion for the forum planning status update. She deferred to Sattriona Nyachwaya, CCC Vice Chair for further discussion. Inquiries were made in regards to selection of co-captains, the forum date, as well as logistics of flier communication. After discussion, the committee agreed to host the forum tentatively on October 7, 2021 at 12 p.m. Sattriona Nyachwaya and Kevin Chadwin Davis will be spearheading the upcoming HIV & Youth Forum. Helen E. Turner expressed concern in regards to the proper vetting of speakers for the forum. Ms. Turner suggested that efforts be made to make sure selected speakers understand the audience and can represent Dallas County in the best way possible.

VII. Committee Liaison Reports:

a. Allocations Committee - Lionel Hillard, Allocations Chair, reported that the committee met on 8/23/2021 and discussed the FY 2021 Part A/MAI/Part B/SS State Rebate Re-Allocation. Mr. Hillard initiated the overview by sharing the screen showing committee members the FY 2021 Re-Allocations Spreadsheet. Divided into separate sheets for Part A/MAI/Part B/Dallas State Rebate/Sherman State Rebate, each spreadsheet listed service categories such as Outpatient/Ambulatory Medical Care, Oral Healthcare, Medical Case Management, etc. He made mention of the *Total Returned Part A Funds* column, as well as the *Total Requested for Increase per Service Category* column. The *Total Returned Part A Funds* column reflected the number of dollars returned to the Administrative Agency for reallocation. The *Total Requested for Increase per Service Category* column reflected the number of dollars requested in FY 2021. Brief explanations were subsequently given in regards to rationale behind the recent re-allocation decisions.

b. Planning and Priorities Committee - Logane Brazile, RWPC Coordinator reported that the committee members received a Standards of Care briefing via Glenda Blackmon-Johnson, RWPC Manager. She presented an overview of the FY 2020 Standards of Care and Service Delivery Guidelines while reviewing specific sub-sections and elaborated about ways the Standards should be used to garner better outcomes within the community.

The floor was then opened to the committee for immediate suggestions or changes to the document. P&P committee members provided multiple suggestions for revisions under each sub-section.

The committee reviewed the following sub-sections:

Standards of Care for Client Rights and Confidentiality

Standard for Access, Care, and Provider Continuity

Provider Rights for Service Delivery in the Dallas Planning Area

*Planning Council Expectations for the Service Provider/Client Relationship**

Confidentiality

*Equal Access to Programs and Services**

Impartial Treatment

*Filing a Complaint or Grievance**

*Service Provider Rights When Dealing With a Client**

Modifying, Suspending, or Terminating Client Services

Notification of the Decision to Modify, Suspend, or Terminate Services

Technical Assistance

Self-Referrals

AIDS Pharmaceutical Assistance

*- sections modified during 8/18 P&P meeting

c. Evaluation Committee - Helen E. Turner reported that committee members received an informative 340-B

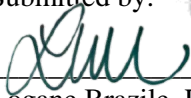
Panel Discussion provided by Kevin Chadwin Davis, Kelly Richter, and Rhiannon Marshall Klein. Ms. Turner deferred to Kevin Chadwin Davis to gage his thoughts about the panel discussion. Mr. Davis expressed that he believed the discussion went exceptionally well, was insightful, and informative. Ms. Turner expressed that she appreciated the informative session and hopes that the committee will be able to effectively relay their knowledge to others.

- d. Needs Assessment Committee** - Helen E. Turner reported that the committee met on August 17, 2021. The Needs Assessment committee received a PowerPoint presentation discussing Dr. Susan Wolfe's high-level preliminary findings for both providers as well as consumers. Dr. Wolfe discussed challenges providers have faced in the wake of COVID-19 such as shifting practices to virtual, safeguards, adapted meal programs, etc.; Impact on Organization and Services; Impact on medication timelines; Intake and recertification; Processes and policies changed; Service delivery lessons; Impact on response to specific groups. Challenges of consumers such as, negative impacts on prevention and care, access to care, medications, and vaccines were also discussed. Ms. Turner reported that in the coming weeks, Dr. Wolfe be working on a full report to present to the council.
- e. Dallas HIV Taskforce** – Helen E. Turner reported that the Fast-Track Cities met in July. The Dallas HIV Taskforce seeks to align the taskforce's goals with the *Achieving Together Texas HIV Affinity Groups*. This will promote meetings that are more productive.

VIII. New Business: None.

- IX. Adjournment:** Donna Wilson, chair called for a motion to adjourn. Helen Turner made a motion to adjourn. Helen Zimba seconded the motion. The meeting adjourned at 12:58 p.m.

Submitted by:



Logane Brazile, RWPC Coordinator

Date

Draft Certified by:

Logane Brazile, RWPC Coordinator

Date

Final Approval by:

Donna Wilson, Chair
Sattriona Nyachwaya, Vice Chair

Date

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Thursday, September 23, 2021 12:00 PM
Will be held via Tele-Conference

RWPC Members

1. John Dornheim, CHAIR	johndornheim@att.net
2. Auntjuan Wiley, VICE CHAIR	a.wiley@aidswalksouthdallas.com
3. Lionel Hillard	hillardlionel@gmail.com
4. Lori Davidson	lori.davidson@dallascityhall.com
5. Darius Ahmadi	dahmadi@aidsdallas.org
6. Yolanda Jones	Yjones@AIDSDallas.org
7. Robert McGee II	helpmehelputoo@gmail.com
8. Kelly Richter	Kelly.Richter@Gilead.com
9. Del Wilson	delwilson@myresourcecenter.org
10. Donna Wilson	Donnadenisewilson@gmail.com
11. Leonardo Zea	Leonardo.zea@prismntx.org
12. Sattriona Nyachwaya	sattie.nyachwaya@prismntx.org
13. James Wright	creditdefendersm@yahoo.com
14. Alexander Deets	info@alexanderdeets.com
15. Korey Willis	Kwillis@aboundingprosperity.org
16. Pamela J. Green	Pamelajgreenrn@sbcglobal.net
17. Helen Zimba	Hzimba.theafiyacenter@gmail.com
18. Laticcia M. Riggins	Laticcia.riggins@dshs.texas.gov
19. Shannon Walker	swalker@nutransmovement.org
20. Kevin Chadwin Davis	kdavis@aspcares.com

RYAN WHITE GRANT PART A CONTACT INFORMATION

SUB-RECIPIENT CONTACT NAME												
#	ORG NAME	#	Executive Contact	Position	Executive Email	Address	City	Zip	Office #	Fax #	Cell #	
1	AIDS Healthcare Foundation (AHF) / AIDS Interfaith Network, Inc. (AIN)	1	Anthony Snipes	Regional Director	Anthony.Snipes@ahf.org							
		2	Charity Chandler-Cole	National Director of Contracts	charity.chandler@aidshhealth.org	6255 W. Sunset Blvd., 21st FL	Los Angeles	90028	323.860.5384	n/a	310.882.9462	
		3	Scarlett Calderwood	Regional Director of Health Care Center Operations	Scarlett.Calderwood@ahf.org							
		4	Jonathan Cowans	Practice Manager	Jonathan.Cowans@ahf.org							
		5	Shibu K. Sam	Senior Contracts Manager	shibu.sam@aidshhealth.org			Dallas				972.523.3113
		1	Steven Pace	Chief Executive Officer	steven@aindallas.org		2707 N. Stemmons Fwy., STE 120	Dallas	75207	214.943.4444	214.948.9988	
		2	Joni Wysocki	Chief Operating Officer	joni@aindallas.org					214.943.4444 x102	214.941.7739	
2	PRISM Health North Texas	3	Marlin Ginlesperger	Chief Financial Officer	marlin@aindallas.org							
		1	John T. Carlo, M.D.	Chief Executive Officer	john.carlo@prismntx.org	351 W. Jefferson Blvd., STE 300	Dallas	75208	214.521.5191	214.528.5879		
		2	Gilbert Kouame	Chief Financial Officer	gilbert.kouame@prismntx.org			Dallas				
		3	Karin Petties	Vice President of Grants Admin	karin.petties@prismntx.org			Dallas		214.521.5191 x3344		214.546.1790
3	AIDS Services of Dallas (ASD)	4	Cathy Bryan	Executive Vice President of Patient Services & Operations	cathy.bryan@prismntx.org							
		1	Traswell Livingston	Executive Director	tlivingston@aidsdallas.org	400 S. Zang, STE 1305 LB 21	Dallas	75208	214.941.0523	214.941.8144		
		2	Yolanda Jones	Chief Operating Officer	yjones@aidsdallas.org							
		3	Bernie Keasler	Chief Financial Officer	bkeasler@aidsdallas.org							
4	Parkland Health & Hospital Systems (PHHS)	4	Dwight Harry	Program Coordinator	dharry@aidsdallas.org							
		1	Crystal Curtis	HIV Grant Programs Director	crystal.curtis@phhs.org	1936 Amelia Court, 2nd FL	Dallas	75235	214.590.5182	214.590.2832		
		2	Jessica Hernandez	Senior Vice President	jessica.hernandez@phhs.org							
		3	Kellie Norcott	Program Manager	kellie.norcott@phhs.org							
		4	Piper Duarte		piper.duarte@phhs.org							
5	Dallas Legal Hospice (DLH)	5	Shelia Fisher	Director of Grants Management	shelia.fisher@phhs.org							
		1	Tony Lokash	Executive Director	tony@legalthospice.org	1825 Market Center Blvd., STE 550	Dallas	75207	214.521.6622	214.521.3310		
6	Dental Health Programs, Inc.	2	Nisa Ortez	Client Service Coordinator	nisa@legalthospice.org							
		1	Dorothy Jones	Executive Director	drobinson@communitydentalcare.org	3910 Gaston Ave., STE 175	Dallas	75246	214.590.0193	214.266.1001		
7	Health Services of North Texas, Inc. (HSNT)	2	Johnathon Bingham	Fiscal/Program Coordinator	jbingham@communitydentalcare.org						469.387.7700	
		1	Doreen Rue	Chief Executive Officer	drue@healthntx.org	4401 North I-35, STE 312	Denton	76207	940.381.1501	940.556.8059		
		2	Debra Layman	Chief Operating Officer	dlayman@healthntx.org							
		3	Pam Barnes	Chief Financial Officer	pbarnes@healthntx.org							
8	Legacy Counseling Center, Inc. (LCC)	4	Merline Wilson	Senior Program Manager	mwilson@healthntx.org							
		1	Melissa Grove	Executive Director	melissa@legacycounseling.org	4054 McKinney Ave., STE 102	Dallas	752041	214.520.6308	214.521.9172		
		2	MerriGay Fitz	Fiscal Contact	mfritz0913@hotmail.com							
9	Open Arms, Inc. / Bryan's House	3	Tammy McCormack	Office Manager	tammy@legacycounseling.org							
		1	Abigail Erickson-Torres	Chief Executive Officer	aerickson@bryanshouse.org	3610 Pipestone Rd.	Dallas	75212	214.559.3946	214.559.2827		
		2	Linda White	Chief Financial Officer	lwhite@bryanshouse.org							
		3	Yessenia Ramirez	Operations Director	yramirez@bryanshouse.org							
10	Resource Center of Dallas (RCD)	4	Marilyn Quinones	Social Services Director	marilynquinones@bryanshouse.org							
		1	CC Cox	Chief Executive Officer	ccox@myresourcecenter.org	2701 Reagan St.	Dallas	75219	214.528.0144	214.522.4604		
		2	Dave Hesse	Chief Financial Officer	dhesse@myresourcecenter.org							
		3	Marisa Elliott	Chief Operating Officer	melliott@myresourcecenter.org							
11	Your Health Clinic - Callie Clinic	4	Del Wilson	Programs Manager	delwilson@myresourcecenter.org							
		1	Gwynne Palmore	Chief Executive Officer	gwynne.palmore@gmail.com	1521 Baker Rd.	Sherman	75090	903.891.1972	903.892.6093		
		2	Bob Stoolfire	Chief Financial Officer	bobstoolfire@gmail.com							
		3	Glenn Moreland	Clinical Administrator	rglenm@yahoo.com							
		4	Norma Piel-Brown	Compliance Officer	norma.pielbrown@callieclinic.org							